



Special Public Session of December 17, 2019

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Dennis Smith	Chairman
Stephen Reed	Vice-chairman
Toby Goddard	Commissioner
Darren Gertler	Commissioner

**SPECIAL PUBLIC SESSION – 7:00 PM**

Chairman Smith brought the special public session to order at 7:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Pledge of Allegiance
2. Oral Communication

Discussion: Chairman Smith stated that agenda item 9, Port Commission Appointment, will be moved to the end of the meeting and discussed after item 17, Port Commission Calendar.

**CONSENT AGENDA**

3. Approval of Minutes
  - a) Regular Public Session of November 26, 2019

MOTION: Motion made by Vice-chairman Reed, seconded by Commissioner Gertler to approve the consent agenda.  
- *Motion carried unanimously.*

**REGULAR AGENDA**

4. Approval of Resolution 19-10, Designating Peace Officer Status to J. Agnew

Discussion: Interim Harbormaster Anderson introduced John Agnew as the Port District's newest Reserve Deputy Harbormaster. Reserve Deputy Harbormaster Agnew was sworn in by Interim Harbormaster Anderson.

MOTION: Motion made by Vice-chairman Reed, seconded by Commissioner Gertler to approve Resolution 19-10, designating peace officer status to J. Agnew.  
- *Motion carried unanimously.*

5. Approval of Resolution 19-11, Approving Operating Engineers Local No. 3 Labor Contract

Discussion: Port Director Olin recommended approval of Resolution 19-11, which adopts negotiated terms of a new contract between Operating Engineers Local No. 3 (OE3) and the Port District as summarized below:

- One-year contract – January 1, 2020, to December 31, 2020.
- Scheduled Hours (Article 10) – Clarify existing language which allows employees to waive their 30-minute meal period.
- Salaries (Article 11.1) – 2% salary increase effective January 1, 2020, and commit to completing an update of the classification and compensation study and bargain over its implementation in successor MOU negotiations with OE3.
- Training (Add Article 13.6) – Commit to investment in crew training through annual budgetary process to enhance knowledge of dredge systems, mechanics, hydraulics, dredge operation control and monitoring, heavy equipment operation, welding, diving, project planning and other training to increase the crew's knowledge, skills, and abilities necessary for dredging and equipment repair and maintenance.
- Job Descriptions – Revisions to the Harbor Dredge Worker job descriptions to define the knowledge, skills, and abilities required to advance to the Harbor Dredge Worker III and Supervisor positions.

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chairman Reed to approve Resolution 19-11, adopting the Memorandum of Understanding between the Santa Cruz Port District and the Operating Engineers Local No. 3.

- *Motion carried unanimously.*

6. Approval of Resolution 19-12, Adopting Amendments to the Consolidated Salary Schedule

Discussion: Port Director Olin recommended approval of Resolution 18-03, which amends the salary schedules for represented and unrepresented positions and consolidates the salary schedule as summarized below:

- Operating Engineers Local No. 3: Effective January 1, 2020, implement a 2% increase to the Grade and Step Plan.
- Harbor Employees Association: Effective January 1, 2020, implement a one-half of one percent increase amending the Grade and Step Plan in the Memorandum of Understanding ending December 31, 2020.
- Unrepresented Employees: Increase wages to align with California minimum wage standards effective January 1, 2020, and increase the pay rate for the Harbor Maintenance Worker positions by one-half of one percent and Harbor Dredge Worker positions by 2%.

Port Director Olin reported that adequate funding for the maximum benefit-cost increase of approximately \$23,000 is available in the FY20 budget. She

stated that increased funding will be provided for in the upcoming FY21 budget.

MOTION: Motion made by Commissioner Gertler, seconded by Vice-chairman Reed to approve Resolution 19-12, approving an amended, consolidated salary schedule for represented and unrepresented employees of the Santa Cruz Port District effective January 1, 2020.  
- *Motion carried unanimously.*

7. Reject Bid for *Pappy* Display Cradle Project and Authorize Re-Bid

Discussion: Port Director Olin stated that a request for proposals (RFP) for the *Pappy* Display Cradle Project was advertised, commencing December 3, 2019. Port Director Olin stated that one bid was received from Tyman Construction in the amount of \$72,162.45. She stated that the bid price submitted by Tyman exceeds the engineer's estimate by more than \$20,000. She recommended the Port Commission reject the bid and authorize staff to re-bid the project.

Commissioner Reed stated that he is committed to seeing this project through to completion and expressed support for authorizing staff to re-bid the project. Chairman Smith agreed.

