



Special Closed Session of September 17, 2021

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present (via teleconference):*

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

**SPECIAL PUBLIC SESSION – 5:00 PM**

Chairman Goddard convened the special public session at 5:00 PM via teleconference.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957

At 5:00 PM, Chairman Goddard announced the Commission will meet in closed session to discuss agenda item 3.

**SPECIAL CLOSED SESSION**

3. Public Employment  
Title: Port Director

**SPECIAL PUBLIC SESSION**

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on item 3.

Chairman Goddard adjourned the special open session following the closed meeting at 6:21 PM.

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Toby Goddard, Chairman



Special Closed Session of September 28, 2021

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

**SPECIAL PUBLIC SESSION – 8:30 AM**

Chairman Goddard convened the special public session at 8:30 AM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957

At 8:30 AM, Chairman Goddard announced that the Commission will meet in closed session to discuss agenda item 3.

**SPECIAL CLOSED SESSION**

3. Public Employment  
Title: Port Director

**SPECIAL PUBLIC SESSION**

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on item 3.

Chairman Goddard adjourned the special open session following the closed meeting at 4:00 PM.

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Toby Goddard, Chairman



Special Closed and Regular Public Session of September 28, 2021

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

**SPECIAL PUBLIC SESSION – 5:00 PM**

Chairman Goddard convened the special public session at 5:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.6, 54956.9(d)(4), 54956.8, and 54956.95

At 5:00 PM, Chairman Goddard announced that the Commission will meet in closed session to discuss agenda items 3 through 6.

**SPECIAL CLOSED SESSION**

3. Conference with Labor Negotiators  
Agency Designated Representative: H. MacLaurie & T. Davis  
Employee Organization: Harbor Employees Association, Harbor Management Group, and Operating Engineers Local No. 3
4. Conference with Legal Counsel – Anticipated Litigation  
Initiation of Litigation (1 Case)
5. Conference with Real Property Negotiators  
Property: 497 Lake Avenue  
Agency Designated Representative: H. MacLaurie  
Negotiating Parties: D. McDermott  
Under Negotiation: Potential Acquisition
6. Conference with Legal Counsel – Liability Claim  
Claimant: S. Zojaji  
Claim Against the Santa Cruz Port District

## **SPECIAL PUBLIC SESSION**

7. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 through 6.

Chairman Goddard adjourned the special open session following the closed meeting at 6:50 PM.

## **REGULAR PUBLIC SESSION – 7:00 PM**

Chairman Goddard convened the regular public session at 7:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

8. Pledge of Allegiance
9. Oral Communication

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 through 6.

Audience member, Robert Dewitt of the Santa Cruz Yacht Club introduced the club's new manager, Casey Dakessian.

Commissioner Gertler reported that he attended a virtual meeting relating to the California recreational halibut fishery.

## **CONSENT AGENDA**

10. Approval of Minutes
  - a) Special Closed & Regular Public Meeting of August 10, 2021
  - b) Regular Public Meeting of August 24, 2021

Interim Port Director MacLaurie stated that a correction to the minutes of August 10, 2021, was made to reflect that the following comment was made during discussion of item 6, and not during oral communication.

*“Prior to the motion, Chairman Goddard noted that neither the plaintiff Avaraham Sabaduqui or the plaintiff’s attorney Micah Fargey were in attendance.”*

11. Denial of Claim – S. Zojaji
12. Approval of Amendment to Month-to-Month Leases – 495 Lake Avenue, Santa Cruz Harbor Boatyard (Tenants: L. Clifford, and M. Podoson)

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Smith to approve the consent agenda with the proposed amendment to the minutes of August 10, 2021.  
- *Motion carried unanimously.*

## **REGULAR AGENDA**

### 13. Acceptance of Final FY21 Audited Financial Statement

Discussion: Interim Port Director MacLaurie presented the final FY21 audited financial statement, noting one minor change based on input received from the Commission during a review of the draft audit in August. She stated that the introductory paragraph of the Management Discussion and Analysis was revised to include information regarding the steps taken to address COVID-19 related impacts during the fiscal year.

Interim Port Director MacLaurie reported that the District's debt service ratio, based on FY21 audit results, will be presented as an information item at next month's meeting.

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Reed to accept the FY21 audited financial statement.  
- *Motion carried unanimously.*

### 14. Approval of Engineering Services for Site Improvements at 1025 Brommer Street (NTE \$69,500)

Discussion: Interim Port Director MacLaurie stated that at the regular public session of June 22, 2021, the Commission reviewed Mesiti-Miller Engineering's (MME) revised design concepts for the District-owned property on the northwest corner of 7th and Brommer and directed staff to solicit a proposal from MME for the development of construction documents and specifications for preferred options C5 (7th and Brommer) and C9 (North Harbor Dry Storage).

Vice-chairman Geisreiter requested that MME assess the feasibility of alternative design concepts that would allow for the California Buckeye tree (currently located along the southern fence of the 7<sup>th</sup> and Brommer dry storage yard) to remain in place. Chairman Goddard agreed.

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Smith to:

1. Authorize the Interim Port Director to execute the following contracts for site improvements to District-owned property on the northwest corner of 7th and Brommer (1025 Brommer Street):
  - a. Mesiti-Miller engineering (NTE \$60,000)
  - b. Haro, Kasunich and Associates, Inc. (NTE \$9,500)

2. Approve funding reallocation from the Unallocated Capital Improvement Fund (F099) to the 7th and Brommer Reconnaissance Fund (F021)
  - *Motion carried unanimously.*

15. Award Contract for Reroofing the Maintenance Building (NTE \$57,000)

Discussion: Facilities Maintenance & Engineering (FME) Manager Wulf stated that the current condition of the maintenance building roof warrants repair.

FME Manager Wulf stated that bids for this project were solicited in accordance with the California Public Contract Code, and Premo Roofing submitted the lowest responsive bid in the amount of \$54,450.

In response to a question posed by Commissioner Smith, FME Manager Wulf confirmed that work under this contract only includes reroofing of the main maintenance building (other ancillary outbuildings in the maintenance yard are not included).

A discussion ensued regarding the roof condition of other Port District owned buildings. FME Wulf stated that due to the current condition of the maintenance building roof, it has been prioritized for repair.

Interim Port Director MacLaurie stated that this project is budgeted for in the FY22 Capital Improvement Project Building Restoration Fund (F11).

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Smith to authorize the interim Port Director to execute a contract with Premo Roofing to reroof the maintenance building at 425 Brommer Street Extension, in an amount not to exceed \$57,000.

- *Motion carried unanimously.*

16. Approval of Extended Warranty Contracts with Caterpillar for *Twin Lakes*' C32 and C18 Engines (NTE \$27,000)

Discussion: Facilities Maintenance & Engineering (FME) Manager Wulf recommended approval of the extended warranty contracts with Caterpillar for *Twin Lakes*' C32 and C18 engines. He stated that these two pieces of equipment are vital to the day-to-day dredging operation.

Interim Port Director MacLaurie stated that funding for the extended warranties is an unanticipated expense in FY22 and will be paid for out of the dredge program operating budget.

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Gertler to approve the extended warranty contracts with Caterpillar in an amount not to exceed \$27,000.

- *Motion carried unanimously.*

17. Approval of Resolution 21-05 - Honoring Senior Deputy Harbormaster Kinnamon (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Smith, seconded by Vice-chairman Geisreiter to approve Resolution 21-05 - Honoring Senior Deputy Harbormaster Kinnamon.

- *Motion carried unanimously.*

18. Approval of Cash / Payroll Disbursements – August 2021

Discussion: Staff provided additional information on the following warrants:

- Warrant # 55451 - June Citation Processing  
Fees associated with citation processing are charged on a per citation basis and paid monthly (\$375 monthly minimum).
- Warrant # 55430 - Use Tax for Maintenance Workboat  
The new maintenance workboat was purchased out-of-state and subject to California DMV Use Tax.
- Warrant # EFT - CalPERS Unfunded Accrued Liability  
The District's Unfunded Accrued Liability increased July 1, 2021 (start of CalPERS' fiscal year). Future annual increases are anticipated.

MOTION: Motion made by Commissioner Gertler, seconded by Commissioner Smith to approve cash and payroll disbursements for August 2021, in the amount of \$619,495.01.

- *Motion carried unanimously.*

## **INFORMATION**

19. Port Director's Report

### Regional General Permit (RGP)

Interim Port Director MacLaurie stated that the California Regional Water Quality Control Board has issued its final certification for the Port District's RGP. She noted that the U.S. Army Corps of Engineers' authorization is expected soon.

### Murray Street Bridge Seismic Retrofit Project - Independent Appraisal

Interim Port Director MacLaurie stated that the Port District has entered into a contract with Associated Right of Way Services to conduct an independent appraisal for the Murray Street Bridge Seismic Retrofit Project. She stated that the lead time for appraisal completion is approximately 120 days (January 2022).

California Marine Affairs and Navigation Conference (CMANC) Fall Virtual Meetings

Interim Port Director MacLaurie stated that CMANC's 2021 Fall Virtual Meeting was held on September 16, 2021. A second virtual meeting is scheduled for September 30, 2021.

Deputy Harbormaster (DHM) Recruitment

Interim Port Director MacLaurie stated that recruitment for the vacant DHM position is underway. She stated that staff is currently reviewing applications and will be scheduling interviews for the upcoming week.

COVID-19 Relief Funding

Interim Port Director MacLaurie reported on two potential opportunities available to the District for COVID-19 funding relief:

- American Rescue Plan Act Funding for California Ports (\$250 million)
- State funding for California Independent Special Districts (\$100 million)

She stated that staff will perform additional research to determine which option best suits the District's needs.

20. Harbormaster's Report

Chairman Goddard stated that he had the opportunity to attend the meeting with representatives from Moose Boats at their facility in Vallejo to review construction progress on the Port District's new patrol boat and remarked on the high-quality fabrication.

21. Facilities Maintenance & Engineering Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that crews continue to service *Twin Lakes* in preparation for the upcoming dredge season. He stated that crews will begin mobilizing for the 2021-22 dredge season in the coming weeks, including moving *Twin Lakes* to the entrance channel.

FME Manager Wulf stated that the Facilities Department's new workboat, *Big Red*, was splashed on September 23, 2021.

Chairman Goddard expressed his appreciation to the dredge crew for their offseason maintenance and repair work on *Dauntless*.

22. 2020-21 Vessel Use List Review

In response to a question posed by Commissioner Gertler, Interim Port Director MacLaurie confirmed that vessels occupying space in dry storage are subject to use list provisions.

23. Financial Reports (*There was no discussion on this agenda item*)  
a) Comparative Seasonal Revenue Graphs

24. Delinquent Account Reporting (*There was no discussion on this agenda item*)



25. Harbor Patrol Incident Response Report – August 2021 (*There was no discussion on this agenda item*)
26. Written Correspondence (*There was no discussion on this agenda item*)
  - a) Letter to State Senator Feinstein from Chairman Goddard
  - b) Email to Port Commission from G. Stearns
  - c) Email to Port Commission from G. Stearns
27. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chairman Goddard adjourned the regular public session at 7.51 PM.

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Toby Goddard, Chairman

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

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TO: Port Commission  
FROM: Toby Goddard, Chairman  
DATE: October 21, 2021  
SUBJECT: Public Employment Appointment: Port Director

**Recommendation:**      ***Approve the Employment Agreement between Holland MacLaurie and Santa Cruz Port District.***

ATTACHMENTS:    A.    Employment Agreement

## EMPLOYMENT AGREEMENT

THIS AGREEMENT is entered into this 1st day of November 2021, by and between SANTA CRUZ PORT DISTRICT, a port district formed and operating pursuant to the provisions of Harbor and Navigation Code Section 6200 et seq., and a political subdivision of the State of California (hereinafter “District”) and HOLLAND MACLAURIE (hereinafter “Employee”) who agree as follows:

1. Recitals. District is in need of a Port Director and desires to employ Employee as the Port Director of District. Employee desires to act as Port Director of District pursuant to the terms and conditions of this Agreement.

2. Employment. District hereby employs Employee as Port Director of District, subject to the terms and conditions of this Agreement. Employee hereby accepts such employment as Port Director of District subject to the terms and conditions of this Agreement.

3. Term. This Agreement is hereby acknowledged to have commenced November 1, 2021, and the initial term of this Agreement shall terminate on October 31, 2024, subject to the ability of either party to terminate this Agreement, and the ability of District to extend this Agreement as provided herein.

Employee shall serve a probationary period of twelve (12) months from the date of commencement of this Agreement. During the probationary period, Employee shall receive a performance evaluation at six (6) months and twelve (12) months. Upon satisfactory completion of the probationary period, Employee will receive a written evaluation. If the written evaluation is satisfactory, the term of this Agreement shall be extended to October 31, 2024. As a probationary employee, Employee may be terminated for any lawful reason at any time during the probationary period, including without cause and without notice. If this Agreement is terminated during the probationary period by District, Employee will not be entitled to severance benefits pursuant to Section 8d of this Agreement.

This Agreement shall be automatically extended for consecutive additional two (2) year terms commencing November 1, 2022, without further action by District or Employee. Should District determine at any time during the term of this Agreement to decline to renew this Agreement for an additional two (2) year term, District shall provide written notice to Employee of the District’s intent not to renew this Agreement no later than six (6) months prior to the expiration of the then current term.

4. Duties. Employee’s duties under this Agreement shall be those assigned to the office of the Port Director as described in the job description for the Port Director position as adopted and amended from time to time by the District Board of Commissioners, and such other duties and responsibilities as assigned by the District Board of Commissioners. The Board of Commissioners will meet and confer with Employee regarding any revisions in said job description. The current job description is attached as Exhibit A. Employee acknowledges that the District can amend the job description at any time to either provide for additional duties and responsibilities, and/or delete existing duties and responsibilities of the Port Director. A revised job description will supersede and replace the existing Exhibit A upon its adoption by the Board of Commissioners.

Employee shall be the Chief Executive Officer of the District. As such, Employee shall have the primary responsibility for implementation and execution of policies adopted by the Board of Commissioners and the Board of Commissioners shall have the primary responsibility for formulating and adopting the policies of the District. Employee shall work under the direction and control of the District Board of Commissioners in the management and administration of the daily operations of the District, shall

serve at the pleasure of the Board of Commissioners, and shall be Clerk and Secretary of the District Board of Commissioners.

5. Hours. Employee shall devote her full time, attention, and energies to her duties. Employee shall be available to work such times as necessary to fully and competently perform the duties of the position, regardless of the number of hours involved. Employee acknowledges that the duties of the position will on the average require more than forty (40) hours per week, and that some day-to-day hours may vary from as high as twelve (12) to sixteen (16) hours to less than eight (8) hours per day. Therefore, it is acknowledged by the parties that the Port Director will establish her own work schedule. Employee acknowledges that the position of Port Director is exempt from federal and state overtime and wage laws, and that she is not entitled to compensation in the form of either overtime pay or compensatory time off for any hours worked in excess of forty (40) hours in one week, or in excess of eight (8) hours in any day.

It is recognized the Employee must devote time outside the normal office hours to conduct business of the Port District. Accordingly, Employee agrees to devote her full time and attention to the performance of Employee's responsibilities as Port Director and shall not engage in any other employment or the conduct of any other business during the term of this Agreement without prior approval having been granted by the Santa Cruz Port Commission.

The Port Director shall be governed by the terms and conditions of District's Personnel Policies and any subsequent revisions in the performance of her duties, including District's policy against conflicts of interest.

6. Compensation. For all services to be rendered by Employee under this Agreement, District shall provide to Employee the following salary and benefits:

a. Salary in the amount of \$146,400 annually, payable consistent with District practices and in the same manner as other regular full-time employees of District are paid.

b. Salary may be adjusted by the Board of Commissioners, per Section 7.c.

c. Vacation leave will accrue at the rate consistent with District practices and in the same manner as other regular full-time employees of District. Employee is currently earning 160 hours per year (20 days) of vacation, commensurate with her hire date of October 2, 2008. The Port Director shall be subject to a cap of a maximum of eighty (80) hours of accrued and unused vacation time per year that may be carried over to subsequent years; however, District and Employee agree that Employee may request that accrued vacation in excess of eighty (80) hours be carried over into subsequent years, which request is subject to the discretionary approval of the Board of Commissioners. If the Board of Commissioners rejects such request, then any accrued vacation in excess of eighty (80) hours per year shall be subject to either payment by District at Employee's then current rate of pay or by direction of District to Employee to utilize such excess accrued vacation time, at the discretion of District. In the event of termination of this Agreement, the Port Director shall be entitled to payment for all accrued and unused vacation leave at the then current rate of pay.

d. Employee shall be entitled to the same retirement plan which covers other "miscellaneous" employees of District, consisting of the CalPERS Retirement program (currently 2.5% at age 55 plan). Employee shall pay the required employee contribution on a tax deferred basis as provided under Section 414(h)(2) of the Internal Revenue Code.

e. Employee and dependent coverage for health, dental, vision, life, and all other group insurance programs offered by District to its regular full-time employees, including payment of employer contributions for such coverages on the same basis as District provides for its other regular full-time employees, as amended by District from time to time. Employee shall be entitled to post-retirement retiree medical benefits offered by District and as defined in the Personnel Policies handbook and any subsequent revisions. Such policies may change from time to time in accordance with the employee labor contract.

f. Employee shall be entitled to paid sick leave, holidays, and other leaves of absence on the same basis as provided other regular full-time employees of District as set forth in the District's Personnel Policies handbook, and as amended from time to time in accordance with the employee labor contract.

g. District shall reimburse Employee for all actual and necessary expenses incurred within the scope of employment in accordance with District policies. Any request for reimbursement of such business expenses shall be supported by receipts documenting actual costs incurred in the course and scope of conducting District business pursuant to existing District policies.

h. Motor vehicle allowance of Two Hundred Dollars (\$200.00) per month. This payment shall be made consistent with District practices and on the same periodic basis as other regular full-time employees of District are paid.

i. Employee shall be entitled to 40 hours per year of administrative leave, in accordance with the Resolution 15-05 granting administrative leave to employees who are members of the Harbor Management Group. Administrative leave is granted on a use-it or lose-it basis. No cash-out or carry-over of unused administrative leave is authorized.

## 7. Performance Evaluation.

a. Within 45 days of commencing employment, the Port Director shall provide the Board of Commissioners with a list of proposed goals and objectives for the ensuing one-year period. Said goals and objectives, and the relative priority of said goals and objectives, shall be discussed and mutually agreed upon in writing by the Board and the Port Director. Said goals and objectives may be considered by the Board of Commissioners in its annual performance evaluation of the Port Director. Within thirty (30) days of the completion of each annual performance evaluation of the Port Director by the Board of Commissioners, the Port Director shall provide the Board of Commissioners with an updated written list of proposed goals, objectives, and priorities for the ensuing one (1) year period.

b. The Board of Commissioners shall evaluate the performance of the Port Director in writing not less than annually during each term of this Agreement. The evaluation shall include an assessment of the performance of the Port Director and fulfillment of the duties and responsibilities specified in the Job Description as well as the Port Director's performance and fulfillment of the goals, objectives and priorities established pursuant to Section 7a.

The format of the evaluation shall be as established by the Board of Commissioners from time to time and may include the Port Director's self-evaluation. The evaluation format shall include, but is not limited to, an assessment of the Port Director's performance in the following areas: (1) relationship with the Board of Commissioners; (2) relationship with the community; (3) relationship with other public agencies; (4) relationship with staff and independent contractors; (5) leadership qualities; (6) professional development; (7) accomplishment of specified goals and objectives.

c. Based upon positive results of each annual Performance Evaluation, the Board of Commissioners may award an increase in the Port Director's base salary, effective the date of each Performance Evaluation.

d. If in the evaluation process the Board of Commissioners determines that the performance of the Port Director is unsatisfactory in any respect, the written evaluation shall describe such unsatisfactory performance and may include recommendations for improvement. The Board at all times retains its right to terminate this Agreement for unsatisfactory performance as set forth in Section 8 below.

8. Termination. Notwithstanding the language of Section 3 concerning the effective term of this Agreement, Employee agrees that she serves at the will and sole pleasure of the Board of Commissioners of District, and is an at-will employee. By execution hereof, both District and Employee acknowledge that they each retain the right to terminate the employment relationship with or without cause, and with or without notice, at any time.

This Agreement may be terminated at any time in advance of the expiration of each of its terms in any one of the following ways:

- a. By mutual agreement of the parties.
- b. By retirement of the Port Director.
- c. By Employee, without cause, upon giving to the District not less than sixty (60) calendar days prior written notice of an election to terminate this Agreement.
- d. By District, without cause, upon giving Employee written notice of intent to terminate this Agreement. In such event, Employee shall be entitled to payment of severance pay in an amount equal to the lesser of Employee's current monthly base salary for six (6) months, or Employee's current monthly base salary for the number of months left on the unexpired term of the contract (the "Severance Period"). Monthly base salary does not include the value of benefits received by Employee, including but not limited to, vacation, retirement contributions, and payment of premiums for medical, dental, vision, life and other group insurance benefits offered by District. District shall not provide any noncash items or benefits, including medical, dental, and vision benefits, during the Severance Period. Such severance pay shall be payable upon Employee's last date of employment with District after such written notice of termination of this Agreement. Payment of such severance pay shall be deemed to constitute full, complete, and exclusive compensation and relief for termination of this Agreement together with all losses, damages, and injuries, whether economic or otherwise, which the Port Director may incur as a result of such termination of this Agreement.

Payment of such severance shall be conditional upon execution by Employee of a General Release and Severance Agreement with District. Said Severance Agreement shall provide as follows:

- (i) A general release of legal claims against District;
- (ii) A 21-day period to consider the terms and conditions of the proposed Severance Agreement prior to execution;
- (iii) A seven (7) day period for revocation of the Severance Agreement after it has been executed by Employee;

- (iv) A provision that requires all terms and conditions of the Severance Agreement, and all discussions, communications, and correspondence pertaining thereto, to remain confidential and not to be disclosed by either District or Employee;
- (v) An agreement that Employee will mediate any dispute with District over issues regarding termination of employment or terms and conditions of the proposed Severance Agreement.

The parties hereto acknowledge and agree that upon payment of the severance payment by District to Employee, Employee will unconditionally and forever release District from any further obligations under this Agreement, as well as any claims of any nature that Employee may have against District by virtue of her employment or termination thereof. In partial consideration for such severance payment, Employee agrees to be reasonably available for consultation and assistance to District in training any employee of District designated by the Board to assume the duties of Port Director during the period covered by such severance payment.

e. By District, for cause, upon giving to Employee written notice of termination. The written notice of termination shall specify (1) the particular cause(s) and the facts and circumstances justifying the termination of the Agreement, and (2) the opportunity of Employee to be heard before the District Board of Commissioners on the reasons for her termination. If Employee requests a hearing, said hearing shall be held at the Board's earliest convenience in a closed session. The Port Director shall have the right to testify on her own behalf, call witnesses, and be represented by legal counsel at her own expense. District shall be responsible for the payment of the expenses of its legal counsel. If the notice of termination involves accusations against Employee by a third party, Employee shall have the option of having the hearing take place in open session. After the hearing, the Board of Commissioners may affirm, modify, or reverse any decision to terminate this Agreement or terminate the Port Director's employment for cause. The Board of Commissioners shall prepare written findings of fact, conclusions of law, and recommended action with respect to such hearing.

Employee shall not be entitled to any severance payments in the event of termination of this Agreement by District for cause as specified in this section.

Examples of conduct justifying termination for cause include, but are not limited to the following: harassment of employees and/or District customers; willful breach of duty; habitual neglect of duty; gross insubordination; conviction of a crime involving moral turpitude; conduct that makes it impossible or impracticable to perform the duties under this Agreement, or which seriously impede District operations; conduct that tends to bring discredit to District; conduct unbecoming of an employee in public service; mishandling of District funds; any intentional misrepresentation or fraud in connection with the performance of her duties; or theft of District property. Additional examples of conduct justifying termination for cause are specified in the District's Personnel Policies.

Notwithstanding the provision of any District rule, regulation, policy, procedure, or practice to the contrary, upon early termination of this Agreement, whether with or without cause, Employee shall not be entitled to any compensation, damages, or other monetary award except as specifically authorized by this Agreement, and by execution of this Agreement, Employee waives any such claims and/or entitlement.

