



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: April 15, 2023

SUBJECT: Public Hearing to Receive Input from the Community Regarding the Creation of a Port Commission District-Based Electoral System Pursuant to Elections Code §10010

- Recommendation:**
- 1. Conduct a Public Hearing to review public testimony on the composition of districts for a district-based electoral system pursuant to Elections Code § 10010;***
 - 2. Provide direction to the Port District's demographer regarding the composition of districts for a district-based electoral system pursuant to Elections Code § 10010.***

BACKGROUND

On August 10, 2021, the Port Commission adopted Resolution 21-03 declaring its intent to transition from at-large to district-based elections for its Port Commissioners commencing with the General Election in November 2024. Elections code Section 10010 provides that the Port District conducts four public hearings to receive community feedback on the proposed composition of the five districts.

Since adoption of the Resolution of Intent, the Port District has been engaged in outreach efforts to inform the public about district elections and the process associated with their formation. A webpage (www.santacruzharbor.org/transition-to-district-based-elections/) was developed to provide information about district elections including opportunities for when and how the public can be engaged, the official notice of Public Hearings was translated (English/Spanish), and an article was placed in the Santa Cruz Harbor February and March monthly newsletters.

On March 28, 2023, the Port Commission conducted the second of four Public Hearings. Input regarding the composition of District boundaries is summarized in Attachment A.

ANALYSIS

Based on public input, Commission direction, and other legally required criteria, the District's demographer submitted four proposed draft maps for public review and comment (Attachment B). The draft maps were posted to the District's website on April 13, 2023.

It is recommended that the Port Commission review the draft maps and discuss any proposed modifications. Any modifications to the boundary maps will be republished for public review at least seven days before final consideration.

NEXT STEPS:

On May 23, 2023, the Port Commission will conduct a fourth Public Hearing to adopt a preferred district map and introduce an ordinance to transition to a district-based electoral system. The ordinance will take effect 30 days after its adoption and will govern the 2024 General Election.

IMPACT ON PORT DISTRICT RESOURCES

There will be significant staff time needed to transition to a district-based electoral system due to the need to conduct multiple Public Hearings, in addition to the cost for a demographic consultant. The FY24 budget includes the costs associated with transitioning to by-district voting.

- ATTACHMENTS:
- A. Community Input on Composition of District Boundaries
 - B. Draft Maps (published April 13, 2023)
 - C. National Demographics Corporation (NDC) - Draft Maps Presentation

Santa Cruz Port District
COMMUNITY INPUT ON THE COMPOSITION OF DISTRICT BOUNDARIES

Public Hearing of March 6, 2023, 5:30 PM

Public Hearing to Receive Public Input on the Port District's Transition to District-Based Elections for its Commissioners Pursuant to Elections Code §10010.

The following community feedback was received at the public hearing:

- Support for shaping districts by watersheds.
- Support for neighborhoods surrounding the harbor to be considered a community of interest.
- Support for indicating the location of the Santa Cruz Harbor on the district map.

Public Hearing of March 28, 2023, 5:30 PM

Public Hearing to Receive Public Input on the Port District's Transition to District-Based Elections for its Commissioners Pursuant to Elections Code §10010.

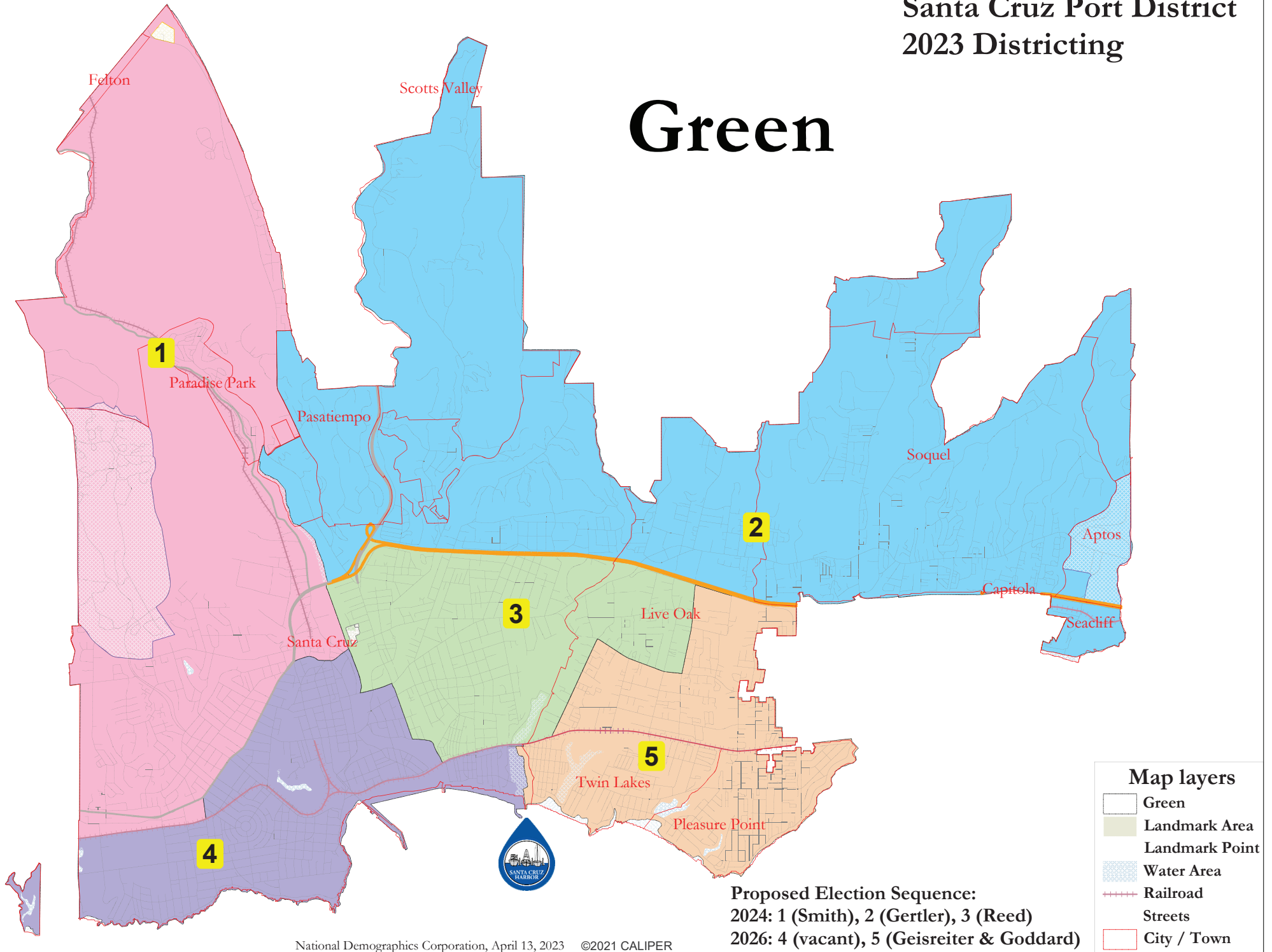
Public input was solicited, but no feedback was received.

The following Port Commission feedback was received at the public hearing:

- Support for viewing a draft map in which each district has a boundary touching the harbor.

Santa Cruz Port District 2023 Districting

Green



Green							
District		1	2	3	4	5	Total
	Total Pop	19,461	19,358	19,482	20,769	19,875	98,945
	Deviation from ideal	-328	-431	-307	980	86	1,411
	% Deviation	-1.66%	-2.18%	-1.55%	4.95%	0.43%	7.13%
Total Pop	% Hisp	21.4%	20%	24%	25%	27%	24%
	% NH White	56%	68%	63%	59%	62%	62%
	% NH Black	4%	2%	2%	2%	2%	2%
	% Asian-American	15%	6%	6%	9%	5%	8%
Citizen Voting Age Pop	Total	17,941	15,429	15,535	15,444	15,370	79,719
	% Hisp	18%	15%	16%	17%	15%	16%
	% NH White	60%	76%	74%	71%	74%	71%
	% NH Black	2%	2%	1%	3%	2%	2%
	% Asian/Pac.Isl.	15%	3%	5%	5%	5%	7%
Voter Registration (Nov 2020)	Total	11,983	14,131	13,627	13,540	13,749	67,030
	% Latino est.	10%	12%	14%	14%	15%	13%
	% Spanish-Surnamed	10%	11%	13%	13%	13%	12%
	% Asian-Surnamed	5%	3%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	82%	83%	83%	78%	82%	82%
	% NH Black	2%	2%	1%	3%	1%	2%
Voter Turnout (Nov 2020)	Total	9,910	12,572	11,724	11,308	11,871	57,385
	% Latino est.	9%	11%	13%	13%	14%	12%
	% Spanish-Surnamed	9%	11%	12%	12%	13%	11%
	% Asian-Surnamed	4%	3%	2%	3%	2%	3%
	% Filipino-Surnamed	4%	3%	2%	3%	2%	3%
	% NH White est.	84%	84%	84%	80%	83%	83%
	% NH Black	1%	2%	1%	3%	1%	1%
Voter Turnout (Nov 2018)	Total	8,405	9,780	9,469	8,911	9,076	45,641
	% Latino est.	16%	14%	16%	19%	19%	17%
	% Spanish-Surnamed	9%	8%	10%	11%	11%	10%
	% Asian-Surnamed	4%	2%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	83%	86%	86%	82%	85%	84%
	% NH Black est.	1%	2%	1%	3%	1%	1%
ACS Pop. Est.	Total	21,667	19,908	19,578	20,401	20,540	102,095
Age	age0-19	29%	22%	17%	18%	20%	21%
	age20-60	56%	52%	61%	61%	56%	57%
	age60plus	15%	26%	22%	21%	24%	21%
Immigration	immigrants	14%	9%	11%	16%	16%	13%
	naturalized	47%	53%	49%	39%	48%	46%
Language spoken at home	english	71%	85%	79%	74%	74%	76%
	spanish	12%	11%	14%	17%	21%	15%
	asian-lang	9%	1%	3%	5%	2%	4%
	other lang	8%	3%	3%	5%	3%	5%
Language Fluency	Speaks Eng. "Less than Very Well"	4%	3%	6%	8%	9%	6%
Education (among those age 25+)	hs-grad	33%	51%	49%	43%	45%	45%
	bachelor	29%	27%	25%	29%	28%	27%
	graduatedegree	36%	17%	21%	22%	19%	22%
Child in Household	child-under18	20%	27%	24%	19%	25%	23%
Pct of Pop. Age 16+	employed	53%	61%	66%	61%	62%	61%
Household Income	income 0-25k	16%	8%	19%	24%	15%	16%
	income 25-50k	13%	12%	15%	18%	16%	15%
	income 50-75k	9%	14%	11%	9%	13%	11%
	income 75-200k	41%	46%	41%	37%	40%	41%
	income 200k-plus	21%	21%	14%	13%	16%	17%
Housing Stats	single family	77%	86%	69%	61%	71%	72%
	multi-family	23%	14%	31%	39%	29%	28%
	rented	39%	29%	53%	63%	42%	46%
	owned	61%	71%	47%	37%	58%	54%

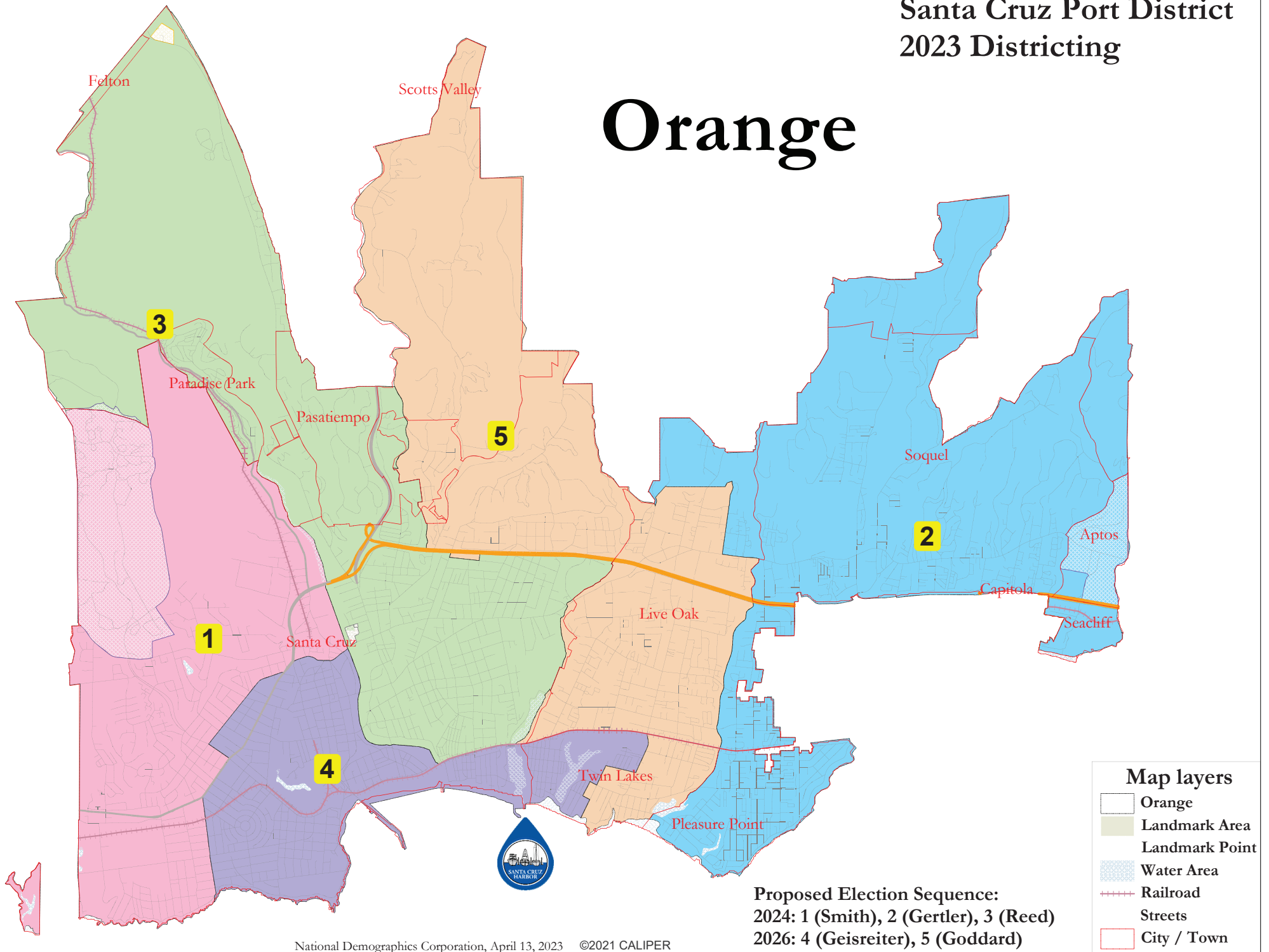
Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.

Santa Cruz Port District
2023 Districting

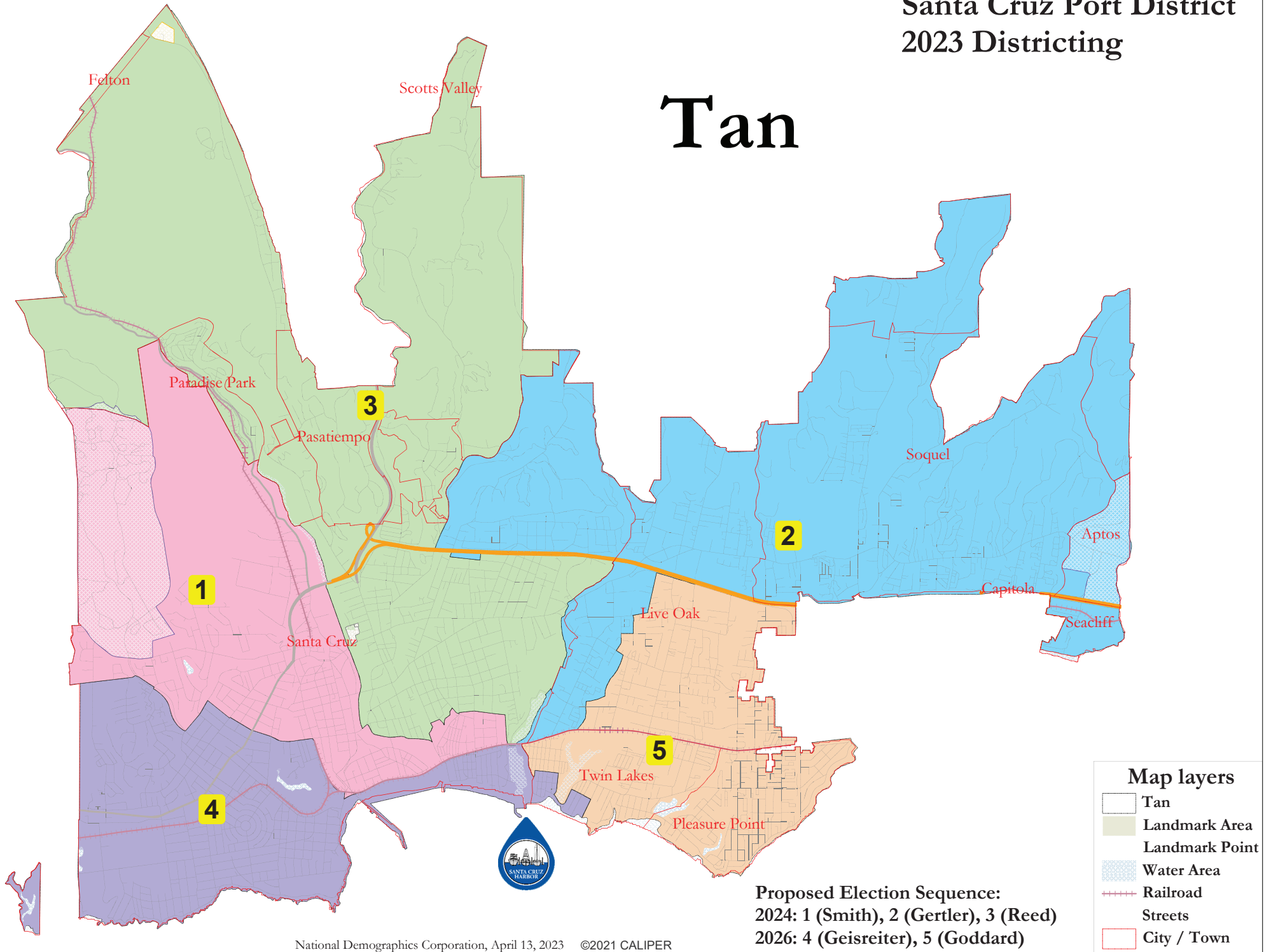
Orange



Orange							
District		1	2	3	4	5	Total
	Total Pop	20,113	19,928	20,171	19,177	19,556	98,945
	Deviation from ideal	324	139	382	-612	-233	994
	% Deviation	1.64%	0.70%	1.93%	-3.09%	-1.18%	5.02%
Total Pop	% Hisp	21.6%	22%	24%	23%	28%	24%
	% NH White	57%	67%	63%	61%	60%	62%
	% NH Black	4%	1%	2%	2%	2%	2%
	% Asian-American	14%	5%	7%	9%	6%	8%
Citizen Voting Age Pop	Total	18,630	16,548	16,215	14,130	14,196	79,719
	% Hisp	19%	16%	13%	15%	18%	16%
	% NH White	61%	74%	72%	74%	75%	71%
	% NH Black	3%	2%	2%	2%	2%	2%
	% Asian/Pac.Isl.	15%	3%	5%	5%	5%	7%
Voter Registration (Nov 2020)	Total	12,159	14,560	14,348	12,815	13,148	67,030
	% Latino est.	11%	13%	13%	13%	16%	13%
	% Spanish-Surnamed	10%	12%	12%	12%	15%	12%
	% Asian-Surnamed	5%	2%	3%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	83%	83%	83%	79%	80%	82%
	% NH Black	1%	1%	1%	3%	1%	2%
Voter Turnout (Nov 2020)	Total	10,034	12,824	12,373	10,780	11,374	57,385
	% Latino est.	10%	12%	12%	12%	15%	12%
	% Spanish-Surnamed	9%	11%	11%	11%	13%	11%
	% Asian-Surnamed	4%	2%	3%	3%	2%	3%
	% Filipino-Surnamed	4%	2%	3%	3%	2%	3%
	% NH White est.	84%	84%	84%	80%	81%	83%
	% NH Black	1%	1%	1%	3%	1%	1%
Voter Turnout (Nov 2018)	Total	8,592	9,786	9,950	8,433	8,880	45,641
	% Latino est.	16%	16%	15%	18%	19%	17%
	% Spanish-Surnamed	10%	9%	9%	10%	11%	10%
	% Asian-Surnamed	4%	2%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	83%	86%	86%	82%	84%	84%
	% NH Black est.	1%	1%	1%	3%	1%	1%
ACS Pop. Est.	Total	22,215	21,112	20,252	19,137	19,379	102,095
Age	age0-19	28%	21%	16%	21%	21%	21%
	age20-60	56%	53%	63%	59%	55%	57%
	age60plus	16%	26%	21%	20%	25%	21%
Immigration	immigrants	14%	10%	11%	16%	15%	13%
	naturalized	47%	56%	54%	37%	42%	46%
Language spoken at home	english	71%	82%	81%	75%	73%	76%
	spanish	12%	14%	12%	16%	21%	15%
	asian-lang	9%	1%	3%	4%	2%	4%
	other lang	8%	2%	4%	5%	4%	5%
Language Fluency	Speaks Eng. "Less than Very Well"	4%	5%	5%	8%	9%	6%
Education (among those age 25+)	hs-grad	33%	50%	46%	42%	48%	45%
	bachelor	28%	27%	28%	28%	26%	27%
	graduatedegree	36%	16%	21%	23%	18%	22%
Child in Household	child-under18	19%	26%	22%	20%	28%	23%
Pct of Pop. Age 16+	employed	52%	64%	69%	62%	58%	61%
Household Income	income 0-25k	15%	10%	18%	25%	13%	16%
	income 25-50k	17%	13%	14%	15%	16%	15%
	income 50-75k	9%	12%	10%	9%	15%	11%
	income 75-200k	38%	47%	42%	37%	40%	41%
	income 200k-plus	21%	18%	16%	14%	16%	17%
Housing Stats	single family	77%	81%	72%	60%	74%	72%
	multi-family	23%	19%	28%	40%	26%	28%
	rented	41%	33%	53%	62%	40%	46%
	owned	59%	67%	47%	38%	60%	54%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							