MOTION: Motion made by Vice-chairman Reed, seconded by Commissioner Goddard to reject the bid proposal by Tyman Construction (\$72,162.45), and authorize staff to publicly re-bid the project.  
- *Motion carried unanimously.*

8. Election of Port Commission Officers 2020

MOTION: Motion made by Commissioner Goddard, seconded by Chairman Smith to nominate Vice-chairman Reed for Chairman, and Commissioner Goddard for Vice-chairman for 2020.  
- *Motion carried unanimously.*

9. Port Commission Appointment Process (*Item discussed out of order*)

10. Approval of Cash / Payroll Disbursements – November 2019 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commission Goddard seconded by Commissioner Gertler, to approve cash/payroll disbursements for November 2019, in the amount of \$2,399,047.69.  
- *Motion carried unanimously.*

**INFORMATION**

11. Port Director's Report

#### Army Corps Site Visit

Port Director Olin stated that LTC Cunningham and other representatives from the U.S. Army Corps of Engineers (USACE) performed a site visit last week to review the District's dredging operation. She stated the periodic visits are beneficial to familiarize new members of the Corps with the District's operation. She stated that positive feedback from the Corps was received.

#### Aldo's Seawall Project

Port Director Olin reported that Aldo's Seawall Replacement Project concluded on November 30, 2019, with only minor punch list items remaining. Port Director Olin added that the Accessway Improvement Plans are currently being reviewed by the Coastal Commission for approval.

#### Parking Access and Revenue Control System (PARCS) Replacement Project

Port Director Olin reported that the PARCS Replacement Project is underway and that equipment has been delivered and is scheduled to be installed on January 8, 2020.

#### Recruitment

Port Director Olin reported that recruitments are in process for the Supervising Harbor Dredge Worker and Harbormaster positions. Recruitment outcomes will be reported at the next regular meeting.

#### 12. Harbormaster's Report

Interim Harbormaster Anderson reported that the Port District has executed a contract with Moose Boats for the District's replacement patrol boat. He stated that the construction timeline and estimated completion date will be confirmed at an upcoming pre-construction meeting.

#### 13. Facilities Maintenance & Engineering Manager's (FME) Report

FME Manager Kerkes reported that the offshore underwater pipe hazard has been retrieved by staff. Additionally, he stated that the 10" offshore pipeline has been re-deployed.

In response to a question posed by Vice-chairman Reed, FME Kerkes confirmed that the Toyo pump is performing efficiently and being deployed by an onshore crane. He added that discussions for a barge-mounted deployment system continue and will be proposed for funding in the FY21 budget.

#### 14. Delinquent Account Reporting *(There was no discussion on this agenda item)*

#### 15. Review of Financial Reports *(There was no discussion on this agenda item)*

a) Comparative Seasonal Revenue Graphs

#### 16. Harbor Patrol Incident Response Report – November 2019

In response to a question posed by Vice-chairman Reed, Port Director Olin confirmed that the forklift damaged during the incident reported on November 15, 2019, may need to be replaced. She stated that funding allocated for replacement of *Odd Job's* hull may be redirected to purchase a new forklift.

17. Port Commission Review Calendar / Follow-Up Items

Commissioner Goddard noted that the Pile Replacement Project Map Review listed under future items can be marked complete.

In response to a question posed by Commissioner Goddard, Port Director Olin confirmed that a Policy and Operations Committee meeting will be scheduled in the coming months to review vessel insurance policy requirements and compliance.

9. Port Commission Appointment Process (*Item discussed out of order*)

a. Discussion of Candidate Applications

The following candidates made statements:

- Aaron Becker
- Jim Christmann
- Marilyn Crenshaw
- Reed Geisreiter
- Vicki Vance


b. Appointment to Port Commission to Fill Vacancy

<b><u>Round 1 – First Vote Tally</u></b>	<b><u>Applicant</u></b>
Commissioner Smith .....	Reed Geisreiter
Commissioner Reed.....	Reed Geisreiter
Commissioner Goddard .....	Reed Geisreiter
Commissioner Gertler .....	Vicki Vance

Reed Geisreiter received the majority vote and was thereby appointed to serve on the Commission.

Chairman Smith administered the Oath of Office, and newly appointed Commissioner Geisreiter executed the Certificate of Appointment and Oath of Office document.

Chairman Smith adjourned the regular public session at 8:05 PM.

  
Dennis Smith, Chairman 2019  
Signed by Stephen Reed, Chairman 2020