9. Professional Growth. District encourages the continuing professional growth of the Port

Director. District hereby agrees to budget a reasonable amount of funds in order to reimburse the Port Director for all necessary professional license fees, membership registration, and travel and lodging expenses incurred pursuant to existing District policy in order to allow the Port Director to participate in special activities, including, but not limited to the following:

- a. Attendance at programs, seminars, conferences, and other activities conducted or sponsored by local, state, and/or national associations of public agencies who provide harbor and port services;
- b. Attendance at conferences, seminars, training sessions, and other activities conducted by public agency professional associations, including professional licensing activities and courses;
- c. Attendance at other seminars, conferences and courses designed to improve or enhance management and operational activities of District;

10. Indemnification. Employer shall defend, hold harmless and indemnify Employee against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged negligent act or omission occurring in the performance of Employee's duties in accordance with the provisions of California Government Code section 810 et seq. In its sole discretion, Employer may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered therefrom.

Pursuant to Government Code section 53243, et seq., if Employee is convicted of a crime involving an abuse of her office or position, all of the following shall apply upon final conviction: (1) if Employee is provided with administrative leave pay pending an investigation, Employee shall be required to fully reimburse such amounts paid; (2) if the District, in its discretion, pays for the criminal legal defense of Employee, Employee shall be required to fully reimburse such amounts paid; and (3) if Employee is provided with any severance pay and/or settlement pay, Employee shall be required to reimburse such pay. For purposes of this Section, "abuse of office or position" shall be as defined under California Government Code section 53243.4.

11. Entire Agreement. This writing constitutes the sole, entire, integrated, and exclusive contract between the parties respecting Employee's employment by the District as Port Director. There are no promises, covenants, conditions precedent, conditions subsequent, or other understandings between the parties regarding the employment relationship that are not expressed herein. Any other contracts, agreements, contract terms, understandings, promises, or representations not expressly set forth or referenced in this writing are null and void and of no force and effect.

12. Notices. Any notice to be given to Employee shall be sufficiently served if given to her personally, or if deposited in the United States Mail, regular certified mail, addressed to:

Holland MacLaurie  
Address on file with the  
District



Any notice to be given to District shall be addressed to:

Board Chairman  
Santa Cruz Port Commission  
135 Fifth Avenue  
Santa Cruz, CA 95062

13. Successors and Assigns. This Agreement is personal to Employee and may not be transferred or assigned. Subject to this restriction on transfer and assignment, this Agreement shall bind, and inure to the benefit of, the successors, assigns, heirs, and legal representatives of the parties, including any successor public agency to District.

14. Amendments. This Agreement, other than provisions regarding changes in benefits subject to the discretion of the Board of Commissioners as part of a labor contract, may be amended only by a subsequent writing approved and executed by both parties. Any amendment by District must be approved by the District Board of Commissioners. Individual Board members do not have the authority, express or implied, to amend, modify, waive, or in any way alter this Agreement or the terms and conditions of Employee's employment.

15. Waiver. The waiver at any time by either party of its rights with respect to a default or other matter arising in connection with this Agreement shall not be deemed a waiver with respect to any subsequent default or matter.

16. Public Record. Employee acknowledges that this Agreement constitutes a public record and a copy of said Agreement must be made available to the public by the District upon receipt of a request made pursuant to the California Public Records Act, Government Code Section 6250, et seq., and other provisions of California law.

17. Construction and Interpretation. It is agreed and acknowledged by the parties that this Agreement has been arrived at through negotiation, and that each party has had a full and fair opportunity to revise the terms of this Agreement. Consequently, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in construing or interpreting this Agreement.

**SANTA CRUZ PORT DISTRICT**

By: \_\_\_\_\_  
Toby Goddard, Chair  
Santa Cruz Port Commission

**HOLLAND MACLAURIE**

By: \_\_\_\_\_  
Holland MacLaurie

Attest:

\_\_\_\_\_  
Secretary of the Board of Commissioners or Designee

**Santa Cruz Port District**

**JOB DESCRIPTION**

**Port Director**

**SUMMARY:** Under the direction of a five member elected Board of Port Commissioners, the Port Director plans, organizes, coordinates, and directs the activities related to the operation, security, law enforcement, maintenance, and improvement of the Santa Cruz harbor. The Port Director is responsible for accomplishing the Port District's multiple missions which include a full array of marine and general services and facilities for commercial and recreational boaters and the general public, and for managing the harbor in a manner that benefits its wide variety of users.

**ESSENTIAL FUNCTIONS:** -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

- Administers and directs activities of the Port District, including Operations, Building/Maintenance/Grounds, Dredging, and Administration departments.
- Establishes and sets agendas for monthly Port Commission meetings; presents written reports and makes recommendations on policy, tenant leasing, budget, rates, fees, and charges, provides status reports for Port Commission consideration and action, and effectively communicates with all Board members on significant issues affecting the District.
- Develops, recommends and implements policies, program planning, and fiscal management for the effective administration and operation of District functions.
- Recommends and implements Board approved short and long range organizational goals, objectives, strategic plans, and operating policies and procedures.
- Directs appropriate staff to implement District goals and objectives, monitors and evaluates programmatic and operation effectiveness, and implements staff and personnel changes necessary for improvement.
- Designs, establishes, and maintains and organizational structure and staffing to effectively accomplish the District's goals and objectives.
- Ensures compliance with all federal, state, and local laws regulating the District and its activities.
- Oversees annual dredging of the harbor entrance and inner harbor, and ensures maintenance and serviceability of the District's dredging equipment and systems; works with U.S. Army Corps of Engineers on funding and regulatory matters. Maintains relations with all regulatory agencies on matters affecting the harbor dredging program.
- Develops and implements long-range plans for infrastructure improvements, capital projects, and ongoing maintenance and repairs.
- Oversees preparation of the District's annual budget and manages operations to achieve established objectives within available resources.
- Oversees commercial and property management leases and contracts.
- Negotiates contracts with various consultants and contractors providing services to the District and provides day-to-day administration of relations with consultants and contractors to achieve District goals within established budgets.
- Represents the District in labor negotiations.
- Provides leadership and direction to District employees by setting organizational standards, promoting communication between District departments, and projecting a strong customer service orientation.
- Oversees recruitment, training, supervision and evaluation of District personnel; resolves difficult personnel problems and takes disciplinary action when necessary.
- Represents the District before elected officials, public agencies, harbor user groups, media, and community organizations; promotes positive public relations and interagency cooperation.

## **Santa Cruz Port District**

- Serves as the primary liaison between the district and the media, disseminating all pertinent information in a timely, efficient and professional manner in the form of press releases, internet, and personal communications.
- Ensures the District's customer service goals are effectively communicated and attained.
- Participates in California Marine Affairs and Navigation Conference (CMANC) as a liaison for the District, represents the interests of the District at the state and federal level; meets with Congressional representatives and other elected officials on a periodic basis.
- Works with Harbormaster and other state, local, and federal agencies to coordinate interagency training, rescue operations, and law enforcement responsibilities.
- Directs the District's emergency planning and response to storm conditions, adverse weather and ocean conditions advisories.
- Performs such other duties as the Port Commission may direct.

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

- Applicable federal and state laws and regulations pertaining to the operation of a port facility, harbor dredging, related marine activities, and environmental resource management, compliance with marine and air quality environmental regulations;
- Public budgeting systems, financial planning and budgeting principles and practices, debt issuance, and long-term financing alternatives;
- Contract administration and lease administration practices and requirements; lease negotiation practices; commercial development and concession operation practices;
- Principles and practices of boating safety and marina management;
- Marine construction and engineering methods, maintenance and operations of marina equipment and facilities;
- Strategic planning and project management practices;
- Leadership principles and personnel management.

#### **Ability to:**

- Act as an executive officer reporting to an elected board of commissioners, interpreting and implementing board policies while providing overall management of the harbor;
- Plan, organize, coordinate, and direct overall activities and functions associated with a coastal port;
- Develop goals, objectives, and performance measures;
- Establish revenue and expenditure priorities, and present and control District's budget;
- Communicate clearly and concisely, both orally and in writing, and make public presentations;
- Establish and maintain effective working relationships with commission members, staff, government officials, regulatory agencies, vendors, contractors, lessees, business representatives and the general public;
- Negotiate and administer lease agreements;
- Manage and supervise employees, contractors and consultants, and resolve interpersonal conflicts;
- Analyze administrative problems, reach logical and practical solutions and implement effective changes;
- Deal with a wide range of commercial and recreational users and the general public in a clear and courteous manner.

#### **Experience and Education:**

Any combination of experience and education equivalent to:

Experience: Five years of increasingly responsible experience in a management or supervisory capacity involving the operation, maintenance, and security of a harbor, marina, municipal waterfront, or similar public works operation, maintenance, and security program and which involves a diversity of disciplines including general administration, personnel management, intergovernmental and public relations.

## **Santa Cruz Port District**

Education: Equivalent to a Bachelor's degree in Business Administration, Public Administration, or another relevant field from an accredited college or university.

Must possess (or be able to obtain) a valid California Driver's License and be insurable for the operation of Port District vehicles.

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2021

Date	Number	Vendor	Description	Amount
9/10/2021	55492	Ace Portable Services	Portable Toilet Rental	\$ 205.93
9/10/2021	55493	Allied Administrators for Delta Dental	Dental Insurance	\$ 3,147.75
9/10/2021	55494	A Sign ASAP!	Parking Signage	\$ 98.78
9/10/2021	55495	AT&T Mobility	Tablet Service	\$ 235.00
9/10/2021	55496	Big Creek	Workboat Painting Supplies, Dredge Skiff Plywood	\$ 163.27
9/10/2021	55497	Blake Anderson	Expense Reimbursement: Employee Appreciation Luncheon	\$ 132.15
9/10/2021	55498	Capital One Trade Credit	Traffic Delineators	\$ 168.08
9/10/2021	55499	Carpi & Clay	Washington Representation	\$ 800.00
9/10/2021	55500	Citi Cards	Breakroom & Sanitation Supplies	\$ 263.36
9/10/2021	55501	Comcast	Business Television	\$ 24.31
9/10/2021	55502	Complete Mailing Service	Statement Mailing & Postage	\$ 524.18
9/10/2021	55503	Computer Technical Specialists, Inc.	E-mail Scanning & Backup	\$ 1,464.48
9/10/2021	55504	County of Santa Cruz Auditor	Citation Tax (April - June)	\$ 7,774.50
9/10/2021	55505	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 7,371.54
9/10/2021	55506	Donovan, Forest	Credit Balance Refund	\$ 116.54
9/10/2021	55507	Fastenal Company	Wire Wheels, Cut-Off Wheels, Lag Screws	\$ 831.90
9/10/2021	55508	Felts, Jessica	Parking Refund	\$ 600.00
9/10/2021	55509	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 369.70
9/10/2021	55510	Galvin, Kristen	Credit Balance Refund	\$ 372.00
9/10/2021	55511	Garda CL West, Inc.	Deposit Courier Service	\$ 192.19
9/10/2021	55512	Ghielmetti, Jeff	Credit Balance Refund	\$ 317.75
9/10/2021	55513	Grainger	Angle Grinders, Fuel Additive, Air Pressure Gauge, Blasting Media	\$ 489.80
9/10/2021	55514	Gsolutionz	Annual Software Support, Telephone System Maintenance	\$ 536.81
9/10/2021	55515	Henderson Marine Supply, Inc.	Dauntless Deck Coating	\$ 575.05
9/10/2021	55516	Kelly-Moore Paint Company, Inc.	Building Paint	\$ 211.16
9/10/2021	55517	McMaster-Carr Supply Company	Impact Socket, Hose Fittings, Files, Cord, Steel Rod, Hex Nuts, Masking Tape	\$ 740.52
	55518	VOID		
9/10/2021	55519	Mission Uniform Service	Uniform Service	\$ 193.64
	55520	VOID		
9/10/2021	55521	Moore & Sons Outboard Motors, Inc.	Scout Annual Maintenance & Repairs	\$ 5,385.12
9/10/2021	55522	Mutual of Omaha	LTD/Life/AD&D Insurance	\$ 792.55
9/10/2021	55523	Operating Engineers Local Union No. 3	Union Dues (Payroll Deduction)	\$ 330.00
9/10/2021	55524	Santa Cruz Fire Equipment Company	Fire Extinguisher	\$ 47.35
9/10/2021	55525	SC Fuels	Fuel Dock Gas & Diesel	\$ 51,939.86
9/10/2021	55526	Santa Cruz Municipal Utilities	Utilities	\$ 13,139.59
9/10/2021	55527	Shanoian, Jeremy	Credit Balance Refund	\$ 226.83

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
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Date	Number	Vendor	Description	Amount
9/10/2021	55528	Shimmick, John	Credit Balance Refund	\$ 381.30
9/10/2021	55529	The Home Depot Pro Institutional	Janitorial Supplies	\$ 3,100.41
9/10/2021	55530	Triton Construction	Underground Storage Tank Manways Replacement, Fuel Pump Repair	\$ 22,130.00
9/10/2021	55531	U.S. Bank Equipment Finance	Copier Lease	\$ 151.31
9/10/2021	55532	US Relay	Webcam Service	\$ 484.00
9/10/2021	55533	Van Orden, Pamela	Security Deposit Refund	\$ 201.25
9/10/2021	55534	Verizon Wireless	Cell Phone & Tablet Service	\$ 345.27
9/10/2021	55535	West Coast Wire Rope	Rigging Wire & Slings	\$ 15,734.14
9/10/2021	55536	West Marine Pro	Maintenance Workboat Bottom Paint	\$ 509.99
9/10/2021	55537	West Marine Pro	Boatyard Retail Items	\$ 498.34
9/27/2021	55538	Employee #1898	Final Pay	\$ 1,722.79
9/30/2021	55539	ACCO Engineered Systems	2222 East Cliff Drive Boiler Maintenance	\$ 335.00
9/30/2021	55540	Allied Universal	Security Patrol	\$ 1,773.59
9/30/2021	55541	Amerigas	Ancillary Equipment Fuel	\$ 222.39
9/30/2021	55542	A Sign ASAP!	Launch & Parking Signs	\$ 989.95
9/30/2021	55543	AT&T	Telephone	\$ 3.32
9/30/2021	55544	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 13,762.79
9/30/2021	55545	CIT	Telephone System Maintenance	\$ 323.09
9/30/2021	55546	Bay Plumbing Supply, Inc.	V-Dock Shower Flow Control, Water Heater Valve, Toilet Wax Ring	\$ 396.80
9/30/2021	55547	Big Creek	Odd Job Repair Supplies, Garbage Enclosure Lumber	\$ 25.57
9/30/2021	55548	Blueprint Express of Santa Cruz	Scanning	\$ 39.00
9/30/2021	55549	Bob Murray & Associates	Executive Recruitment Services	\$ 7,738.75
9/30/2021	55550	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 340.01
9/30/2021	55551	Burke, Williams & Sorensen, LLP	Legal Consultation	\$ 910.00
9/30/2021	55552	Byte Technology	Website Maintenance	\$ 463.50
9/30/2021	55553	Comcast	Business Internet	\$ 357.49
9/30/2021	55554	County of Santa Cruz Auditor	Citation Tax (July)	\$ 2,741.50
9/30/2021	55555	County of Santa Cruz DPW	Hazardous Waste Disposal	\$ 106.50
9/30/2021	55556	County of Santa Cruz DPW	7th & Brommer Lot	\$ 1,200.00
9/30/2021	55557	County Specialty Gases	Welding Gas	\$ 95.02
9/30/2021	55558	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18
9/30/2021	55559	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 70.50
9/30/2021	55560	Dredging Supply Company, Inc.	Twin Lakes Adapter, Hydraulic Hose Freight	\$ 76.08
9/30/2021	55561	Elevator Service Company	Monthly Elevator Service (\$223.60 Tenant Reimbursable)	\$ 430.00
9/30/2021	55562	FedEx Office	Shipping	\$ 77.38
9/30/2021	55563	Fresno Pipe & Supply	Twin Lakes Discharge Pipe Coupling	\$ 532.85

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2021

Date	Number	Vendor	Description	Amount
9/30/2021	55564	Frog Environmental	Boatyard Flocculant	\$ 771.13
9/30/2021	55565	GP Crane & Hoist	Fishery Hoist Motor Replacement (\$3,770.65 Tenant Reimbursable), Quarterly Hoist Maintenance (\$259.46 Tenant Reimbursable)	\$ 4,159.84
9/30/2021	55566	Grainger	Grease Gun, Aerator Motor, <i>Dauntless</i> Hardware, Safety Glasses, Gloves, Paint Remover, Screwdrivers, Faucet	\$ 1,921.43
9/30/2021	55567	Harbor Freight Tools	Auger Bits, Sockets	\$ 70.96
9/30/2021	55568	Henderson Marine Supply, Inc.	<i>Dauntless</i> Deck Coating	\$ 100.00
9/30/2021	55569	Horizon Water and Environment, LLC	Regional General Permit Consulting Services	\$ 1,718.75
9/30/2021	55570	Hose Shop	<i>Twin Lakes</i> Hydraulic Fittings, Security Camera Installation Hardware	\$ 272.16
9/30/2021	55571	Hutchinson & Bloodgood LLP	FY21 Audit Services (Final Payment)	\$ 7,000.00
9/30/2021	55572	Large's Metal Fabrication, Inc.	<i>Twin Lakes</i> Hydraulic Tubes, Maintenance Workboat Fender Mount	\$ 800.00
9/30/2021	55573	Lawson	Hand Cleaner, Hydraulic Hose	\$ 844.30
9/30/2021	55574	Lighthouse Welding	<i>Dauntless</i> A-Frame Fabrication (Final Payment)	\$ 10,000.00
9/30/2021	55575	Matheson Tri-Gas, Inc.	Welding Gas	\$ 58.71
9/30/2021	55576	McMaster-Carr Supply Company	<i>Dauntless</i> Thrust Bearings, <i>Dauntless</i> Frame Pins & Hardware, <i>Twin Lakes</i> Ladder Hydraulic Clamps, <i>Twin Lakes</i> Knife Valve Air, Regulators & Fittings, Light Bulbs, Hydraulic Hoses	\$ 2,654.93
9/30/2021	55577	Mid County Auto Supply	Maintenance Workboat Battery Cables	\$ 60.31
9/30/2021	55578	Mission Uniform Service	Uniform Service	\$ 542.20
9/30/2021	55579	Monterey Bay Marine	Dredge Skiff Maintenance	\$ 680.23
9/30/2021	55580	Mutual of Omaha	Life/LTD/AD&D Insurance	\$ 712.55
9/30/2021	55581	Pacific Gas & Electric Company	Utilities	\$ 11,912.41
9/30/2021	55582	Peninsula Diesel Inc.	<i>Dauntless</i> Gaskets & O-Rings	\$ 449.74
9/30/2021	55583	Peterson	Dozer Parts	\$ 425.40
9/30/2021	55584	Peace Officers Research Association of California	Association Dues (Payroll Deduction)	\$ 165.00
9/30/2021	55585	PORAC Legal Defense Fund	Association Dues (Payroll Deduction)	\$ 210.00
9/30/2021	55586	Praxair Distribution Inc.	Welding Gas & Supplies	\$ 874.47
9/30/2021	55587	Priors Tires	CAT Forklift Tires	\$ 2,031.48
9/30/2021	55588	Randazzo Enterprises, Inc.	Vessel Disposal (Grant Reimbursable)	\$ 8,668.00
9/30/2021	55589	Renegade Pictures	Event Security Deposit Reimbursement	\$ 500.00
9/30/2021	55590	Riverside Lighting & Electric	Light Bulbs, Lighting Ballast, Sign Lighting	\$ 201.72
9/30/2021	55591	Royal Wholesale Electric	Aerator Starter	\$ 147.54
9/30/2021	55592	Santa Cruz Records Management, Inc.	Document Shredding	\$ 515.50
9/30/2021	55593	Scheidt & Bachmann	Concession Lot Entry Gate Voice Prompt, Concession Lot Parking Equipment Monthly Warranty	\$ 3,087.63
9/30/2021	55594	Santa Cruz Municipal Utilities	Utilities	\$ 13,186.17
9/30/2021	55595	Svensden's Boat Works	<i>Twin Lakes</i> Anodes	\$ 183.93
9/30/2021	55596	The Home Depot Pro Institutional	Janitorial Supplies	\$ 1,553.23

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2021

Date	Number	Vendor	Description	Amount
9/30/2021	55597	Tony Varni	Hyster Forklift Repair	\$ 240.00
9/30/2021	55598	West Coast Cranes, Inc.	Crane Rental for Gangway Project & <i>Squirt</i> Relocation	\$ 7,040.00
9/30/2021	55599	West Coast Wire Rope	Wire Rope Sling	\$ 656.75
9/30/2021	55600	West Marine Pro	Maintenance Work Boat Fasteners, Epoxy Coating, Parking Signs, <i>Dauntless</i> Rudder Indicator	\$ 388.88
9/30/2021	55601	West Marine Pro	Boatyard Retail Items	\$ 75.07
9/3/2021	Various	Various Employees	8/16/21-8/31/21 Payroll	\$ 12,271.98
9/20/2021	Various	Various Employees	9/1/21-9/15/21 Payroll	\$ 10,899.47
9/1/2021	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 681.85
9/1/2021	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 2,416.59
9/1/2021	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 253.74
9/1/2021	EFT	Merchant Services	Parking Machine Credit Card Fees	\$ 2,795.71
9/1/2021	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 470.14
9/1/2021	EFT	Transaction Express	Online Billpay ACH Fees	\$ 545.47
9/1/2021	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 3,048.01
9/3/2021	EFT	PAYCHEX	8/16/21-8/31/21 Payroll Direct Deposit	\$ 56,298.09
9/3/2021	EFT	PAYCHEX	8/16/21-8/31/21 Payroll Taxes	\$ 30,233.30
9/3/2021	EFT	CalPERS	Health Insurance	\$ 42,567.14
9/3/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,408.98
9/3/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 5,844.50
9/3/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,235.64
9/3/2021	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$ 2,796.53
9/3/2021	EFT	PAYCHEX	Payroll Service Fees	\$ 557.53
9/8/2021	EFT	Comerica Commercial Card Services	Workplace App Subscription, Prosper Forms Subscription, Boatyard Rolling Ladders, Dredge Permit Renewal Fees, Meeting Refreshments, Employee Recognition, <i>Scout</i> Hoses & Clamps, Zoom Subscription, Constant Contact Subscription, Tool Rental, Flat Tire Repair, Waterproofing Supplies, Flocculant, Pressure Washer Parts, Light Bulb, Boatyard Rental Sander, 497 Lake Avenue Appraisal, Lift Station Alarm Board & Antenna, Keel Cooler Pressure Test & Cleaning, Hyster Forklift Parts, Pesticide Application Webinar, Office Supplies, Grease Gun Nozzles, Pest Control, Heat Lamp Bulbs, <i>Odd Job</i> Epoxy, Terex Backhoe Parts, Parking Machine Batteries, Parking Machine Test Transactions, Welding Hood Lenses, Blaster Cable Gaskets, Respirator Valves, <i>Twin Lakes</i> Anodes, Saw Blades, Plastic Sheeting, Sander Backing Pads, Tool Repair, Rebar & Rebar Standoffs, Pile Repair Snap Jacket	\$ 29,164.90
9/10/2021	EFT	Comerica Bank	Service Fees	\$ 809.25
9/10/2021	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 24.16
9/20/2021	EFT	PAYCHEX	9/1/21-9/15/21 Payroll Direct Deposit	\$ 58,503.61
9/20/2021	EFT	PAYCHEX	9/1/21-9/15/21 Payroll Taxes	\$ 29,091.54
9/20/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 29,384.50



Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2021

<b>Date</b>	<b>Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
9/20/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 3,169.17
9/20/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 601.17
9/20/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,374.34
9/20/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 5,841.23
9/20/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,260.57
9/20/2021	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$ 2,735.62
9/20/2021	EFT	PAYCHEX	Time & Attendance Fees	\$ 109.00
9/20/2021	EFT	PAYCHEX	Payroll Service Fees	\$ 604.83
9/30/2021	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 913.84
<b>Total September 2021 Disbursements</b>				<b>\$ 615,301.57</b>



TO: Port Commission  
FROM: Blake Anderson, Harbormaster  
DATE: October 17, 2021  
SUBJECT: Harbormaster's Report

### Bluefin Tuna

Local anglers are enjoying the return of Bluefin tuna to our area and this season is being considered one of the best in recent memory. The species occasionally pass through our area while following bait and warm water currents. There is a substantial amount of fish between Point Sur and Año Nuevo, and Santa Cruz based anglers are landing quality fish. The emergence of this fishery over the last few years provides a late-season revenue boost for the District through launch, fuel sales, and visitor berthing. A hot tuna bite produces excitement unlike any other. Hopefully, this trend continues into the future.