Santa Cruz Port District 2023 Districting

Tan



Tan							
District		1	2	3	4	5	Total
	Total Pop	19,827	19,230	20,348	19,482	20,058	98,945
	Deviation from ideal	38	-559	559	-307	269	1,118
	% Deviation	0.19%	-2.82%	2.82%	-1.55%	1.36%	5.65%
Total Pop	% Hisp	27.2%	23%	23%	17%	27%	24%
	% NH White	52%	65%	63%	66%	62%	62%
	% NH Black	5%	2%	2%	2%	2%	2%
	% Asian-American	13%	5%	7%	10%	5%	8%
Citizen Voting Age Pop	Total	15,871	15,124	16,565	16,844	15,315	79,719
	% Hisp	17%	19%	13%	17%	16%	16%
	% NH White	64%	75%	71%	70%	74%	71%
	% NH Black	3%	2%	2%	2%	2%	2%
	% Asian/Pac.Isl.	14%	3%	5%	8%	5%	7%
Voter Registration (Nov 2020)	Total	10,558	13,611	14,554	14,484	13,823	67,030
	% Latino est.	13%	14%	13%	11%	15%	13%
	% Spanish-Surnamed	12%	13%	12%	10%	14%	12%
	% Asian-Surnamed	4%	2%	3%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	77%	82%	82%	83%	82%	82%
	% NH Black	3%	2%	1%	2%	1%	2%
Voter Turnout (Nov 2020)	Total	8,372	12,053	12,563	12,500	11,897	57,385
	% Latino est.	12%	13%	11%	10%	14%	12%
	% Spanish-Surnamed	11%	12%	11%	10%	13%	11%
	% Asian-Surnamed	4%	2%	3%	3%	2%	3%
	% Filipino-Surnamed	4%	2%	3%	3%	2%	3%
	% NH White est.	79%	83%	84%	84%	83%	83%
	% NH Black	2%	2%	1%	2%	1%	1%
Voter Turnout (Nov 2018)	Total	7,316	9,259	10,144	9,797	9,125	45,641
	% Latino est.	20%	16%	14%	15%	19%	17%
	% Spanish-Surnamed	11%	10%	9%	9%	11%	10%
	% Asian-Surnamed	4%	2%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	80%	85%	86%	85%	84%	84%
	% NH Black est.	2%	1%	1%	2%	1%	1%
ACS Pop. Est.	Total	20,116	19,817	20,609	21,084	20,470	102,095
Age	age0-19	32%	22%	17%	18%	19%	21%
	age20-60	53%	51%	62%	62%	56%	57%
	age60plus	15%	27%	21%	20%	24%	21%
Immigration	immigrants	15%	10%	11%	13%	16%	13%
	naturalized	36%	51%	54%	49%	46%	46%
Language spoken at home	english	69%	81%	82%	76%	74%	76%
	spanish	14%	15%	11%	13%	20%	15%
	asian-lang	8%	1%	3%	6%	2%	4%
	other lang	8%	3%	4%	5%	3%	5%
Language Fluency	Speaks Eng. "Less than Very Well"	6%	4%	4%	5%	10%	6%
Education (among those age 25+)	hs-grad	39%	54%	46%	38%	45%	45%
	bachelor	29%	25%	28%	28%	27%	27%
	graduatedegree	27%	17%	21%	30%	18%	22%
Child in Household	child-under18	20%	27%	23%	20%	26%	23%
Pct of Pop. Age 16+	employed	53%	62%	68%	60%	62%	61%
Household Income	income 0-25k	24%	10%	17%	19%	14%	16%
	income 25-50k	18%	14%	14%	14%	15%	15%
	income 50-75k	9%	15%	10%	9%	13%	11%
	income 75-200k	36%	45%	42%	40%	41%	41%
	income 200k-plus	13%	16%	18%	18%	17%	17%
Housing Stats	single family	54%	82%	74%	77%	72%	72%
	multi-family	46%	18%	26%	23%	28%	28%
	rented	59%	33%	49%	50%	42%	46%
	owned	41%	67%	51%	50%	58%	54%

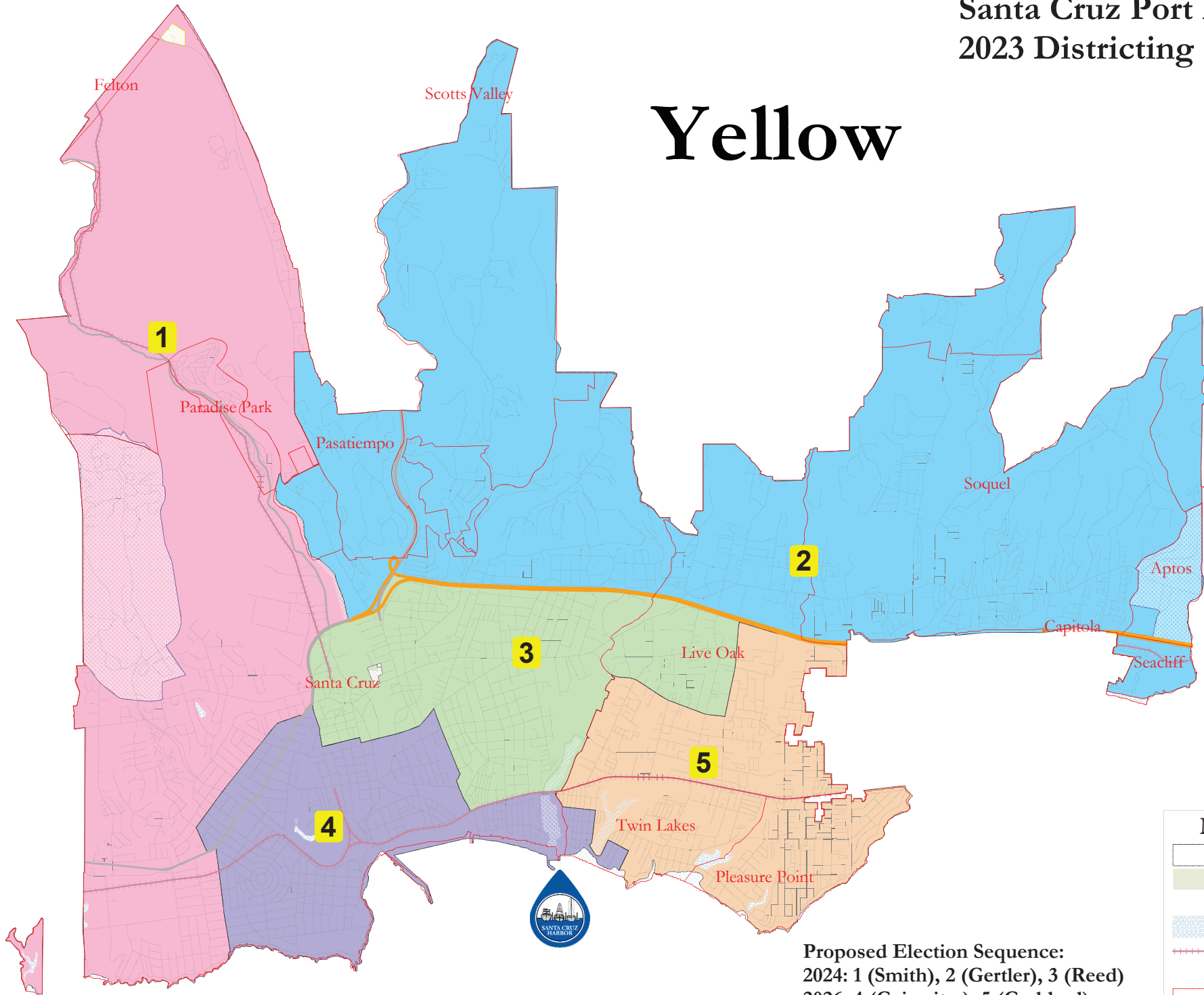
Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.

Santa Cruz Port District 2023 Districting

Yellow

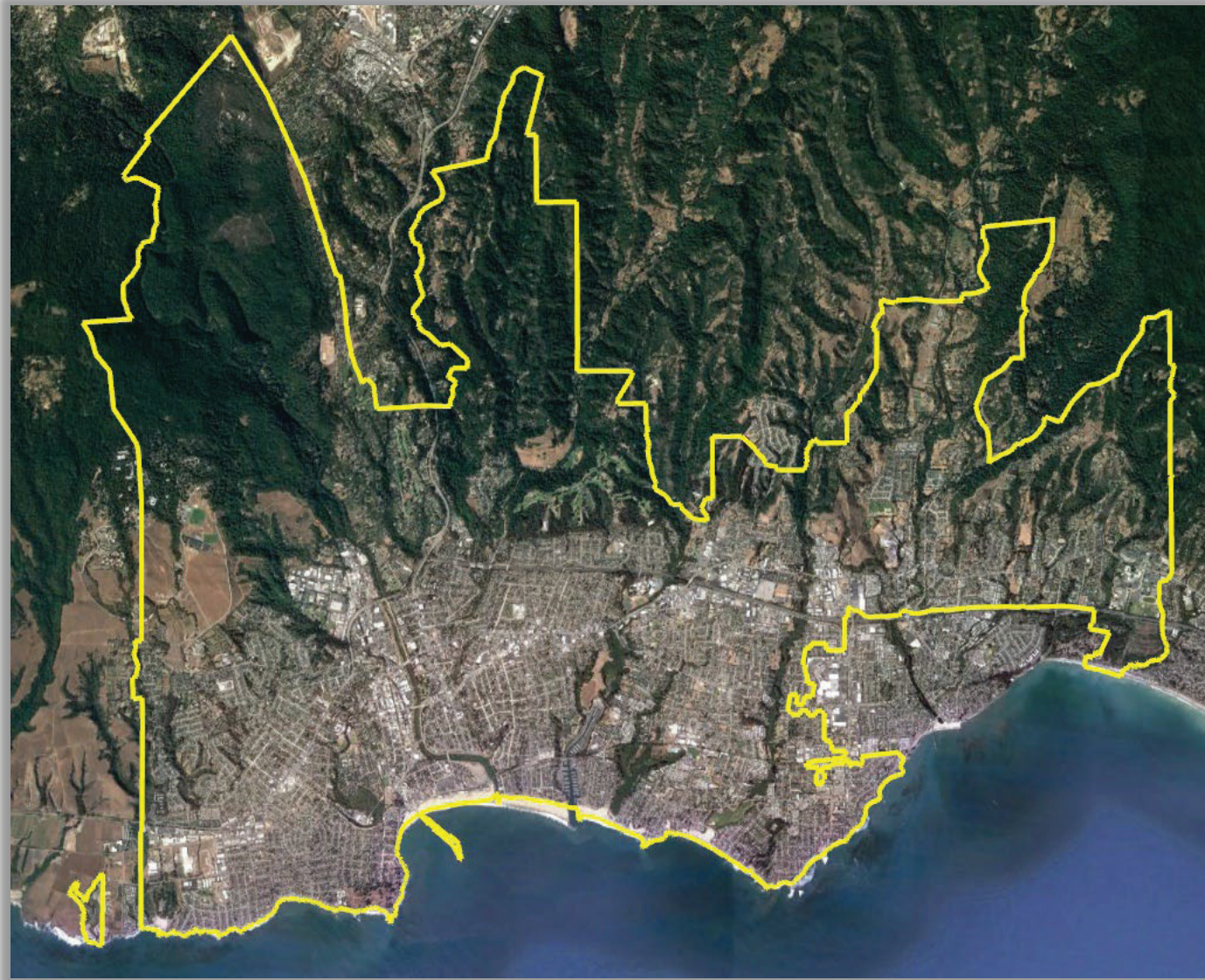


Yellow							
District		1	2	3	4	5	Total
	Total Pop	19,684	19,358	19,741	20,242	19,920	98,945
	Deviation from ideal	-105	-431	-48	453	131	884
	% Deviation	-0.53%	-2.18%	-0.24%	2.29%	0.66%	4.47%
Total Pop	% Hisp	21.2%	20%	23%	26%	27%	24%
	% NH White	57%	68%	63%	58%	61%	62%
	% NH Black	4%	2%	2%	2%	2%	2%
	% Asian-American	14%	6%	6%	9%	5%	8%
Citizen Voting Age Pop	Total	18,369	15,429	15,526	15,076	15,319	79,719
	% Hisp	18%	15%	15%	17%	16%	16%
	% NH White	60%	76%	75%	72%	73%	71%
	% NH Black	3%	2%	1%	3%	2%	2%
	% Asian/Pac.Isl.	15%	3%	5%	5%	5%	7%
Voter Registration (Nov 2020)	Total	12,084	14,131	14,041	13,106	13,668	67,030
	% Latino est.	10%	12%	14%	14%	15%	13%
	% Spanish-Surnamed	10%	11%	13%	13%	14%	12%
	% Asian-Surnamed	5%	3%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	82%	83%	82%	79%	82%	82%
	% NH Black	1%	2%	0%	3%	1%	2%
Voter Turnout (Nov 2020)	Total	9,994	12,572	12,057	10,965	11,797	57,385
	% Latino est.	9%	11%	13%	13%	14%	12%
	% Spanish-Surnamed	9%	11%	12%	12%	13%	11%
	% Asian-Surnamed	4%	3%	2%	3%	2%	3%
	% Filipino-Surnamed	4%	3%	2%	3%	2%	3%
	% NH White est.	84%	84%	83%	80%	83%	83%
	% NH Black	1%	2%	0%	3%	1%	1%
Voter Turnout (Nov 2018)	Total	8,617	9,780	9,460	8,780	9,004	45,641
	% Latino est.	15%	14%	16%	19%	19%	17%
	% Spanish-Surnamed	9%	8%	10%	11%	11%	10%
	% Asian-Surnamed	4%	2%	2%	3%	2%	3%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	83%	86%	87%	82%	84%	84%
	% NH Black est.	1%	2%	0%	3%	1%	1%
ACS Pop. Est.	Total	21,980	19,908	19,641	20,197	20,369	102,095
Age	age0-19	28%	22%	16%	20%	19%	21%
	age20-60	55%	52%	61%	62%	56%	57%
	age60plus	17%	26%	22%	18%	25%	21%
Immigration	immigrants	13%	9%	11%	16%	16%	13%
	naturalized	48%	53%	46%	40%	48%	46%
Language spoken at home	english	71%	85%	81%	73%	73%	76%
	spanish	12%	11%	12%	18%	22%	15%
	asian-lang	9%	1%	3%	4%	2%	4%
	other lang	8%	3%	4%	5%	3%	5%
Language Fluency	Speaks Eng. "Less than Very Well"	4%	3%	5%	8%	9%	6%
Education (among those age 25+)	hs-grad	33%	51%	49%	42%	45%	45%
	bachelor	30%	27%	25%	29%	27%	27%
	graduatedegree	34%	17%	22%	23%	18%	22%
Child in Household	child-under18	20%	27%	24%	20%	25%	23%
Pct of Pop. Age 16+	employed	51%	61%	66%	65%	62%	61%
Household Income	income 0-25k	14%	8%	20%	24%	15%	16%
	income 25-50k	15%	12%	16%	16%	17%	15%
	income 50-75k	9%	14%	11%	10%	13%	11%
	income 75-200k	41%	46%	40%	37%	40%	41%
	income 200k-plus	22%	21%	14%	14%	16%	17%
Housing Stats	single family	82%	86%	66%	61%	71%	72%
	multi-family	18%	14%	34%	39%	29%	28%
	rented	37%	29%	53%	64%	41%	46%
	owned	63%	71%	47%	36%	59%	54%

Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



Santa Cruz Port District Draft Maps

April 25, 2023

Douglas Johnson
National Demographics Corporation

Districting Process

Step	Description
Two Initial Hearings March 6 & 28	Held prior to release of draft maps. Education and to solicit input on the composition of districts.
Release draft maps	Maps must be posted at least 7 days prior to 3 rd hearing.
Two hearings on draft maps April 25 & May 23	Two meetings to discuss and revise the draft maps and to discuss the election sequence. Map may be adopted May 23.
Map adoption Possibly May 23	Map may be adopted May 23. If needed, an additional meeting will be scheduled. Final map must be posted at least 7 days prior to adoption.

Redistricting Rules and Goals

Federal Laws

Equal Population

Federal Voting Rights Act

No Racial Gerrymandering



Traditional Redistricting Principles

Communities of interest

Compact

Contiguous

Visible (Natural & man-made) boundaries

Respect voters' choices / continuity in office

Planned future growth

Community Input

- If possible, have each division touch the Harbor
 - ▣ If not possible, have each division touch either the Harbor or the Ocean

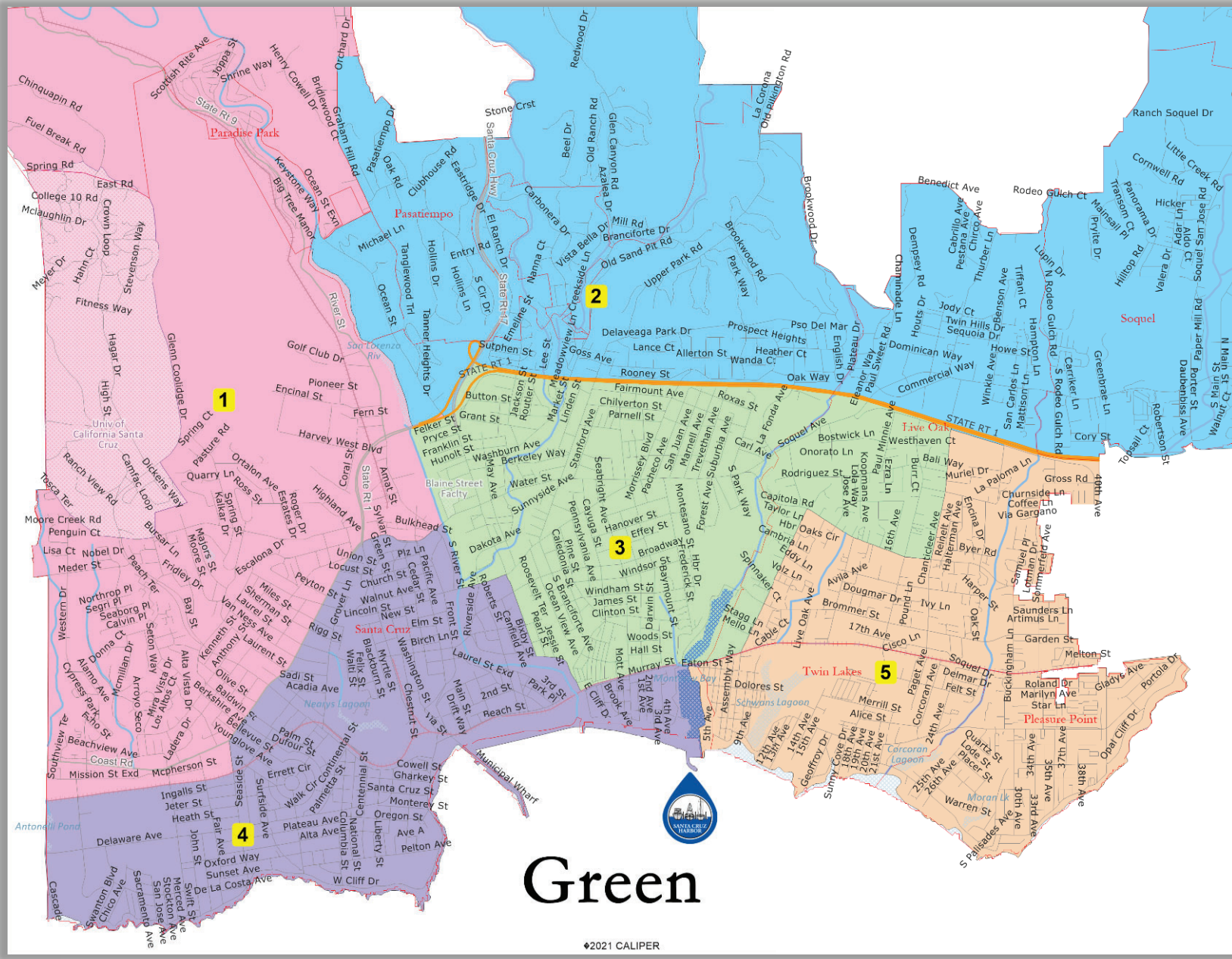
Draft Maps

- Starting point maps – many changes can be made prior to final adoption

- Drawn to illustrate a range of options
 - ▣ Each map illustrates a different way of balancing the “traditional redistricting principles”
 - ▣ Residents and the Board can suggest preferred ways to ‘mix and match’ the elements of the different maps

- More detailed view available in the [interactive review map](#).