### Recreational Crab Fishery- New Regulations

The California Department of Fish and Wildlife announced changes to the upcoming recreational Dungeness Crab fishery, which is set to open on November 6, 2021. New regulations include updated gear marking requirements, new trap service interval requirements, trap limit changes, and the introduction of a trap validation fee. The requirements are being introduced to mitigate whale entanglement risks in the fishery. For details visit:

<https://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=195067&inline>

### Winter End-Tie Program

The winter end-tie program resumed on October 1, 2021, and there are currently ten vessels participating. End-ties are nearing capacity and boaters understand that rafting may be required as part of the program. Fees are paid in advance, on a monthly basis, and proof of insurance is required to participate. The program, which was reintroduced in 2018, with Port Commission approval, significantly increases visitor berthing revenue during the off-season.

### Monte Foundation Fireworks

Deputy Harbormaster staff assisted the Capitola Police Department during the Monte Fireworks event on October 10, 2021. The show draws dozens of vessels to the Capitola Wharf area, and Harbor Patrol staff was on-site to assist with vessel traffic control and to ensure the safety of the participating boaters. The event is a fundraiser benefitting local programs.

### Winter Preparations

Deputy Harbormaster staff have had an extremely busy spring and summer season marked by significant water use (boating, fishing, human-powered craft) and increased visitorship to the harbor (beach, restaurant, general tourism). As we transition into fall, staff is changing gears and preparing for the winter season. The focus shifts away from crowd management and more toward dredging support and storm weather preparation. Staff is tracking potentially problematic vessels still at anchor and inspecting the docks for damaged/worn lines, sinking hazards, and ensuring that all dewatering equipment is serviceable and ready. Hopefully, this winter will bring some much needed rainfall to our area.

### Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

*Landings cont. on next page.*

**September 2021 – Total Port Landings:**

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Halibut	8,893.9	\$5.36	\$47,717.30
Sablefish	6,016.9	\$2.96	\$17,829.6
Bonito	543.5	\$2.39	\$1,303.35
Mackerel (Jack)	18,316.6	\$.52	\$9,537.20
Mackerel (Pacific)	778.2	\$.66	\$514.67
Lingcod	439.08	\$2.92	\$1,283.94
Jacksmelt	1,865.7	\$.37	\$694.06
Rockfish (Vermillion)	188.4	\$2.99	\$563.53

**Total Reported: 37,042.28 lbs**

**Total Ex-Vessel: \$79,443.65**

Species also landed\* - Chinook Salmon, Bluefin Tuna, Yellowfin Tuna, Pacific Sardine, Butterfish, Rockfish (various species), Rock Crab, Petrale Sole, Thornyhead Shortspine, Thornyhead Longspine Market Squid, Starry Flounder, Sanddab, Thresher Shark, White Croaker.

*\*weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

**September 2021 – Resident Buyer Landings:**

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Chinook Salmon	1,027.40	\$10.00	\$10,274.00
Sablefish	3,850.50	\$3.00	\$11,551.50
Halibut	3,233.60	\$5.50	\$17,784.80
Lingcod	408.68	\$3.00	\$1,226.04
Bonito	345.00	\$2.50	\$862.50
Rockfish (various)	3,099.90	\$3.00	\$9,299.7
Mackerel	156.70	\$1.00	\$156.70
Shortspine Thornyhead	83.00	\$3.00	\$249.00
Flounder	11.15	\$2.00	\$22.30
Soles	8.35	\$2.00	\$16.70

**Total Reported: 12,224.28 lbs**

**Total Ex-Vessel: \$51,443.24**





TO: Port Commission  
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager  
DATE: October 14, 2021  
SUBJECT: Facilities Maintenance & Engineering Report

### **Dredging Operations:**

#### Twin Lakes

Work to prepare *Twin Lakes* for the upcoming dredge season continues. Work has included installing the rebuilt snorkel, ladder, walkways, and Christmas tree. During an inspection of the ladder, it was discovered that there are cracks in the welds that hold the suction pipe in place. Lighthouse Welding will make the necessary repairs. Crews plan to move *Twin Lakes* from her off-season mooring in the north harbor to the entrance channel prior to the start of the 2021-22 dredge season which is scheduled to commence on November 1, 2021.



#### Squirt

North harbor dredging is not planned for the 2021-22 season. *Squirt* will remain in the dredge yard for extended maintenance.

#### Dauntless

*Dauntless* was splashed on September 2, 2021, following off-season maintenance at the boatyard. Lighthouse Welding has completed the fabrication of a new A-Frame, which crews painted and installed with new wire cables on the winch. Electrical repairs are underway and *Dauntless* is scheduled to be fully equipped prior to the start of the upcoming dredge season.

**Maintenance:**

New Facilities Maintenance Workboat – *Big Red*

The informal christening ceremony for *Big Red* was performed by Interim Port Director MacLaurie on September 23, 2021, prior to the boat being splashed for sea trials. In preparation for splashing the new workboat, maintenance crews completed painting the hull, installing the motor, and outfitting the boat with other necessary equipment. Crews are pleased with *Big Red's* sturdy work platform and maneuvering capabilities in the water.



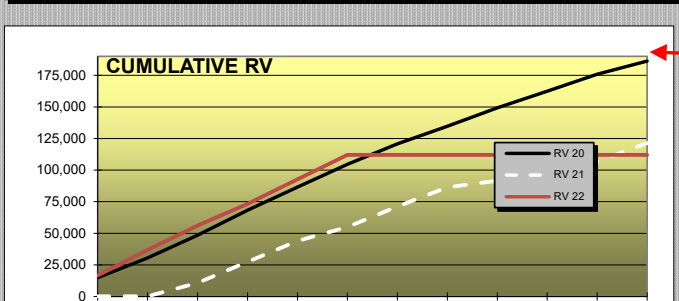
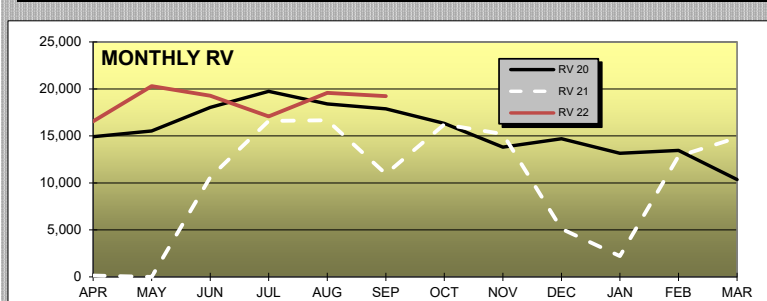
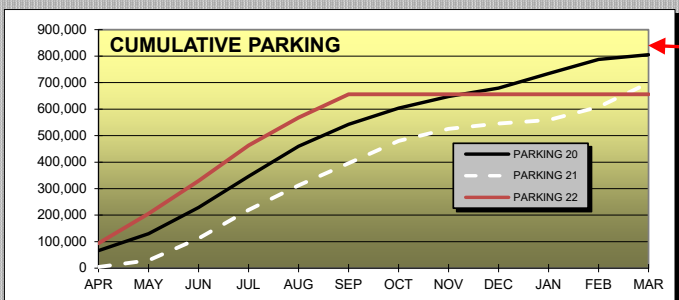
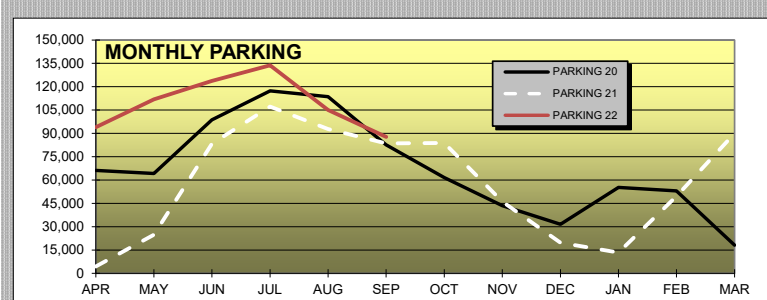
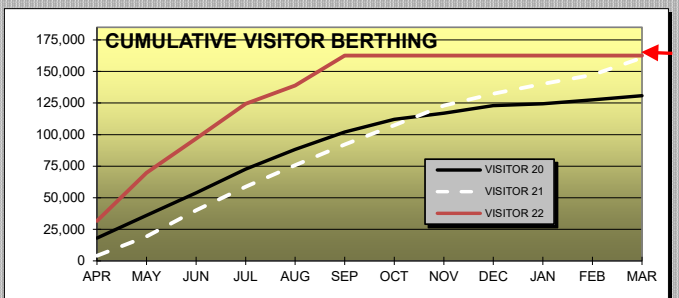
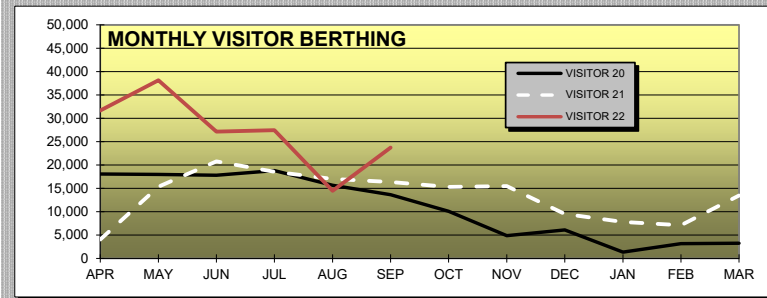
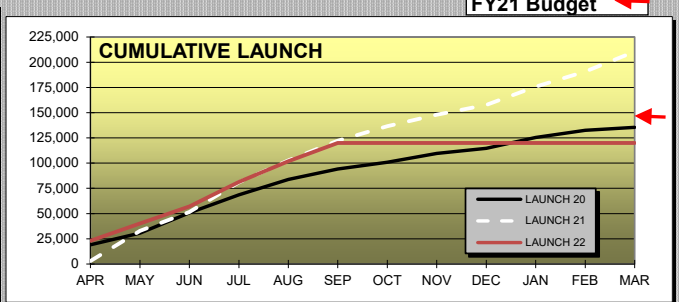
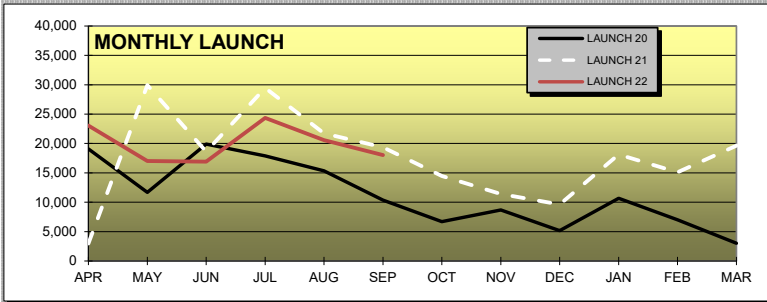
**Facilities Engineering Manager:**

I met with John Kasunich, engineer with Haro Kasunich and Associates (HKA), regarding the East Access Road Embankment Assessment and Repair Project. There are currently two options being proposed by HKA to restore the failing slope conditions underneath the slab-on-grade platform used to support the crane. The first option is to design a Riprap support structure to stabilize the embankment in the event of a storm surge. The second option is the use Tieback anchors to reinforce the embankment. The cost and feasibility of these options need to be analyzed.

PG&E has completed the upgrades to the main gas transmission line near X1-dock and the work site has been restored.

# SEASONAL INCOME

FY21 Budget ←





EMPLOYEE COUNT AT 9/30/21

		<i>FTE%</i>		
		<i>Regular</i>	<i>Unrepresented</i>	
ADMIN	Eldridge, Mark	100%		Accounting Technician II
ADMIN	Ghisletta, Renee	100%		Administrative Assistant I
ADMIN	MacLaurie, Holland	100%		Admin. Services Manager
FACILITIES	Acevedo, Arturo	100%		Maintenance Worker II
FACILITIES	Erevia, Vincent		var	Temporary Harbor Maintenance Worker & Dredge Monitor
FACILITIES	Goering, Bryce	100%		Harbor Dredge Worker II
FACILITIES	Gullo, Nicholas	100%		Supervising Maint. Worker
FACILITIES	Laine, Jason	100%		Harbor Dredge Worker III
FACILITIES	Lopez, Jorge	100%		Maintenance Worker III
FACILITIES	Marty, Randy	100%		Maintenance Worker III
FACILITIES	Ramos, Brenda	100%		Facilities Coordinator
FACILITIES	Rodriguez, Brian		var	Weekend Janitorial
FACILITIES	Simoni, Daniel	100%		Harbor Dredge Worker II
FACILITIES	Stipanovich, Rory	100%		Supervising Dredge Worker
FACILITIES	Tandoi, Steven	100%		Harbor Dredge Worker III
FACILITIES	Vera, Jose	100%		Maintenance Worker III
FACILITIES	Wagoner, Joshua	100%		Harbor Dredge Worker III
FACILITIES	Wulf, Carl	100%		Facilities, Maintenance, & Engineering Manager
OPERATIONS	Amundson, Greg		var	Reserve Deputy Harbormaster
OPERATIONS	Anderson, Blake	100%		Harbormaster
OPERATIONS	Ash, Jeylene		var	Parking Control
OPERATIONS	Bravo, Taurean		var	Parking Control
OPERATIONS	Carey, Chris		var	Parking Control
OPERATIONS	Chausse, Kurt		var	Parking Control
OPERATIONS	Connolly, Peter		var	Water Taxi Operator
OPERATIONS	Gitler, Mark		var	Operations Assistant & Dredge Monitor
OPERATIONS	Gottlieb, Landon	100%		Deputy Harbormaster
OPERATIONS	Hann, Alfred		var	Operations Assistant
OPERATIONS	Henning, Nicholas	100%		Boatyard Crew
OPERATIONS	Hill, David	100%		Deputy Harbormaster
OPERATIONS	King, Kevin	100%		Deputy Harbormaster
OPERATIONS	Kinnamon, Don	100%		Senior Deputy Harbormaster
OPERATIONS	Kurrle, Madison		var	Parking Control
OPERATIONS	Larson, Daniel		var	Water Taxi Operator
OPERATIONS	Loelhoeffel, Katrin		var	Operations Assistant
OPERATIONS	Long, John		var	Parking Control
OPERATIONS	Manley, Shelbey		var	Parking Control
OPERATIONS	Melrose, Kevin	100%		Boatyard Supervisor
OPERATIONS	Melrose, Peter		var	Operations Assistant
OPERATIONS	Melrose, Richard		var	Operations Assistant
OPERATIONS	Nelson, Michael		var	Parking Control
OPERATIONS	Palmer, Darrell		var	Parking Control
OPERATIONS	Pasquali, Richard		var	Water Taxi Operator
OPERATIONS	Rothwell, Niki	100%		Customer Service Rep.
OPERATIONS	Rothwell, Sean	100%		Assistant Harbormaster
OPERATIONS	Simon, Harry		var	Parking Control
<b>Total FTE's</b>		<b>25</b>		



Santa Cruz Port District  
Monthly Budget Report  
For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>OPERATING INCOME</b>						
000-000-000-0000-4000	Slip Rent Permanent	\$393,751	\$2,353,095	\$4,668,000	(\$2,314,905)	50%
000-000-000-0000-4002	Slip Rent Visitors	\$23,742	\$162,592	\$145,000	\$17,592	112%
000-000-000-0000-4003	Annual Slip Rent Discount	(\$74)	(\$801)	(\$1,225)	\$424	65%
000-000-000-0000-4006	Tenant Concession Rent	\$185,920	\$991,627	\$1,685,000	(\$693,373)	59%
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$5,726	\$31,617	\$140,000	(\$108,383)	23%
000-000-000-0000-4010	Launch Fees	\$18,045	\$119,980	\$140,000	(\$20,020)	86%
000-000-000-0000-4012	Liveaboard	\$6,550	\$36,948	\$70,000	(\$33,052)	53%
000-000-000-0000-4014	Catamaran Storage	\$2,926	\$15,199	\$25,500	(\$10,301)	60%
000-000-000-0000-4016	North Harbor Dry Storage	\$15,725	\$94,527	\$185,000	(\$90,473)	51%
000-000-000-0000-4018	7th Ave Dry Storage	\$9,855	\$59,367	\$115,500	(\$56,133)	51%
000-000-000-0000-4020	Waiting List	\$850	\$11,350	\$120,000	(\$108,650)	9%
000-000-000-0000-4024	Slip Leave Option	\$500	\$500	\$2,500	(\$2,000)	20%
000-000-000-0000-4026	Partnership Fees	\$2,495	\$14,706	\$27,250	(\$12,544)	54%
000-000-000-0000-4028	Sublease Fees	\$3,702	\$17,728	\$28,000	(\$10,272)	63%
000-000-000-0000-4030	Variable/Utility Fees	\$17,872	\$100,326	\$195,000	(\$94,674)	51%
000-000-000-0000-4032	Late Fees	\$3,276	\$23,374	\$50,000	(\$26,626)	47%
000-000-000-0000-4036	Citations	\$12,205	\$59,462	\$92,500	(\$33,038)	64%
000-000-000-0000-4040	Credit Card Convenience Charges	\$2,207	\$11,810	\$20,000	(\$8,190)	59%
000-000-000-0000-4100	Parking - Concession Lot	\$46,701	\$359,529	\$800,000	(\$440,471)	45%
000-000-000-0000-4102	Parking - Launch Area	\$1,780	\$23,468		\$23,468	0%
000-000-000-0000-4104	Parking - Westside	\$19,107	\$126,363		\$126,363	0%
000-000-000-0000-4118	Meter Permits & Coin	\$19,843	\$137,100		\$137,100	0%
000-000-000-0000-4120	Slip Renter Parking Permits	\$300	\$9,600	\$36,500	(\$26,900)	26%
000-000-000-0000-4122	RV Parking	\$19,243	\$112,033	\$185,000	(\$72,967)	61%
000-000-000-0000-4200	Fuel Sales Gasoline	\$43,149	\$241,841	\$265,000	(\$23,159)	91%
000-000-000-0000-4202	Fuel Sales Diesel	\$42,082	\$367,288	\$400,000	(\$32,712)	92%
000-000-000-0000-4204	Fuel Service Call Back Charges	\$0	\$10		\$10	0%
000-000-000-0000-4210	Wash Rack	\$1,018	\$6,034	\$6,250	(\$216)	97%
000-000-000-0000-4220	Boatyard Retail	\$1,012	\$9,412	\$10,500	(\$1,088)	90%
000-000-000-0000-4225	Boatyard Labor	\$0	\$488	\$1,000	(\$513)	49%
000-000-000-0000-4230	Boatyard Rental	\$200	\$2,320	\$2,500	(\$180)	93%
000-000-000-0000-4235	Boatyard Misc.	\$2,701	\$18,237	\$30,000	(\$11,764)	61%
000-000-000-0000-4240	Lay Days/Storage	\$11,461	\$93,230	\$115,000	(\$21,771)	81%
000-000-000-0000-4245	Vessel Haulout	\$14,470	\$96,344	\$125,000	(\$28,656)	77%
000-000-000-0000-4250	Vessel Berthing	\$3,217	\$18,551	\$30,000	(\$11,449)	62%
<b>OPERATING INCOME</b>		<b>\$931,555</b>	<b>\$5,725,254</b>	<b>\$9,714,775</b>	<b>(\$3,989,521)</b>	<b>59%</b>
<b>EXPENSE SUMMARY BY PROGRAM</b>						
	Administrative Services (110)	\$27,103	\$341,224	\$764,483	\$423,259	45%
	Finance & Purchasing (120)	\$12,586	\$109,900	\$209,575	\$99,675	52%
	Property Management (130)	\$33,052	\$235,249	\$546,648	\$311,399	43%
	Environmental & Permitting (140)	\$3,154	\$26,784	\$195,175	\$168,391	14%
	Port Commission Support (190)	\$7,907	\$48,978	\$57,089	\$8,111	86%
	Harbor Patrol (210)	\$56,884	\$342,012	\$721,534	\$379,522	47%
	Marina Management (220)	\$48,480	\$247,022	\$512,134	\$265,112	48%
	Rescue Services (230)	\$7,944	\$48,566	\$122,463	\$73,897	40%
	Parking Services (240)	\$33,638	\$206,460	\$323,993	\$117,533	64%
	Events (250)	\$1,481	\$6,899	\$35,344	\$28,445	20%
	Fuel Services (280)	\$54,882	\$465,703	\$491,444	\$25,741	95%
	Docks, Piers, Marine Structures (310)	\$22,625	\$156,064	\$297,927	\$141,863	52%
	Utilities (320)	\$3,854	\$69,319	\$95,943	\$26,624	72%
	Buildings (330)	\$24,191	\$147,365	\$395,252	\$247,887	37%
	Grounds (340)	\$61,257	\$372,052	\$786,798	\$414,746	47%
	Aeration (350)	\$2,274	\$22,385	\$57,340	\$34,955	39%
	Fishery Support (360)	\$267	\$3,574	\$16,322	\$12,748	22%
	Capital Projects (390)	\$0	\$210,411	\$417,797	\$207,386	50%
	Dredging Operations (400)	\$79,332	\$638,828	\$1,487,426	\$848,598	43%
	Boatyard Operations (500)	\$24,579	\$156,932	\$324,636	\$167,704	48%
<b>OPERATING EXPENSES</b>		<b>\$505,490</b>	<b>\$3,855,727</b>	<b>\$7,859,323</b>	<b>\$4,003,596</b>	<b>49%</b>
<b>OPERATING PROFIT</b>		<b>\$426,065</b>	<b>\$1,869,527</b>	<b>\$1,855,452</b>	<b>(\$14,075)</b>	<b>101%</b>

Santa Cruz Port District  
 Monthly Budget Report  
 For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>NON OPERATING INCOME/(EXPENSE)</b>						
000-000-000-0000-4300	Harbor Services Charge	\$0	\$3,374	\$10,000	(\$6,626)	34%
000-000-000-0000-4308	Interest Income	\$12	\$8,542	\$79,500	(\$70,958)	11%
000-000-000-0000-4310	Other Income	\$6,732	\$47,114	\$50,000	(\$2,886)	94%
000-000-000-0000-4375	USACE Reimbursement	\$0	\$140,000		\$140,000	0%
000-000-000-0000-4405	Grants - DBAW	\$0	\$7,185	\$30,000	(\$22,815)	24%
000-000-000-0000-4406	County Rescue Contribution	\$0	\$25,000	\$50,000	(\$25,000)	50%
000-000-000-0000-4407	PG&E Easement	\$0	\$26,953		\$26,953	0%
000-000-000-0000-4408	Waste Oil Grant	\$0	\$3,887	\$12,000	(\$8,113)	32%
000-000-000-0000-4500	Gain/(Loss) on Asset Disposal	\$0	\$960		\$960	0%
000-000-000-0000-4600	Cash Over/Under	\$5	(\$15)		(\$15)	0%
	Principal Debt Payments	\$0	(\$629,322)	(\$1,260,274)	\$630,952	50%
	Capital Improvement Program	(\$3,635)	(\$359,715)	(\$500,000)	\$140,285	72%
	Capitalized Expenses	(\$10,961)	(\$199,214)	(\$294,762)	\$95,548	68%
	Depreciation	(\$140,002)	(\$840,009)	\$0	(\$840,009)	0%
<b>NET INCOME/(LOSS)</b>		<b>\$278,216</b>	<b>\$104,268</b>	<b>\$31,916</b>	<b>\$72,352</b>	<b>327%</b>