- Highly compact.
- Borders follow easily-recognizable major roads & rivers as much as possible.
- Divisions 3, 4 and 5 touch the Harbor.



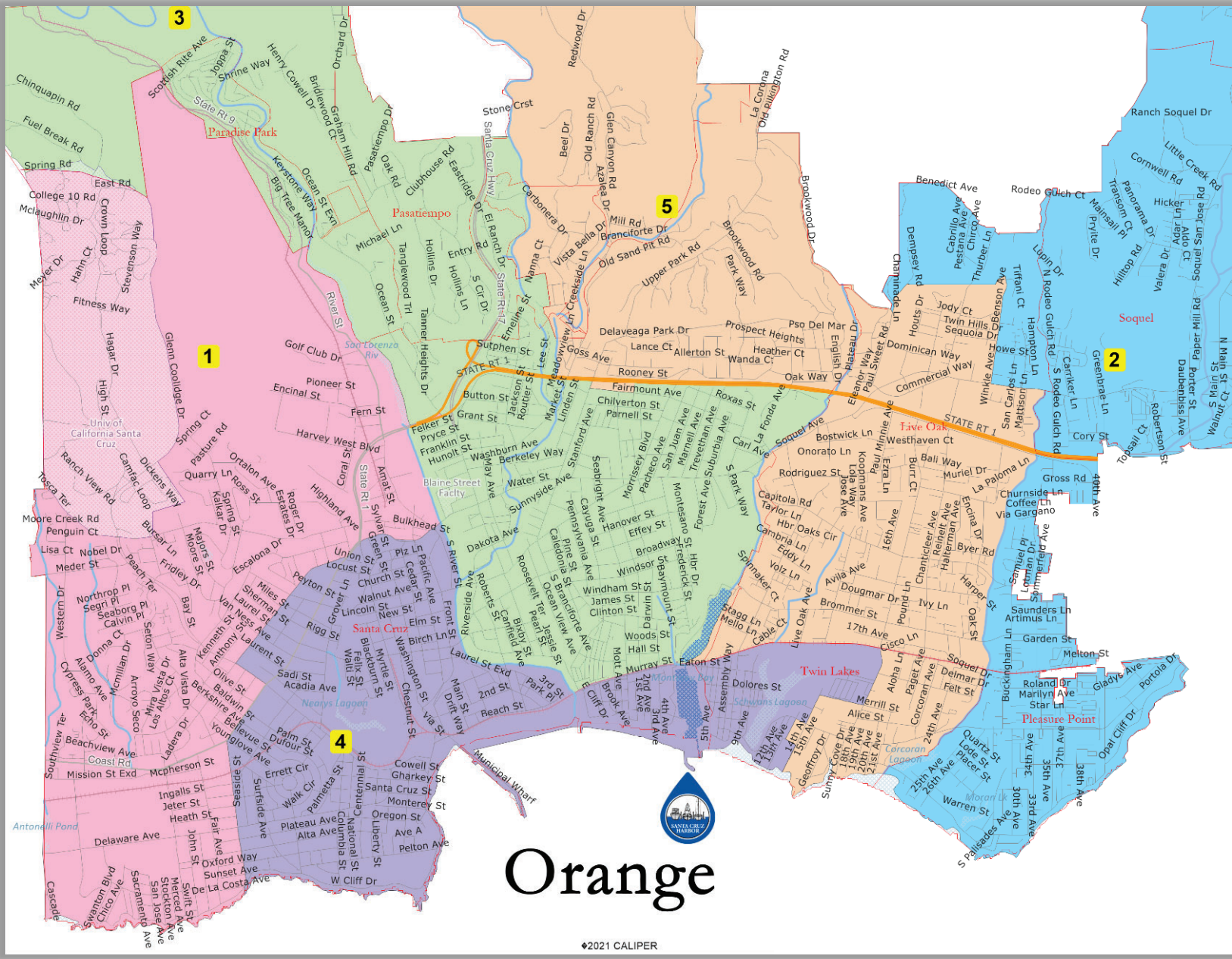
Green

©2021 CALIPER

2024: 1 (Smith), 2 (Gertler), 3 (Reed)
 2026: 4 (vacant), 5 (Geisreiter & Goddard)



- Divisions 3, 4 and 5 touch the Harbor.
- Divisions 1 and 2 touch the Ocean.
- Borders follow easily-recognizable rivers (and, secondarily, major roads) as much as possible.

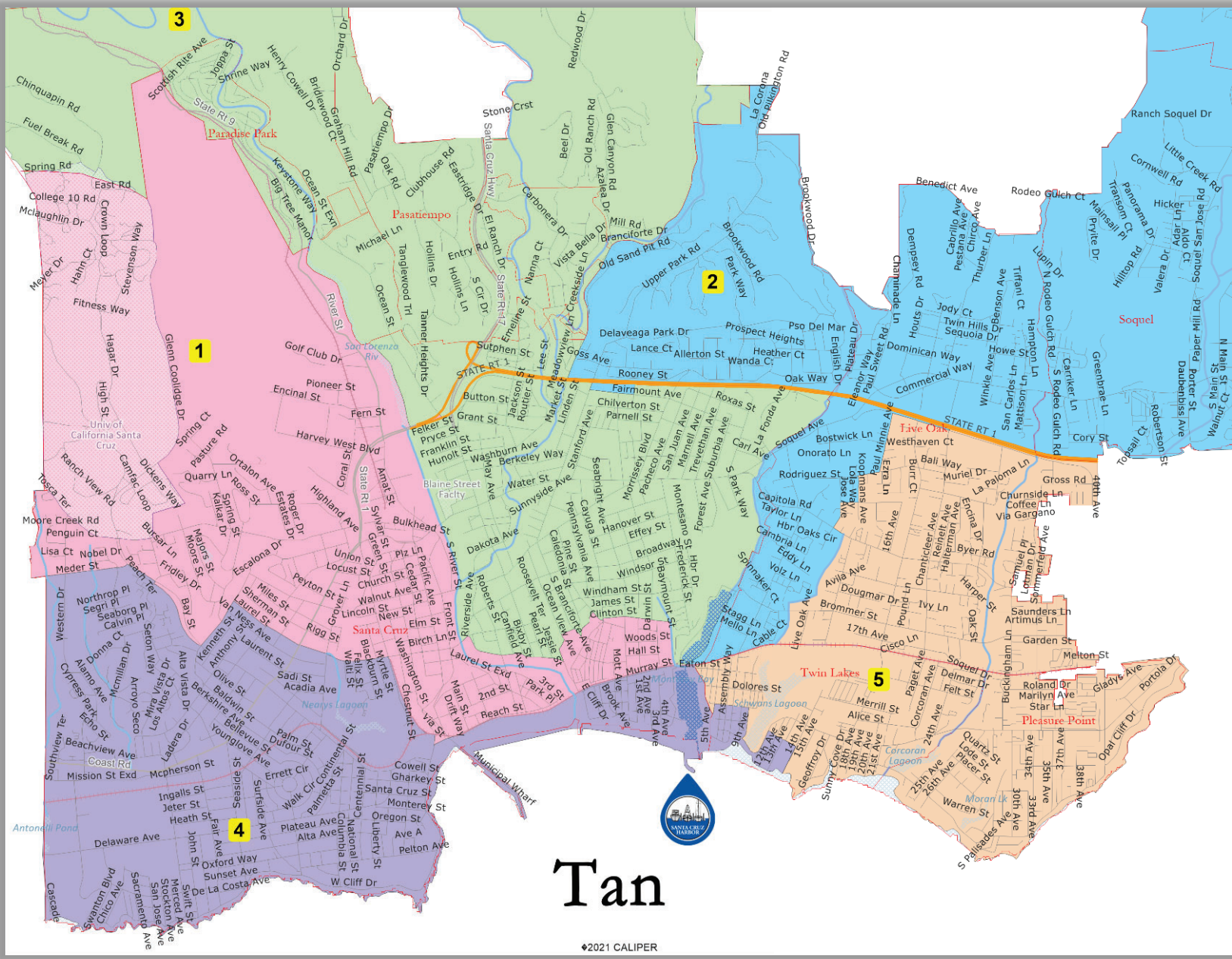


Orange

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2024: 1 (Smith), 2 (Gertler), 3 (Reed)
 2026: 4 (Geisreiter), 5 (Goddard)

- All five divisions touch the Harbor.
- Borders follow easily-recognizable major roads & rivers where possible, but less than Orange or Tan options.

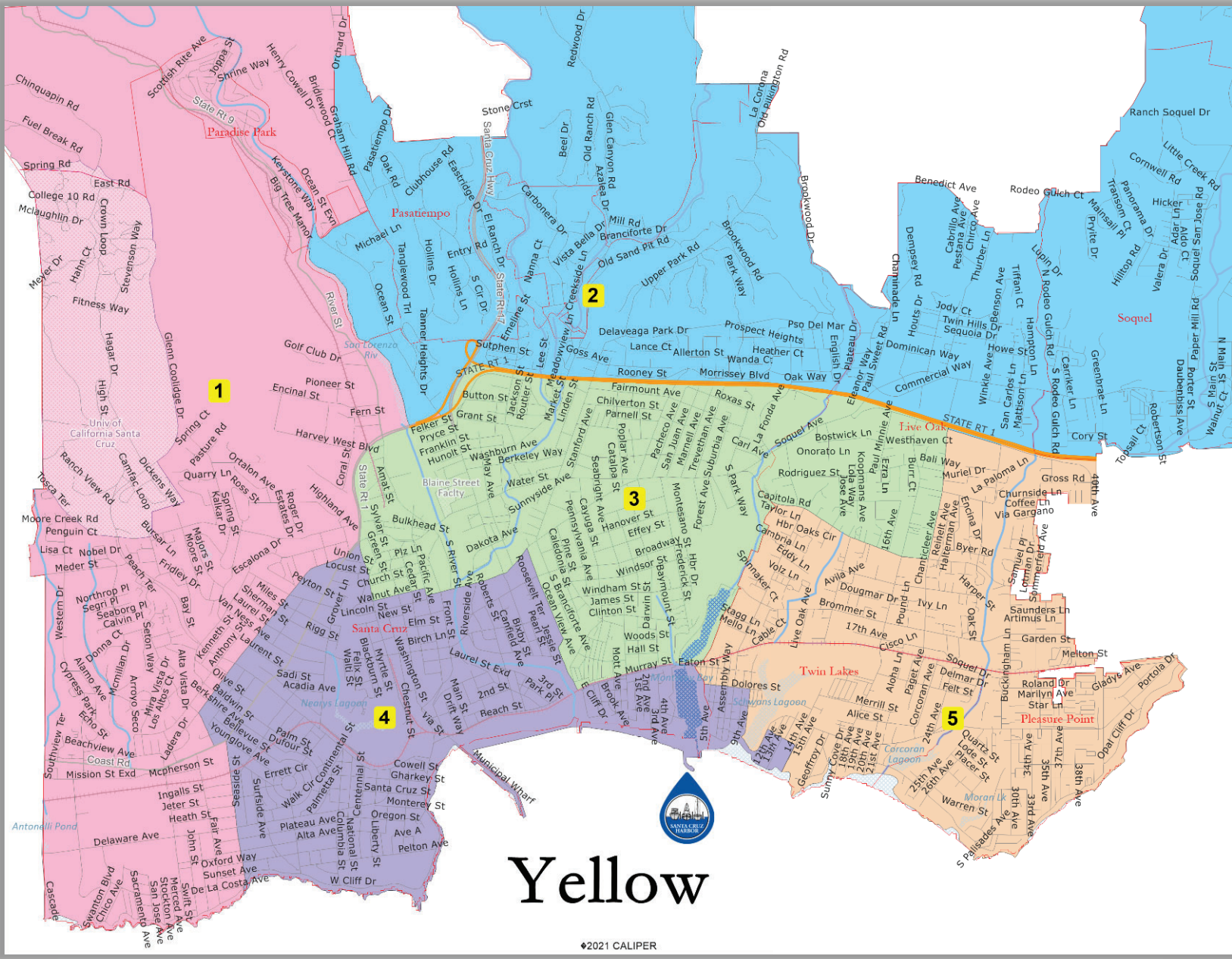


Tan

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2024: 1 (Smith), 2 (Gertler), 3 (Reed)
 2026: 4 (Geisreiter), 5 (Goddard)

- Highly compact with one small exception.
- Borders follow easily-recognizable major roads & rivers as much as possible.
- Divisions 3, 4 and 5 touch the Harbor.
- Division 1 touches the Ocean.



2024: 1 (Smith), 2 (Gertler), 3 (Reed)
 2026: 4 (Geisreiter), 5 (Goddard)

Hearing & Discussion

- What do you like and dislike about each map?
- Which maps do you prefer?
- How can the preferred maps be improved?
 - ▣ This could be a mix and match approach

Next Steps

- NDC will revise the maps as requested.
- Maps will be posted by May 16th (likely well before that).
- Hearing and possible map adoption May 23rd.



Public Hearing of March 6, 2023

Santa Cruz Port Commission MINUTES

Commission Members Present:

Darren Gertler	Chair (via Zoom)
Stephen Reed	Vice-chair
Dennis Smith	Commissioner
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner

PUBLIC HEARING – 5:30 PM

Chair Gertler convened the public hearing at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Public Hearing to Receive Public Input on the Port District's Transition to District-Based Elections for its Commissioners Pursuant to Elections Code §10010

Administrative Services Manager (ASM) Bouchard stated that this is the first of four public hearings required as part of the Port District's redistricting process. She stated that the public hearing schedule is as follows:

- Two Initial Hearings (March 6, 2023, March 28, 2023)
 - Held prior to the release of draft maps.
 - Purpose: education and to solicit input on the composition of districts.
- Release draft maps
 - Maps must be posted at least 7 days prior to the 3rd hearing.
- Two hearings on draft maps (April 25, 2023, May 23, 2023)
 - Two meetings to discuss and revise the draft maps and to discuss the election sequence.
 - Final map may be adopted May 23.
- Map adoption (Possibly May 23, 2023)
 - Final map may be adopted.
 - If needed, an additional meeting will be scheduled to allow for further review.
 - Final map must be posted at least 7 days prior to adoption.

ASM Bouchard introduced the District's contracted demographer, Douglas Johnson, President of the National Demographics Corporation. Mr. Johnson provided a comprehensive overview of the districting process.

The following community feedback was received at the public hearing:

- Support for shaping districts by watersheds.
- Support for neighborhoods surrounding the harbor to be considered a community of interest.

Chair Gertler adjourned the public hearing at 6:24 PM.



Special Closed, Public Hearing, and Regular Public Session of March 28, 2023

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Darren Gertler	Chair
Stephen Reed	Vice-chair
Dennis Smith	Commissioner
Toby Goddard	Commissioner
Stephen Reed	Commissioner

SPECIAL PUBLIC SESSION – 5:30 PM

Chair Gertler convened the special public session at 6:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.9(d)(1)

At 5:30 PM, Chair Gertler announced that the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Legal Counsel – Existing Litigation (2 cases)
 - I. Joseph Tomasello v. Santa Cruz Port District
(Santa Cruz County Superior Court Case No. 22CV02701)
 - II. Michael Julian v. Santa Cruz Port District
(Santa Cruz County Superior Court Case No. 22CV02471)

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Gertler announced that the Commission took no reportable action in closed session on item 3.

Chair Gertler adjourned the special open session following the closed meeting at 6:50 PM.

PUBLIC HEARING – 7:00 PM

Chair Gertler convened the public hearing at 7:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

5. Public Hearing to Receive Public Input on the Port District's Transition to District-Based Elections for its Commissioners Pursuant to Elections Code §10010.

Port Director MacLaurie stated that this is the second of four public hearings required as part of the Port District's redistricting process. She introduced the District's contracted demographer, Justin Levitt, Vice President of National Demographics Corporation.

Mr. Levitt provided a comprehensive overview of the districting process. At the conclusion of his presentation, public input was solicited, but no feedback was received.

A discussion ensued regarding the development of the draft maps. The Commission expressed support for the following:

- Support for viewing a draft map in which each district has a boundary touching the harbor.

Mr. Levitt stated that draft maps will be prepared and presented at the next public hearing on April 25, 2023.

REGULAR PUBLIC SESSION

Chair Gertler convened the regular public session following the public hearing at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication

Chair Geisreiter announced that the Commission took no reportable action in closed session on item 3.

In response to a question posed by Commissioner Goddard, Port Director MacLaurie stated that staff has fielded numerous inquiries from the public regarding the bald eagles that have been sighted in the north harbor. She stated that all inquiries are being referred to the California Department of Fish and Wildlife to ensure species and habitat protection is maintained.

Chair Gertler reported that he recently attended a webinar regarding the recent closure of the 2023 salmon season.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Public Budget Meeting of February 15, 2023
 - b) Special Public Meeting of February 23, 2023
9. Approval of Month-to-Month Rental Agreement – 2222 East Cliff Drive, Suite 216 (Tenant: Ancient Waves Wellness)

MOTION: Motion made by Commissioner Smith, seconded by Vice-chair Reed to approve consent agenda items 8 and 9.
- *Motion carried unanimously.*

REGULAR AGENDA

10. Approval of FY24 Fee Schedule

Discussion: Port Director MacLaurie stated that several fee categories are proposed for adjustment, including visitor parking, RV Park, and event fees. She stated that for discussion and comparison purposes, the proposed FY24 fee schedule includes a column depicting a 5% increase to each fee, which is commensurate with the FY24 marina fee increase.

The Commission reviewed the proposed FY24 fee schedule and supported the following changes:

- RV Park - \$65.00 / night
- Launch Ramp (RV w/o trailer) - \$65.00 / night
- Launch Ramp (RV w/ trailer) - \$83.00 / night
- Visitor Parking Pass: Hourly - \$2.00 / hour
- Waiting List Fee - \$125.00 / year
- Events – Harbor Beach (0-100 People) - \$400.00 / day

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Smith to approve the FY24 fee schedule, with the proposed revisions listed above, and authorize the Port Director to waive or adjust fees as deemed appropriate.
- *Motion carried unanimously.*

11. Approval of Cash / Payroll Disbursements – February 2023 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Geisreiter to approve cash and payroll disbursements for February 2023, in the amount of \$710,311.89
- *Motion carried unanimously.*

INFORMATION

12. Port Director's Report

Port Director MacLaurie stated that the District recently received a notice of non-renewal from its incumbent insurer for its \$10 million bumbershoot policy. The notice of non-renewal was issued due to the District's recent adverse claim history. The incumbent carrier has agreed to extend coverage through April 15, 2023, to allow additional time for new coverage to be secured.

Port Director MacLaurie stated that the District has once again earned its Clean Marina designation, which is renewed every five years. She stated that the District earned its recertification with a high score of 93%.

13. Harbormaster's Report

Harbormaster Anderson stated that as a result of the recent salmon season closure, staff will be closely monitoring slip vacancies. He stated that currently, there have been two slips released as a direct result of the fishery closure.

14. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance Engineering Manager Wulf stated that the District is considering requesting a 2-week extension to dredge season.

15. 2023 California Marine Affairs and Navigation Conference (CMANC) Debrief (*There was no discussion on this agenda item*)

16. Slip Vacancy Bi-Annual Report / Waiting List Statistics

Port Director MacLaurie stated that a correction will be made to reflect that 26 customers are currently on the yacht club dry storage waiting list (not 106 as indicated on the report).

17. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph

18. Delinquent Account Reporting (*There was no discussion on this agenda item*)

19. Harbor Patrol Incident Response Report – February 2023 (*There was no discussion on this agenda item*)

20. Written Correspondence (*There was no discussion on this agenda item*)

- a) Letter from Senator Laird to Senator Padilla
- b) Letter from Congressman Panetta to Office of Management and Budget
- c) Letter from Mayor Keely to Senator Padilla
- d) Letter from Supervisor Koenig to Senator Padilla

e) Letter from California's Central Coast Harbors to Governor Newsom

21. Port Commission Review Calendar / Follow-Up Items

Port Director MacLaurie stated that the Santa Cruz County Form 700 filing deadline is April 3, 2023. She stated that forms can now be filed electronically on the County's website.

Chair Gertler adjourned the regular public session at 8:20 PM.

Darren Gertler, Chair



TO: Port Commission
FROM: Holland MacLaurie, Port Director
DATE: April 14, 2023
SUBJECT: Review of FY24 Budget Impacts and Responses Relative to the 2023 Salmon Season Closure

Recommendation: *Review potential FY24 budget impacts and provide guidance to staff on preliminary response measures relative to the 2023 salmon season closure.*

BACKGROUND

On March 10, 2023, the Pacific Fishery Management Council announced its determination to close the 2023 ocean salmon fishery in California based on the low abundance forecast of west coast salmon stock. The last salmon season closure to affect our area occurred in 2008 and 2009 and had significant impacts on District revenues.

The Port Commission adopted the FY24 budget in February 2023, before the Pacific Fishery Management Council's determination was released. The FY24 budget implements a 4.9% increase for landside leases, a 5% increase for marina fees, and provides funding for labor and operating expenses, the dredge fund, the reserve fund and identified capital improvement projects.

The FY24 budget does not account for any revenue shortfalls associated with the impending season closure. To date, no changes to the FY24 budget have been adopted, though the Port District will likely face significant revenue losses due to the closure (i.e., revenue reductions from reduced launch ramp use, visitor berthing, fuel sales, etc.). The Port Commission will need to take a holistic view of its financial situation in the weeks and months ahead to fully assess impacts¹.

ANALYSIS

Staff is requesting that the Commission review potential impacts on the FY24 budget and provide guidance on the following:

- Proposed revenue projections and expense reductions in response to the closure.
- Potential considerations or relief measures for commercial fishers, charter operators, and/or marine-related landside tenants.
- Preference for establishing a monthly or quarterly review of budgetary impacts.

Recommendation #1 – FY24 Budget Review

Recommended Action: Review projected revenue losses and expense reductions as interim measures and recommend a monthly or quarterly review period to see if additional mitigation measures are warranted.

¹ Federal aid will likely be made available to assist small businesses and commercial fishers affected by the closure. It is unknown (but unlikely) if the District will be eligible to receive disaster assistance funding or other relief.

Historically, the typical salmon season has extended from April to early-October each year. During the season, fluctuations in fishing activity and demand are observed (i.e., salmon fishing activity is highest in April and May, but tapers off as the season progresses). Due to these fluctuations, the following calculations were used to project and quantify revenues losses associated with the closure:

Time Period (Months)	Projected Revenue Loss
April – May 2023	80% revenue reduction to visitor berthing, launch, and fuel sales ² .
June – August 2023	60% revenue reduction to visitor berthing, launch, and fuel sales.
September – October 2023	30% revenue reduction to visitor berthing, launch, and fuel sales.
November 2023 – March 2024	0% revenue reduction to visitor berthing, launch, and fuel sales.

As noted in the table above, the revenue categories that will be directly impacted by the closure include visitor berthing, launch, and fuel sales. Ancillary impacts to revenue categories like slip rent, parking, and boatyard services may be observed but additional monitoring and analysis will be required as the fiscal year progresses.

The table below provides a high-level overview of the projected impact the salmon season closure will have on FY24 net income. A detailed summary is included as Attachment A. Currently, a projected net loss of approximately \$123,296 is anticipated.

	FY24 Budget	FY24 Budget – Revised	Net Change
Operating Income:	\$10,840,875	\$10,403,275	(\$437,600)
Operating Expense:	\$9,413,753	\$9,267,253	(\$146,500)
Non-Operating Inc/Exp:	(\$1,259,318)	(\$1,259,318)	–
NET INCOME/(LOSS):	\$167,804	(\$123,296)	

At this time, staff is not proposing to implement more drastic cost saving measures, like reductions to the Capital Improvement Program or Dredge Fund, to offset the anticipated net loss, though those measures certainly can be considered.

In addition to reducing operating expenses by approximately \$146,500, it is anticipated that revenue losses will be assisted and offset by the following:

- Sale of surplus equipment (Toyo pump, maintenance truck, etc.)
- New groundfish regulations that permit recreational rock cod fishing to occur in previously conserved areas for a part of the year. These fishing grounds have not been opened in over 20 years, so it may provide a draw to the harbor and boost launch and visitor berthing revenue.
- Newly implemented rate increases for user fees (i.e., parking fees, waiting list fees, event fees, etc.).
- The potential for a bluefin tuna return to our area (last year started in September).

² Any reduction in fuel revenue will see a commensurate decrease in fuel expense (i.e., purchasing less fuel for the pumps, reduced credit card processing fees, etc.).

Recommendation #2 – Relief Measures for Eligible Customers

Recommended Action: Authorize standardized payment plans for commercial fishers, charter operators, and marine-related landside tenants facing financial hardship due to the salmon season closure.

Staff anticipates fielding inquiries from commercial fishers, charter operators, and marine-related landside tenants for forgiveness of rents and fees due to economic hardship associated with the salmon season closure. Similar to the District's COVID-19 response measures, a standardized payment plan can be offered to eligible customers with a legitimate hardship (as determined by the Port Director or Harbormaster), which would allow them to defer portions of their monthly rents for a period of up to eleven months.

Those approved for a payment plan will be required to make monthly payments based on the following schedule:

- 50% of base rent or slip rent only for the first three months of the plan (e.g., May – July)
- 100% of base rent, plus a prorated portion of the balance forward for the remaining term of payment plan (e.g., paid over remaining term August – March and paid in full by no later than March 31, 2024)
 - Prorated portion will be calculated by taking the total balance forward and dividing by the number of months remaining in the payment plan
- No late fees or interest will be assessed to accounts if terms of the payment plan are met
- Monthly payments due by the 20th of each month
- No penalties for early payoff
- All other lease / slip license terms and conditions shall remain in full force and effect

The payment plan and sample payment plan schedule are included as Attachment B.

IMPACT ON PORT DISTRICT RESOURCES

The anticipated revenue losses associated with the salmon season closure will impact the District's debt service ratio (DSR) and reduce it from 1.54X to 1.37X, which still meets the minimum 1.25X requirement. The DSR is included as Attachment C.

In the coming weeks, staff will continue to analyze the District's FY24 revenues and expenses and present options for cutting additional expenditures if the need arises. In the meantime, staff will do what it can to preserve capital and remain diligent in cost saving efforts.

ATTACHMENTS:

- A. FY24 Budget Study – Salmon Season Closure Impacts
- B. Payment Plan and Sample Payment Plan Schedule
- C. Debt Service Ratio depicting FY24 Budget Study
- D. Cash on Hand as of April 14, 2023

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
OPERATING INCOME			
Slip Rent Permanent	5,030,700	4,986,100	<i>Assumes 2% vacancy for 5 months (Nov - March)</i>
Slip Rent Visitors	210,000	156,000	<i>Reduction: 80% (April-May), 60% (June-Aug), 30% (Sept-Oct)</i>
Annual Slip Rent Discount	-1,225	-1,225	
Tenant Concession Rent	2,054,400	2,054,400	
Misc. Tenant Rent (Sewer)	135,000	135,000	
Launch Fees	155,000	98,000	<i>Reduction: 80% (April-May), 60% (June-Aug), 30% (Sept-Oct)</i>
Liveaboard	75,000	75,000	
Catamaran Storage	26,000	26,000	
North Harbor Dry Storage	195,000	195,000	
7th Ave Dry Storage	122,000	122,000	
Waiting List	120,000	120,000	
Slip Leave Option	3,000	3,000	
Partnership Fees	30,000	30,000	
Sublease Fees	35,000	35,000	
Variable/Utility Fees	207,250	207,250	
Late Fees	50,000	50,000	
Citations	98,000	98,000	
Credit Card Convenience Charges	22,000	22,000	
Parking - Concession Lot	880,000	880,000	
Parking - Launch Area			
Parking - Southwest			
Parking - North			
Parking - Southeast			
Meter Permits			
Slip Renter Parking Permits	26,000	26,000	
RV Parking	195,000	195,000	
Fuel Sales Gasoline	345,000	252,000	<i>Reduction: 80% (April-May), 60% (June-Aug), 30% (Sept-Oct)</i>
Fuel Sales Diesel	465,000	277,000	<i>Reduction: 80% (April-May), 60% (June-Aug), 30% (Sept-Oct)</i>
Wash Rack	6,500	5,500	
Boatyard Retail	16,500	16,500	
Boatyard Labor	750	750	
Boatyard Rental	3,000	3,000	
Boatyard Misc.	32,000	32,000	
Lay Days/Storage	140,000	140,000	
Vessel Haulout	132,000	132,000	
Vessel Berthing	32,000	32,000	
Unallocated Revenue			
OPERATING INCOME	10,840,875	10,403,275	

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
EXPENSE SUMMARY BY PROGRAM			
Administrative Services (110)	889,563	886,063	<i>Reductions: part-time/temp salaries, subscription fees</i>
Finance & Purchasing (120)	239,618	239,618	
Property Management (130)	842,315	842,315	
Environmental & Permitting (140)	189,158	186,158	<i>Reductions: part-time/temp salaries</i>
Port Commission Support (190)	78,653	78,653	
Harbor Patrol (210)	863,451	813,451	<i>Reductions: contracted security patrol (DHM schedule adjustment)</i>
Marina Management (220)	611,835	611,835	
Rescue Services (230)	144,756	144,756	
Parking Services (240)	384,271	376,271	<i>Reductions: no rental of overflow parking lot at 7&B</i>
Events (250)	33,179	33,179	
Fuel Services (280)	516,338	434,338	<i>Reductions: Fuel purchase and credit card transaction fees</i>
Docks, Piers, Marine Structures (310)	679,068	679,068	
Utilities (320)	109,072	109,072	
Buildings (330)	465,185	465,185	
Grounds (340)	865,519	865,519	
Aeration (350)	59,229	59,229	
Fishery Support (360)	17,024	17,024	
Capital Projects (390)	363,503	363,503	
Dredging Operations (400)	1,653,480	1,653,480	
Boatyard Operations (500)	408,535	408,535	
OPERATING EXPENSES	\$9,413,753	\$9,267,253	
OPERATING PROFIT	\$1,427,122	\$1,136,022	
NON OPERATING INCOME/(EXPENSE)			
Harbor Services Charge	\$10,000	\$10,000	
Interest Income	\$125,000	\$125,000	
Other Income	\$85,000	\$85,000	
USACE Reimbursement	\$525,000	\$525,000	
Grants - State	\$0	\$0	
Grants - DBAW	\$12,000	\$12,000	
County Rescue Contribution	\$50,000	\$50,000	
Waste Oil Grant	\$12,000	\$12,000	
Gain/(Loss) on Asset Disposal	\$0	\$0	
Cash Over/Under	\$0	\$0	
Election Expense			
Principal Debt Payments	(\$1,365,818)	(\$1,365,818)	
Capital Improvement Program	(\$500,000)	(\$500,000)	
Capitalized Expenses & DIF	(\$212,500)	(\$212,500)	
Depreciation			
NET INCOME/(LOSS)	167,804	(123,296)	

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
ADMINISTRATIVE SERVICES (110)		REDUCTIONS	
Salaries - Regular	314,128		
Salaries - Overtime	500		
Wages - Part Time/Temporary	5,000	-2,500	
Salaries - Vacation Pay	6,000		
Salaries - Holiday Pay	0		
Unemployment Insurance (SUI)	2,266		
FICA Medicare/Social Security	20,217		
Auto Allowance	2,400		
Workers' Compensation	10,443		
CalPERS Employer Share	35,590		
CalPERS Unfunded Liability	53,992		
Health Insurance	50,850		
Dental Insurance	3,351		
Long Term Disability/Life/AD&D	956		
Printing & Newsletter	14,000		
Legal Notices	1,000		
Advertising	3,000		
Postage	10,500		
Promotional Expense	11,000		
Office Supplies	14,300		
Supplies	1,000		
Miscellaneous Employee Training	2,000		
Pre-Employment Physicals	1,000		
Equipment Rental	500		
Insurance Premiums	56,571		
Insurance Claims	5,000		
Memberships, Dues, Subscriptions	14,000	-1,000	<i>Workplace app subscription</i>
Meetings & Training	5,000		
Books	0		
Bank Service Charges	15,000		
Credit Card Fees	41,000		
Employee Recognition	3,000		
Miscellaneous Expenses	1,000		
Interest Expense	0		
Telephone & Alarms	22,000		
Miscellaneous Professional Services	12,000		
Legal Consultation	35,000		
Technical Services	21,000		
Contract Services	16,000		
Other Services	12,000		
Software License & Application	31,000		
LAFCO Assessment	14,000		
Mileage Reimbursement	1,000		
Meetings & Seminars	3,000		
Office Equipment R&M	10,000		
Equipment/Equipment R&M	8,000		
COVID-19 Labor			
2022 Tsunami Labor			
2022 Tsunami Expenses			
TOTAL ADMINISTRATIVE SERVICES	889,563		
ENVIRONMENTAL & PERMITTING (140)			
Salaries - Regular	12,554		
Salaries - Overtime	3,000		
Wages - Part Time/Temporary	40,000	-3,000	
Unemployment Insurance (SUI)	294		

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
FICA Medicare/Social Security	3,432		
Workers' Compensation	1,357		
CalPERS Employer Share	3,880		
CalPERS Unfunded Liability	5,886		
Health Insurance	6,244		
Dental Insurance	435		
Long Term Disability/Life/AD&D	124		
Supplies	1,000		
Vehicle & Equipment Fuel	500		
Meetings & Training	500		
Permit Fees	8,000		
Uniform Cleaning/Laundry	250		
Technical Services	90,000		
Mileage Reimbursement	500		
Signage	200		
Vehicle Maintenance	2,000		
Permits & Inspections	2,500		
Equipment/Equipment R&M	6,500		
TOTAL ENVIRONMENTAL & PERMITTING	189,158		
 HARBOR PATROL (210)			
Salaries - Regular	399,337		
Salaries - Overtime	10,000		
Wages - Part Time/Temporary	500		
Salaries - Comp. Time	0		
Salaries - Vacation Pay	4,000		
Salaries - Holiday Pay	5,000		
Salaries - Call Back	1,500		
Salaries - Call Ready	5,000		
Salaries - Night Differential	4,000		
Unemployment Insurance (SUI)	3,840		
FICA Medicare/Social Security	34,596		
Uniform Allowance	6,500		
Workers' Compensation	17,700		
CalPERS Employer Share	50,521		
CalPERS Unfunded Liability	76,645		
Health Insurance	87,040		
Dental Insurance	5,680		
Long Term Disability/Life/AD&D	1,620		
Supplies	2,500		
Tools	1,000		
Harbor Patrol Supplies	3,000		
Almar Maintenance	2,500		
Vehicle & Equipment Fuel	8,000		
Harbor Patrol Training	12,000		
Harbor Patrol Misc. Expense	6,500		
Background Investigations	3,000		
Insurance Premiums	16,971		
Booking Fees	2,000		
Miscellaneous Professional Services	2,500		
Other Services	82,000	50,000	Hours reduction for contracted security patrol
Mileage Reimbursement	1,000		
Meetings & Seminars	1,000		
Vehicle Maintenance	4,000		
Communications Maintenance	2,000		
Capital Outlay	24,500		
TOTAL HARBOR PATROL	863,451		

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
PARKING SERVICES (240)			
Salaries - Regular	86,278		
Salaries - Overtime	500		
Wages - Part Time/Temporary	90,000		
Salaries - Holiday Pay	0		
Salaries - Sick Pay	1,000		
Salaries - Call Back	0		
Unemployment Insurance (SUI)	445		
FICA Medicare/Social Security	11,384		
Workers' Compensation	2,053		
CalPERS Employer Share	5,807		
CalPERS Unfunded Liability	8,809		
Health Insurance	10,147		
Dental Insurance	659		
Long Term Disability/Life/AD&D	188		
Safety Supplies	500		
Supplies	10,000		
Tools	100		
Boat Fuel - Free Ride	600		
Vehicle & Equipment Fuel	3,000		
Miscellaneous Employee Training	500		
Rent & Leases	8,000	-8,000	<i>No rental of 7th and Brommer overflow low</i>
Credit Card Fees	50,000		
Uniform Cleaning/Laundry	1,000		
Contract Services	44,000		
Other Services	32,000		
Software License & Application	500		
Mileage Reimbursement	0		
Water Taxi Maintenance	5,000		
Signage	1,000		
Parking Meters R&M	1,800		
Vehicle Maintenance	3,000		
Equipment/Equipment R&M	6,000		
TOTAL PARKING SERVICES	384,271		

Santa Cruz Port District
FY24 Budget

Description	FY24 Budget	FY24 Revisions	Notes
FUEL SERVICES (280)			
Salaries - Regular	10,150		
Wages - Part Time/Temporary	22,000		
Salaries - Sick Pay	300		
Unemployment Insurance (SUI)	310		
FICA Medicare/Social Security	2,559		
Workers' Compensation	1,428		
CalPERS Employer Share	1,284		
CalPERS Unfunded Liability	1,949		
Health Insurance	6,570		
Dental Insurance	458		
Long Term Disability/Life/AD&D	131		
Supplies	1,000		
Tools	100		
Fuel Dock Gasoline	205,000	175,000	<i>Reduced fuel expenses</i>
Fuel Dock Diesel	235,000	185,000	<i>Reduced fuel expenses</i>
Fuel Dock Equipment & Supplies	1,000		
Underground Storage Tank Maintenance	8,500		
Insurance Premiums	4,000		
Permit Fees	4,100		
Credit Card Fees	8,000	6,000	<i>Reduced fuel expenses</i>
Fueling Equipment R&M	2,500		
TOTAL FUEL SERVICES	<u>516,338</u>		

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org



PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

SANTA CRUZ PORT DISTRICT
PAYMENT PLAN AGREEMENT

THE SANTA CRUZ PORT DISTRICT AGREES TO ENTER INTO A PAYMENT PLAN WITH THE FOLLOWING LANDSIDE TENANT / SLIP LICENSEE:

Tenant / Licensee Name: _____

Account Number: _____

Monthly Rent: _____

Current Account Balance: _____

TERMS OF PAYMENT PLAN

To be eligible for the terms of this payment plan, slip licensee / landside tenant must be in good standing with the Port District. Slip licensee / landside tenant is permitted to carry a balance forward prior to entering into the payment plan.

- 50% of base rent or slip rent only for the first three months
- 100% of base rent, plus a prorated portion of the balance forward for the remaining terms of the payment plan. Prorated portion will be calculated by taking the total balance forward and dividing by the number of months remaining in the payment plan.
- All other lease / slip license terms and conditions shall remain in full force and effect.

Monthly Payment Amount: ***See attached payment schedule.***

Monthly Payment Due Date: ***Monthly payments are due by the 20th of each month.***

Payment Plan Expiration Date: ***All payment plans will conclude on or before March 31, 2024. No penalties for early payoff. Payment plans will not be granted after October 1, 2023.***

LATE FEE WAIVER

If all terms of this payment plan are met, late fees and interest charges will be waived.

I, the undersigned, have read, understand, and agree to the terms of this payment plan and agree to fulfill my obligations under this payment plan by the payment plan expiration date, as indicated above. Failure to comply with the terms of this payment plan will result in the lien / eviction process.

Tenant / Licensee Signature

Port Director / Harbormaster Signature

Date

Date

Payment Plan Schedule

Santa Cruz Port District

Beginning Balance:	0
Date Requested	6/18/2020
Monthly Recurring Charge:	800.00

Billing Period (Month)	Monthly Recurring Charge	Total Amount Owed	Payment Amount	Payment Due By:	Payment Received	Outstanding Balance
7/1/2020	800.00	800.00	400.00	7/20/2020		400.00
8/1/2020	800.00	1,200.00	400.00	8/20/2020		800.00
9/1/2020	800.00	1,600.00	400.00	9/20/2020		1,200.00
10/1/2020	800.00	2,000.00	1000.00	10/20/2020		1,000.00
11/1/2020	800.00	1,800.00	1000.00	11/20/2020		800.00
12/1/2020	800.00	1,600.00	1000.00	12/20/2020		600.00
1/1/2021	800.00	1,400.00	1000.00	1/20/2021		400.00
2/1/2021	800.00	1,200.00	1000.00	2/20/2021		200.00
3/1/2021	800.00	1,000.00	1000.00	3/20/2021		0.00

**Santa Cruz Port District
Historical Revenues and Expenses
Debt Service Coverage Projection**

	2024 <u>Budgeted</u>	2024 <u>Salmon Impacts</u>
Operating Revenues		
Charges for berthing and services	\$ 8,786,475	\$8,348,875
Rent and concessions	\$ 2,054,400	\$2,054,400
Total Operating Revenues	<u>\$ 10,840,875</u>	<u>\$ 10,403,275</u>
Operating Expenses		
Depreciation and Amortization	\$ -	\$ -
CalPERS Net Pension Liability (Non-cash)	\$ -	\$ -
OPEB Liability (Non-cash)	\$ -	\$ -
Dredging Operations	\$ 1,653,480	\$ 1,653,480
Administrative Services	\$ 889,563	\$ 886,063
Grounds	\$ 865,519	\$ 865,519
Fuel Services	\$ 516,338	\$ 434,338
Harbor Patrol	\$ 863,451	\$ 813,451
Property Management	\$ 842,315	\$ 842,315
Marina Management	\$ 611,835	\$ 611,835
Buildings	\$ 465,185	\$ 465,185
Parking Services	\$ 384,271	\$ 376,271
Docks, Piers, Marine Structures	\$ 679,068	\$ 679,068
Debt issuance costs	\$ -	\$ -
Finance & Purchasing	\$ 239,618	\$ 239,618
Environmental & Permitting	\$ 189,158	\$ 186,158
Utilities	\$ 109,072	\$ 109,072
Aeration	\$ 59,229	\$ 59,229
Rescue Services	\$ 144,756	\$ 144,756
Boatyard Operations	\$ 408,535	\$ 408,535
Port Commission Support	\$ 78,653	\$ 78,653
Capital Projects	\$ 8,186	\$ 8,186
Events	\$ 33,179	\$ 33,179
Fishery Support	\$ 17,024	\$ 17,024
Tsunami Expense	\$ -	\$ -
Total Expenses	<u>\$ 9,058,436</u>	<u>\$ 8,911,936</u>
Non-Operating Revenue (Expenses)		
County revenues for public services	\$ 50,000	\$ 50,000
Grants and Other Income	\$ 24,000	\$ 24,000
Dredging Reimbursement USACE	\$ 525,000	\$ 525,000
Interest Income	\$ 125,000	\$ 125,000
Interest Expense	\$ (355,317)	\$ (355,317)
Other Income (Expenses)	\$ 95,000	\$ 95,000
Total Non-Operating Income (Expenses)	<u>\$ 463,683</u>	<u>\$ 463,683</u>
<u>Debt Service Coverage Calculation</u>		
(+) Gross Revenues	\$ 10,840,875	\$ 10,403,275
(-) Maintenance and operating expenses	\$ (9,058,436)	\$ (8,911,936)
(+) Depreciation and Amortization	\$ -	\$ -
(+) CalPERS Unfunded Liability (Non-cash)	\$ -	\$ -
(+) OPEB Liability (Non-cash)	\$ -	\$ -
(=) Net Operating Income	<u>\$ 1,782,439</u>	<u>\$ 1,491,339</u>
(+) Interest Income	\$ 125,000	\$ 125,000
(+) Non-operating Income	\$ 95,000	\$ 95,000
(+) Grants	\$ 74,000	\$ 74,000
(+) Dredging Reimbursement USACE	\$ 525,000	\$ 525,000
(=) Net Revenues Available for Debt Service	<u>\$ 2,601,439</u>	<u>\$ 2,310,339</u>
(+) Current Portion Long Term Debt	\$ 1,329,940	\$ 1,329,940
(+) Interest Expense	\$ 355,317	\$ 355,317
(=) Total Debt Service	<u>\$ 1,685,257</u>	<u>\$ 1,685,257</u>
Debt Service Coverage Ratio (DSCR)	1.54x	1.37x
Required DSCR	1.25x	1.25x

CASH FLOW PROJECTION

4/14/2023

SOURCE/LOCATION

CASH ON HAND	14,752,092
MONTHLY REVENUES	855,000
MONTHLY EXPENSES	(772,000)
DEBT SERVICE	
INSURANCE PREMIUMS	
ESTIMATED CASH ON HAND->>>	14,835,092

Fund

Dredge Intermediate	209,084
Reserve Fund	1,285,644
Cap. Improv.	3,015,855
Election	200,000
PEMHCA	0

Total Designated Funds	\$ 4,710,583
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Comerica	873,371
LAIF	13,878,721

Total Cash on Deposit	\$ 14,752,092
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Available Cash	\$ 10,041,509
BBVA Reserve	1,016,916

TOTAL CASH	\$ 11,058,425
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Cash Available (not held @ BBVA)	\$ 10,041,509
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To: Port Commission
From: Holland MacLaurie, Port Director
Date: April 17, 2023
Subject: Consider Purchasing Excess Liability Insurance Coverage

Recommendation: *Review options and costs for purchasing excess liability insurance coverage.*

BACKGROUND

The Port District purchases a variety of insurance coverage on an annual basis, including Marine General Liability and Excess Liability Layers (including Bumbershoot).