Santa Cruz Port District  
Monthly Budget Report  
For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>ADMINISTRATIVE SERVICES DEPT.</b>						
	Salaries - Regular	\$22,244	\$181,690	\$403,166	\$221,476	45%
	Salaries - Overtime	\$0	\$488	\$5,000	\$4,512	10%
	Wages - Part Time/Temporary	\$0	\$5,735	\$48,000	\$42,266	12%
	Salaries - Vacation Pay	\$0	\$15,457	\$5,000	(\$10,457)	309%
	Salaries - Holiday Pay	\$0	\$491	\$0	(\$491)	0%
	Unemployment Insurance (SUI)	\$0	\$0	\$3,725	\$3,725	0%
	FICA Medicare/Social Security	\$1,720	\$15,797	\$34,030	\$18,233	46%
	Auto Allowance	\$0	\$900	\$2,400	\$1,500	38%
	Workers' Compensation	\$1,128	\$5,072	\$17,608	\$12,536	29%
	CalPERS Employer Share	\$3,210	\$21,010	\$46,129	\$25,119	46%
	CalPERS Unfunded Accrued Liability	\$6,890	\$38,355	\$79,692	\$41,337	48%
	Health Insurance	\$6,761	\$41,441	\$79,275	\$37,834	52%
	Dental Insurance	\$482	\$2,864	\$5,862	\$2,998	49%
	Long Term Disability/Life/AD&D	\$148	\$881	\$1,283	\$402	69%
	Printing & Newsletter	\$467	\$6,210	\$14,000	\$7,790	44%
	Legal Notices	\$0	\$0	\$1,000	\$1,000	0%
	Advertising	\$0	\$2,855	\$4,500	\$1,645	63%
	Postage	\$412	\$3,303	\$10,000	\$6,697	33%
	Promotional Expense	\$479	\$805	\$4,000	\$3,196	20%
	Office Supplies	\$673	\$4,642	\$14,950	\$10,308	31%
	Supplies	\$0	\$365	\$2,100	\$1,735	17%
	Vehicle & Equipment Fuel	\$0	\$0	\$500	\$500	0%
	Miscellaneous Employee Training	\$0	\$147	\$2,000	\$1,853	7%
	Pre-Employment Physicals	\$0	\$0	\$1,000	\$1,000	0%
	Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
	Insurance Premiums	\$11,883	\$71,301	\$133,000	\$61,699	54%
	Insurance Claims	\$203	\$203	\$6,000	\$5,797	3%
	Memberships, Dues, Subscriptions	\$0	\$306	\$7,500	\$7,194	4%
	Meetings & Training	\$150	\$1,570	\$14,250	\$12,680	11%
	Books	\$0	\$0	\$400	\$400	0%
	Software	\$0	\$0	\$500	\$500	0%
	Permit Fees	\$0	\$2,998	\$8,000	\$5,002	37%
	Bank Service Charges	\$809	\$7,017	\$16,000	\$8,983	44%
	Credit Card Fees	\$3,240	\$18,987	\$40,000	\$21,013	47%
	Data Storage	\$0	\$0	\$3,000	\$3,000	0%
	Employee Recognition	\$132	\$1,599	\$3,000	\$1,401	53%
	Miscellaneous Expenses	\$58	\$5,320	\$5,000	(\$320)	106%
	Commission Expenses	\$0	\$0	\$500	\$500	0%
	Interest Expense	\$0	\$0	\$2,000	\$2,000	0%
	Gas & Electricity	\$5,450	\$39,023	\$82,500	\$43,477	47%
	Water, Sewer, Garbage	\$14,021	\$85,843	\$184,000	\$98,157	47%
	Telephone & Alarms	(\$23,085)	\$3,212	\$39,500	\$36,288	8%
	Sanitary Dist. Charges	\$0	\$0	\$122,000	\$122,000	0%
	Miscellaneous Professional Services	\$800	\$4,000	\$12,000	\$8,000	33%
	Legal Consultation	\$8,633	\$36,505	\$46,000	\$9,495	79%
	Technical Services	\$2,668	\$17,431	\$113,000	\$95,569	15%
	Contract Services	\$1,364	\$7,155	\$12,000	\$4,845	60%
	Uniform Cleaning/Laundry	\$0	\$0	\$250	\$250	0%
	Other Services	\$7,739	\$19,659	\$10,000	(\$9,659)	197%
	Accounting & Auditing	\$1,471	\$39,682	\$46,000	\$6,318	86%
	Software License & Application	\$247	\$15,394	\$28,500	\$13,106	54%
	LAFCO Assessment	\$0	\$11,609	\$14,000	\$2,391	83%
	Mileage Reimbursement	\$0	\$0	\$1,650	\$1,650	0%
	Meetings & Seminars	\$0	\$0	\$3,000	\$3,000	0%
	Signage	\$0	\$0	\$200	\$200	0%
	Office Equipment R&M	\$0	\$0	\$12,000	\$12,000	0%
	Vehicle Maintenance	\$0	\$0	\$2,000	\$2,000	0%
	Permits & Inspections	\$0	\$452	\$2,500	\$2,048	18%
	Equipment/Equipment R&M	\$323	\$2,054	\$16,500	\$14,446	12%
	COVID-19 Related Expenses	\$0	\$1,901	\$0	(\$1,901)	0%
	CVRA Related Expenses	\$3,083	\$20,407	\$0	(\$20,407)	0%
	<b>TOTAL ADMIN. SERVICES DEPT.</b>	<b>\$80,720</b>	<b>\$741,728</b>	<b>\$1,772,970</b>	<b>\$1,031,242</b>	<b>42%</b>

Santa Cruz Port District  
Monthly Budget Report  
For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>ADMINISTRATIVE SERVICES (110)</b>						
100-100-110-0000-5000	Salaries - Regular	\$12,175	\$107,983	\$247,000	\$139,017	44%
100-100-110-0000-5005	Salaries - Overtime			\$500	\$500	0%
100-100-110-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-110-0000-5020	Salaries - Vacation Pay	\$0	\$15,457	\$5,000	(\$10,457)	309%
100-100-110-0000-5025	Salaries - Holiday Pay	\$0	\$491		(\$491)	0%
100-100-110-0000-5055	Unemployment Insurance (SUI)			\$1,500	\$1,500	0%
100-100-110-0000-5060	FICA Medicare/Social Security	\$947	\$9,687	\$18,627	\$8,940	52%
100-100-110-0000-5075	Auto Allowance	\$0	\$900	\$2,400	\$1,500	38%
100-100-110-0000-5105	Workers' Compensation	\$652	\$2,932	\$10,178	\$7,246	29%
100-100-110-0000-5110	CalPERS Employer Share	\$2,054	\$13,447	\$29,524	\$16,077	46%
100-100-110-0000-5112	CalPERS Unfunded Liability	\$4,410	\$24,549	\$51,006	\$26,457	48%
100-100-110-0000-5115	Health Insurance	\$3,966	\$24,307	\$46,307	\$22,000	52%
100-100-110-0000-5120	Dental Insurance	\$279	\$1,656	\$3,389	\$1,733	49%
100-100-110-0000-5125	Long Term Disability/Life/AD&D	\$95	\$556	\$752	\$196	74%
100-100-110-0000-5200	Printing & Newsletter	\$467	\$6,210	\$14,000	\$7,790	44%
100-100-110-0000-5202	Legal Notices			\$1,000	\$1,000	0%
100-100-110-0000-5204	Advertising	\$0	\$1,868	\$3,000	\$1,132	62%
100-100-110-0000-5206	Postage	\$412	\$3,303	\$10,000	\$6,697	33%
100-100-110-0000-5208	Promotional Expense	\$479	\$805	\$4,000	\$3,196	20%
100-100-110-0000-5214	Office Supplies	\$673	\$4,555	\$14,000	\$9,445	33%
100-100-110-0000-5217	Supplies	\$0	\$265	\$1,000	\$735	26%
100-100-110-0000-5240	Miscellaneous Employee Training	\$0	\$147	\$2,000	\$1,853	7%
100-100-110-0000-5242	Pre-Employment Physicals			\$1,000	\$1,000	0%
100-100-110-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-100-110-0000-5262	Insurance Premiums	\$1,971	\$11,828	\$21,000	\$9,172	56%
100-100-110-0000-5264	Insurance Claims	\$203	\$203	\$6,000	\$5,797	3%
100-100-110-0000-5266	Memberships, Dues, Subscriptions	\$0	\$146	\$7,000	\$6,854	2%
100-100-110-0000-5268	Meetings & Training	\$0	\$239	\$5,000	\$4,761	5%
100-100-110-0000-5270	Books			\$300	\$300	0%
100-100-110-0000-5282	Bank Service Charges	\$809	\$7,017	\$16,000	\$8,983	44%
100-100-110-0000-5284	Credit Card Fees	\$3,240	\$18,987	\$40,000	\$21,013	47%
100-100-110-0000-5286	Data Storage			\$3,000	\$3,000	0%
100-100-110-0000-5288	Employee Recognition	\$132	\$1,599	\$3,000	\$1,401	53%
100-100-110-0000-5290	Miscellaneous Expenses	\$0	\$505	\$1,000	\$496	50%
100-100-110-0000-5298	Interest Expense			\$2,000	\$2,000	0%
100-100-110-0000-5310	Telephone & Alarms	(\$18,672)	\$2,762	\$31,000	\$28,238	9%
100-100-110-0000-5415	Miscellaneous Professional Services	\$800	\$4,000	\$12,000	\$8,000	33%
100-100-110-0000-5416	Legal Consultation	\$1,389	\$6,292	\$40,000	\$33,708	16%
100-100-110-0000-5420	Technical Services	\$949	\$10,875	\$21,000	\$10,125	52%
100-100-110-0000-5425	Contract Services	\$1,364	\$7,155	\$12,000	\$4,845	60%
100-100-110-0000-5450	Other Services	\$7,739	\$19,659	\$10,000	(\$9,659)	197%
100-100-110-0000-5465	Software License & Application	\$247	\$15,394	\$28,000	\$12,606	55%
100-100-110-0000-5470	LAFCO Assessment	\$0	\$11,609	\$14,000	\$2,391	83%
100-100-110-0000-5500	Mileage Reimbursement			\$1,000	\$1,000	0%
100-100-110-0000-5510	Meetings & Seminars			\$3,000	\$3,000	0%
100-100-110-0000-5694	Office Equipment R&M			\$12,000	\$12,000	0%
100-100-110-0000-5698	Equipment/Equipment R&M	\$323	\$1,939	\$8,000	\$6,061	24%
100-100-110-CO19-5000	COVID-19 Labor	\$0	\$1,826		(\$1,826)	0%
100-100-110-CO19-6300	COVID-19 Expenses	\$0	\$75		(\$75)	0%
<b>TOTAL ADMINISTRATIVE SERVICES</b>		<b>\$27,103</b>	<b>\$341,224</b>	<b>\$764,483</b>	<b>\$423,259</b>	<b>45%</b>

Santa Cruz Port District  
 Monthly Budget Report  
 For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>FINANCE &amp; PURCHASING (120)</b>						
100-100-120-0000-5000	Salaries - Regular	\$6,700	\$43,989	\$97,165	\$53,176	45%
100-100-120-0000-5005	Salaries - Overtime			\$500	\$500	0%
100-100-120-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-120-0000-5055	Unemployment Insurance (SUI)			\$1,000	\$1,000	0%
100-100-120-0000-5060	FICA Medicare/Social Security	\$513	\$3,355	\$8,138	\$4,783	41%
100-100-120-0000-5105	Workers' Compensation	\$276	\$1,239	\$4,301	\$3,062	29%
100-100-120-0000-5110	CalPERS Employer Share	\$534	\$3,498	\$7,681	\$4,183	46%
100-100-120-0000-5112	CalPERS Unfunded Liability	\$1,147	\$6,386	\$13,269	\$6,883	48%
100-100-120-0000-5115	Health Insurance	\$1,595	\$9,804	\$19,382	\$9,578	51%
100-100-120-0000-5120	Dental Insurance	\$118	\$700	\$1,432	\$732	49%
100-100-120-0000-5125	Long Term Disability/Life/AD&D	\$25	\$157	\$307	\$150	51%
100-100-120-0000-5214	Office Supplies	\$0	\$87	\$750	\$663	12%
100-100-120-0000-5266	Memberships, Dues, Subscriptions	\$0	\$160	\$500	\$340	32%
100-100-120-0000-5268	Meetings & Training	\$150	\$150	\$2,000	\$1,850	8%
100-100-120-0000-5272	Software			\$500	\$500	0%
100-100-120-0000-5290	Miscellaneous Expenses	\$58	\$598	\$1,000	\$402	60%
100-100-120-0000-5420	Technical Services	\$0	\$95	\$2,000	\$1,906	5%
100-100-120-0000-5460	Accounting & Auditing	\$1,471	\$39,682	\$46,000	\$6,318	86%
100-100-120-0000-5465	Software License & Application			\$500	\$500	0%
100-100-120-0000-5500	Mileage Reimbursement			\$150	\$150	0%
100-100-120-0000-5698	Equipment/Equipment R&M			\$2,000	\$2,000	0%
	<b>TOTAL FINANCE &amp; PURCHASING</b>	<b>\$12,586</b>	<b>\$109,900</b>	<b>\$209,575</b>	<b>\$99,675</b>	<b>52%</b>
<b>PROPERTY MANAGEMENT (130)</b>						
100-100-130-0000-5000	Salaries - Regular	\$117	\$10,054	\$15,764	\$5,710	64%
100-100-130-0000-5055	Unemployment Insurance (SUI)			\$125	\$125	0%
100-100-130-0000-5060	FICA Medicare/Social Security	\$9	\$767	\$1,755	\$988	44%
100-100-130-0000-5105	Workers' Compensation	\$29	\$129	\$449	\$320	29%
100-100-130-0000-5110	CalPERS Employer Share	\$158	\$1,031	\$2,264	\$1,233	46%
100-100-130-0000-5112	CalPERS Unfunded Liability	\$338	\$1,883	\$3,912	\$2,029	48%
100-100-130-0000-5115	Health Insurance	\$169	\$1,065	\$1,948	\$883	55%
100-100-130-0000-5120	Dental Insurance	\$12	\$73	\$149	\$76	49%
100-100-130-0000-5125	Long Term Disability/Life/AD&D	\$7	\$40	\$32	(\$8)	126%
100-100-130-0000-5204	Advertising	\$0	\$987	\$1,500	\$513	66%
100-100-130-0000-5262	Insurance Premiums	\$9,912	\$59,473	\$112,000	\$52,527	53%
100-100-130-0000-5268	Meetings & Training			\$750	\$750	0%
100-100-130-0000-5290	Miscellaneous Expenses	\$0	\$4,217	\$3,000	(\$1,217)	141%
100-100-130-0000-5300	Gas & Electricity	\$5,450	\$39,023	\$82,500	\$43,477	47%
100-100-130-0000-5305	Water, Sewer & Garbage	\$14,021	\$85,843	\$184,000	\$98,157	47%
100-100-130-0000-5310	Telephone & Alarms	(\$4,413)	\$451	\$8,500	\$8,049	5%
100-100-130-0000-5315	Sanitary Dist Charges			\$122,000	\$122,000	0%
100-100-130-0000-5416	Legal Consultation	\$7,244	\$30,213	\$6,000	(\$24,213)	504%
	<b>TOTAL PROPERTY MANAGEMENT</b>	<b>\$33,052</b>	<b>\$235,249</b>	<b>\$546,648</b>	<b>\$311,399</b>	<b>43%</b>

Santa Cruz Port District  
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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>ENVIRONMENTAL &amp; PERMITTING (140)</b>						
100-100-140-0000-5000	Salaries - Regular	\$99	\$1,952	\$14,117	\$12,165	14%
100-100-140-0000-5005	Salaries - Overtime	\$0	\$488	\$3,500	\$3,012	14%
100-100-140-0000-5010	Wages - Part Time/Temporary	\$0	\$5,735	\$45,000	\$39,266	13%
100-100-140-0000-5055	Unemployment Insurance (SUI)			\$1,000	\$1,000	0%
100-100-140-0000-5060	FICA Medicare/Social Security	\$8	\$629	\$3,226	\$2,597	19%
100-100-140-0000-5105	Workers' Compensation	\$85	\$381	\$1,323	\$942	29%
100-100-140-0000-5110	CalPERS Employer Share	\$224	\$1,466	\$3,219	\$1,753	46%
100-100-140-0000-5112	CalPERS Unfunded Liability	\$481	\$2,676	\$5,561	\$2,885	48%
100-100-140-0000-5115	Health Insurance	\$492	\$3,052	\$5,744	\$2,692	53%
100-100-140-0000-5120	Dental Insurance	\$36	\$215	\$440	\$225	49%
100-100-140-0000-5125	Long Term Disability/Life/AD&D	\$10	\$62	\$95	\$33	65%
100-100-140-0000-5217	Supplies	\$0	\$100	\$1,000	\$900	10%
100-100-140-0000-5235	Vehicle & Equipment Fuel			\$500	\$500	0%
100-100-140-0000-5268	Meetings & Training			\$500	\$500	0%
100-100-140-0000-5276	Permit Fees	\$0	\$2,998	\$8,000	\$5,002	37%
100-100-140-0000-5292	Uniform Cleaning/Laundry			\$250	\$250	0%
100-100-140-0000-5420	Technical Services	\$1,719	\$6,462	\$90,000	\$83,538	7%
100-100-140-0000-5500	Mileage Reimbursement			\$500	\$500	0%
100-100-140-0000-5625	Signage			\$200	\$200	0%
100-100-140-0000-5665	Vehicle Maintenance			\$2,000	\$2,000	0%
100-100-140-0000-5696	Permits & Inspections	\$0	\$452	\$2,500	\$2,048	18%
100-100-140-0000-5698	Equipment/Equipment R&M	\$0	\$115	\$6,500	\$6,385	2%
	<b>TOTAL ENVIRONMENTAL &amp; PERMITTING</b>	<b>\$3,154</b>	<b>\$26,784</b>	<b>\$195,175</b>	<b>\$168,391</b>	<b>14%</b>
<b>PORT COMMISSION SUPPORT (190)</b>						
100-100-190-0000-5000	Salaries - Regular	\$3,152	\$17,712	\$29,120	\$11,408	61%
100-100-190-0000-5005	Salaries - Overtime			\$500	\$500	0%
100-100-190-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-190-0000-5055	Unemployment Insurance (SUI)			\$100	\$100	0%
100-100-190-0000-5060	FICA Medicare/Social Security	\$244	\$1,359	\$2,284	\$925	59%
100-100-190-0000-5105	Workers' Compensation	\$87	\$391	\$1,357	\$966	29%
100-100-190-0000-5110	CalPERS Employer Share	\$239	\$1,567	\$3,441	\$1,874	46%
100-100-190-0000-5112	CalPERS Unfunded Liability	\$514	\$2,861	\$5,944	\$3,083	48%
100-100-190-0000-5115	Health Insurance	\$540	\$3,213	\$5,894	\$2,681	55%
100-100-190-0000-5120	Dental Insurance	\$37	\$221	\$452	\$231	49%
100-100-190-0000-5125	Long Term Disability/Life/AD&D	\$11	\$66	\$97	\$31	68%
100-100-190-0000-5214	Office Supplies			\$200	\$200	0%
100-100-190-0000-5217	Supplies			\$100	\$100	0%
100-100-190-0000-5268	Meetings & Training	\$0	\$1,181	\$6,000	\$4,819	20%
100-100-190-0000-5270	Books			\$100	\$100	0%
100-100-190-0000-5294	Commission Expenses			\$500	\$500	0%
100-100-190-CVRA-5000	CVRA Labor	\$0	\$693		(\$693)	0%
100-100-190-CVRA-6300	CVRA Expenses	\$3,083	\$19,714		(\$19,714)	0%
	<b>TOTAL PORT COMMISSION SUPPORT</b>	<b>\$7,907</b>	<b>\$48,978</b>	<b>\$57,089</b>	<b>\$8,111</b>	<b>86%</b>

Santa Cruz Port District  
 Monthly Budget Report  
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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>OPERATIONS DEPT.</b>						
	Salaries - Regular	\$62,944	\$383,298	\$802,495	\$419,197	48%
	Salaries - Overtime	\$1,365	\$10,212	\$14,000	\$3,788	73%
	Wages - Part Time/Temporary	\$14,397	\$90,165	\$173,000	\$82,835	52%
	Salaries - Comp. Time	\$21	\$71	\$300	\$229	24%
	Salaries - Vacation Pay	\$1,895	\$12,129	\$5,000	(\$7,129)	243%
	Salaries - Holiday Pay	\$1,735	\$4,321	\$7,500	\$3,179	58%
	Salaries - Sick Pay	\$0	\$560	\$1,300	\$740	43%
	Salaries - Call Back	\$250	\$2,494	\$5,750	\$3,256	43%
	Salaries - Call Ready	\$1,627	\$9,725	\$21,500	\$11,775	45%
	Salaries - Night Differential	\$171	\$2,328	\$7,500	\$5,172	31%
	Unemployment Insurance (SUI)	\$233	\$2,322	\$11,054	\$8,732	21%
	FICA Medicare/Social Security	\$6,449	\$39,599	\$79,989	\$40,390	50%
	Uniform Allowance	\$0	\$3,040	\$6,500	\$3,460	47%
	Workers' Compensation	\$2,830	\$12,722	\$44,161	\$31,439	29%
	CalPERS Employer Share	\$7,201	\$47,136	\$99,051	\$51,915	48%
	CalPERS Unfunded Accrued Liability	\$15,457	\$86,050	\$171,120	\$85,070	50%
	Health Insurance	\$16,244	\$99,725	\$198,812	\$99,087	50%
	Dental Insurance	\$1,209	\$7,183	\$14,704	\$7,521	49%
	Long Term Disability/Life/AD&D	\$318	\$1,937	\$3,132	\$1,195	62%
	Advertising	\$0	\$0	\$525	\$525	0%
	Hazmat Supplies	\$0	\$0	\$500	\$500	0%
	Safety Supplies	\$0	\$1,897	\$3,000	\$1,103	63%
	Supplies	\$878	\$11,802	\$28,700	\$16,898	41%
	Tools	\$0	\$874	\$2,200	\$1,326	40%
	Harbor Patrol Supplies	\$462	\$462	\$3,000	\$2,538	15%
	Scout Maintenance	\$23	\$5,471	\$5,000	(\$471)	109%
	Almar Maintenance	\$0	\$5,102	\$12,000	\$6,898	43%
	Fuel - Travelift	\$144	\$1,121	\$1,500	\$380	75%
	Boat Fuel - HBI	\$742	\$3,756	\$7,000	\$3,245	54%
	Boat Fuel - Free Ride	\$52	\$305	\$1,000	\$695	30%
	Vehicle & Equipment Fuel	\$0	\$4,578	\$10,500	\$5,922	44%
	Harbor Patrol Training	\$0	\$1,385	\$19,000	\$17,615	7%
	Harbor Patrol Misc. Expense	\$2,795	\$2,849	\$7,500	\$4,651	38%
	Misc. Employee Training	\$0	\$605	\$2,400	\$1,795	25%
	Background Investigations	\$0	\$0	\$3,000	\$3,000	0%
	Fuel Dock Gasoline	\$26,835	\$198,709	\$195,000	(\$3,709)	102%
	Fuel Dock Diesel	\$21,904	\$230,357	\$225,000	(\$5,357)	102%
	Fuel Dock Equipment & Supplies	\$0	\$0	\$1,000	\$1,000	0%
	Underground Storage Tank Maintenance	(\$170)	\$5,153	\$5,000	(\$153)	103%
	Rent & Leases	\$1,200	\$7,350	\$8,000	\$650	92%
	Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
	Insurance Premiums	\$2,130	\$13,851	\$22,425	\$8,574	62%
	Permit Fees	\$0	\$3,864	\$6,400	\$2,536	60%
	Booking Fees	\$0	\$0	\$2,000	\$2,000	0%
	Bad Debt Expense	\$0	\$0	\$12,000	\$12,000	0%
	Lien Sale Expense	\$9,236	\$9,931	\$2,500	(\$7,431)	397%
	Credit Card Fees	\$7,661	\$50,738	\$63,300	\$12,562	80%
	Uniform Cleaning/Laundry	\$0	\$1,705	\$1,100	(\$605)	155%
	Hazmat Disposal	\$1,880	\$1,880	\$4,000	\$2,120	47%
	Contract Services	\$2,664	\$17,755	\$62,780	\$45,025	28%
	Engineering Services	\$0	\$0	\$500	\$500	0%
	Other Services	\$2,367	\$27,772	\$51,500	\$23,728	54%
	Software License & Application	\$0	\$0	\$4,000	\$4,000	0%
	Mileage Reimbursement	\$0	\$241	\$2,300	\$2,059	10%
	Meetings & Seminars	\$0	\$0	\$2,000	\$2,000	0%
	Boatyard Gas & Electricity	\$0	\$7,919	\$16,250	\$8,331	49%
	Boatyard Water, Sewer, Garbage	\$890	\$5,450	\$13,000	\$7,550	42%
	Boatyard Telephone & Alarms	(\$1,226)	\$125	\$2,000	\$1,875	6%
	Miscellaneous Professional Services	\$0	\$0	\$1,000	\$1,000	0%
	Fueling Equipment R&M	\$2,496	\$2,786	\$2,500	(\$286)	111%
	Water Taxi Maintenance	\$0	\$2,047	\$3,000	\$953	68%
	Signage	\$1,016	\$1,816	\$1,750	(\$66)	104%
	Parking Meters R&M	\$0	\$1,337	\$1,800	\$463	74%
	Vehicle Maintenance	\$0	\$1,134	\$7,000	\$5,866	16%