Marine General Liability

Marine general liability insurance is purchased to provide coverage to the District for bodily injury, personal injury, and property damage caused by the District's operation or injuries that occur on the District's premises. Historically, the Port District has purchased a \$1,000,000 marine general liability policy.

On March 30, 2023, \$1,000,000 in marine general liability coverage was bound for FY24 in the amount of \$91,241, which represents a premium increase of approximately 22% over the prior year.

Excess Liability Layers

Excess liability layers (including bumbershoot policies) are purchased to provide additional limits to sit above coverages like the District's marine general liability policy. Historically, the Port District has purchased a \$10 million bumbershoot policy and a \$5 million 1st excess liability layer, for a total coverage limit of \$15 million dollars (\$16 million including the marine general liability policy).

In March 2023, the District was informed that its incumbent insurer for the \$10 million bumbershoot policy issued a notice of non-renewal for FY24 due to the District's adverse claim history. The incumbent carrier agreed to extend coverage through April 15, 2023, to allow additional time for new coverage to be secured.

On April 14, 2023, the Port District's insurance broker provided renewal rates and coverage limits for a new bumbershoot policy and new excess liability layers. The renewal rates were exponentially higher than anticipated and if purchased, would result in FY24 insurance premium expenses exceeding budget by approximately \$330,000 (note: the FY24 budget includes \$1,129,765 for insurance premiums, which represents a 50% increase over the prior year).

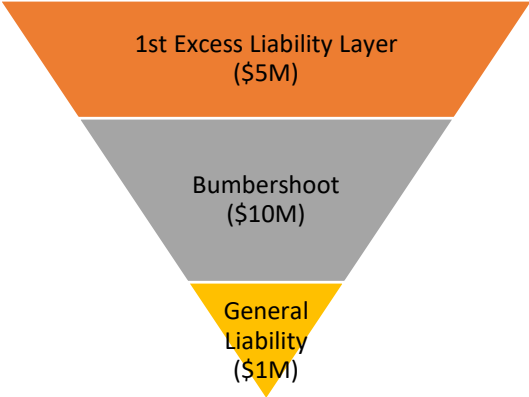
Due to the expiration of the excess liability layers on April 15, 2023, \$4 million in bumbershoot coverage was bound for FY24 in the amount of \$358,000. This represents a premium increase of approximately 384% over the prior year, while coverage limits decreased by \$6 million.

As of April 15, 2023, the Port District's liability coverage limits total \$5 million (\$1 million general liability and \$4 million bumbershoot), which is \$11 million less than FY23. The Commission will need to consider whether additional lines of coverage are needed, and if so, at what limit.

ANALYSIS

In FY23, the Port District purchased the following general and excess liability coverages:

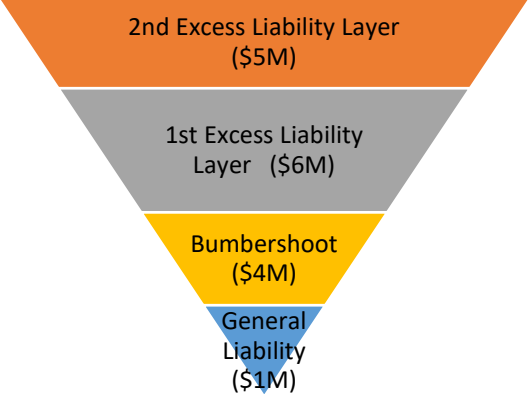
Type	Coverage	Cost
1 st Excess Layer	\$5 Million	\$26,000
Bumbershoot	\$10 Million	\$74,000
General Liability	\$1 Million	\$74,558
Taxes & Fees	8 N/A	\$1,625
Total:		\$176,183



The diagram is a funnel-shaped chart with three horizontal sections. The top section is orange and labeled '1st Excess Liability Layer (\$5M)'. The middle section is grey and labeled 'Bumbershoot (\$10M)'. The bottom section is yellow and labeled 'General Liability (\$1M)'. The funnel tapers from top to bottom.

As demonstrated above, the District has historically carried \$16 million in general and excess liability coverage. In FY24, achieving the same \$16 million coverage limit is not possible without exceeding the \$1,129,765 insurance budget by approximately \$330,000. FY24 renewal options for general and excess liability coverage are presented below:

Type	Coverage	Cost
2 nd Excess Layer	\$5 Million	\$75,500 <i>(Not Purchased)</i>
1 st Excess Layer	\$6 Million	\$254,000 <i>(Not Purchased)</i>
Bumbershoot	\$4 Million	\$358,000 <i>(Purchased)</i>
General Liability	\$1 Million	\$91,241 <i>(Purchased)</i>
Taxes and Fees	N/A	\$9,731
Total:		\$788,472



The diagram is a funnel-shaped chart with four horizontal sections. The top section is orange and labeled '2nd Excess Liability Layer (\$5M)'. The second section is grey and labeled '1st Excess Liability Layer (\$6M)'. The third section is yellow and labeled 'Bumbershoot (\$4M)'. The bottom section is blue and labeled 'General Liability (\$1M)'. The funnel tapers from top to bottom.

To reduce risk to the District, the Commission may wish to consider purchasing a 1st excess layer or a 1st and 2nd excess layer. A few options include:

Option 1: Purchase the \$6 million 1st Excess Layer for \$254,000, raising coverage limits to \$11 million (taxes and fees apply).

Option 2: Purchase the \$6 million 1st Excess Layer and \$5 million 2nd Excess Layer for \$329,500, raising coverage limits to \$16 million (taxes and fees apply).

Option 3: Mix and match options from the table below to reach desired coverage limits, while balancing costs. The pricing highlighted in grey are indications only and firm quotes would be needed to finalize pricing.

1st Excess Layer:

Type	Coverage	Cost
1 st Excess Layer	\$1 Million	\$75,000 (indication only)
1 st Excess Layer	\$2 Million	\$135,000 (indication only)
1 st Excess Layer	\$3 Million	\$180,000 (indication only)
1 st Excess Layer	\$4 Million	\$205,000 (indication only)
1 st Excess Layer	\$5 Million	\$230,000 (indication only)
1 st Excess Layer	\$6 Million	\$254,000

2nd Excess Layer¹:

Type	Coverage	Cost (indication only)
2 nd Excess Layer	\$2.5 Million	\$50,500
2 nd Excess Layer	\$5 Million	\$75,500

IMPACTS ON PORT DISTRICT RESOURCES

The Port District is currently anticipating unbudgeted revenue losses in FY24 due to the recently announced 2023 salmon season closure (see agenda item #10). Purchasing the excess liability layer(s) at the proposed renewal rates will further impact the District’s net position, as any combination in selected coverage will result in an unbudgeted overrun.

If the Commission is interested in proceeding with any of the options for purchasing excess layers of liability insurance, using unrestricted cash is recommended. The Port District’s available cash balance as of April 14, 2023, is approximately \$10,000,000 million (see Attachment A).

ATTACHMENTS: A. Cash on Hand as of April 14, 2023

¹ 2nd excess layers are only available to purchase if a \$6 million 1st excess layer is selected.

CASH FLOW PROJECTION

4/14/2023

SOURCE/LOCATION

CASH ON HAND	14,752,092
MONTHLY REVENUES	855,000
MONTHLY EXPENSES	(772,000)
DEBT SERVICE	
INSURANCE PREMIUMS	
ESTIMATED CASH ON HAND->>>	14,835,092

Fund

Dredge Intermediate	209,084
Reserve Fund	1,285,644
Cap. Improv.	3,015,855
Election	200,000
PEMHCA	0

Total Designated Funds	\$ 4,710,583
-------------------------------	---------------------

Comerica	873,371
LAIF	13,878,721

Total Cash on Deposit	\$ 14,752,092
------------------------------	----------------------

Available Cash	\$ 10,041,509
BBVA Reserve	1,016,916

TOTAL CASH	\$ 11,058,425
-------------------	----------------------

Cash Available (not held @ BBVA)	\$ 10,041,509
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To: Port Commission
From: Business / Finance Committee
- Commissioner Smith
- Commissioner Geisreiter
Holland MacLaurie, Port Director
Date: April 25, 2023
Subject: Review and Approval of Port District Charter Fees & Public Benefit Discount

Recommendation: *Review and approve adjustments to the District's charter fee schedule and provide direction to staff on modifications to the District's public service discount.*

BACKGROUND

Prior to FY18, the Port District's charter fee formula was uniformly applied to all charter operations regardless of the charter's passenger rating capacity or impact on District facilities.

In September 2017, the Port Commission amended its charter fee formula to recognize the impacts of mid-sized charters (passenger rating of greater than 6, but less than 49) and larger-sized charters (passenger rating of 49 or greater). The updated charter fee was approved as part of the FY18 fee schedule and applied to new or amended charter proposals only. No fee changes were implemented for pre-existing charter operations. The adopted fee schedule is below:

Small (6-pak)	\$119 x passenger capacity / 12-month
Medium (7-48 pak)	\$119 x 2 x passenger capacity/12-month
Large (49+ pak)	\$2 per passenger (base fee may apply)

The above fees are intended to be used as guidance only. Fees are set by the Port Commission and are negotiated as part of the charter approval process based on a set of criteria particular to each operator such as slip status, operating plan details, shuttle operations, vessel pak rating, etc. As a result, charter fees vary among different operators.

In June 2020, the Commission approved several charter permit modifications and reviewed the charter fee schedule. Adjustments to the charter fee schedule were not made at that time, but the Commission did refer a future review of the fee schedule to the Business / Finance Committee.

On March 31, 2023, the Port Commission's Business / Finance Committee met to review information related to harbor charter fees. In addition to reviewing the charter fee schedule, the Committee performed an initial review of the District's public service discount, which is granted to operators in recognition of the public benefit their programs provide.

ANALYSIS

Charter Fees

There are currently 16 charter operators with a total of 29 vessels and a total combined rating of 432 passengers approved to operate in the harbor. The number of charter operators has grown approximately 60% since 2016. Subsequently, the total combined passenger rating has increased approximately 31% (from 329 to 432 passengers) for the same period.

Fees assessed for charter operations are intended to offset the impacts those operations have on harbor facilities and other users (i.e., increased utilization of docks, gates, restrooms, and other facilities, costs associated with custodial and grounds service, refuse disposal, security, etc.).

For comparison purposes, charter fees for neighboring harbors are outlined below:

Harbor/Marina	Current Fee	Notes
Santa Cruz Harbor	Small: \$119 x passenger capacity / 12-month Medium: \$119 x 2 x passenger capacity / 12-month Large: \$2 per passenger (base fee may apply)	\$119 fee was last updated in 2010.
Monterey Harbor	No charter fee. Loading dock fee of \$150/month or \$40/use up to \$150 Cruise ship passenger landing fee is \$7 per person	Dive boats, sailing charters, and whale watchers load at Fisherman's Wharf. Cruise ship fee is shown for historical purposes. Monterey recently voted to end City support for cruise ships.
Moss Landing Harbor	Annual \$250 application fee plus an annual permit fee (\$250 for new operators and \$50 for established operators). Additionally, a passenger vessel fee of \$100*passenger capacity per year is assessed (payable monthly or annually).	
Pillar Point Harbor (San Mateo Harbor District)	\$2.61 per passenger fee for all charters	Rate increased from \$2.25/passenger

Small Charters (6 passengers or less)

A flat rate of \$119 is utilized as the basis for calculating the small charter fee. This fee was last adjusted in 2010, when it was increased from \$115. The Business / Finance Committee recommended the following modification to the fee structure for small charters:

- Increase the flat rate of \$119 to \$125 and impose an annual adjustment to the rate commensurate with the annual increase to marina fees beginning in FY25.

There are currently 12 small charter operators with a total of 24 vessels approved to operate in the harbor. The proposed adjustment will equate to an annual increase of \$36 per vessel or \$3/month.

Mid-Range Charters (7 – 48 passengers)

The same flat rate of \$119 is utilized as the basis for calculating the mid-range charter fee, however the number is multiplied by 2 in recognition of the increased impacts associated with the larger, mid-range

category. The Business / Finance Committee recommended the following modifications to the fee structure for mid-range charters:

- Eliminate the mid-range charter fee structure and assess operators with a passenger rating of 7 to 48 a \$2 per passenger fee, identical to the fees assessed for large charter operators (base fee may apply).
- Assess the proposed \$2 per passenger fee to all new and existing mid-range charter operators, regardless of when the charter was approved to operate.

There are currently 2 mid-range charter operators approved to operate in the harbor (Sea Spirit and Stagnaro Charters – *Legacy*¹). The proposed adjustment will apply to both operators and equate to an increase in annual charter revenue of approximately \$35,000.

Assessing fees on a per passenger basis will require operators to report ridership figures monthly. This will increase administrative duties for both District staff and operators, though the workload is anticipated to be manageable.

Large Charters (49+ passengers)

A \$2 per passenger fee is currently assessed to large charter operators (base fee may apply). The Business / Finance Committee does not recommend a modification to the fee structure for large charter operators, but does recommend the following:

- Assess the \$2 per passenger fee to one previously exempted large charter operator, Stagnaro Charters - *Velocity*

There are currently 3 large charter operators approved to operate in the harbor. Currently, Chardonnay Sailing Charters and O'Neill Yacht Charters are assessed the \$2 per passenger fee (base fee applies to Chardonnay Sailing Charters), while Stagnaro Charters – *Velocity* was exempted from modifications made to the charter fee structure in 2017, and is currently assessed a lesser rate of \$119 x passenger rating (65) / 12-months or \$644.58 / month.

The proposed adjustment will equate to an increase in annual charter revenue of approximately \$30,000.

The newly proposed charter fee schedule is outlined below. Additionally, the District's most recent annual report on Business Use of Slip Revenues has been updated as of March 2023, and is included as Attachment A. The report lists each business approved, whether the slip was assigned by the Port Commission or from the waiting list, and the applicable charter fees. Additionally, operators receiving the public benefit discount are also included.

Small (6-pak)	\$125 x passenger capacity / 12-month ²
Large (7 - 49+ pak)	\$2 per passenger (base fee may apply)

Public Benefit Discount

¹ In September 2017, Stagnaro Charters – *Legacy* was exempted from modifications made to the charter fee structure. Fees are currently assessed at a lesser rate of \$119*passenger rating (46) / 12-months or \$456.16/month.

² Rate adjusted annually commensurate with the annual increase to marina fees, beginning in FY25.

There are currently 4 operators approved to utilize the harbor under a modified rent structure in recognition of the public benefit provided by their program. The applied public benefit discount varies among operators and ranges from 50% to 100%.

- **O’Neill Sea Odyssey:** Modification to slip rent and charter fee structure was approved in 2007. The modification provides a percentage discount to the slip rent and charter fee, in an amount equal to the percentage of time the Team O’Neill catamaran is used for the OSO program. The Commission reviews modifications on an annual basis.
- **Sea Scouts:** Modification to slip rent structure was approved in 1991. The modification provides a 100% discount to slip rent only (no charter fees apply).
- **SC Sailing Foundation:** Modification to slip rent structure was approved in 2020. The modification provided a 100% discount to slip rent only (no charter fees apply) for one year, and then reduced the discount to 50%, commencing December 2021.
- **UCSC:** The current modification to slip rent was approved as part of a lease agreement dated May 1, 1997. The modification provides a 50% discount to dock, rowing, and landside storage space. Slip rent for the program’s 4 vessels is paid at 100% market rate (no discount applies).

The Business / Finance Committee reviewed the public service benefit discounts, but did not make a formal recommendation to address discrepancies that currently exist between programs (i.e., some programs receive a 100% discount, while others receive 50%). The feasibility of implementing a standardized discount rate was discussed and deferred to the full Commission for additional deliberation.

IMPACTS ON PORT DISTRICT RESOURCES

There is no impact on Port District resources associated with adopting an amended charter fee schedule. Staff estimates additional revenue as a result of adjusting the fees.

ATTACHMENTS: A. Charter / Business Use of Slip (March 2023)

CHARTER / BUSINESS USE OF SLIPS ANNUAL REPORT

March 2023

CHARTER FEE

Small (6 Pak): \$119 x passenger capacity/12-month
 Medium (7-48 Pak): \$119 x 2 x passenger capacity/12-month
 Large (49+ Pak): \$2.00 /per passenger (base fee may apply)

Operator	Pak Rating	Slips Originating From		Annual Revenue Calculation		Discounts		Annual Adjusted Revenue		Comments	
		Commission	Waiting List	Slip Rent	Charter Fee	Public Benefit	Other	Slip Rent (less discounts)	Charter Fee (less discounts)		
Barbarossa Fishing (Payton, J.)	6			n/a	714	0	0	0	714	PC approval April 2022, commenced May 2022 (Launch Ramp Operation)	
Big Anchovy Sportfishing (Andreassen, E.)	5			n/a	714	0	0	0	714	PC approval February 2023, commenced April 2023 (Launch Ramp Operation)	
California Classic Sail (Roberts, F)	6		1	9,162	714	0	0	9,162	714	Reduced pak rating from 12-pak to 6-pak (Dec 2020)	
Chardonnay (Beauregard, J.)	49	1		14,659	39,660	0	0	14,659	37,660	Minimum base charter fee \$2,000 per month, annual fee varies (\$2 per passenger)	
Chartle Charters (Stoops, J.)	6		1	5,659	714	0	0	5,484	714		
Go Fish Santa Cruz Charters (Thomas, J.)	6	1		5,666	714	0	0	5,666	714	PC approval September 2015	
Lighthall Yacht Charters (Lighthall, S.)	12	2		14,354	1,428	0	0	14,354	1,428	2 slips, 2 6-pak charter vessels	
Monterey Bay Charters (Dolan, T.)	6		1	6,658	714	0	0	6,658	714		
Nomad Sailing Charters (Thom, B.)	6		1	10,994	714	0	0	10,994	714	PC approval July 2017	
O'Neill Yacht Charters (O'Neill, T.)	49-99	1		16,877	20,524	0	0	16,877	20,524	Annual fee varies (\$2 per passenger)	
Pacific Yachting & Sailing (Beauregard, J.)	72	11		67,755	8,568	0	0	67,755	8,568	11 slips, 12 small 6-pak charter vessels (PC approval April 2019)	
Santa Cruz Coastal Charters (Armstrong, R.)	6		1	5,825	714	0	0	5,825	714	PC approval March 2017	
Sea Spirit (Stoops, J.)	30		1	7,989	7,140	0	0	7,989	7,140	PC approval December 2017	
Seabright Sportfishing (Collins, J.)	6		1	2,355	714	0	0	2,355	714	PC approval March 2022, commenced April 2022	
Stagnaro Charters - Legacy (Stagnaro, K.)	46	1		10,994	5,474	0	0	10,994	5,474	Stagnaro Fishing - Slip awarded prior to creation of wait list	
Stagnaro Charters - Velocity (Stagnaro, K.)	65	1		11,911	7,735	0	0	11,911	7,735		
Waypoint Sport Fishing (Olsen, B.)	6		1	8,359	714	0	0	8,359	714	PC approval March 2017	
<i>No operators are paying the Waiting List Bypass Fee in 2022.</i>						2022	\$0	\$0	\$199,043	\$95,669	
						2021	\$0	\$0	\$184,593	\$54,728	

BUSINESS USE OF SLIP

Annual Business Use Fee Formula is Equal to 1.5 x slip rent

Operator	Pak Rating	Slips Originating From		Annual Revenue Calculation		Discounts		Annual Adjusted Revenue		Comments
		Commission	Waiting List	Slip Rent	Bus. Use Fee	Public Benefit	Other	Slip Rent (less discounts)	Charter Fee (less discounts)	
Kayak Connection (Grigsby, J.)	N/A	1		4,723	2,362	0	0	4,723	2,362	U-Dock Float
Pegasus Racing (Kahn, P.)	N/A		1	10,994	5,497	0	0	10,994	5,497	
Vessel Assist (Ash, M.)	N/A	1		4,838	2,419	0	0	4,838	2,419	
West Marine (Repass, R.)	N/A		1	6,658	3,329	0	0	6,658	3,329	
Wizard Yachts (Lee, B.)	N/A		1	9,986	4,993	0	0	9,986	4,993	
						2022		\$37,200	\$18,600	
						2021		\$36,198	\$18,099	

NON-CHARTER / NON-BUSINESS USE DISCOUNTED SLIPS ANNUAL REPORT

March 2023

DISCOUNTED SLIPS

Programs receiving public benefit discounts

Operator	Pak Rating	Slips Originating From		Annual Revenue Calculation		Discounts		Annual Adjusted Revenue		Comments	
		Commission	Waiting List	Slip Rent	Charter Fee	Public Benefit	Other	Slip Rent (less discounts)	Charter Fee (less discounts)		
O'Neill Sea Odyssey	49	1		2,010	0	100%	0	0	0		
Santa Cruz Sailing Foundation	N/A	1		6,451	0	50%	0	0	3,226	Benefit discount reduced from 100% to 50% on 12/1/21. PC action October 2020.	
Sea Scouts	N/A	1		11,146	0	100%	0	0	0	Annual slip rent revenue NH Wide 45' rate @ 60'	
UCSC Community Center	N/A	4		16,977	23,320	50%	0	16,977	11,660	50% discount applied to "Annual Base Rent" only, not slips.	
						2022	\$17,597	\$0	\$16,977	\$14,886	
						2021	\$21,990	\$0	\$16,448	\$11,190	



TO: Port Commission
 FROM: Carl Wulf, Facilities Maintenance Engineering Manager
 DATE: April 25, 2023
 SUBJECT: Authorization to Dispose of Surplus Property – Toyo Pump

Recommendation: *Declare equipment as surplus property and authorize the Port Director to dispose of the surplus Toyo Pump through auction, sale, trade-in, donation to charitable organization(s), or disposal in accordance with Port Commission policies.*

BACKGROUND

The following equipment is owned by the Port District and is not needed for conducting the Port District’s business:

PROPERTY / EQUIPMENT	DESCRIPTION	DATE ACQUIRED	ORIGINAL COST	ESTIMATED VALUE
Toyo Pump & Accessory Equipment (VFD, Jet Pump, & Hoses)	Year 2016, 150hrs, good condition	July 2016	\$110,000, including accessory equipment	\$60,000-\$80,000

Surplus Procedures

Once authorized by the Commission, the above-listed items will be advertised for sale or sold via online auction (publicsurplus.com). If bids submitted are below the minimum asking prices, staff will determine whether or not the highest offer is reasonable, and if the items should be sold or re-advertised. If no bids are received, the items may be re-advertised, or kept for a future sale.

ANALYSIS

The Toyo pump was purchased in 2016, to augment the District’s dredge operation. Since that time, the Toyo has been deployed on a limited basis in both the entrance and north harbor (last used in the 2019-20 dredge season). To fully maximize the pump’s effectiveness, a barge and series of disposal pipe connections throughout the harbor are needed. Staff believes that with our current dredging abilities with *Twin Lakes* and *Squirt*, the cumbersome Toyo, which requires significant manpower to operate, has limited utility in the harbor.

IMPACT ON PORT DISTRICT RESOURCES

Revenue from the sale will be added to the general fund and can help offset anticipated revenue losses associated with the 2023 salmon season closure.

- ATTACHMENTS: A. Port Commission Policies / Procedures, "2100. Disposal or Sale of Surplus Equipment"



Santa Cruz Port District

PORT COMMISSION POLICIES / PROCEDURES

TITLE: Disposal or Sale of Surplus Equipment
NUMBER: 2100

2100 Disposal or Sale of Surplus Equipment.

2100.1.1 Commission takes action to declare equipment surplus if value is more than \$5,000.00, and authorize staff to dispose of it through sale, donation to a charitable organization(s), scrap or other means. Commission takes action to approve any minimum bid price or best offer.

2100.1.2 Port Director has authority to declare equipment surplus if value is \$5,000.00 or less, and authorize staff to dispose of it in a manner commensurate with 2100.1.1 (above).

2100.1.3 If an item declared surplus is sold, it must be advertised for sale and provide information about any minimum bid price or best offer and deadlines for submission of bids or offers. Advertisement will also note that the District reserves the right to reject any or all bids, and that all equipment is sold AS IS.

2100.1.4 Bids or offers are opened by staff and items are sold to the highest bidder if minimum bid or offer price is met. In the event that bids or offers submitted are below the minimum asking price, staff will use discretion in determining whether or not the highest offer is reasonable, and if the equipment should be sold or readvertised, or otherwise disposed of as described in 2100.1.5 (below).

2100.1.5 If no offers or bids are submitted, or if bids or offers submitted are below the minimum asking price, the equipment may be readvertised, kept for a future sale, donated to a charitable organization or scrapped.

2100.1.6 Port District asset and depreciation schedules will be updated as necessary to reflect the disposition of items declared surplus that have been sold, donated or scrapped.

2100.1.7 All revenue generated from the sale of surplus property shall be deposited in the Port District's general fund unless otherwise directed by the Port Commission.

Santa Cruz Port District
Accounts Payable Monthly Check Register
 March 2023

Date	No.	Vendor	Description	Amount
3/13/2023	58034	Ace Portable Services	Portable Toilet Rental	\$ 114.67
3/13/2023	58035	Althaus, Linda	Security Deposit Refund	\$ 317.75
3/13/2023	58036	Amerigas	Ancillary Equipment Fuel	\$ 231.60
3/13/2023	58037	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 43,717.17
3/13/2023	58038	B AND B Small Engine	Fuel Line Repair	\$ 7.85
3/13/2023	58039	Bay Building Janitorial, Inc.	Janitorial Services, Refuse Collection	\$ 10,492.00
3/13/2023	58040	Bay Plumbing Supply, Inc.	Concession Lot Restroom Faucet, D-Dock Restroom Flush Valve & Faucet Base Plate	\$ 856.48
3/13/2023	58041	Bayside Oil II, Inc.	Waste Oil Disposal	\$ 162.50
3/13/2023	58042	Bedell, Loryn	Employee Expense Reimbursement: Work Boots	\$ 50.00
3/13/2023	58043	Bernardo, Giacomo	Security Deposit Refund	\$ 247.92
3/13/2023	58044	Big Creek	Beach Valve Box Lumber, Trailer Plywood	\$ 207.80
3/13/2023	58045	Blueprint Express of Santa Cruz	Plan Scans & Copies	\$ 82.52
3/13/2023	58046	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 421.76
3/13/2023	58047	Carpi & Clay	Washington Representation	\$ 800.00
3/13/2023	58048	CA State Lands Commission	10 Year Lease Renewal - Dredging	\$ 1,248.87
3/13/2023	58049	Chargin, Nick	Security Deposit Refund	\$ 901.22
3/13/2023	58050	Cintas Corporation	First Aid Supplies	\$ 140.69
3/13/2023	58051	Citi Cards	Breakroom Supplies	\$ 154.71
3/13/2023	58052	Comcast	Business Internet	\$ 306.70
3/13/2023	58053	County of Santa Cruz Auditor	Citation Tax (January)	\$ 2,152.50
3/13/2023	58054	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18
3/13/2023	58055	Dredging Supply Company, Inc.	<i>Twin Lakes</i> Service Water Pump	\$ 2,988.95
3/13/2023	58056	Ecosystems West Consulting Group	Biological Monitoring & Training	\$ 8,425.00
3/13/2023	58057	Fast Response On-Site Testing, Inc.	Respirator Fit Test	\$ 120.00
3/13/2023	58058	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 778.89
3/13/2023	58059	Garda CL West, Inc.	Deposit Courier Service	\$ 539.68
3/13/2023	58060	Ghisletta, Renee	Employee Expense Reimbursement: CSDA Tour Refreshments, Canva Subscription, Event Invitations	\$ 161.63
3/13/2023	58061	Grainger	Floor Mats, Dock Gate Latch Batteries, Fire Hose Valve, Building Flags, Power Tool Batteries, Lift Station Sewer Ejection Pump, Disposable Gloves, Screwdriver Set	\$ 2,685.05
3/13/2023	58062	Gsolutionz	Telephone System Maintenance	\$ 240.95
3/13/2023	58063	Home Depot Credit Services	Concrete, Wrench, Paint Brushes, Breakroom Coffee Maker, Plastic Sheeting, Hammer, Door Closer, Trash Cans, North Harbor Dry Storage Lighting, Cutting Torch, Batteries, Sanding Discs, Impact Bit Set, Silicon Lubricant, Impact Driver, Paint, Primer, Plywood, Storage Bin, Utility Blade, Concrete Paint, Electrical Outlets, Tarps	\$ 1,806.01
3/13/2023	58064	Hose Shop	<i>Twin Lakes</i> Transmission Fittings	\$ 197.73
3/13/2023	58065	Johnson Hicks Marine Electronics	Rust Inhibitor	\$ 20.70
3/13/2023	58066	Jones, Charles	Security Deposit Refund	\$ 635.69

Santa Cruz Port District
Accounts Payable Monthly Check Register
 March 2023

Date	No.	Vendor	Description	Amount
3/13/2023	58067	Large's Metal Fabrication, Inc.	Buoy Fabrication Metal	\$ 2,305.00
3/13/2023	58068	Linde Gas & Equipment, Inc.	Welding Gas	\$ 328.77
3/13/2023	58069	Monroe, Inc.	Tire Repair	\$ 153.38
3/13/2023	58070	Marina Ware	Security Upgrades	\$ 1,724.23
3/13/2023	58071	McMaster-Carr Supply Company	<i>Twin Lakes</i> Degasser Jet Pump, Buoy Adapter & Fittings, Lubricant	\$ 3,385.50
3/13/2023	58072	Mid County Auto Supply	Washer Fluid, Coolant, Rags, Fuses	\$ 102.57
3/13/2023	58073	Mission Uniform Service	Uniform Service	\$ 408.61
3/13/2023	58074	Monterey Bay Marine	<i>Odd Job</i> Fuel Pump Repair	\$ 747.00
3/13/2023	58075	Nexus Wealth Advisors, LLC	Credit Balance Refund	\$ 5,441.00
3/13/2023	58076	Operating Engineers Local Union No. 3	Union Dues (Payroll Deduction)	\$ 272.00
3/13/2023	58077	Capital One Trade Credit - OSH	Light Pole Hardware, Driver Bits, O-Dock Restroom Door Security Plate	\$ 145.31
3/13/2023	58078	Peterson	<i>Dauntless</i> Alternator Repair, Dozer Idler Bearing Repair	\$ 8,931.28
3/13/2023	58079	Priors Tires	Dredge Vehicle Tires	\$ 1,418.82
3/13/2023	58080	RDO Equipment Co.	<i>Squirt</i> Clamps, Fittings, Hose	\$ 611.22
3/13/2023	58081	San Lorenzo	Hex Bolts, Epoxy	\$ 34.94
3/13/2023	58082	Michael Smith	Backflow Testing	\$ 1,417.00
3/13/2023	58083	Santa Cruz Tire & Auto Care	Vehicle Smog Check, Maintenance Vehicle Idle Repair	\$ 725.28
3/13/2023	58084	Santa Cruz Municipal Utilities	Utilities	\$ 6,658.23
3/13/2023	58085	Soil Control Lab	Storm Water Testing	\$ 374.00
3/13/2023	58086	Southern Counties Lubricants	Dock Gate Lubricant	\$ 84.99
3/13/2023	58087	The Home Depot Pro Institutional	Janitorial Supplies	\$ 421.16
3/13/2023	58088	Total Secure Technology	Technical Support (February), E-mail Scanning & Backup	\$ 724.60
3/13/2023	58089	U.S. Bank Equipment Finance	Copier Lease	\$ 151.31
3/13/2023	58090	US Relay	Webcam Service	\$ 484.00
3/13/2023	58091	WEX Bank	Fleet Fuel	\$ 726.47
3/13/2023	58092	Verizon Wireless	Cell Phone & Tablet Service	\$ 321.44
3/13/2023	58093	Watsonville Diesel	Bucket Truck Crane Repairs, Maintenance Vehicle Alternator Replacement	\$ 5,406.03
3/13/2023	58094	West Coast Wire Rope	Polyester Slings, Nylon Rope	\$ 475.44
3/13/2023	58095	West Marine Pro	<i>Patrol Boat Kinnamon</i> Fenders & Lines, <i>Twin Lakes</i> Intercom Speaker, <i>Odd Job</i> Bilge Pump, Utility Straps	\$ 527.49
3/13/2023	58096	West Marine Pro	Boatyard Retail Items	\$ 289.48
3/13/2023	58097	Haro Kasunich & Associates, Inc.	East Side Embankment Assessment (Storm-Damage)	\$ 1,232.50
3/13/2023	58098		VOID	
3/24/2023	58099	Ace Portable Services	Portable Toilet Rental	\$ 214.67
3/24/2023	58100	Allied Administrators for Delta Dental	Dental Insurance	\$ 3,782.75
3/24/2023	58101	Allied Universal	Security Patrol	\$ 7,027.02
3/24/2023	58102	Andrew D Smith	Security Deposit Refund	\$ 166.72

Santa Cruz Port District
Accounts Payable Monthly Check Register
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Date	No.	Vendor	Description	Amount
3/24/2023	58103	AT&T	Telephone	\$ 821.93
3/24/2023	58104	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 13,754.69
3/24/2023	58105	CIT	Telephone System Lease	\$ 323.09
3/24/2023	58106	B AND B Small Engine	Lawnmower, Chainsaw Repair	\$ 1,044.23
3/24/2023	58107	Batteries + Bulbs	Parking Meter Batteries	\$ 51.03
3/24/2023	58108	Bay Plumbing Supply, Inc.	Hose Bibs	\$ 184.60
3/24/2023	58109	Bayside Oil II, Inc.	<i>Twin Lakes</i> Hydraulic Oil, Waste Fuel Disposal, Waste Oil Disposal	\$ 1,987.15
3/24/2023	58110	California State Parks Department of Parks and Recreation	Lifeguard Services - Harbor Beach 2022	\$ 17,922.42
3/24/2023	58111	Cale America, Inc.	Receipt Paper	\$ 313.24
3/24/2023	58112	California Coast Uniform Co., Inc.	Deputy Harbormaster Name Bar	\$ 39.19
3/24/2023	58113	Central Electric	Booster Pump Variable Frequency Drive	\$ 441.15
3/24/2023	58114	Central Home Supply	Concrete, Mortar, Gravel	\$ 242.12
3/24/2023	58115	Christie, David	Security Deposit Refund	\$ 113.70
3/24/2023	58116	Comcast	Business Internet	\$ 483.93
3/24/2023	58117	Complete Mailing Service	Rate Increase Notice & Statement Mailing & Postage	\$ 1,667.07
3/24/2023	58118	County of Santa Cruz Department of Public Works	Hazmat Disposal	\$ 164.00
3/24/2023	58119	County of Santa Cruz Department of Public Works	Hazmat Disposal	\$ 43.00
3/24/2023	58120	County Specialty Gases	Welding Gas	\$ 95.74
3/24/2023	58121	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18
3/24/2023	58122	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 6.50
3/24/2023	58123	Data Ticket, Inc.	Citation Processing (February)	\$ 437.76
3/24/2023	58124	Elevator Service Company	Monthly Elevator Service	\$ 470.00
3/24/2023	58125	GP Crane & Hoist	Quarterly Hoist Inspection (\$259.46 Tenant Reimbursable)	\$ 389.19
3/24/2023	58126	Grainger	Lift Station Float Switch, Disposable Gloves, <i>Twin Lakes</i> Sump Pump, Coupler Lock	\$ 920.33
3/24/2023	58127	Hibberd, Fred	Security Deposit Refund	\$ 185.47
3/24/2023	58128	Leuck, Jason	Security Deposit Refund	\$ 165.10
3/24/2023	58129	Lord & Sons, Inc.	Hex Bolts & Lag Screws	\$ 291.69
3/24/2023	58130	Mangus, Stephanie	Mileage Expense Reimbursement: Stormwater Sample Delivery	\$ 60.26
3/24/2023	58131	Marina Ware	Dock Gate Lock Software Upgrade, Software License & Implementation for RV Park Online Reservations	\$ 5,825.07
3/24/2023	58132	Mark Eldridge	Mileage Expense Reimbursement: SDRMA Spring Education Day	\$ 201.74
3/24/2023	58133	Matheson Tri-Gas, Inc.	Welding Gas	\$ 122.31
3/24/2023	58134	MBS Business Systems	Copier Usage Charges	\$ 1,464.28
3/24/2023	58135	McDermott, Dick	497 Lake Avenue Installment Payment	\$ 4,535.45
3/24/2023	58136	Mesiti-Miller Engineering, Inc.	Enineering Services: 2222 East Cliff Drive Deck Replacement, Westside Seawall , 7th Avenue & Brommer (Northwest)	\$ 2,801.20

Santa Cruz Port District
Accounts Payable Monthly Check Register
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Date	No.	Vendor	Description	Amount
3/24/2023	58137	Mid County Auto Supply	Disposable Gloves, Hydraulic Oil, Diesel Exhaust Fluid, Wiper Blades, Washer Fluid, Light Bulb, Coolant	\$ 404.87
3/24/2023	58138	Mission Uniform Service	Uniform Service	\$ 238.06
3/24/2023	58139	Monterey Bay Analytical Services	Boatyard Stormwater Testing (Multiple Tests)	\$ 1,074.00
3/24/2023	58140	Moore & Sons Outboard Motors, Inc.	Patrol Boat Kinnamon 100-Hour Service	\$ 3,313.22
3/24/2023	58141	Pacific Gas & Electric Company	Utilities	\$ 41,613.94
3/24/2023	58142	Palace Business Solutions	Office Supplies	\$ 102.67
3/24/2023	58143	PDM Steel Service Centers, Inc.	Buoy Steel	\$ 970.30
3/24/2023	58144	Peterson	Dozer Valve & Hardware	\$ 178.62
3/24/2023	58145	Poe-Bouchard, Christine	Employee Expense Reimbursement: CMANC Conference, SHRM Membership	\$ 578.46
3/24/2023	58146	Polcyn, Stephen	Credit Balance Refund	\$ 100.00
3/24/2023	58147	Peace Officers Research Association of California	Association Dues (Payroll Deduction)	\$ 249.00
3/24/2023	58148	PORAC Legal Defense Fund	Association Dues (Payroll Deduction)	\$ 336.00
3/24/2023	58149	Riverside Lighting & Electric	Pump Out Station Repair, Electrical Breakers, D-Dock Light Fixture	\$ 446.78
3/24/2023	58150	Scheidt & Bachmann	Monthly Concession Lot Equipment Warranty, Concession Lot Gate Arm	\$ 3,021.34
3/24/2023	58151	Santa Cruz Municipal Utilities	Utilities	\$ 9,800.17
3/24/2023	58152	Srouf, Waleed	Security Deposit Refund	\$ 572.15
3/24/2023	58153	Staples Credit Plan	Office Supplies	\$ 56.14
3/24/2023	58154	Svensden's Boat Works	Boatyard Retail Items	\$ 856.40
3/24/2023	58155	The Home Depot Pro Institutional	Janitorial Supplies	\$ 1,430.67
3/24/2023	58156	Towne, Brooke	Security Deposit Refund	\$ 121.90
3/24/2023	58157	TranSystems Corporation	Engineering Services: North Harbor Transformer Relocation, FF-Dock Redesign (\$41,760 Reimbursable)	\$ 70,980.00
3/24/2023	58158	Triton Construction	Line Leak Detector Repair, Designated Operator Service	\$ 1,300.60
3/24/2023	58159	Mark Larsen DBA: Viking	Window Cleaning	\$ 30.00
3/24/2023	58160	West Marine Pro	Boatyard Retail Items	\$ 51.92
3/24/2023	58161	Wex Bank	Fleet Fuel	\$ 2,591.78
3/24/2023	58162	Employee #1933	Final Pay	\$ 1,308.19
3/3/2023	Various	Various Employees	2/16/23-2/28/23 Payroll	\$ 9,327.17
3/20/2023	Various	Various Employees	3/1/23-3/15/23 Payroll	\$ 7,646.69
3/1/2023	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 120.91
3/1/2023	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 2,222.06
3/1/2023	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 503.10
3/1/2023	EFT	Merchant Services	CALE Credit Card Fees	\$ 485.99
3/1/2023	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 641.25
3/1/2023	EFT	Transaction Express	Online Billpay ACH Fees	\$ 24.05
3/1/2023	EFT	Transaction Express	Online Billpay ACH Fees	\$ 462.75
3/1/2023	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 1,989.46