Santa Cruz Port District  
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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
	Boatyard Cost of Goods Sold	\$3,829	\$8,833	\$10,000	\$1,167	88%
	Boatyard Filtration System R&M	\$0	\$67	\$4,000	\$3,933	2%
	Boatyard Filtration Supplies	\$771	\$3,026	\$4,000	\$974	76%
	Office Equipment R&M	\$0	\$0	\$250	\$250	0%
	Equipment/Equipment R&M	\$4,964	\$14,491	\$11,500	(\$2,991)	126%
	Communications Maintenance	\$0	\$0	\$2,000	\$2,000	0%
	Misc. Expenses	\$0	\$35	\$5,000	\$4,966	1%
	Capitalized Equip. Transfer to 1100	\$961	\$29,924	\$0	(\$29,924)	0%
	<b>TOTAL OPERATIONS DEPT.</b>	<b>\$227,888</b>	<b>\$1,473,594</b>	<b>\$2,530,548</b>	<b>\$1,056,954</b>	<b>58%</b>
<b>HARBOR PATROL (210)</b>						
100-200-210-0000-5000	Salaries - Regular	\$26,331	\$177,827	\$342,000	\$164,173	52%
100-200-210-0000-5005	Salaries - Overtime	\$1,014	\$5,991	\$10,000	\$4,009	60%
100-200-210-0000-5010	Wages - Part Time/Temporary	\$282	\$2,034	\$16,000	\$13,966	13%
100-200-210-0000-5015	Salaries - Comp. Time	\$21	\$21		(\$21)	0%
100-200-210-0000-5020	Salaries - Vacation Pay	\$1,895	\$5,233	\$5,000	(\$233)	105%
100-200-210-0000-5025	Salaries - Holiday Pay	\$1,735	\$3,197	\$5,000	\$1,803	64%
100-200-210-0000-5040	Salaries - Call Back	\$0	\$826	\$1,500	\$674	55%
100-200-210-0000-5045	Salaries - Call Ready	\$314	\$3,117	\$3,000	(\$117)	104%
100-200-210-0000-5050	Salaries - Night Differential	\$171	\$2,328	\$7,500	\$5,172	31%
100-200-210-0000-5055	Unemployment Insurance (SUI)	\$12	\$83	\$3,607	\$3,524	2%
100-200-210-0000-5060	FICA Medicare/Social Security	\$2,434	\$15,542	\$31,900	\$16,358	49%
100-200-210-0000-5100	Uniform Allowance	\$0	\$3,040	\$6,500	\$3,460	47%
100-200-210-0000-5105	Workers' Compensation	\$1,105	\$4,970	\$17,250	\$12,280	29%
100-200-210-0000-5110	CalPERS Employer Share	\$2,878	\$18,836	\$41,911	\$23,075	45%
100-200-210-0000-5112	CalPERS Unfunded Liability	\$6,177	\$34,387	\$72,406	\$38,019	47%
100-200-210-0000-5115	Health Insurance	\$6,251	\$38,074	\$80,527	\$42,453	47%
100-200-210-0000-5120	Dental Insurance	\$472	\$2,806	\$5,744	\$2,938	49%
100-200-210-0000-5125	Long Term Disability/Life/AD&D	\$135	\$809	\$1,189	\$380	68%
100-200-210-0000-5217	Supplies	\$0	\$1,060	\$2,500	\$1,440	42%
100-200-210-0000-5218	Tools			\$1,000	\$1,000	0%
100-200-210-0000-5220	Harbor Patrol Supplies	\$462	\$462	\$3,000	\$2,538	15%
100-200-210-0000-5224	Almar Maintenance			\$2,500	\$2,500	0%
100-200-210-0000-5235	Vehicle & Equipment Fuel	\$0	\$3,900	\$8,000	\$4,100	49%
100-200-210-0000-5236	Harbor Patrol Training	\$0	\$1,385	\$12,000	\$10,615	12%
100-200-210-0000-5238	Harbor Patrol Misc. Expense	\$2,795	\$2,849	\$6,500	\$3,651	44%
100-200-210-0000-5244	Background Investigations			\$3,000	\$3,000	0%
100-200-210-0000-5262	Insurance Premiums	\$250	\$2,570	\$3,500	\$930	73%
100-200-210-0000-5278	Booking Fees			\$2,000	\$2,000	0%
100-200-210-0000-5280	Lien Sale Expenses	\$378	\$378		(\$378)	0%
100-200-210-0000-5415	Miscellaneous Professional Services			\$1,000	\$1,000	0%
100-200-210-0000-5450	Other Services	\$1,774	\$8,910	\$16,000	\$7,090	56%
100-200-210-0000-5500	Mileage Reimbursement	\$0	\$241	\$1,500	\$1,259	16%
100-200-210-0000-5510	Meetings & Seminars			\$2,000	\$2,000	0%
100-200-210-0000-5665	Vehicle Maintenance	\$0	\$1,134	\$4,000	\$2,866	28%
100-200-210-0000-5692	Communications Maintenance			\$2,000	\$2,000	0%
	<b>TOTAL HARBOR PATROL</b>	<b>\$56,884</b>	<b>\$342,012</b>	<b>\$721,534</b>	<b>\$379,522</b>	<b>47%</b>



Santa Cruz Port District  
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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>MARINA MANAGEMENT (220)</b>						
100-200-220-0000-5000	Salaries - Regular	\$21,424	\$123,015	\$264,817	\$141,802	46%
100-200-220-0000-5005	Salaries - Overtime	\$0	\$1,061	\$500	(\$561)	212%
100-200-220-0000-5010	Wages - Part Time/Temporary	\$2,290	\$11,258	\$26,000	\$14,743	43%
100-200-220-0000-5020	Salaries - Vacation Pay	\$0	\$4,377		(\$4,377)	0%
100-200-220-0000-5025	Salaries - Holiday Pay	\$0	\$1,021	\$2,500	\$1,479	41%
100-200-220-0000-5030	Salaries - Sick Pay	\$0	\$114		(\$114)	0%
100-200-220-0000-5055	Unemployment Insurance (SUI)			\$2,125	\$2,125	0%
100-200-220-0000-5060	FICA Medicare/Social Security	\$1,817	\$10,856	\$17,725	\$6,869	61%
100-200-220-0000-5105	Workers' Compensation	\$609	\$2,740	\$9,511	\$6,771	29%
100-200-220-0000-5110	CalPERS Employer Share	\$2,760	\$18,068	\$39,669	\$21,601	46%
100-200-220-0000-5112	CalPERS Unfunded Liability	\$5,925	\$32,984	\$68,532	\$35,548	48%
100-200-220-0000-5115	Health Insurance	\$3,725	\$22,871	\$41,309	\$18,438	55%
100-200-220-0000-5120	Dental Insurance	\$260	\$1,547	\$3,167	\$1,620	49%
100-200-220-0000-5125	Long Term Disability/Life/AD&D	\$127	\$717	\$679	(\$38)	106%
100-200-220-0000-5217	Supplies	\$26	\$2,946	\$6,000	\$3,054	49%
100-200-220-0000-5222	HBI Maintenance	\$23	\$86	\$2,500	\$2,414	3%
100-200-220-0000-5224	Almar Maintenance			\$5,000	\$5,000	0%
100-200-220-0000-5262	Insurance Premiums	\$635	\$3,810	\$6,000	\$2,190	63%
100-200-220-0000-5279	Bad Debt Expense			\$12,000	\$12,000	0%
100-200-220-0000-5280	Lien Sale Expenses	\$8,858	\$9,553	\$2,500	(\$7,053)	382%
100-200-220-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-220-0000-5500	Mileage Reimbursement			\$600	\$600	0%
	<b>TOTAL MARINA MANAGEMENT</b>	<b>\$48,480</b>	<b>\$247,022</b>	<b>\$512,134</b>	<b>\$265,112</b>	<b>48%</b>
<b>RESCUE SERVICES (230)</b>						
100-200-230-0000-5000	Salaries - Regular	\$3,107	\$10,712	\$24,684	\$13,972	43%
100-200-230-0000-5005	Salaries - Overtime	\$197	\$562	\$1,000	\$438	56%
100-200-230-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-200-230-0000-5040	Salaries - Call Back	\$250	\$1,587	\$3,750	\$2,163	42%
100-200-230-0000-5045	Salaries - Call Ready	\$1,313	\$6,608	\$18,500	\$11,892	36%
100-200-230-0000-5055	Unemployment Insurance (SUI)			\$200	\$200	0%
100-200-230-0000-5060	FICA Medicare/Social Security	\$369	\$1,478	\$4,079	\$2,601	36%
100-200-230-0000-5105	Workers' Compensation	\$127	\$570	\$1,978	\$1,408	29%
100-200-230-0000-5110	CalPERS Employer Share	\$168	\$1,102	\$2,420	\$1,318	46%
100-200-230-0000-5112	CalPERS Unfunded Liability	\$361	\$2,012	\$4,180	\$2,168	48%
100-200-230-0000-5115	Health Insurance	\$707	\$4,389	\$8,592	\$4,203	51%
100-200-230-0000-5120	Dental Insurance	\$54	\$322	\$659	\$337	49%
100-200-230-0000-5125	Long Term Disability/Life/AD&D	\$8	\$54	\$141	\$87	38%
100-200-230-0000-5212	Safety Supplies	\$0	\$1,688	\$2,000	\$312	84%
100-200-230-0000-5217	Supplies			\$500	\$500	0%
100-200-230-0000-5222	Scout Maintenance	\$0	\$5,385	\$2,500	(\$2,885)	215%
100-200-230-0000-5224	Almar Maintenance	\$0	\$5,102	\$4,500	(\$602)	113%
100-200-230-0000-5226	Boat Fuel - Patrol Boats	\$742	\$3,756	\$7,000	\$3,245	54%
100-200-230-0000-5236	Harbor Patrol Training			\$7,000	\$7,000	0%
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense			\$1,000	\$1,000	0%
100-200-230-0000-5262	Insurance Premiums	\$540	\$3,240	\$4,500	\$1,260	72%
100-200-230-0000-5425	Contract Services			\$22,280	\$22,280	0%
	<b>TOTAL RESCUE SERVICES</b>	<b>\$7,944</b>	<b>\$48,566</b>	<b>\$122,463</b>	<b>\$73,897</b>	<b>40%</b>

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>PARKING SERVICES (240)</b>						
100-200-240-0000-5000	Salaries - Regular	\$2,414	\$19,870	\$25,075	\$5,205	79%
100-200-240-0000-5005	Salaries - Overtime	\$134	\$251	\$500	\$249	50%
100-200-240-0000-5010	Wages - Part Time/Temporary	\$9,051	\$55,269	\$95,000	\$39,731	58%
100-200-240-0000-5030	Salaries - Sick Pay	\$0	\$446	\$1,000	\$554	45%
100-200-240-0000-5055	Unemployment Insurance (SUI)	\$222	\$1,609	\$3,500	\$1,891	46%
100-200-240-0000-5060	FICA Medicare/Social Security	\$887	\$5,790	\$11,071	\$5,281	52%
100-200-240-0000-5105	Workers' Compensation	\$128	\$576	\$2,001	\$1,425	29%
100-200-240-0000-5110	CalPERS Employer Share	\$683	\$4,469	\$4,817	\$348	93%
100-200-240-0000-5112	CalPERS Unfunded Liability	\$1,465	\$8,158	\$8,322	\$164	98%
100-200-240-0000-5115	Health Insurance	\$735	\$4,455	\$8,691	\$4,236	51%
100-200-240-0000-5120	Dental Insurance	\$55	\$325	\$666	\$341	49%
100-200-240-0000-5125	Long Term Disability/Life/AD&D	\$15	\$93	\$250	\$157	37%
100-200-240-0000-5212	Safety Supplies	\$0	\$148	\$500	\$352	30%
100-200-240-0000-5217	Supplies	\$851	\$6,341	\$12,000	\$5,659	53%
100-200-240-0000-5218	Tools	\$0	\$167	\$100	(\$67)	167%
100-200-240-0000-5231	Boat Fuel - Free Ride	\$52	\$305	\$1,000	\$695	30%
100-200-240-0000-5235	Vehicle & Equipment Fuel	\$0	\$678	\$2,500	\$1,822	27%
100-200-240-0000-5240	Miscellaneous Employee Training	\$0	\$100	\$1,200	\$1,100	8%
100-200-240-0000-5254	Rent & Leases	\$1,200	\$7,350	\$8,000	\$650	92%
100-200-240-0000-5284	Credit Card Fees	\$6,509	\$42,128	\$50,000	\$7,872	84%
100-200-240-0000-5292	Uniform Cleaning/Laundry	\$0	\$1,134	\$500	(\$634)	227%
100-200-240-0000-5425	Contract Services	\$2,664	\$17,559	\$40,000	\$22,441	44%
100-200-240-0000-5450	Other Services	\$593	\$18,212	\$32,000	\$13,788	57%
100-200-240-0000-5465	Software License & Application			\$1,500	\$1,500	0%
100-200-240-0000-5610	Water Taxi Maintenance	\$0	\$2,047	\$3,000	\$953	68%
100-200-240-0000-5625	Signage	\$1,016	\$1,697	\$1,000	(\$697)	170%
100-200-240-0000-5635	Parking Meters R&M	\$0	\$1,337	\$1,800	\$463	74%
100-200-240-0000-5665	Vehicle Maintenance			\$3,000	\$3,000	0%
100-200-240-0000-5698	Equipment/Equipment R&M	\$4,964	\$5,945	\$5,000	(\$945)	119%
	<b>TOTAL PARKING SERVICES</b>	<b>\$33,638</b>	<b>\$206,460</b>	<b>\$323,993</b>	<b>\$117,533</b>	<b>64%</b>
<b>EVENTS (250)</b>						
100-200-250-0000-5000	Salaries - Regular	\$461	\$1,012	\$9,204	\$8,192	11%
100-200-250-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-200-250-0000-5010	Wages - Part Time/Temporary			\$3,000	\$3,000	0%
100-200-250-0000-5055	Unemployment Insurance (SUI)			\$44	\$44	0%
100-200-250-0000-5060	FICA Medicare/Social Security	\$35	\$77	\$700	\$623	11%
100-200-250-0000-5105	Workers' Compensation	\$102	\$457	\$1,587	\$1,130	29%
100-200-250-0000-5110	CalPERS Employer Share	\$79	\$516	\$1,132	\$616	46%
100-200-250-0000-5112	CalPERS Unfunded Liability	\$169	\$941	\$1,956	\$1,015	48%
100-200-250-0000-5115	Health Insurance	\$587	\$3,607	\$6,893	\$3,286	52%
100-200-250-0000-5120	Dental Insurance	\$43	\$258	\$528	\$270	49%
100-200-250-0000-5125	Long Term Disability/Life/AD&D	\$4	\$30	\$100	\$70	30%
100-200-250-0000-5217	Supplies			\$4,200	\$4,200	0%
100-200-250-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-200-250-0000-5290	Misc. Expenses			\$3,500	\$3,500	0%
100-200-250-0000-5625	Signage			\$500	\$500	0%
	<b>TOTAL EVENTS</b>	<b>\$1,481</b>	<b>\$6,899</b>	<b>\$35,344</b>	<b>\$28,445</b>	<b>20%</b>

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>FUEL SERVICES (280)</b>						
100-200-280-0000-5000	Salaries - Regular	\$230	\$2,719	\$9,140	\$6,421	30%
100-200-280-0000-5005	Salaries - Overtime	\$0	\$32		(\$32)	0%
100-200-280-0000-5010	Wages - Part Time/Temporary	\$1,715	\$10,238	\$22,000	\$11,762	47%
100-200-280-0000-5030	Salaries - Sick Pay			\$300	\$300	0%
100-200-280-0000-5055	Unemployment Insurance (SUI)	\$0	\$66	\$328	\$262	20%
100-200-280-0000-5060	FICA Medicare/Social Security	\$149	\$992	\$2,342	\$1,350	42%
100-200-280-0000-5105	Workers' Compensation	\$89	\$401	\$1,392	\$991	29%
100-200-280-0000-5110	CalPERS Employer Share	\$74	\$485	\$1,066	\$581	46%
100-200-280-0000-5112	CalPERS Unfunded Liability	\$159	\$886	\$1,841	\$955	48%
100-200-280-0000-5115	Health Insurance	\$514	\$3,142	\$6,044	\$2,902	52%
100-200-280-0000-5120	Dental Insurance	\$38	\$226	\$463	\$237	49%
100-200-280-0000-5125	Long Term Disability/Life/AD&D	\$3	\$27	\$28	\$1	98%
100-200-280-0000-5217	Supplies	\$0	\$0	\$1,000	\$1,000	0%
100-200-280-0000-5218	Tools			\$100	\$100	0%
100-200-280-0000-5245	Fuel Dock Gasoline	\$26,835	\$198,709	\$195,000	(\$3,709)	102%
100-200-280-0000-5246	Fuel Dock Diesel	\$21,904	\$230,357	\$225,000	(\$5,357)	102%
100-200-280-0000-5250	Fuel Dock Equipment & Supplies			\$1,000	\$1,000	0%
100-200-280-0000-5252	Underground Storage Tank Maintenance	(\$170)	\$5,153	\$5,000	(\$153)	103%
100-200-280-0000-5262	Insurance Premiums	\$165	\$990	\$4,000	\$3,010	25%
100-200-280-0000-5276	Permit Fees	\$0	\$3,415	\$3,900	\$485	88%
100-200-280-0000-5284	Credit Card Fees	\$682	\$5,079	\$8,000	\$2,921	63%
100-200-280-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-280-0000-5607	Fueling Equipment R&M	\$2,496	\$2,786	\$2,500	(\$286)	111%
100-200-280-0000-6100	Capitalized Equipment Xfer to 1100	\$0	\$21,840	\$22,000	\$160	99%
	<b>TOTAL FUEL SERVICES</b>	<b>\$54,882</b>	<b>\$465,703</b>	<b>\$491,444</b>	<b>\$25,741</b>	<b>95%</b>

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>FACILITIES DEPARTMENT</b>						
	Salaries - Regular	\$76,024	\$453,454	\$894,550	\$441,096	51%
	Salaries - Overtime	\$395	\$13,257	\$33,500	\$20,243	40%
	Wages - Part Time/Temporary	\$4,501	\$31,328	\$44,000	\$12,672	71%
	Salaries - Comp. Time	\$0	\$0	\$3,950	\$3,950	0%
	Salaries - Vacation	\$0	\$704	\$4,500	\$3,796	16%
	Salaries - Holiday Pay	\$0	\$310	\$1,500	\$1,190	21%
	Salaries - Sick Pay	\$0	\$1,055	\$250	(\$805)	422%
	Salaries - Call Back	\$309	\$3,187	\$3,000	(\$187)	106%
	Salaries - Call Ready	\$1,229	\$7,222	\$12,500	\$5,278	58%
	Unemployment Insurance (SUI)	\$0	\$426	\$12,321	\$11,895	3%
	FICA Medicare/Social Security	\$6,345	\$39,056	\$79,209	\$40,153	49%
	Workers' Compensation	\$3,411	\$15,336	\$53,235	\$37,899	29%
	CalPERS Employer Share	\$5,035	\$32,961	\$76,809	\$43,848	43%
	CalPERS Unfunded Accrued Liability	\$10,808	\$60,172	\$132,693	\$72,521	45%
	Health Insurance	\$20,192	\$119,622	\$241,021	\$121,399	50%
	Dental Insurance	\$1,457	\$8,659	\$17,723	\$9,064	49%
	Long Term Disability/Life/AD&D	\$247	\$1,640	\$3,785	\$2,145	43%
	Hazmat Supplies	\$0	\$1,848	\$10,500	\$8,652	18%
	Safety Supplies	\$1,567	\$7,623	\$15,375	\$7,752	50%
	Office Supplies	\$0	\$137	\$250	\$113	55%
	Janitorial Supplies	\$1,502	\$17,440	\$30,000	\$12,560	58%
	Supplies	\$654	\$5,962	\$19,000	\$13,038	31%
	Tools	\$41	\$5,037	\$17,500	\$12,463	29%
	Boat Fuel - Odd Job	\$11	\$55	\$500	\$445	11%
	Boat Fuel - Dredge Skiff	\$0	\$57	\$1,200	\$1,143	5%
	Boat Fuel - Seabright	\$0	\$27,531	\$105,000	\$77,469	26%
	Boat Fuel - Dauntless	\$0	\$1,872	\$10,000	\$8,128	19%
	Vehicle & Equipment Fuel	\$0	\$7,957	\$20,750	\$12,793	38%
	Misc. Employee Training	\$0	\$565	\$23,500	\$22,935	2%
	Equipment Rental	\$206	\$5,983	\$37,000	\$31,017	16%
	Insurance Premiums	\$13,715	\$85,325	\$161,775	\$76,450	53%
	Memberships, Dues, Subscriptions	\$0	\$1,827	\$1,250	(\$577)	146%
	Meetings & Training	\$0	\$0	\$4,000	\$4,000	0%
	Books	\$0	\$0	\$100	\$100	0%
	Permit Fees	\$0	\$2,114	\$15,000	\$12,886	14%
	Miscellaneous Expenses	\$541	\$857	\$7,500	\$6,643	11%
	Uniform Cleaning/Laundry	\$921	\$5,404	\$14,300	\$8,896	38%
	Interest Expense	\$0	\$210,356	\$407,559	\$197,203	52%
	Gas & Electricity	\$16,350	\$117,070	\$230,000	\$112,930	51%
	Water, Sewer, Garbage	\$13,702	\$81,616	\$151,000	\$69,384	54%
	Hazmat Disposal	\$0	\$2,164	\$18,500	\$16,336	12%
	Landscaping	\$0	\$1,892	\$10,000	\$8,108	19%
	Custodial Contract	\$4,902	\$30,582	\$65,000	\$34,418	47%
	Freight	\$0	\$34	\$2,500	\$2,466	1%
	Legal Consultation	\$0	\$0	\$2,000	\$2,000	0%
	Contract Services	\$0	\$0	\$5,000	\$5,000	0%
	Engineering Services	\$0	\$0	\$8,000	\$8,000	0%
	Environmental Services	\$0	\$173	\$10,000	\$9,827	2%
	Dredge Consulting	\$0	\$0	\$15,000	\$15,000	0%
	Other Services	\$0	\$35	\$6,500	\$6,465	1%
	Mileage Reimbursement	\$0	\$0	\$2,200	\$2,200	0%
	Building Repairs & Maintenance	\$891	\$6,252	\$38,000	\$31,748	16%
	Piers & Marine Structures R&M	\$389	\$6,282	\$15,000	\$8,718	42%
	Maintenance Workboat R&M	\$911	\$1,171	\$1,000	(\$171)	117%
	Paint & Supplies	\$0	\$7,616	\$18,000	\$10,384	42%
	Signage	\$99	\$1,284	\$6,000	\$4,716	21%
	Parking Lot R&M	\$0	\$789	\$10,000	\$9,211	8%
	Street Maintenance	\$0	\$129	\$2,500	\$2,371	5%
	Storm Drain Maintenance	\$0	\$3,352	\$5,000	\$1,648	67%
	Street Light Maintenance	\$0	\$0	\$2,500	\$2,500	0%
	Vehicle Maintenance	\$406	\$2,354	\$19,500	\$17,146	12%
	Utility Maintenance	\$0	\$13,452	\$12,000	(\$1,452)	112%
	Other Repairs & Maintenance	\$680	\$1,330	\$5,000	\$3,670	27%
	Ice Machine R&M	\$0	\$0	\$3,500	\$3,500	0%
	Safety Equipment R&M	\$0	\$189	\$1,500	\$1,311	13%
	Permits & Inspections	\$0	\$0	\$2,500	\$2,500	0%
	Equipment/Equipment R&M	\$1,661	\$23,828	\$79,500	\$55,672	30%