Santa Cruz Port District
Accounts Payable Monthly Check Register
 March 2023

Date	No.	Vendor	Description	Amount
3/2/2023	EFT	Windcave, Inc.	Concession Lot Credit Card Device Service Fees	\$ 498.20
3/3/2023	EFT	PAYCHEX	2/16/23-2/28/23 Payroll Direct Deposit	\$ 71,721.14
3/3/2023	EFT	PAYCHEX	2/16/23-2/28/23 Payroll Taxes	\$ 34,032.84
3/3/2023	EFT	PAYCHEX	Payroll Service Fees	\$ 415.30
3/3/2023	EFT	CalPERS	Health Insurance	\$ 47,837.40
3/3/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 8,370.21
3/3/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,612.42
3/3/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 2,852.39
3/3/2023	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 5,282.60
3/3/2023	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 413.35
3/7/2023	EFT	Comerica Commercial Card Services	WhenIWork Subscription, Dredge Monitor Weather Station Sensor Board, Tax Forms, Zoom Subscription, Website SSL Certificate, 2023 CMANC Brochures, Streamline Website Migration, Roofing Material, Deputy Harbormaster Training, Workplace Subscription, CMANC Registration, CMANC Travel Expenses, Drill Bits, Storm Drain Signage, Gate Notice Boxes, Vehicle Smog Check, Maintenance Vehicle Seat Cover, Landscaping Plants, First Aid Supplies, Saw Blades, Work Gloves, Skiff Bilge Fitting, Fuel Filters, Grease Gun Coupler, Buoy D-Rings, 425 Brommer Street Extension Replacement Door	\$ 10,279.26
3/9/2023	EFT	Comerica Bank	Service Charges	\$ 862.65
3/10/2023	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 18.86
3/20/2023	EFT	PAYCHEX	3/1/23-3/15/23 Payroll Direct Deposit	\$ 72,437.47
3/20/2023	EFT	PAYCHEX	3/1/23-3/15/23 Payroll Taxes	\$ 32,780.15
3/20/2023	EFT	PAYCHEX	Payroll Service Fees	\$ 345.50
3/20/2023	EFT	PAYCHEX	Time & Attendance Fees	\$ 109.00
3/20/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 8,179.93
3/20/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,615.15
3/20/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 2,910.15
3/20/2023	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 5,351.58
3/20/2023	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 625.36
3/30/2023	EFT	Windcave, Inc.	Concession Lot Credit Card Device Service Fees	\$ 563.36
Total March 2023 Disbursements				\$ 685,183.07



TO: Port Commission
FROM: Holland MacLaurie, Port Director
DATE: April 19, 2023
SUBJECT: Port Director's Report – April 25, 2023

Recovery Efforts – Storm 2023

FEMA representatives were onsite April 19, 2023, for a formal site inspection. Staff continues to move through the application process and provide CalOES/FEMA with the requested information to support our claim.

Pile Repair and Replacement Project

The Port District issued a Request for Proposals (RFP) on April 10, 2023, for the repair and replacement of approximately 45 piles, with an additional 15 piles listed as add alternates. Bids were scheduled to open on Monday, April 24, 2023, but at the request of several prospective bidders, the deadline has been extended to Friday, May 12, 2023. A special closed session in May will likely be needed to award a contract.

City of Santa Cruz – Coastal Rail Trail Project (Segments 8 and 9)

On April 18, 2023, staff and Commissioner Goddard met with representatives from the City to discuss the future Rail Trail Project. The meeting included an extensive walkthrough of the site, and staff provided valuable feedback regarding the potential impacts associated with the proposed installation of a west and/or east harbor trail connection, public safety, and traffic safety.

City staff indicated that CalTrans may impose timelines that restrict construction of the Rail Trail Project from commencing until the Murray Street Bridge Project is complete (or nearing completion). Currently, rail trail construction is anticipated in 2026.

Lookout Santa Cruz Article - Dredge

On Friday, April 14, 2023, staff met with journalists from the Lookout Santa Cruz publication to discuss the District's dredge operation and its resiliency after the January winter storms. The final article was published on April 19, 2023, and can be found on Lookout Santa Cruz's website.

Dredge Extension

An extension to the dredge season through May 15, 2023, is currently being considered. Staff will review additional sounding data and make a determination by April 26, 2023.

RV Park Online Reservation System

The Port District is currently working to implement an online reservation system for the RV Park. It is anticipated that the online system will go live in May or June.



TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: April 14, 2023
SUBJECT: Harbormaster's Report

Fisheries Update

The California Department of Fish and Wildlife announced that the commercial Dungeness crab season will close on April 15, 2023. The early closure was the result of the Department's wildlife survey, which indicated increased presence of humpback whales within the fishing zone. The recreational fishery is currently unaffected by this action, but regulations may be modified if whale activity increases.

On Thursday, April 6, 2023, the office of Governor Gavin Newsom officially requested that the US Secretary of Commerce declare a fishery disaster after the statewide closure of the 2023 salmon season. A disaster declaration would provide a pathway for federal disaster funding to be distributed to those individuals and businesses affected by the closure. Staff is monitoring the effort closely and continues to work with representatives supporting the declaration.

The Port District, in partnership with the Monterey Bay Fisheries Trust, Sea Grant, and Oregon State University is hosting a free two-day first aid and safety training for local commercial fishermen on June 23 and 24, 2023, at the Harbor Public Meeting Room. The training provides vessel operators with the knowledge and skill to provide first aid at sea and satisfies USCG requirements for commercial vessel operators. Registration information can be found on the District's website.

National Safe Boating Week, May 20-26, 2023

In recognition of National Safe Boating Week, Deputy Harbormaster staff is planning a youth/child lifejacket exchange event at the launch ramp on Saturday, May 20, 2023. Members of the boating public will be able to exchange a worn, unserviceable, or expired youth/child life jacket for a new one, courtesy of the California Division of Boating & Waterways. Both Harbor Patrol vessels will be moored at the launch ramp for public tours, along with partner agencies' vessels. The U.S. Coast Guard Auxiliary will be offering vessel safety checks and can provide additional safe boating information during the event.

California Division of Boating and Waterways Grants

Staff is in the process of submitting its SAVE (Surrendered and Abandoned Vessel Exchange) Grant to ensure disposal funding through 2025. Concurrently, staff is submitting a Boating Safety and Enforcement Grant (BSEE) Grant to plan for a future replacement of the *P/B Kinnamon's (PBK)* navigation electronics. In a cost-saving effort during the *PBK* construction, the electronics aboard the former Almar patrol boat were transferred to the new vessel. While currently serviceable, the electronics will need replacement in the next 2-3 years.

Monterey Bay National Marine Sanctuary - LETAG Meeting

Staff participated in a virtual meeting hosted by NOAA and Sanctuary officials on April 6, 2023. The Law Enforcement Technical Advisory Group (LETAG) normally meets in person twice a year to discuss marine enforcement issues in the Monterey Bay. The group includes representatives from NOAA, Monterey Bay National Marine Sanctuary (MBNMS), U.S. Coast Guard, California Department of Fish and Wildlife, California State Parks, and others having oversight and enforcement responsibility within the sanctuary. Topics at this meeting included agency staffing updates, whale stranding protocols, poaching trends, hazardous waste discharge, and beached vessel protocols.

Scientific Marine Craft Deployment

Researchers from Wood Hole Oceanographic Institute and Scripps Institute of Oceanography have partnered on a research project based out of Santa Cruz. The project entails the offshore deployment of unmanned marine craft known as Wave Gliders to study both surface conditions and current velocities at multiple depths. The crafts themselves travel for weeks, or even months, and cover thousands of kilometers gathering data while being steered remotely. The crafts have no motor propulsion, as they are pushed through the ocean using an inertia-based mechanical system in which the rolling action of the waves propel a fin for forward thrust. The solar panels power the onboard instruments and electronic equipment. Thus far, nine gliders have been deployed out of Santa Cruz as part of a NASA-led project to study the relationship between the deep ocean, surface, and atmosphere. In this project, researchers hope to gain an understanding of the role of ocean currents in climate change.



Marine Law Enforcement Center Training

One Deputy Harbormaster attended a boating course at the Maritime Law Enforcement Training Center in Long Beach from April 10 to 21, 2023. The two-week course trains new boating officers in boat operation, boating law, use of safety equipment, navigation, search and rescue, low-light operations, basic accident investigation, and air operations.

CPR/First Aid Training

Harbor staff across all departments completed CPR, AED, and First-Aid training on April 12 and 13, 2023.

Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

March 2023 – Total Port Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Dungeness Crab	22,804.81	\$2.81	\$64,239.11

Total Weight (lbs.) Reported: 22,804.81

Total Ex-Vessel: \$63,239.11

Species also landed* - Rock Crab, Lingcod, Rockfish (various), Sanddab

**weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

March 2023 – Resident Buyer Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Dungeness Crab	13,236.21	\$3.00	\$39,708.63
Rock Crab	1,337.65	\$3.00	\$4,012.95
Lingcod	24.45	\$3.00	\$73.35

Total Weight (lbs.) Reported: 14,598.31

Total Ex-Vessel: \$43,794.93



TO: Port Commission
 FROM: Carl Wulf, Facilities Maintenance & Engineering Manager
 DATE: April 25, 2023
 SUBJECT: Facilities Maintenance & Engineering Manager's Report

Dredging Operations:

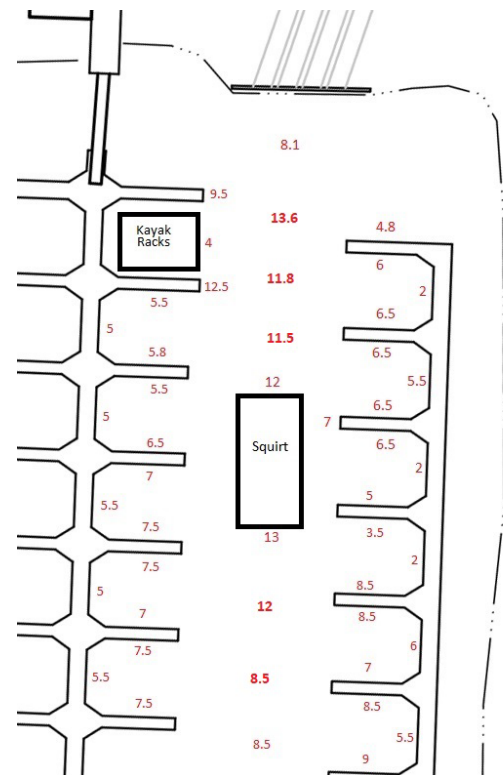
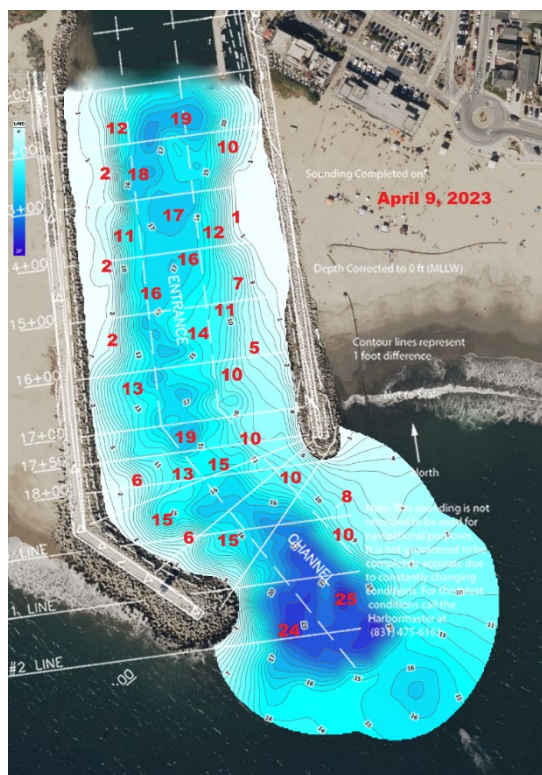
Twin Lakes

The dredge crew has been diligently working to address the entrance channel shoaling. The dredge crew continues to make great progress with the weather getting better. For the remainder of the season, the crew will address sand buildup along the interior shoulders of the channel. The season is scheduled to conclude on April 30, 2023. Staff is considering its options for a 2-week extension to the dredging season.

Squirt

Crews have been focusing on deepening the northern portion of the fairway (tubes) to address shoaling that resulted from heavy rain that persisted throughout January. Staff have made good progress with the north harbor dredging. We have created a depth of 11-14 ft in the X J Channel.

North harbor dredging will conclude on April 28, 2023.



Maintenance:

Electrical Service Upgrade Project - 333 Lake Avenue

The electrical upgrade project has been moving forward as the rain stopped. Most of the outside work has been completed and the contractor will be working on final conduit connections before making any changes on the inside.



Deck Replacement Project – 2222 East Cliff Drive

Building permits for this project remain pending. Staff has been responsive to plan check comments and is currently awaiting reply from the City’s consultant as to whether additional information will be requested.

Water Leak

Staff recently repaired a large water leak at P Dock after a fire hose supply from the brow pier to dock broke.

Design Services for Replacement and Relocation of Tsunami-Damaged North Harbor Transformers

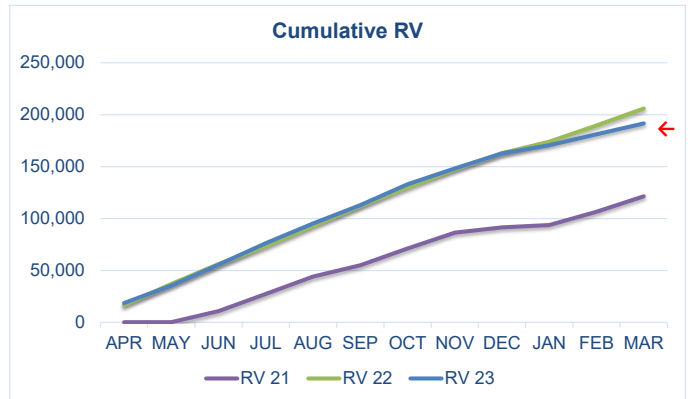
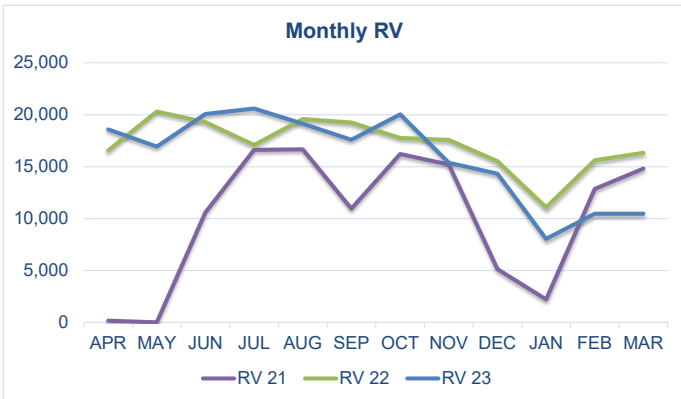
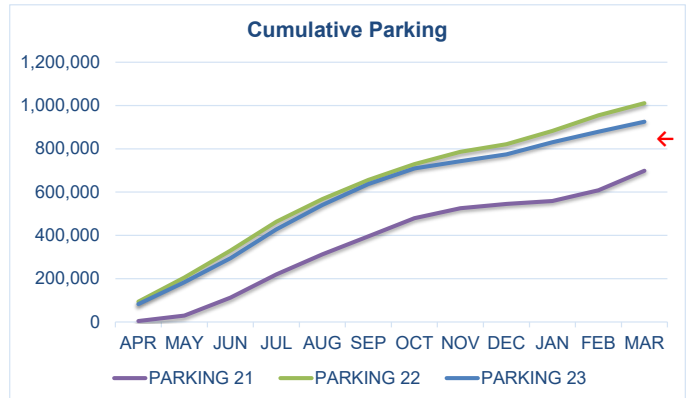
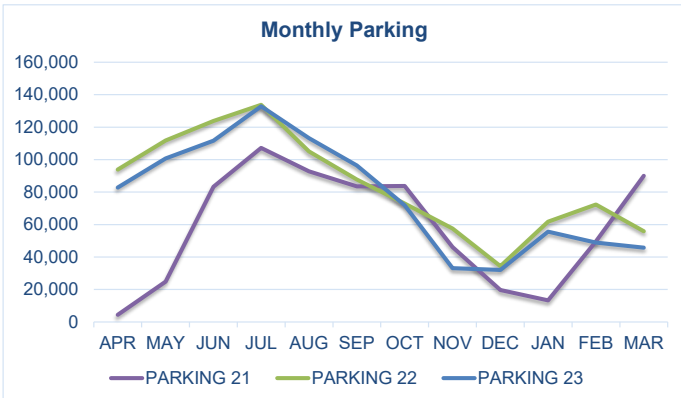
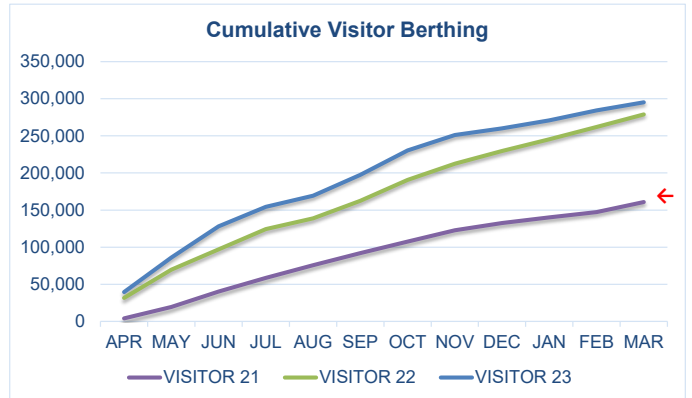
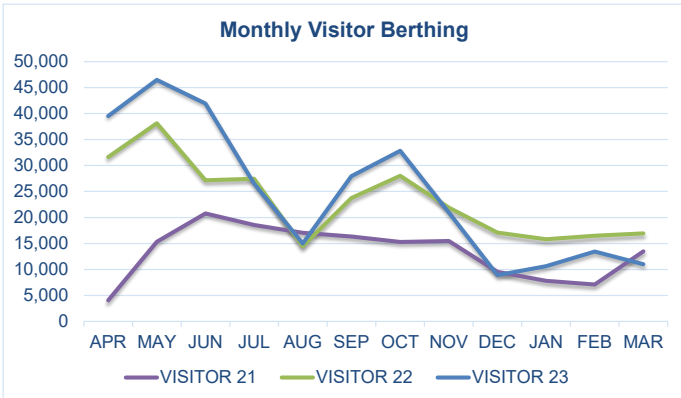
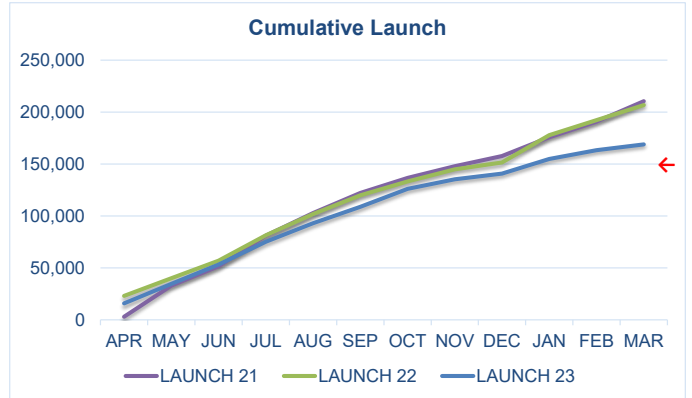
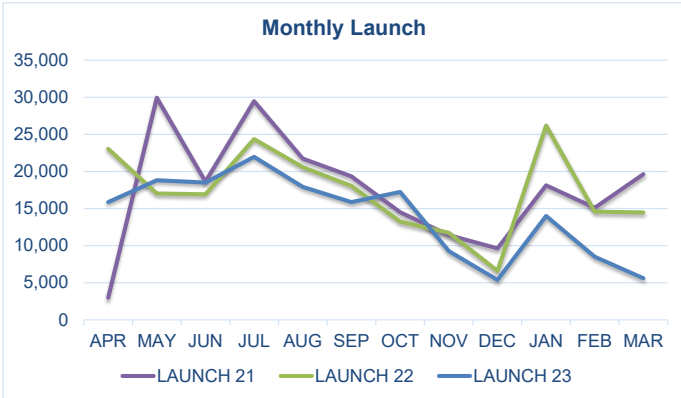
TranSystems has submitted final design for the Replacement and Relocation of the Tsunami-Damaged North Harbor Transformers Project. Staff is reviewing the plans as well as the contractor to see if there are any issues.