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
	Maint/Lube Inner Harbor Dredge	\$0	\$3,003	\$20,000	\$16,997	15%
	Maint/Lube Dredge Twin Lakes	\$2,995	\$77,379	\$115,000	\$37,621	67%
	Maint/Lube Ancillary Equipment	\$0	\$26,664	\$65,000	\$38,336	41%
	Maint/Lube Dauntless	\$336	\$11,847	\$30,000	\$18,153	39%
	Dredge Paint/Coatings	\$349	\$14,319	\$17,500	\$3,181	82%
	Booster Pump R&M	\$0	\$0	\$10,000	\$10,000	0%
	Welding Supplies	\$628	\$6,117	\$14,000	\$7,883	44%
	Fish Removal Expenses	\$0	\$0	\$2,500	\$2,500	0%
	Waste Oil Disposal/Recycle	\$390	\$2,735	\$12,500	\$9,765	22%
	Capitalized Equip. Transfer to 1100	\$10,000	\$147,450	\$272,762	\$125,312	54%
	Principal Debt Payments	\$0	\$629,322	\$1,260,274	\$630,952	50%
	<b>TOTAL FACILITIES DEPARTMENT</b>	<b>\$193,800</b>	<b>\$1,619,998</b>	<b>\$3,550,305</b>	<b>\$1,930,307</b>	<b>46%</b>
	<b>DOCKS, PIERS, MARINE STRUCTURES (310)</b>					
100-300-310-0000-5000	Salaries - Regular	\$6,174	\$50,555	\$65,775	\$15,220	77%
100-300-310-0000-5005	Salaries - Overtime			\$2,000	\$2,000	0%
100-300-310-0000-5010	Wages - Part Time/Temporary			\$4,000	\$4,000	0%
100-300-310-0000-5055	Unemployment Insurance (SUI)			\$750	\$750	0%
100-300-310-0000-5060	FICA Medicare/Social Security	\$474	\$3,805	\$7,830	\$4,025	49%
100-300-310-0000-5105	Workers' Compensation	\$189	\$851	\$2,956	\$2,105	29%
100-300-310-0000-5110	CalPERS Employer Share	\$440	\$2,882	\$8,547	\$5,665	34%
100-300-310-0000-5112	CalPERS Unfunded Liability	\$945	\$5,260	\$14,765	\$9,505	36%
100-300-310-0000-5115	Health Insurance	\$1,112	\$6,006	\$13,537	\$7,531	44%
100-300-310-0000-5120	Dental Insurance	\$81	\$481	\$984	\$503	49%
100-300-310-0000-5125	Long Term Disability/Life/AD&D	\$27	\$161	\$183	\$22	88%
100-300-310-0000-5212	Safety Supplies	\$0	\$104	\$1,000	\$896	10%
100-300-310-0000-5214	Office Supplies	\$0	\$137	\$250	\$113	55%
100-300-310-0000-5217	Supplies	\$0	\$0	\$1,000	\$1,000	0%
100-300-310-0000-5218	Tools	\$0	\$57	\$2,500	\$2,443	2%
100-300-310-0000-5230	Boat Fuel - Odd Job	\$11	\$55	\$500	\$445	11%
100-300-310-0000-5235	Vehicle & Equipment Fuel	\$0	\$1,640	\$2,500	\$860	66%
100-300-310-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-310-0000-5256	Equipment Rental			\$2,000	\$2,000	0%
100-300-310-0000-5262	Insurance Premiums	\$11,315	\$67,889	\$126,000	\$58,111	54%
100-300-310-0000-5268	Meetings & Training			\$1,000	\$1,000	0%
100-300-310-0000-5290	Miscellaneous Expenses	\$541	\$541	\$750	\$209	72%
100-300-310-0000-5292	Uniform Cleaning/Laundry	\$0	\$27	\$600	\$573	5%
100-300-310-0000-5430	Engineering Services			\$3,000	\$3,000	0%
100-300-310-0000-5500	Mileage Reimbursement			\$500	\$500	0%
100-300-310-0000-5605	Piers & Marine Structures R&M	\$389	\$6,282	\$15,000	\$8,718	42%
100-300-310-0000-5615	Maintenance Work Boat R&M	\$911	\$1,171	\$1,000	(\$171)	117%
100-300-310-0000-5620	Paint & Supplies	\$0	\$1,531	\$3,000	\$1,469	51%
100-300-310-0000-5625	Signage	\$0	\$346	\$1,000	\$654	35%
100-300-310-0000-5665	Vehicle Maintenance			\$3,000	\$3,000	0%
100-300-310-0000-5698	Equipment/Equipment R&M	\$15	\$5,100	\$4,500	(\$600)	113%
100-300-310-0000-5725	Welding Supplies	\$0	\$1,183	\$2,500	\$1,317	47%
	<b>TOTAL DOCKS, PIERS, MARINE STRUCTURES</b>	<b>\$22,625</b>	<b>\$156,064</b>	<b>\$297,927</b>	<b>\$141,863</b>	<b>52%</b>

Santa Cruz Port District  
Monthly Budget Report  
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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>UTILITIES (320)</b>						
100-300-320-0000-5000	Salaries - Regular	\$773	\$29,209	\$24,500	(\$4,709)	119%
100-300-320-0000-5005	Salaries - Overtime	\$0	\$379	\$1,000	\$621	38%
100-300-320-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-300-320-0000-5055	Unemployment Insurance (SUI)			\$750	\$750	0%
100-300-320-0000-5060	FICA Medicare/Social Security	\$59	\$2,227	\$1,422	(\$805)	157%
100-300-320-0000-5105	Workers' Compensation	\$218	\$981	\$3,404	\$2,423	29%
100-300-320-0000-5110	CalPERS Employer Share	\$382	\$2,497	\$5,483	\$2,986	46%
100-300-320-0000-5112	CalPERS Unfunded Liability	\$819	\$4,559	\$9,473	\$4,914	48%
100-300-320-0000-5115	Health Insurance	\$1,264	\$7,258	\$14,785	\$7,527	49%
100-300-320-0000-5120	Dental Insurance	\$93	\$554	\$1,133	\$579	49%
100-300-320-0000-5125	Long Term Disability/Life/AD&D	\$18	\$114	\$243	\$129	47%
100-300-320-0000-5212	Safety Supplies	\$27	\$169	\$3,000	\$2,831	6%
100-300-320-0000-5217	Supplies	\$0	\$31	\$1,000	\$969	3%
100-300-320-0000-5240	Miscellaneous Employee Training			\$3,500	\$3,500	0%
100-300-320-0000-5290	Miscellaneous Expenses			\$250	\$250	0%
100-300-320-0000-5650	Storm Drain Maintenance	\$0	\$3,352	\$5,000	\$1,648	67%
100-300-320-0000-5665	Vehicle Maintenance			\$3,000	\$3,000	0%
100-300-320-0000-5670	Utility Maintenance	\$0	\$13,452	\$12,000	(\$1,452)	112%
100-300-320-0000-5698	Equipment/Equipment R&M	\$201	\$4,538	\$5,000	\$462	91%
<b>TOTAL UTILITIES</b>		<b>\$3,854</b>	<b>\$69,319</b>	<b>\$95,943</b>	<b>\$26,624</b>	<b>72%</b>
<b>BUILDINGS (330)</b>						
100-300-330-0000-5000	Salaries - Regular	\$5,512	\$22,107	\$62,127	\$40,020	36%
100-300-330-0000-5005	Salaries - Overtime	\$0	\$900	\$1,000	\$100	90%
100-300-330-0000-5010	Wages - Part Time/Temporary			\$5,000	\$5,000	0%
100-300-330-0000-5015	Salaries - Comp. Time			\$1,000	\$1,000	0%
100-300-330-0000-5020	Salaries - Vacation Pay			\$1,000	\$1,000	0%
100-300-330-0000-5040	Salaries - Call Back	\$103	\$927	\$500	(\$427)	185%
100-300-330-0000-5045	Salaries - Call Ready	\$955	\$3,254	\$5,000	\$1,746	65%
100-300-330-0000-5055	Unemployment Insurance (SUI)			\$896	\$896	0%
100-300-330-0000-5060	FICA Medicare/Social Security	\$515	\$1,999	\$5,728	\$3,729	35%
100-300-330-0000-5105	Workers' Compensation	\$218	\$981	\$3,404	\$2,423	29%
100-300-330-0000-5110	CalPERS Employer Share	\$337	\$2,204	\$7,059	\$4,855	31%
100-300-330-0000-5112	CalPERS Unfunded Liability	\$723	\$4,024	\$12,195	\$8,171	33%
100-300-330-0000-5115	Health Insurance	\$1,423	\$6,674	\$18,985	\$12,311	35%
100-300-330-0000-5120	Dental Insurance	\$93	\$554	\$1,133	\$579	49%
100-300-330-0000-5125	Long Term Disability/Life/AD&D	\$23	\$140	\$250	\$110	56%
100-300-330-0000-5212	Safety Supplies	\$503	\$1,157	\$2,000	\$843	58%
100-300-330-0000-5216	Janitorial Supplies	\$1,502	\$17,440	\$30,000	\$12,560	58%
100-300-330-0000-5217	Supplies	\$0	\$959	\$4,000	\$3,041	24%
100-300-330-0000-5218	Tools	\$0	\$400	\$2,500	\$2,100	16%
100-300-330-0000-5235	Vehicle & Equipment Fuel	\$0	\$1,100	\$2,750	\$1,650	40%
100-300-330-0000-5240	Miscellaneous Employee Training	\$0	\$77	\$2,500	\$2,423	3%
100-300-330-0000-5256	Equipment Rental			\$500	\$500	0%
100-300-330-0000-5262	Insurance Premiums	\$1,392	\$11,391	\$23,775	\$12,384	48%
100-300-330-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-300-330-0000-5268	Meetings & Training			\$1,000	\$1,000	0%
100-300-330-0000-5290	Miscellaneous Expenses			\$1,000	\$1,000	0%
100-300-330-0000-5292	Uniform Cleaning/Laundry	\$142	\$1,175	\$3,200	\$2,025	37%
100-300-330-0000-5305	Water, Sewer & Garbage	\$4,905	\$30,219	\$61,000	\$30,781	50%
100-300-330-0000-5308	Hazmat Disposal			\$3,500	\$3,500	0%
100-300-330-0000-5412	Custodial Contract	\$4,902	\$30,582	\$65,000	\$34,418	47%
100-300-330-0000-5430	Engineering Services			\$5,000	\$5,000	0%
100-300-330-0000-5450	Other Services	\$0	\$35	\$1,500	\$1,465	2%
100-300-330-0000-5600	Building Repairs & Maintenance	\$891	\$6,252	\$38,000	\$31,748	16%
100-300-330-0000-5620	Paint & Supplies	\$0	\$274	\$5,000	\$4,727	5%
100-300-330-0000-5625	Signage	\$0	\$50	\$1,000	\$950	5%
100-300-330-0000-5645	Street Maintenance			\$4,000	\$4,000	0%
100-300-330-0000-5660	Street Light Maintenance			\$2,500	\$2,500	0%
100-300-330-0000-5665	Vehicle Maintenance	\$0	\$496	\$3,500	\$3,004	14%
100-300-330-0000-5698	Equipment/Equipment R&M	\$51	\$1,964	\$5,000	\$3,036	39%
100-300-330-0000-5725	Welding Supplies	\$0	\$34	\$1,500	\$1,466	2%
<b>TOTAL BUILDINGS</b>		<b>\$24,191</b>	<b>\$147,365</b>	<b>\$395,252</b>	<b>\$247,887</b>	<b>37%</b>

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>GROUNDS (340)</b>						
100-300-340-0000-5000	Salaries - Regular	\$20,361	\$96,356	\$187,659	\$91,303	51%
100-300-340-0000-5005	Salaries - Overtime	\$335	\$5,713	\$4,500	(\$1,213)	127%
100-300-340-0000-5010	Wages - Part Time/Temporary	\$960	\$5,738	\$14,000	\$8,263	41%
100-300-340-0000-5015	Salaries - Comp. Time			\$450	\$450	0%
100-300-340-0000-5020	Salaries - Vacation Pay			\$1,500	\$1,500	0%
100-300-340-0000-5025	Salaries - Holiday Pay	\$0	\$310		(\$310)	0%
100-300-340-0000-5030	Salaries - Sick Pay			\$250	\$250	0%
100-300-340-0000-5040	Salaries - Call Back	\$206	\$2,157	\$2,500	\$343	86%
100-300-340-0000-5045	Salaries - Call Ready	\$275	\$3,968	\$7,500	\$3,532	53%
100-300-340-0000-5055	Unemployment Insurance (SUI)	\$0	\$139	\$1,800	\$1,661	8%
100-300-340-0000-5060	FICA Medicare/Social Security	\$1,697	\$8,721	\$15,477	\$6,756	56%
100-300-340-0000-5105	Workers' Compensation	\$936	\$4,208	\$14,605	\$10,397	29%
100-300-340-0000-5110	CalPERS Employer Share	\$1,282	\$8,392	\$18,425	\$10,033	46%
100-300-340-0000-5112	CalPERS Unfunded Liability	\$2,752	\$15,320	\$31,831	\$16,511	48%
100-300-340-0000-5115	Health Insurance	\$5,458	\$32,946	\$63,438	\$30,492	52%
100-300-340-0000-5120	Dental Insurance	\$400	\$2,376	\$4,863	\$2,487	49%
100-300-340-0000-5125	Long Term Disability/Life/AD&D	\$59	\$407	\$1,000	\$593	41%
100-300-340-0000-5210	Hazmat Supplies	\$0	\$1,848	\$7,500	\$5,652	25%
100-300-340-0000-5212	Safety Supplies	\$503	\$2,508	\$3,000	\$492	84%
100-300-340-0000-5217	Supplies	\$340	\$2,176	\$4,000	\$1,824	54%
100-300-340-0000-5218	Tools	\$41	\$793	\$2,500	\$1,707	32%
100-300-340-0000-5235	Vehicle & Equipment Fuel	\$0	\$2,687	\$4,500	\$1,813	60%
100-300-340-0000-5240	Miscellaneous Employee Training	\$0	\$412	\$2,500	\$2,088	16%
100-300-340-0000-5256	Equipment Rental	\$206	\$1,277	\$3,000	\$1,723	43%
100-300-340-0000-5266	Memberships, Dues, Subscriptions	\$0	\$40	\$500	\$460	8%
100-300-340-0000-5276	Permit Fees			\$2,500	\$2,500	0%
100-300-340-0000-5292	Uniform Cleaning/Laundry	\$173	\$1,459	\$4,000	\$2,541	36%
100-300-340-0000-5300	Gas & Electricity	\$15,042	\$107,704	\$210,000	\$102,296	51%
100-300-340-0000-5305	Water, Sewer & Garbage	\$8,796	\$51,397	\$90,000	\$38,603	57%
100-300-340-0000-5308	Hazmat Disposal	\$0	\$241	\$10,000	\$9,760	2%
100-300-340-0000-5405	Landscaping	\$0	\$1,892	\$10,000	\$8,108	19%
100-300-340-0000-5425	Contract Services			\$5,000	\$5,000	0%
100-300-340-0000-5500	Mileage Reimbursement			\$500	\$500	0%
100-300-340-0000-5620	Paint & Supplies	\$0	\$141	\$5,000	\$4,859	3%
100-300-340-0000-5625	Signage	\$99	\$888	\$4,000	\$3,112	22%
100-300-340-0000-5630	Parking Lot R&M	\$0	\$789	\$10,000	\$9,211	8%
100-300-340-0000-5645	Street Maintenance	\$0	\$129	\$2,500	\$2,371	5%
100-300-340-0000-5665	Vehicle Maintenance	\$218	\$522	\$5,000	\$4,478	10%
100-300-340-0000-5672	Other Repairs & Maintenance	\$0	\$551	\$3,500	\$2,949	16%
100-300-340-0000-5696	Permits & Inspections			\$2,500	\$2,500	0%
100-300-340-0000-5698	Equipment/Equipment R&M	\$728	\$5,111	\$10,000	\$4,889	51%
100-300-340-0000-5800	Fish Removal Expenses			\$2,500	\$2,500	0%
100-300-340-0000-5805	Waste Oil Disposal/Recycle	\$390	\$2,735	\$12,500	\$9,765	22%
	<b>TOTAL GROUNDS</b>	<b>\$61,257</b>	<b>\$372,052</b>	<b>\$786,798</b>	<b>\$414,746</b>	<b>47%</b>
<b>AERATION (350)</b>						
100-300-350-0000-5000	Salaries - Regular	\$0	\$3,606	\$12,692	\$9,086	28%
100-300-350-0000-5040	Salaries - Call Back	\$0	\$103		(\$103)	0%
100-300-350-0000-5055	Unemployment Insurance (SUI)			\$250	\$250	0%
100-300-350-0000-5060	FICA Medicare/Social Security	\$0	\$274	\$1,471	\$1,197	19%
100-300-350-0000-5105	Workers' Compensation	\$56	\$252	\$874	\$622	29%
100-300-350-0000-5110	CalPERS Employer Share	\$176	\$1,153	\$2,531	\$1,378	46%
100-300-350-0000-5112	CalPERS Unfunded Liability	\$378	\$2,104	\$4,372	\$2,268	48%
100-300-350-0000-5115	Health Insurance	\$324	\$1,862	\$3,796	\$1,934	49%
100-300-350-0000-5120	Dental Insurance	\$24	\$142	\$291	\$149	49%
100-300-350-0000-5125	Long Term Disability/Life/AD&D	\$8	\$48	\$63	\$15	76%
100-300-350-0000-5217	Supplies			\$1,000	\$1,000	0%
100-300-350-0000-5300	Gas & Electricity	\$1,308	\$9,366	\$20,000	\$10,634	47%
100-300-350-0000-5698	Equipment/Equip. R&M	\$0	\$3,476	\$10,000	\$6,524	35%
	<b>TOTAL AERATION</b>	<b>\$2,274</b>	<b>\$22,385</b>	<b>\$57,340</b>	<b>\$34,955</b>	<b>39%</b>



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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>FISHERY SUPPORT (360)</b>						
100-300-360-0000-5000	Salaries - Regular	\$41	\$2,120	\$9,775	\$7,655	22%
100-300-360-0000-5060	FICA Medicare/Social Security	\$3	\$144	\$290	\$146	50%
100-300-360-0000-5105	Workers' Compensation	\$11	\$50	\$173	\$123	29%
100-300-360-0000-5110	CalPERS Employer Share	\$45	\$293	\$644	\$351	46%
100-300-360-0000-5112	CalPERS Unfunded Liability	\$96	\$535	\$1,112	\$577	48%
100-300-360-0000-5115	Health Insurance	\$64	\$392	\$749	\$357	52%
100-300-360-0000-5120	Dental Insurance	\$5	\$28	\$57	\$29	49%
100-300-360-0000-5125	Long Term Disability/Life/AD&D	\$2	\$12	\$22	\$10	53%
100-300-360-0000-5675	Ice Equipment R&M			\$3,500	\$3,500	0%
<b>TOTAL FISHERY SUPPORT</b>		<b>\$267</b>	<b>\$3,574</b>	<b>\$16,322</b>	<b>\$12,748</b>	<b>22%</b>
<b>CAPITAL PROJECTS (390)</b>						
100-300-390-0000-5000	Salaries - Regular	\$0	\$51	\$4,785	\$4,734	1%
100-300-390-0000-5055	Unemployment Insurance (SUI)			\$75	\$75	0%
100-300-390-0000-5060	FICA Medicare/Social Security	\$0	\$4	\$178	\$174	2%
100-300-390-0000-5276	Permit Fees			\$2,500	\$2,500	0%
100-300-390-0000-5290	Miscellaneous Expenses			\$500	\$500	0%
100-300-390-0000-5298	Interest Expense	\$0	\$210,356	\$407,559	\$197,203	52%
100-300-390-0000-5416	Legal Consultation			\$2,000	\$2,000	0%
100-300-390-0000-5500	Mileage Reimbursement			\$200	\$200	0%
100-300-390-0000-6200	Principal Debt Payments	\$0	\$629,322	\$1,260,274	\$630,952	50%
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$0</b>	<b>\$210,411</b>	<b>\$417,797</b>	<b>\$207,386</b>	<b>50%</b>



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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>DREDGING OPERATIONS (400)</b>						
100-300-400-0000-5000	Salaries - Regular	\$43,163	\$249,450	\$527,237	\$277,787	47%
100-300-400-0000-5005	Salaries - Overtime	\$60	\$6,266	\$25,000	\$18,734	25%
100-300-400-0000-5010	Wages - Part Time/Temporary	\$3,541	\$25,591	\$20,000	(\$5,591)	128%
100-300-400-0000-5015	Salaries - Comp. Time			\$2,500	\$2,500	0%
100-300-400-0000-5020	Salaries - Vacation Pay	\$0	\$704	\$2,000	\$1,296	35%
100-300-400-0000-5025	Salaries - Holiday Pay			\$1,500	\$1,500	0%
100-300-400-0000-5030	Salaries - Sick Pay	\$0	\$1,055		(\$1,055)	0%
100-300-400-0000-5055	Unemployment Insurance (SUI)	\$0	\$287	\$7,800	\$7,513	4%
100-300-400-0000-5060	FICA Medicare/Social Security	\$3,596	\$21,883	\$46,813	\$24,930	47%
100-300-400-0000-5105	Workers' Compensation	\$1,782	\$8,014	\$27,819	\$19,805	29%
100-300-400-0000-5110	CalPERS Employer Share	\$2,374	\$15,540	\$34,120	\$18,580	46%
100-300-400-0000-5112	CalPERS Unfunded Liability	\$5,096	\$28,369	\$58,945	\$30,576	48%
100-300-400-0000-5115	Health Insurance	\$10,547	\$64,484	\$125,731	\$61,247	51%
100-300-400-0000-5120	Dental Insurance	\$761	\$4,525	\$9,262	\$4,737	49%
100-300-400-0000-5125	Long Term Disability/Life/AD&D	\$110	\$759	\$2,024	\$1,265	37%
100-300-400-0000-5210	Hazmat Supplies			\$3,000	\$3,000	0%
100-300-400-0000-5212	Safety Supplies	\$533	\$3,685	\$6,375	\$2,690	58%
100-300-400-0000-5217	Supplies	\$314	\$2,797	\$8,000	\$5,203	35%
100-300-400-0000-5218	Tools	\$0	\$3,787	\$10,000	\$6,213	38%
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	\$0	\$57	\$1,200	\$1,143	5%
100-300-400-0000-5233	Boat Fuel - Twin Lakes	\$0	\$27,531	\$105,000	\$77,469	26%
100-300-400-0000-5234	Boat Fuel - Dauntless	\$0	\$1,872	\$10,000	\$8,128	19%
100-300-400-0000-5235	Vehicle & Equipment Fuel	\$0	\$2,530	\$11,000	\$8,470	23%
100-300-400-0000-5240	Miscellaneous Employee Training	\$0	\$76	\$10,000	\$9,924	1%
100-300-400-0000-5256	Equipment Rental	\$0	\$4,706	\$32,000	\$27,294	15%
100-300-400-0000-5262	Insurance Premiums	\$1,007	\$6,045	\$12,000	\$5,955	50%
100-300-400-0000-5266	Memberships, Dues, Subscriptions	\$0	\$1,787	\$500	(\$1,287)	357%
100-300-400-0000-5268	Meetings & Training			\$2,000	\$2,000	0%
100-300-400-0000-5270	Books			\$100	\$100	0%
100-300-400-0000-5276	Permit Fees	\$0	\$2,114	\$10,000	\$7,886	21%
100-300-400-0000-5290	Miscellaneous Expenses	\$0	\$317	\$5,000	\$4,683	6%
100-300-400-0000-5292	Uniform Cleaning/Laundry	\$606	\$2,742	\$6,500	\$3,758	42%
100-300-400-0000-5308	Hazmat Disposal	\$0	\$1,924	\$5,000	\$3,076	38%
100-300-400-0000-5418	Freight	\$0	\$34	\$2,500	\$2,466	1%
100-300-400-0000-5440	Environmental Services	\$0	\$173	\$10,000	\$9,827	2%
100-300-400-0000-5445	Dredge Consulting			\$15,000	\$15,000	0%
100-300-400-0000-5450	Other Services			\$5,000	\$5,000	0%
100-300-400-0000-5500	Mileage Reimbursement			\$1,000	\$1,000	0%
100-300-400-0000-5620	Paint & Supplies	\$0	\$5,670	\$5,000	(\$670)	113%
100-300-400-0000-5665	Vehicle Maintenance	\$187	\$1,336	\$5,000	\$3,664	27%
100-300-400-0000-5672	Other Repairs & Maintenance	\$680	\$779	\$1,500	\$721	52%
100-300-400-0000-5685	Safety Equipment R&M	\$0	\$189	\$1,500	\$1,311	13%
100-300-400-0000-5698	Equipment/Equipment R&M	\$666	\$3,638	\$45,000	\$41,362	8%
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	\$0	\$3,003	\$20,000	\$16,997	15%
100-300-400-0000-5705	Maint/Lube Dredge Twin Lakes	\$2,995	\$77,379	\$115,000	\$37,621	67%
100-300-400-0000-5707	Maint/Lube - Ancillary Equipment	\$0	\$26,664	\$65,000	\$38,336	41%
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	\$336	\$11,847	\$30,000	\$18,153	39%
100-300-400-0000-5715	Dredge Paint/Coatings	\$349	\$14,319	\$17,500	\$3,181	82%
100-300-400-0000-5720	Booster Pump R&M			\$10,000	\$10,000	0%
100-300-400-0000-5725	Welding Supplies	\$628	\$4,900	\$10,000	\$5,100	49%
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	\$10,000	\$147,450	\$272,762	\$125,312	54%
<b>TOTAL DREDGING OPERATIONS</b>		<b>\$79,332</b>	<b>\$638,828</b>	<b>\$1,487,426</b>	<b>\$848,598</b>	<b>43%</b>

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Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>BOATYARD OPERATIONS (500)</b>						
100-500-500-0000-5000	Salaries - Regular	\$8,976	\$48,142	\$127,575	\$79,433	38%
100-500-500-0000-5005	Salaries - Overtime	\$21	\$2,315	\$1,000	(\$1,315)	231%
100-500-500-0000-5010	Wages - Part Time/Temp.	\$1,061	\$11,368	\$10,000	(\$1,368)	114%
100-500-500-0000-5015	Salaries - Comp. Time	\$0	\$49	\$300	\$251	16%
100-500-500-0000-5020	Salaries - Vacation Pay	\$0	\$2,520		(\$2,520)	0%
100-500-500-0000-5025	Salaries - Holiday Pay	\$0	\$103		(\$103)	0%
100-500-500-0000-5040	Call Back	\$0	\$81	\$500	\$419	16%
100-500-500-0000-5055	Unemployment Insurance (SUI)	\$0	\$563	\$1,250	\$687	45%
100-500-500-0000-5060	FICA Medicare/Social Security	\$759	\$4,864	\$12,172	\$7,308	40%
100-500-500-0000-5105	Workers' Compensation	\$669	\$3,008	\$10,442	\$7,434	29%
100-500-500-0000-5110	CalPERS Employer Share	\$559	\$3,660	\$8,036	\$4,376	46%
100-500-500-0000-5112	CalPERS Unfunded Liability	\$1,200	\$6,682	\$13,883	\$7,201	48%
100-500-500-0000-5115	Health Insurance	\$3,724	\$23,187	\$46,756	\$23,569	50%
100-500-500-0000-5120	Dental Insurance	\$286	\$1,699	\$3,477	\$1,778	49%
100-500-500-0000-5125	Long Term Disability/Life/AD&D	\$26	\$207	\$745	\$538	28%
100-500-500-0000-5204	Advertising			\$525	\$525	0%
100-500-500-0000-5210	Hazmat Supplies			\$500	\$500	0%
100-500-500-0000-5212	Safety Supplies	\$0	\$60	\$500	\$440	12%
100-500-500-0000-5217	Supplies	\$0	\$1,455	\$2,500	\$1,045	58%
100-500-500-0000-5218	Tools	\$0	\$707	\$1,000	\$293	71%
100-500-500-0000-5235	Fuel - Travelift	\$144	\$1,121	\$1,500	\$380	75%
100-500-500-0000-5240	Miscellaneous Employee Training	\$0	\$505	\$1,200	\$695	42%
100-500-500-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-500-500-0000-5262	Insurance Premiums	\$540	\$3,240	\$4,425	\$1,185	73%
100-500-500-0000-5276	Permit Fees	\$0	\$449	\$2,500	\$2,051	18%
100-500-500-0000-5284	Credit Card Fees	\$470	\$3,531	\$5,300	\$1,769	67%
100-500-500-0000-5290	Misc. Expenses	\$0	\$35	\$1,500	\$1,466	2%
100-500-500-0000-5292	Uniforms	\$0	\$571	\$600	\$29	95%
100-500-500-0000-5300	Gas & Electricity	\$0	\$7,919	\$16,250	\$8,331	49%
100-500-500-0000-5305	Water, Sewer, Garbage	\$890	\$5,450	\$13,000	\$7,550	42%
100-500-500-0000-5308	Hazmat Disposal	\$1,880	\$1,880	\$4,000	\$2,120	47%
100-500-500-0000-5310	Telephone & Alarms	(\$1,226)	\$125	\$2,000	\$1,875	6%
100-500-500-0000-5425	Contract Services	\$0	\$196	\$500	\$304	39%
100-500-500-0000-5430	Engineering Services			\$500	\$500	0%
100-500-500-0000-5450	Other Services	\$0	\$651	\$3,500	\$2,850	19%
100-500-500-0000-5465	Software License & Application			\$500	\$500	0%
100-500-500-0000-5500	Mileage Reimbursement			\$200	\$200	0%
100-500-500-0000-5625	Signage	\$0	\$119	\$250	\$131	47%
100-500-500-0000-5694	Office Equipment			\$250	\$250	0%
100-500-500-0000-5698	Equipment R&M	\$0	\$8,546	\$6,500	(\$2,046)	131%
100-500-500-0000-7000	Filtration System R&M	\$0	\$67	\$4,000	\$3,933	2%
100-500-500-0000-7005	Filtration System Supplies	\$771	\$3,026	\$4,000	\$974	76%
100-500-500-0000-7020	Cost of Goods Sold	\$3,829	\$8,833	\$10,000	\$1,167	88%
100-500-500-0000-6100	Capital Outlay	\$961	\$29,924		(\$29,924)	0%
<b>TOTAL BOATYARD OPERATIONS</b>		<b>\$24,579</b>	<b>\$156,932</b>	<b>\$324,636</b>	<b>\$167,704</b>	<b>48%</b>

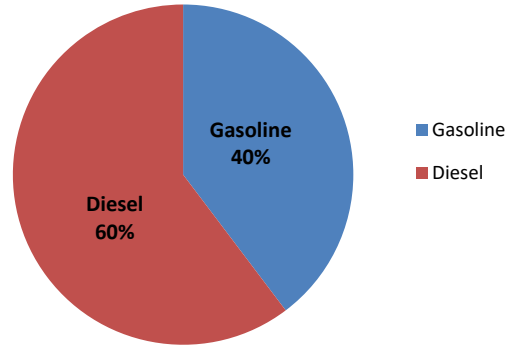
Santa Cruz Port District  
 Monthly Budget Report  
 For the Six Months Ending September 30, 2021

Account	Description	MTD	YTD	FY22 BUDGET	REMAINING	% BUDGET
<b>CAPITAL IMPROVEMENT PROGRAM (900)</b>						
100-900-900-F004-5000	Sewer Lift Station Upgrade Labor	\$0	\$1,186		(\$1,186)	0%
100-900-900-F006-5000	Pavement Repairs Labor	\$0	\$975		(\$975)	0%
100-900-900-F006-6300	Pavement Repairs Budget	\$0	\$199,034	\$126,688	(\$72,346)	157%
100-900-900-F008-5000	Dock Upgrades Labor	\$0	\$9,228		(\$9,228)	0%
100-900-900-F008-5430	Dock Upgrades Engineering	\$0	\$11,327		(\$11,327)	0%
100-900-900-F008-6300	Dock Upgrades Budget	\$0	\$8,250	\$35,000	\$26,750	24%
100-900-900-F009-5000	Pier Rehabilitation Labor	\$0	\$188		(\$188)	0%
100-900-900-F009-5430	Pier Rehabilitation Engineering	\$0	\$16,125		(\$16,125)	0%
100-900-900-F009-6300	Pier Rehabilitation Budget			\$20,000	\$20,000	0%
100-900-900-F011-5000	Building Restoration Labor	\$0	\$107		(\$107)	0%
100-900-900-F011-6300	Building Restoration Budget	\$0	\$10,500	\$126,605	\$116,105	8%
100-900-900-F012-6300	Restroom Building Rehab Budget			\$156,707	\$156,707	0%
100-900-900-F021-5000	7th & Brommer Labor	\$0	\$1,287		(\$1,287)	0%
100-900-900-F021-5430	7th & Brommer Engineering	\$0	\$29,364		(\$29,364)	0%
100-900-900-F024-5000	Murray St. Bridge Labor	\$397	\$6,543		(\$6,543)	0%
100-900-900-F024-6300	Murray St. Bridge Expenses	\$2,438	\$11,475		(\$11,475)	0%
100-900-900-F028-5000	Parking Upgrades	\$0	\$38		(\$38)	0%
100-900-900-F028-6300	Parking Upgrades	\$0	\$1,238	\$20,000	\$18,763	6%
100-900-900-F033-6300	Patrol Boat Budget	\$0	\$14,700		(\$14,700)	0%
100-900-900-F040-6300	Water Taxi Replacement Expenses	\$0	\$5,895		(\$5,895)	0%
100-900-900-F041-6300	Maint Work Boat Replacement Expenses	\$431	\$24,708		(\$24,708)	0%
100-900-900-F042-5430	Embankment Assessment Engineering	\$0	\$7,179		(\$7,179)	0%
100-900-900-F042-6300	Embankment Assessment Expenses			\$15,000	\$15,000	0%
100-900-900-H001-5000	Harbor Security Labor	\$370	\$370		(\$370)	0%
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>		<b>\$3,635</b>	<b>\$359,715</b>	<b>\$500,000</b>	<b>\$140,285</b>	<b>72%</b>
<b>DEPRECIATION</b>						
000-000-000-0000-6003	Depreciation - Docks	\$59,581	\$357,488		(\$357,488)	0%
000-000-000-0000-6005	Depreciation - Structures & Improvements	\$52,666	\$315,996		(\$315,996)	0%
000-000-000-0000-6027	Depreciation - Office Equipment	\$1,859	\$11,152		(\$11,152)	0%
000-000-000-0000-6030	Depreciation - Equipment	\$23,313	\$139,876		(\$139,876)	0%
000-000-000-0000-6040	Depreciation - Boatyard Sweeper	\$333	\$1,998		(\$1,998)	0%
000-000-000-0000-6045	Depreciation - Travelift	\$2,250	\$13,500		(\$13,500)	0%
<b>TOTAL DEPRECIATION</b>		<b>\$140,002</b>	<b>\$840,009</b>	<b>\$0</b>	<b>(\$840,009)</b>	<b>0%</b>

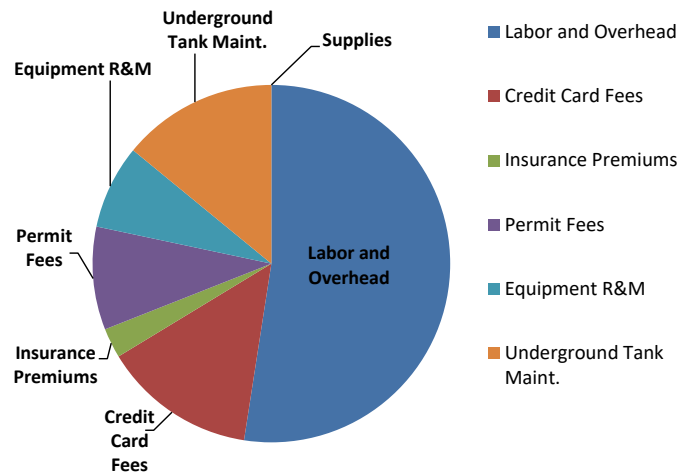
**Santa Cruz Port District  
Quarterly Fuel Dock Report  
For the Three Months Ended September 30, 2021**

	FY 2022		% of Budget
	QTD Jul - Sep	YTD Apr - Sep	
<b>Fuel Dock Revenue</b>			
Gasoline	\$129,987	\$241,841	91%
Diesel	\$231,778	\$367,288	92%
<b>Total Revenue</b>	<b>\$361,764</b>	<b>\$609,129</b>	<b>92%</b>
<b>Cost of Sales</b>			
Gasoline	\$109,301	\$198,709	102%
Diesel	\$150,726	\$230,357	102%
<b>Total Cost of Sales</b>	<b>\$260,027</b>	<b>\$429,066</b>	<b>102%</b>
<b>Gross Profit</b>	<b>\$101,737</b>	<b>\$180,063</b>	
<b>Operating Expenses</b>			
Labor and Overhead	\$10,723	\$19,215	43%
Credit Card Fees	\$2,476	\$5,079	63%
Insurance Premiums	\$495	\$990	25%
Permit Fees	\$0	\$3,415	88%
Equipment R&M	\$0	\$2,786	111%
Underground Tank Maint.	\$5,023	\$5,153	103%
Supplies	\$0	\$0	0%
<b>Total Operating Expenses</b>	<b>\$18,717</b>	<b>\$36,638</b>	<b>63%</b>
<b>Net Profit / (Loss)</b>	<b>\$83,020</b>	<b>\$143,426</b>	
<b>Profit Margin</b>	<b>23%</b>	<b>24%</b>	

**Fuel Dock Revenue**

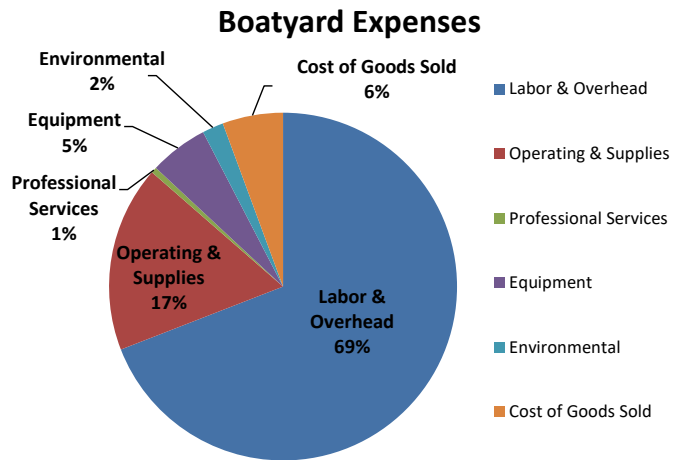
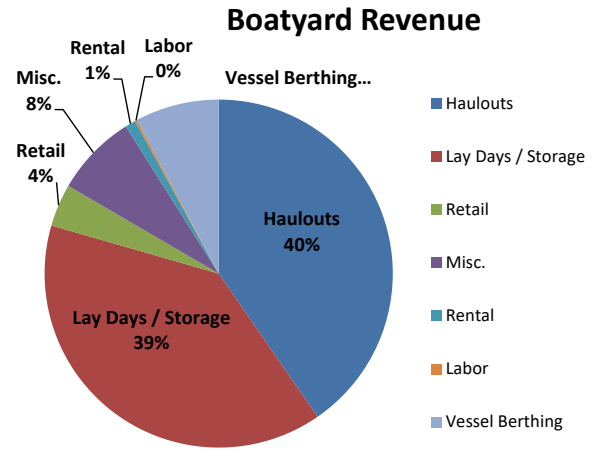


**Fuel Dock Expenses**



**Santa Cruz Port District  
Quarterly Boatyard Report  
For the Three Months Ended September 30, 2021**

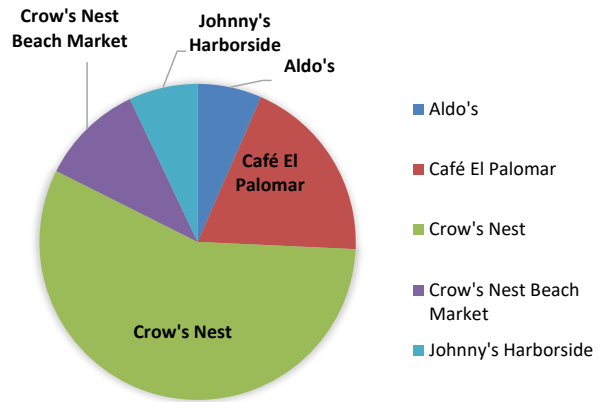
	QTD Jul - Sep	YTD Apr - Sep	% of Budget
<b>Boatyard Revenue</b>			
Haulouts	\$50,352	\$96,344	77%
Lay Days / Storage	\$47,629	\$93,230	81%
Retail	\$4,156	\$9,412	90%
Misc.	\$9,037	\$18,237	61%
Rental	\$1,160	\$2,320	93%
Labor	\$0	\$488	49%
Vessel Berthing	\$8,048	\$18,551	62%
<b>Total Revenue</b>	<b>\$120,382</b>	<b>\$238,581</b>	<b>76%</b>
<b>Boatyard Expenses</b>			
Labor & Overhead	\$55,049	\$108,446	46%
Operating & Supplies	\$14,701	\$27,167	46%
Professional Services	\$294	\$846	19%
Equipment	\$8,476	\$8,546	127%
Environmental	\$1,702	\$3,093	39%
Cost of Goods Sold	\$5,004	\$8,833	88%
<b>Total Operating Expenses</b>	<b>\$85,226</b>	<b>\$156,932</b>	<b>48%</b>
<b>Net Profit / (Loss)</b>	<b>\$35,156</b>	<b>\$81,649</b>	



**Santa Cruz Port District  
Quarterly Concession Rent Report  
For the Three Months Ended September 30, 2021**

	FY 2022	
	QTD Jul - Sep	YTD Apr - Sep
<b>Base Rent</b>		
Aldo's	5,736	11,472
Café El Palomar	42,021	84,042
Crow's Nest	-	-
Crow's Nest Beach Market	18,219	36,438
Johnny's Harborside	20,919	40,884
<b>Total Base Rent</b>	<b>\$ 86,895</b>	<b>\$ 172,836</b>
<b>% Rent</b>		
Aldo's	14,671	26,639
Café El Palomar	14,468	27,179
Crow's Nest	171,796	328,906
Crow's Nest Beach Market	13,234	24,790
Johnny's Harborside	-	-
<b>Total % Rent</b>	<b>\$214,170</b>	<b>\$407,514</b>
<b>Total Rent</b>		
Aldo's	\$20,407	\$38,111
Café El Palomar	\$56,489	\$111,221
Crow's Nest	\$171,796	\$328,906
Crow's Nest Beach Market	\$31,453	\$61,228
Johnny's Harborside	\$20,919	\$40,884
<b>Total Rent</b>	<b>\$301,065</b>	<b>\$580,350</b>

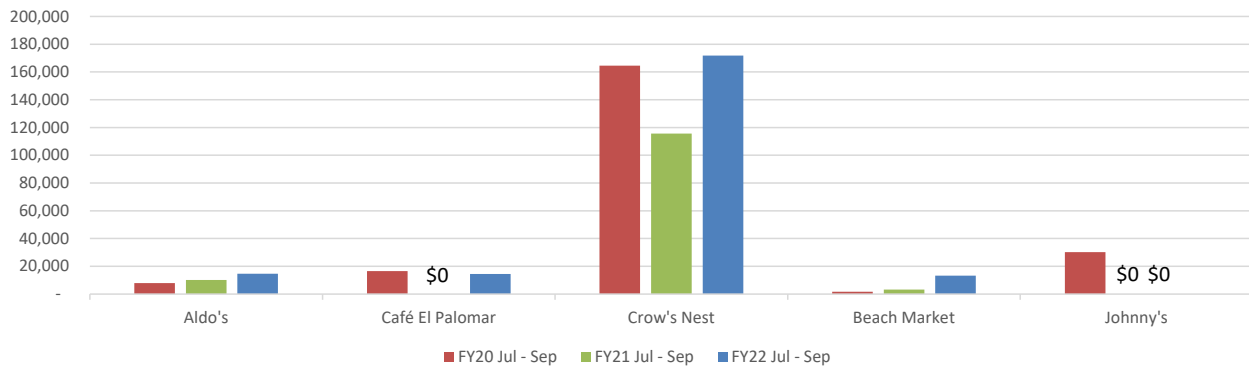
**TOTAL CONCESSION RENT YTD**



**YTD 3-Year Concession % Rent**

Tenant	FY20 Jul - Sep	FY21 Jul - Sep	FY22 Jul - Sep
Aldo's	7,917	10,131	14,671
Café El Palomar	16,590	-	14,468
Crow's Nest	164,566	115,549	171,796
Beach Market	1,658	3,178	13,234
Johnny's	30,271	-	-

**PERCENTAGE RENT YTD**



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

October 05, 2021

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

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SANTA CRUZ PORT DISTRICT

PORT DIRECTOR  
135 5TH AVENUE  
SANTA CRUZ, CA 95062

[Tran Type Definitions](#)

September 2021 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	10,531,771.19
Total Withdrawal:	0.00	Ending Balance:	10,531,771.19



# PMIA/LAIF Performance Report as of 10/19/21



## PMIA Average Monthly Effective Yields<sup>(1)</sup>

Sep	0.206
Aug	0.221
Jul	0.221

## Quarterly Performance Quarter Ended 09/30/21

LAIF Apportionment Rate <sup>(2)</sup> :	0.24
LAIF Earnings Ratio <sup>(2)</sup> :	0.00006661958813242
LAIF Fair Value Factor <sup>(1)</sup> :	0.999873661
PMIA Daily <sup>(1)</sup> :	0.20%
PMIA Quarter to Date <sup>(1)</sup> :	0.22%
PMIA Average Life <sup>(1)</sup> :	321

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 09/30/21 \$179.1 billion

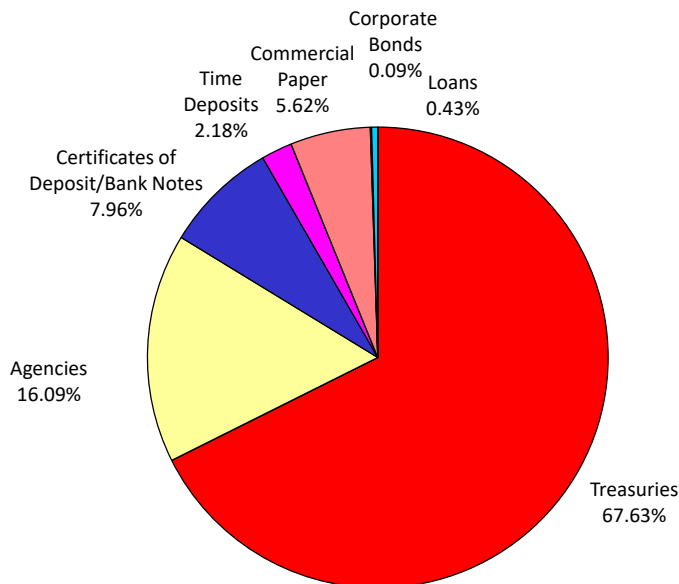


Chart does not include \$8,243,000.00 in mortgages, which equates to 0.004603%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



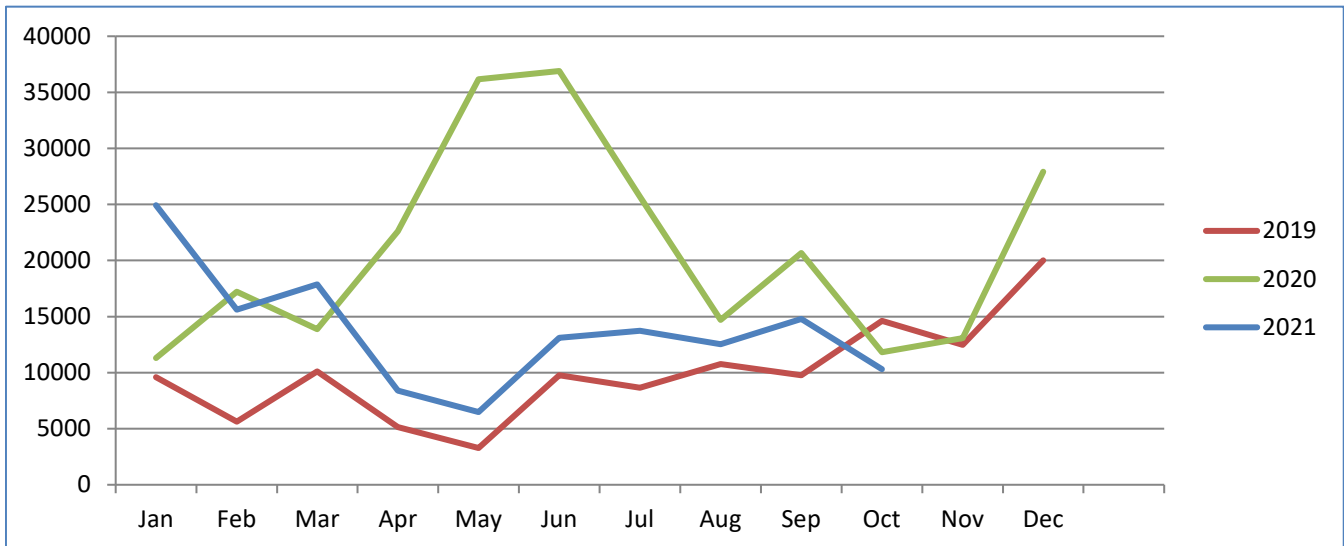
**Santa Cruz Port District  
Historical Revenues and Expenses  
Debt Service Coverage Projection**

	2018 <i>Audited</i>	2019 <i>Audited</i>	2020 <i>Audited</i>	2021 <i>Audited</i>
<b>Operating Revenues</b>				
Charges for berthing and services	\$ 7,181,501	\$ 7,372,983	\$ 7,920,084	\$ 7,886,323
Rent and concessions	\$ 1,889,238	\$ 1,838,345	\$ 1,893,576	\$ 1,635,555
<b>Total Operating Revenues</b>	<b>\$ 9,070,739</b>	<b>\$ 9,211,328</b>	<b>\$ 9,813,660</b>	<b>\$ 9,521,878</b>
<b>Operating Expenses</b>				
Depreciation and Amortization	\$ 1,824,754	\$ 1,830,080	\$ 1,954,934	\$ 2,159,280
CalPERS Unfunded Liability (Non-cash)	\$ 489,486	\$ 313,404	\$ 338,085	\$ 190,116
OPEB Liability (Non-cash)	\$ -	\$ 70,313	\$ 67,186	\$ 81,221
Dredging Operations	\$ 1,234,002	\$ 1,232,182	\$ 1,369,670	\$ 1,357,222
Administrative Services	\$ 632,156	\$ 653,783	\$ 759,880	\$ 753,848
Grounds	\$ 633,063	\$ 750,251	\$ 727,772	\$ 733,457
Fuel Services	\$ 350,664	\$ 413,682	\$ 536,061	\$ 427,765
Harbor Patrol	\$ 627,790	\$ 641,569	\$ 683,549	\$ 669,826
Property Management	\$ 403,528	\$ 474,209	\$ 480,408	\$ 515,497
Marina Management	\$ 492,804	\$ 544,303	\$ 434,290	\$ 483,428
Buildings	\$ 259,087	\$ 322,642	\$ 323,550	\$ 323,175
Parking Services	\$ 360,565	\$ 357,156	\$ 341,396	\$ 248,637
Docks, Piers, Marine Structures	\$ 317,187	\$ 270,617	\$ 237,013	\$ 269,258
Debt issuance costs	\$ -	\$ -	\$ -	\$ -
Finance & Purchasing	\$ 165,863	\$ 170,690	\$ 181,208	\$ 194,674
Environmental & Permitting	\$ 131,817	\$ 143,423	\$ 174,318	\$ 139,893
Utilities	\$ 107,964	\$ 87,508	\$ 85,665	\$ 86,067
Aeration	\$ 44,900	\$ 36,840	\$ 38,467	\$ 40,795
Rescue Services	\$ 97,308	\$ 95,508	\$ 99,549	\$ 84,414
Boatyard Operations	\$ 221,938	\$ 254,419	\$ 274,979	\$ 303,551
Port Commission Support	\$ 48,164	\$ 45,923	\$ 52,156	\$ 56,586
Capital Projects	\$ 9,716	\$ 1,022	\$ 6,812	\$ 1,630
Events	\$ 32,313	\$ 30,682	\$ 30,440	\$ -
Fishery Support	\$ 2,452	\$ 2,762	\$ 5,680	\$ 5,064
<b>Total Expenses</b>	<b>\$ 8,487,521</b>	<b>\$ 8,742,968</b>	<b>\$ 9,203,068</b>	<b>\$ 9,125,404</b>
<b>Non-Operating Revenue (Expenses)</b>				
County revenues for public services	\$ 36,228	\$ 12,493	\$ 49,985	\$ 50,000
Grants and Other Income	\$ 140,189	\$ 111,403	\$ 37,826	\$ 23,801
Dredging Reimbursement USACE	\$ 485,000	\$ 449,000	\$ 385,000	\$ 385,000
Interest Income	\$ 96,293	\$ 242,056	\$ 265,810	\$ 80,131
Interest Expense	\$ (444,310)	\$ (476,885)	\$ (491,385)	\$ (443,836)
Other Income (Expenses)	\$ 44,912	\$ 188,516	\$ 2,809	\$ 38,570
<b>Total Non-Operating Income (Expenses)</b>	<b>\$ 358,312</b>	<b>\$ 526,583</b>	<b>\$ 250,045</b>	<b>\$ 133,666</b>
<b>Debt Service Coverage Calculation</b>				
(+) Gross Revenues	\$ 9,070,739	\$ 9,211,328	\$ 9,813,660	\$ 9,521,878
(-) Maintenance and operating expenses	\$ (8,487,521)	\$ (8,742,968)	\$ (9,203,068)	\$ (9,125,404)
(+) Depreciation and Amortization	\$ 1,824,754	\$ 1,830,080	\$ 1,954,934	\$ 2,159,280
(+) CalPERS Unfunded Liability (Non-cash)	\$ 489,486	\$ 313,404	\$ 338,085	\$ 190,116
(+) OPEB Liability (Non-cash)	\$ -	\$ 70,313	\$ 67,186	\$ 81,221
(=) Net Operating Income	\$ 2,897,458	\$ 2,682,157	\$ 2,970,797	\$ 2,827,091
(+) Interest Income	\$ 96,293	\$ 242,056	\$ 265,810	\$ 80,131
(+) Non-operating Income	\$ 44,912	\$ 188,516	\$ 2,809	\$ 38,570
(+) Grants	\$ 176,417	\$ 123,896	\$ 87,811	\$ 73,801
(+) Dredging Reimbursement USACE	\$ 485,000	\$ 449,000	\$ 385,000	\$ 385,000
(=) Net Revenues Available for Debt Service	\$ 3,700,080	\$ 3,685,625	\$ 3,712,227	\$ 3,404,593
(+) Current Portion Long Term Debt	\$ 1,048,837	\$ 1,254,451	\$ 1,299,163	\$ 1,274,163
(+) Interest Expense	\$ 444,310	\$ 476,885	\$ 491,385	\$ 443,836
(=) Total Debt Service	\$ 1,493,147	\$ 1,731,336	\$ 1,790,548	\$ 1,717,999
Debt Service Coverage Ratio (DSCR)	<b>2.48x</b>	<b>2.13x</b>	<b>2.07x</b>	<b>1.98x</b>
Required DSCR	1.25x	1.25x	1.25x	1.25x

Santa Cruz Port District  
**60 DAY DELINQUENT ACCOUNTS**

The following accounts have balances 60 days delinquent as of October 20, 2021

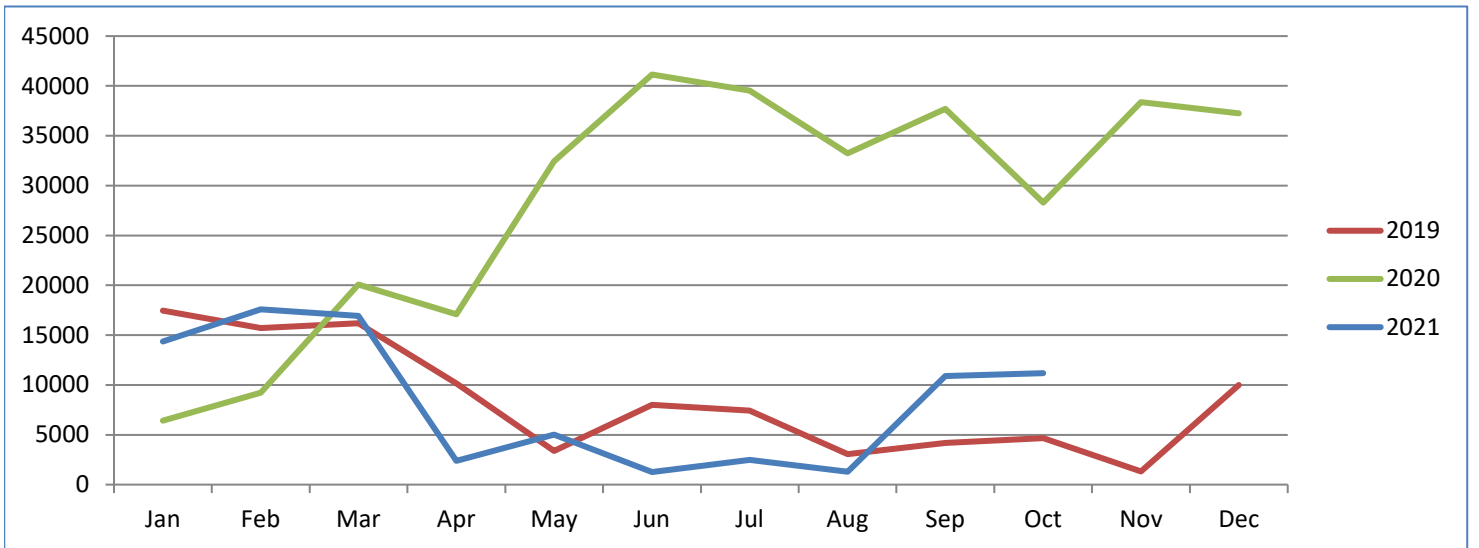
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
48326	574.26	569.76	540.26	0.00	1,684.28
45891	603.09	598.32	125.34	0.00	1,326.75
48319	445.10	441.63	416.30	0.00	1,303.03
56494	434.92	431.56	403.20	0.00	1,269.68
56083	496.67	496.69	229.67	0.00	1,223.03
55462	384.12	384.12	321.04	0.00	1,089.28
2093	521.53	520.25	4.64	0.00	1,046.42
58174	161.35	160.25	363.44	0.00	685.04
58308	164.24	158.35	127.68	0.00	450.27
57229	84.24	83.76	58.27	0.00	226.27
<b>Total:</b>	<b>3,869.52</b>	<b>3,844.69</b>	<b>2,589.84</b>	<b>0.00</b>	<b>10,304.05</b>



Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

The following accounts have balances 90 days delinquent or greater as of October 20, 2021

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
4134	1,480.73	872.87	979.86	9.36	3,342.82		Revoke
59325	36.37	236.37	575.37	826.29	1,674.40		Bad Debt
3094	411.16	412.15	409.02	60.24	1,292.57		Revoke
56783	-	-	-	1,045.22	1,045.22		Bad Debt
58160	-	-	-	859.81	859.81		Bad Debt
57958	202.89	201.44	200.00	173.55	777.88		Revoke
58302	89.03	88.52	88.00	149.46	415.01		Revoke
48170	84.73	84.24	83.76	58.27	311.00		Revoke
56146	-	-	-	149.96	149.96		Bad Debt
<b>TOTAL:</b>	<b>2,304.91</b>	<b>1,895.59</b>	<b>2,336.01</b>	<b>3,332.16</b>	<b>9,868.67</b>		





TO: Port Commission  
FROM: Sean Rothwell, Assistant Harbormaster  
DATE: October 18, 2021  
SUBJECT: Harbor Patrol Incident Response Report – September 2021

***Search and Rescue, Patrol Boat Response***

- 9/4/21 Harbor Patrol responded to a report of a vessel in distress approximately 1.5 miles outside of the harbor entrance. Upon arrival, Harbor Patrol contacted the vessel operator and then assisted TowBoatUS with towing the vessel back to the launch ramp.
- 9/5/21 Harbor Patrol responded to a report of a capsized kayak in the area of Sunny Cove Beach. Upon arrival, Harbor Patrol brought the victim on board the patrol vessel and provided transport back to the harbor. No injuries reported.
- 9/7/21 Harbor Patrol responded to a report of a swimmer in distress in the area of New Brighton State Beach. Upon arrival, the victim was being assisted to shore by rescue swimmers. Harbor Patrol provided Central Fire rescue swimmers with transport back to the harbor.
- 9/9/21 Harbor Patrol responded to a report of a cliff rescue in the area of Capitola Beach. Upon arrival, the victim was being assisted to shore by Central Fire rescue swimmers. Harbor Patrol returned to the harbor without incident.
- 9/12/21 Harbor Patrol responded to a report of a water rescue in the area of Davenport Beach after a male subject was swept out to sea. Harbor Patrol assisted in an extensive multiagency search of the area, but was unable to locate the victim. The exhaustive search was canceled by lead agencies after multiple hours. The body was recovered on September 18, 2021.
- 9/13/21 Harbor Patrol responded to a report of a bodyboarder in distress in the area of Mitchell Cove. Upon arrival, Harbor Patrol contacted the bodyboarder who indicated he was not in distress. Harbor Patrol returned to the harbor without incident.
- 9/14/21 Harbor Patrol responded to a report of a water rescue in the area of Panther State Beach after a male subject was swept out to sea. Harbor Patrol assisted in an extensive multiagency search of the area, but was unable to locate the victim. Harbor Patrol escorted State Parks personal watercraft (PWC) units back to the harbor, while the U.S. Coast Guard continued an aerial search. The body was recovered later that evening.
- 9/20/21 Harbor Patrol responded to a report of a water rescue in the area of Laguna Creek Beach after a male subject was swept out to sea. Upon arrival, Harbor Patrol assisted in an extensive multiagency search of the area, but was unable to locate

the victim. The exhaustive search was canceled by lead agencies after multiple hours. The body was recovered on September 27, 2021.

9/28/21 Harbor Patrol responded to a report of a potential fire at the Santa Cruz Municipal Wharf. Upon arrival, Harbor Patrol utilized the patrol vessel's thermal imaging equipment to assist Central Fire in determining the exact location of the reported fire. Central Fire located the source, a smoldering cigarette, and extinguished it. Harbor Patrol returned to the harbor without incident.

***Crime Reports, Assist Outside Department and Incident Reports***

9/1/21 Harbor Patrol took an accident report after a bicyclist followed a car through the automated concession lot exit gate and was struck by the lowering gate arm. Minor injuries were reported, but medical attention was declined.

9/9/21 Harbor Patrol took an accident report after a vehicle struck a parked car in the launch ramp area. Harbor Patrol facilitated the exchange of information. Minor damage reported. No injuries reported.

9/13/21 Harbor Patrol took a stolen property report after a vehicle was reported missing from the area of J-dock. The case was entered into the California Law Enforcement Telecommunications System (CLETS). No suspect information.

9/21/21 Harbor Patrol took a vandalism report after numerous windows at a harbor concession were intentionally broken. The suspect was identified and the case was turned over to the District Attorney's office for prosecution.

9/23/21 Harbor Patrol took a stolen property report after items were reported missing from a vehicle parked in the area of J-dock. No suspect information.

9/28/21 Harbor Patrol took an incident report after a subject was bit by a leashed dog in the area of I-dock. Minor injuries were reported, but medical attention was declined. The case was turned over to Santa Cruz County Animal Control.

***September Parking Citations: 181***

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**From:** g.stearns Stearns <g.stearns@stearnsandmorecapital.com>  
**Sent:** Sunday, October 17, 2021 7:44 PM  
**To:** scpd@ SCPD  
**Cc:** Marian Olin; Holland MacLaurie; Colin Young  
**Subject:** Sea Rat Sailors Work Aboard Agreement & Sailing Plan Week #17...

TO: Port Commission Chairman Toby Goddard via [scpd@santacruzharbor.org](mailto:scpd@santacruzharbor.org)  
TO: Port Commission Stephen Reed via [scpd@santacruzharbor.org](mailto:scpd@santacruzharbor.org)  
CC: Port Director Past via [molin@santacruzharbor.org](mailto:molin@santacruzharbor.org)  
CC: Port Director Interim via [hmacclaurie@santacruzharbor.org](mailto:hmacclaurie@santacruzharbor.org)  
CC: Sea Rat Boat Agent Colin Young  
DATE: 2020.06.30G Update 2021.10.17a...  
SUBJECT: Sea Rat Sailors Work Aboard Agreement & Sailing Plan Week #17...

ACKNOWLEDGE: Harbor Letter Received Use List Extension Notice Dated 2021.09.02.  
ACKNOWLEDGE: Incurring Significant Extra Time Talent Tender Expediting UnPlanned Sails.  
ACKNOWLEDGE: G Failed Motor Replacement with Electric via Trust Disbursement Postponed.  
ACKNOWLEDGE: G Disassembled Failed Outboard so Now Minimal Petrol Replacement Underway.  
ACKNOWLEDGE: Colin Already Left the Country on International Business 9/8 for 6+ Weeks.  
ACKNOWLEDGE: G & Colin work Sun Up to Sun Down on Global Businesses so Weekend Sailing.  
ACKNOWLEDGE: Therefore The Sea Rat has 6 Weekends to Make 10 Recorder Sails by Colin.  
ACKNOWLEDGE: Expediting 2x Harbor Trials then 2x Mile Buoy Trials then 6x Sea Trials.  
LAST REQUEST: eMail Colin Enough Before 9/8 Intent Enforce Slip Revocation for Response.  
LAST REQUEST: Or eMail Colin Enough Before 9/8 to Disregard 2021.08.19 Revocation Letter.  
CONFUSING HARBOR LETTER: 2021.08.28 USPS BOX Visit Found Harbor Letter Dated 2021.08.19.  
CONFUSING HARBOR LETTER: 2021.08.28 Letter Stated "Notification of Slip Revocation 9/19"  
CONFUSING HARBOR LETTER: 2021.08.28 Letter In Effect Evicts Sailors Seizes Boat to Sell.  
CONFUSING HARBOR LETTER: 2021.08.28 Sailors Assume Computer Letter Generated In Error.  
CURRENT CURCUMSTANCE: Colin Ticketed To Leave 9/8 on 4+ Weeks of International Business.  
CURRENT CURCUMSTANCE: Port Director Retired 8/15 & Harbor Master on Vacation Aug & Sep.  
CURRENT HISTORY: 2021.08.29 G Stearns Gave Commission Sustainable Harbor Water Taxi Plan.  
CURRENT HISTORY: 2021.08.24 Commission Mtg Reported Our Offer In Effect & Thanked Staff.  
CURRENT HISTORY: 2021.08.24 Commission Mtg Acknowledged with No Mention Slip Revocation.  
CURRENT HISTORY: 2021.08.22 eMailed Thank You for ReActivating Gate Keys after 21 Months.  
CURRENT HISTORY: 2021.08.22 We Increased our Slip & Utility Payments will Sail Our Boat.  
CURRENT HISTORY: 2021.08.22 Thanked Harbor Master for Professional Handling Circumstance.  
CURRENT HISTORY: 2021.08.22 Congratulated Port Director on Their Retirement August 15th.  
CURRENT HISTORY: 2021.08.22 Harbor Electric Motors Ideas -> <https://youtu.be/yAuvR6dpU00>  
PAST HISTORY: 2021.08.09 eMailed Commission No Offer Issues Received & Consider Offer OK.  
PAST HISTORY: 2021.08.09 Subsequently Harbor Master Meet in Person at Boat about Engine.  
PAST HISTORY: 2021.08.09 Subsequently Boat Partner Summarized Electric Replacement Plan.  
PAST HISTORY: 2021.08.09 Subsequently Harbor Master Replied OK & Just Keep Him Informed.  
PAST HISTORY: 2021.08.09 Subsequently Asked Harbor Master ReActivate Gate Keys & He Did.  
PAST HISTORY: 2021.08.09 Subsequently We Considered Our Offer of Compromise In Effect.  
PAST HISTORY: 2021.07.26 eMailed Commission to Notify Boat Agent of Issues by 7/31.  
PAST HISTORY: 2021.07.20 eMailed Commission Sea Rat Sailors Offer of Compromise.  
PAST HISTORY: 2021.06.30 Hand Delivered Commission Sea Rat Sailors Offer of Compromise.  
STATUS QUO: Sea Rat Sailors Work aBoard Agreement In Effect Until Circumstances Change.  
STATUS QUO: G Stearns Senior Citizen Working aBoard to Shelter In Place During Pandemic.  
STATUS QUO: G Stearns Planning Using Some of Mom's Recent Death Trust To Upgrade Sea Rat.

STATUS QUO: G Stearns Has Scheduled Line Item Plan to Upgrade Sea Rat when Trust Settles.

STATUS QUO: G Stearns Finds Processing Mother's Death Working aBoard Soothes His Soul.

The Sea Rat's Boat Agent is Colin Young & Boat Partner is G Stearns. Boat Partner Agreement on File with Santa Cruz Harbor with Registration Insurance & All Harbor Fees Paid In Full.

We heard Marian Olin, Port Director, on KSCO Radio doing Local Outreach about Liking Harbor Live Aboards as they are only about 10% and the Harbor welcomes more as they are the eyes and ears in the harbor. Also that boat owners need only fill out the paperwork and pay the additional fees. We do not intend to "Live aBoard" yet Intend to "Work aBoard" Often with overnights so will Submit "Work aBoard" Paperwork & Pay the Extra Fees.

We have been involved in Local Radio TV & Politics at State, National & Global Level plus Global Social Networking & Global Business for some time and appreciated the Harbor's Outreach so do let us know how we may help the Harbor.

We have also been involved in nonprofessional emergency response to motorcycle car boat plane emergency situations plus private community management so we wish to offer those skills to the Harbor.

We have Attend Harbor Commission Meetings & Reviewed Harbor Financials therefore believe the Harbor Would Benefit from Our Additional Income.

We are Both SEC Accredited Investors with our recent Time Talent Tender being consumed by Personal Professional & Pandemic Transactions (Colin's Global Business & PPE to NYC Hospitals & Personal Real Estate) & (G's Global Business & PPE to NYC Hospitals & Mother's Death plus Trust Disbursement as The Sea Soothes His Soul).

The Sea Rat has Received a Demand Letter Dated 2021.05.25 that The Sea Rat is on the "Vessel Use List" and Must Report Sailing 10 Times by July 31st and the Boat Partner Sailing Alone does not Qualify as "A Sail".

The 2020/2021 Sailing Season has had Physical & Legal Obstacles to Sailing.

Therefore We make this Offer of Compromise:

1. We have No Intention to Live aBoard yet we Work aBoard Often & Sleep aBoard Overnight therefore we Offer to Increase our Monthly Payment Equal to Live aBoard Slip Rate & Live aBoard Utilities Rate.
2. Physically we have been Denied Access to our Boat to Sail for Over a Year because our Electronic Gate Keys were DeActivated therefore we will Complete our Combined Annual Sailing Quotas of 20 before August 2022.
3. Legally we have been Denied Access to Crew our Boat to Sail for Over a Year because Pandemic Shelter In Place Orders & Lock Down Orders & Social Distancing Orders therefore we will Complete our Combined Annual Sailing Quotas of 20 before August 2022.

To Accept our Offer of Compromise simply ReActivate our Electronic Gate Keys & We Will Increase our Next Monthly Payment plus Start Sailing as Proposed.

All The Best... The Sea Rat Sailors

P.S. The Sea Rat Fossil Fuel Outboard Failed & Converting to Solar Electric.

P.S.S. InPerson Delivery Failed Therefore eMailed Port Commission & Port Director.

P.S.S.S BTW Did Not Receive Written Notification of Planned DeActivation Date of Gate Keys Citing the Law Being Violated that Stipulated Consequence was Denying Access to Property.

P.S.S.S.S Contact Boat Agent with Any Issues Slowing Acceptance so We Can Address Them by 7/31. No Issues Slowing Acceptance Received by 7/31 so We Believe Our Offer of Compromise OK. Probably Best ReActivate Gate Keys so Boat Owners

can Access Their Property & Sail then Adjust The Sea Rat Work aBoard Agreement Along The Way As Needed Based on Changing Circumstances.

All The Best... G

Act Global... Grow Local...

Brand Monterey Bay & Invest Monterey Bay...

Regional Innovation for People Planet Profits...

[www.Linkedin.com/in/g-stearns-a274](http://www.Linkedin.com/in/g-stearns-a274)

[www.Facebook.com/glenn.stearns](http://www.Facebook.com/glenn.stearns)

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# Port Commission Review Calendar 2021-22

## 2021

### January-March

- ✓ Ethics Training Update
- ✓ Committee Assignments for 2021
- ✓ Sea Scouts' Biannual Report
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics
- ✓ FY 22 Budget
- ✓ Review 5-year CIP
- ✓ Form 700 Filing (due by 03/31 each year)
- ✓ Biennial Anti-Harassment/Anti-Discrimination Training

### April-June

- ✓ Dredge Report 2021-22 (postponed to July)

### July-September

- ✓ Johnny's Harborside Restaurant Lease Exp. 8/15/2021 (*no option to extend*)
- ✓ Annual O'Neill Sea Odyssey Report (review slip rent reduction / charter fee. PC action of 07/07)
- ✓ Sea Scouts' Biannual Report
- ✓ Annual Vessel Use List Review
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics

### October-December

- Annual Review of Business Use of Slips
- Port Commission Officers for 2022
- Bayside Marine Lease Exp. 01/31/2022 (*no option to extend*)

### Committee Review Items (*timeline not specified*)

- Comprehensive Review of Charter Fees
- Public Benefit Discount Policy

### Key

- Pending
- In process
- ✓ Done

## 2022

### January-March

- Ethics Training Update
- Committee Assignments for 2022
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- FY 23 Budget
- Review 5-year CIP
- Form 700 Filing (due by 03/31 each year)
- Biennial Anti-Harassment/Anti-Discrimination Training
- Santa Cruz Yacht Club Lease Exp. 03/31/2022 (*no option to extend*)

### April-June

- Dredge Report 2022-23
- Annual Vessel Use List Review
- Biennial Update to Conflict-of-Interest Code

### July-September

- Annual O'Neill Sea Odyssey Report (review slip rent reduction / charter fee. PC action of 07/07)
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics

### October-December

- Annual Review of Business Use of Slips
- Port Commission Officers for 2023

### Future Calendar

- ABC End-Tie Review after Murray Street Bridge Retrofit
- 7<sup>th</sup> and Brommer Property Assessment