ADA Path of Travel Improvements in the Concession Parking Lot

Monterey Peninsula Engineering has begun the ADA Path of Travel Improvements in the Concession Parking Lot. The project began on April 17, 2023, and will take approximately two weeks to complete. Notices were sent out to the impacted tenants and signs were posted in the work zone area.

Santa Cruz Port District
SEASONAL INCOME
 For the Twelve Months Ended March 31, 2023

FY23 Budget ←



Santa Cruz Port District
Employee Count
As of March 31, 2023

Department	Employee Name	FTE %	Unrepresented	Position
ADMIN	Bouchard, Christine	100%		Administrative Services Manager
ADMIN	Eldridge, Mark	100%		Accounting Technician II
ADMIN	Ghisletta, Renee	100%		Administrative Assistant II
ADMIN	MacLaurie, Holland	100%		Port Director
FACILITIES	Acevedo, Arturo	100%		Harbor Maintenance Worker III
FACILITIES	Castro, Nathan	100%		Harbor Dredge Worker II
FACILITIES	Goering, Bryce	100%		Harbor Dredge Worker III
FACILITIES	Gullo, Nicholas	100%		Supervising Harbor Maintenance Worker
FACILITIES	Lopez, Jorge	100%		Harbor Maintenance Worker III
FACILITIES	Marty, Randy	100%		Harbor Maintenance Worker III
FACILITIES	Ramos, Brenda	100%		Facilities Coordinator
FACILITIES	Rodriguez, Brian		var	Weekend Janitorial
FACILITIES	Simoni, Daniel	100%		Harbor Dredge Worker III
FACILITIES	Stipanovich, Rory	100%		Supervising Harbor Dredge Worker
FACILITIES	Tandoi, Steven	100%		Harbor Dredge Worker III
FACILITIES	Vera, Jose	100%		Harbor Maintenance Worker III
FACILITIES	Wagoner, Joshua	100%		Harbor Dredge Worker III
FACILITIES	Wulf, Carl	100%		Facilities, Maintenance, & Engineering Manager
OPERATIONS	Anderson, Blake	100%		Harbormaster
OPERATIONS	Ash, Jaylene		var	Parking Control / Water Taxi Crew
OPERATIONS	Book, Lynn		var	Water Taxi Operator
OPERATIONS	Gitler, Mark		var	Operations Assistant / Dredge Monitor
OPERATIONS	Gottlieb, Landon	100%		Deputy Harbormaster
OPERATIONS	Guy, Parker	100%		Deputy Harbormaster
OPERATIONS	Hann, Alfred		var	Operations Assistant
OPERATIONS	Haynes, John	100%		Senior Deputy Harbormaster
OPERATIONS	Henning, Nicholas	100%		Boatyard Crew
OPERATIONS	Hill, David	100%		Deputy Harbormaster
OPERATIONS	Kingdom, Kyle	100%		Deputy Harbormaster
OPERATIONS	Kusaba-Kusumoto, Kalee		var	Parking Control
OPERATIONS	Loelhoeffel, Katrin		var	Operations Assistant
OPERATIONS	Long, John		var	Parking Control
OPERATIONS	Mangus, Stephanie		var	Parking Control / Dredge Monitor
OPERATIONS	Melrose, Kevin	100%		Boatyard Supervisor
OPERATIONS	Melrose, Peter	100%		Deputy Harbormaster
OPERATIONS	Melrose, Richard	100%		Parking Coordinator
OPERATIONS	Nelson, Michael		var	Parking Control / Water Taxi Crew / Dredge Monitor
OPERATIONS	Nowak, Chris		var	Water Taxi Operator
OPERATIONS	Pasquuali, Richard		var	Water Taxi Operator
OPERATIONS	Rasmussen, Scott		var	Water Taxi Operator
OPERATIONS	Rothwell, Niki	100%		Customer Service Representative
OPERATIONS	Rothwell, Sean	100%		Assistant Harbormaster
OPERATIONS	Stelter, Richard		var	Parking Control
OPERATIONS	Wilczynksi, Timothy		var	Boatyard Crew / Harbor Dredge Worker I
Total FTE		29		

Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
OPERATING INCOME						
000-000-000-0000-4000	Slip Rent Permanent	\$394,082	\$4,801,809	\$4,804,000	(\$2,191)	100%
000-000-000-0000-4002	Slip Rent Visitors	\$10,990	\$295,209	\$160,000	\$135,209	185%
000-000-000-0000-4003	Annual Slip Rent Discount	(\$317)	(\$2,347)	(\$1,225)	(\$1,122)	192%
000-000-000-0000-4006	Tenant Concession Rent	\$155,944	\$2,147,170	\$1,885,000	\$262,170	114%
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$5,289	\$129,494	\$135,000	(\$5,506)	96%
000-000-000-0000-4010	Launch Fees	\$5,616	\$168,895	\$150,000	\$18,895	113%
000-000-000-0000-4012	Liveaboard	\$6,300	\$76,716	\$70,000	\$6,716	110%
000-000-000-0000-4014	Catamaran Storage	\$2,185	\$27,833	\$26,000	\$1,833	107%
000-000-000-0000-4016	North Harbor Dry Storage	\$16,587	\$197,230	\$185,000	\$12,230	107%
000-000-000-0000-4018	7th Ave Dry Storage	\$9,851	\$121,214	\$116,000	\$5,214	104%
000-000-000-0000-4020	Waiting List	(\$10,450)	\$137,650	\$120,000	\$17,650	115%
000-000-000-0000-4024	Slip Leave Option	(\$250)	\$4,250	\$3,000	\$1,250	142%
000-000-000-0000-4026	Partnership Fees	\$2,586	\$31,939	\$27,500	\$4,439	116%
000-000-000-0000-4028	Sublease Fees	\$3,393	\$45,781	\$28,500	\$17,281	161%
000-000-000-0000-4030	Variable/Utility Fees	\$19,388	\$217,374	\$197,500	\$19,874	110%
000-000-000-0000-4032	Late Fees	\$3,837	\$53,633	\$50,000	\$3,633	107%
000-000-000-0000-4036	Citations	\$8,987	\$129,802	\$93,000	\$36,802	140%
000-000-000-0000-4040	Credit Card Convenience Charges	\$2,528	\$28,980	\$22,000	\$6,980	132%
000-000-000-0000-4100	Parking - Concession Lot	\$33,609	\$530,979	\$855,000	\$31,765	104%
000-000-000-0000-4102	Parking - Launch Area	\$0	\$31,515			
000-000-000-0000-4104	Parking - Southwest	\$3,192	\$152,070			
000-000-000-0000-4106	Parking - North	\$1,455	\$32,231			
000-000-000-0000-4108	Parking - Southeast	\$4,627	\$127,359			
000-000-000-0000-4118	Meter Permits	\$1,075	\$12,611			
000-000-000-0000-4120	Slip Renter Parking Permits	\$1,807	\$38,401	\$25,000	\$13,401	154%
000-000-000-0000-4122	RV Parking	\$10,455	\$191,596	\$185,000	\$6,596	104%
000-000-000-0000-4200	Fuel Sales Gasoline	\$4,425	\$439,488	\$285,000	\$154,488	154%
000-000-000-0000-4202	Fuel Sales Diesel	\$6,686	\$584,269	\$405,000	\$179,269	144%
000-000-000-0000-4204	Fuel Service Call Back Charges	\$0	\$10	\$10	\$0	100%
000-000-000-0000-4210	Wash Rack	\$399	\$10,011	\$6,250	\$3,761	160%
000-000-000-0000-4220	Boatyard Retail	\$2,408	\$24,665	\$11,500	\$13,165	214%
000-000-000-0000-4225	Boatyard Labor	\$0	\$325	\$1,000	(\$675)	33%
000-000-000-0000-4230	Boatyard Rental	\$210	\$4,565	\$2,500	\$2,065	183%
000-000-000-0000-4235	Boatyard Misc.	\$2,461	\$41,125	\$30,000	\$11,125	137%
000-000-000-0000-4240	Lay Days/Storage	\$11,869	\$184,673	\$122,000	\$62,673	151%
000-000-000-0000-4245	Vessel Haulout	\$10,666	\$147,866	\$130,000	\$17,866	114%
000-000-000-0000-4250	Vessel Berthing	\$2,467	\$42,755	\$32,000	\$10,755	134%
OPERATING INCOME		\$734,358	\$11,209,144	\$10,161,535	\$1,047,609	110%
EXPENSE SUMMARY BY PROGRAM						
	Administrative Services (110)	\$68,095	\$765,625	\$826,625	\$61,000	93%
	Finance & Purchasing (120)	\$11,953	\$184,421	\$227,216	\$42,795	81%
	Property Management (130)	\$47,066	\$678,633	\$555,579	(\$123,054)	122%
	Environmental & Permitting (140)	\$8,808	\$146,016	\$192,405	\$46,389	76%
	Port Commission Support (190)	\$4,674	\$53,571	\$78,145	\$24,574	69%
	Harbor Patrol (210)	\$57,284	\$797,500	\$807,951	\$10,451	99%
	Marina Management (220)	\$44,760	\$541,703	\$563,149	\$21,446	96%
	Rescue Services (230)	\$8,986	\$108,275	\$125,105	\$16,830	87%
	Parking Services (240)	\$21,085	\$378,200	\$373,217	(\$4,983)	101%
	Events (250)	\$905	\$22,870	\$34,399	\$11,529	66%
	Fuel Services (280)	(\$1,307)	\$805,910	\$493,291	(\$312,619)	163%
	Docks, Piers, Marine Structures (310)	\$39,401	\$500,368	\$340,916	(\$159,452)	147%
	Utilities (320)	\$6,062	\$104,048	\$104,396	\$348	100%
	Buildings (330)	\$28,087	\$381,750	\$410,949	\$29,199	93%
	Grounds (340)	\$75,475	\$919,697	\$838,072	(\$81,625)	110%
	Aeration (350)	\$2,977	\$37,803	\$57,385	\$19,582	66%
	Fishery Support (360)	\$1,332	\$12,046	\$16,027	\$3,981	75%
	Capital Projects (390)	\$3,101	\$400,991	\$466,799	\$65,808	86%
	Dredging Operations (400)	\$143,538	\$1,477,630	\$1,569,037	\$91,407	94%
	Boatyard Operations (500)	\$30,063	\$360,679	\$361,913	\$1,234	100%
OPERATING EXPENSES		\$602,347	\$8,677,737	\$8,442,576	(\$235,161)	103%
OPERATING PROFIT		\$132,011	\$2,531,407	\$1,718,959	(\$812,448)	147%

Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
NON OPERATING INCOME/(EXPENSE)						
000-000-000-0000-4300	Harbor Services Charge	\$0	\$500	\$10,000	(\$9,500)	5%
000-000-000-0000-4308	Interest Income	\$2,083	\$138,556	\$50,000	\$88,556	277%
000-000-000-0000-4310	Other Income	\$2,641	\$116,831	\$50,000	\$66,831	234%
000-000-000-0000-4375	USACE Reimbursement	\$0	\$525,000		\$525,000	0%
000-000-000-0000-4405	Grants - DBAW	\$0	\$21,544	\$30,000	(\$8,457)	72%
000-000-000-0000-4406	County Rescue Contribution	\$0	\$50,000	\$50,000	\$0	100%
000-000-000-0000-4408	Waste Oil Grant	\$0	\$10,849	\$12,000	(\$1,151)	90%
000-000-000-0000-4412	Tsunami Insurance Reimbursement	\$0	\$681,596		\$681,596	0%
000-000-000-0000-4500	Gain/(Loss) on Asset Disposal	\$0	\$3,940		\$3,940	0%
000-000-000-0000-4600	Cash Over/Under	\$0	(\$364)		(\$364)	0%
	Principal Debt Payments	(\$1,434)	(\$1,316,051)	(\$1,329,940)	\$13,889	99%
	Capital Improvement Program	(\$75,395)	(\$138,153)	(\$1,207,000)	\$1,068,847	11%
	Capitalized Expenses	(\$7,071)	(\$188,478)	(\$195,151)	\$6,673	97%
	Depreciation	(\$140,002)	(\$1,680,018)	\$0	(\$1,680,018)	0%
	NET INCOME/(LOSS)	(\$87,167)	\$757,158	(\$811,132)	\$1,568,290	(93%)

Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
ADMINISTRATIVE SERVICES DEPT.						
	Salaries - Regular	\$36,253	\$372,110	\$474,342	\$102,232	78%
	Salaries - Overtime	\$992	\$3,245	\$4,500	\$1,255	72%
	Wages - Part Time/Temporary	\$5,275	\$31,386	\$45,000	\$13,614	70%
	Salaries - Vacation Pay	\$0	\$8,672	\$5,000	(\$3,672)	173%
	Salaries - Holiday Pay	\$0	\$1,199	\$0	(\$1,199)	0%
	Salaries - Sick Pay	\$95	\$173	\$0	(\$173)	0%
	Unemployment Insurance (SUI)	\$29	\$1,509	\$4,159	\$2,650	36%
	FICA Medicare/Social Security	\$3,290	\$31,443	\$36,240	\$4,797	87%
	Auto Allowance	\$200	\$2,400	\$2,400	\$0	100%
	Workers' Compensation	\$994	\$10,925	\$15,310	\$4,385	71%
	CalPERS Employer Share	\$4,025	\$44,263	\$49,111	\$4,848	90%
	CalPERS Unfunded Accrued Liability	\$0	\$85,064	\$84,357	(\$707)	101%
	Health Insurance	\$7,513	\$84,500	\$83,153	(\$1,347)	102%
	Dental Insurance	\$579	\$5,490	\$5,797	\$307	95%
	Long Term Disability/Life/AD&D	\$185	\$2,080	\$1,501	(\$579)	139%
	Printing & Newsletter	\$656	\$13,652	\$14,000	\$348	98%
	Legal Notices	\$0	\$0	\$1,000	\$1,000	0%
	Advertising	\$0	\$5,321	\$4,500	(\$821)	118%
	Postage	\$1,051	\$9,763	\$10,000	\$237	98%
	Promotional Expense	\$0	\$2,156	\$11,000	\$8,844	20%
	Office Supplies	\$841	\$15,339	\$14,950	(\$389)	103%
	Supplies	\$0	\$1,297	\$2,100	\$803	62%
	Vehicle & Equipment Fuel	\$72	\$404	\$500	\$96	81%
	Miscellaneous Employee Training	\$0	\$0	\$2,000	\$2,000	0%
	Pre-Employment Physicals	\$0	\$123	\$1,000	\$878	12%
	Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
	Insurance Premiums	\$26,669	\$319,591	\$156,300	(\$163,291)	204%
	Insurance Claims	\$0	\$5,350	\$5,000	(\$350)	107%
	Memberships, Dues, Subscriptions	\$458	\$13,109	\$14,500	\$1,391	90%
	Meetings & Training	\$120	\$7,653	\$14,250	\$6,597	54%
	Books	\$0	\$0	\$400	\$400	0%
	Software	\$0	\$0	\$500	\$500	0%
	Permit Fees	\$0	\$5,849	\$8,000	\$2,151	73%
	Bank Service Charges	\$1,046	\$12,612	\$16,000	\$3,388	79%
	Credit Card Fees	\$3,350	\$39,976	\$40,000	\$24	100%
	Employee Recognition	\$0	\$4,034	\$3,000	(\$1,034)	134%
	Miscellaneous Expenses	\$0	\$1,619	\$5,000	\$3,381	32%
	Commission Expenses	\$0	\$0	\$500	\$500	0%
	Interest Expense	\$0	\$0	\$2,000	\$2,000	0%
	Gas & Electricity	\$9,604	\$94,190	\$83,500	(\$10,690)	113%
	Water, Sewer, Garbage	\$12,941	\$174,004	\$180,000	\$5,996	97%
	Telephone & Alarms	\$1,310	\$17,703	\$33,500	\$15,797	53%
	Sanitary Dist. Charges	\$0	\$93,703	\$115,000	\$21,297	81%
	Miscellaneous Professional Services	\$800	\$9,600	\$12,000	\$2,400	80%
	Legal Consultation	\$13,755	\$75,177	\$46,000	(\$29,177)	163%
	Technical Services	\$1,500	\$96,345	\$113,000	\$16,655	85%
	Contract Services	\$1,416	\$18,449	\$12,000	(\$6,449)	154%
	Uniform Cleaning/Laundry	\$0	\$290	\$250	(\$40)	116%
	Other Services	\$0	\$6,331	\$10,000	\$3,669	63%
	Accounting & Auditing	\$915	\$41,585	\$46,000	\$4,415	90%
	Software License & Application	\$3,223	\$20,670	\$31,500	\$10,830	66%
	LAFCO Assessment	\$0	\$11,359	\$14,000	\$2,641	81%
	Mileage Reimbursement	\$202	\$259	\$1,650	\$1,391	16%
	Meetings & Seminars	\$0	\$46	\$3,000	\$2,954	2%
	Signage	\$0	\$0	\$200	\$200	0%
	Office Equipment R&M	\$0	\$2,359	\$10,000	\$7,641	24%
	Vehicle Maintenance	\$0	\$252	\$2,000	\$1,748	13%
	Permits & Inspections	\$374	\$849	\$2,500	\$1,651	34%
	Equipment/Equipment R&M	\$323	\$11,897	\$15,500	\$3,603	77%
	COVID-19 Related Expenses	\$0	\$405	\$0	(\$405)	0%
	CVRA Related Expenses	\$0	\$0	\$10,000	\$10,000	0%
	2022 Tsunami Related Expenses	\$0	\$314	\$0	(\$314)	0%
	TOTAL ADMIN. SERVICES DEPT.	\$140,055	\$1,818,094	\$1,869,970	\$51,876	97%

Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
ADMINISTRATIVE SERVICES (110)						
100-100-110-0000-5000	Salaries - Regular	\$25,050	\$246,767	\$289,179	\$42,412	85%
100-100-110-0000-5005	Salaries - Overtime			\$500	\$500	0%
100-100-110-0000-5010	Wages - Part Time/Temporary	\$0	\$2,125	\$1,000	(\$1,125)	213%
100-100-110-0000-5020	Salaries - Vacation Pay	\$0	\$8,672	\$5,000	(\$3,672)	173%
100-100-110-0000-5025	Salaries - Holiday Pay	\$0	\$1,199		(\$1,199)	0%
100-100-110-0000-5055	Unemployment Insurance (SUI)	\$0	\$825	\$1,800	\$975	46%
100-100-110-0000-5060	FICA Medicare/Social Security	\$1,946	\$19,399	\$19,905	\$506	97%
100-100-110-0000-5075	Auto Allowance	\$200	\$2,400	\$2,400	\$0	100%
100-100-110-0000-5105	Workers' Compensation	\$574	\$6,315	\$8,850	\$2,535	71%
100-100-110-0000-5110	CalPERS Employer Share	\$2,576	\$28,330	\$31,433	\$3,103	90%
100-100-110-0000-5112	CalPERS Unfunded Liability	\$0	\$54,444	\$53,992	(\$452)	101%
100-100-110-0000-5115	Health Insurance	\$4,427	\$50,482	\$48,548	(\$1,934)	104%
100-100-110-0000-5120	Dental Insurance	\$335	\$3,173	\$3,351	\$178	95%
100-100-110-0000-5125	Long Term Disability/Life/AD&D	\$119	\$1,332	\$867	(\$465)	154%
100-100-110-0000-5200	Printing & Newsletter	\$656	\$13,652	\$14,000	\$348	98%
100-100-110-0000-5202	Legal Notices			\$1,000	\$1,000	0%
100-100-110-0000-5204	Advertising	\$0	\$4,922	\$3,000	(\$1,922)	164%
100-100-110-0000-5206	Postage	\$1,051	\$9,763	\$10,000	\$237	98%
100-100-110-0000-5208	Promotional Expense	\$0	\$2,156	\$11,000	\$8,844	20%
100-100-110-0000-5214	Office Supplies	\$841	\$15,225	\$14,000	(\$1,225)	109%
100-100-110-0000-5217	Supplies	\$0	\$1,117	\$1,000	(\$117)	112%
100-100-110-0000-5240	Miscellaneous Employee Training			\$2,000	\$2,000	0%
100-100-110-0000-5242	Pre-Employment Physicals	\$0	\$123	\$1,000	\$878	12%
100-100-110-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-100-110-0000-5262	Insurance Premiums	\$3,178	\$37,695	\$27,500	(\$10,195)	137%
100-100-110-0000-5264	Insurance Claims	\$0	\$5,350	\$5,000	(\$350)	107%
100-100-110-0000-5266	Memberships, Dues, Subscriptions	\$458	\$13,059	\$14,000	\$941	93%
100-100-110-0000-5268	Meetings & Training	\$120	\$4,116	\$5,000	\$884	82%
100-100-110-0000-5270	Books			\$300	\$300	0%
100-100-110-0000-5282	Bank Service Charges	\$1,046	\$12,612	\$16,000	\$3,388	79%
100-100-110-0000-5284	Credit Card Fees	\$3,350	\$39,976	\$40,000	\$24	100%
100-100-110-0000-5288	Employee Recognition	\$0	\$4,034	\$3,000	(\$1,034)	134%
100-100-110-0000-5290	Miscellaneous Expenses	\$0	\$77	\$1,000	\$923	8%
100-100-110-0000-5298	Interest Expense			\$2,000	\$2,000	0%
100-100-110-0000-5310	Telephone & Alarms	\$1,105	\$14,316	\$26,000	\$11,684	55%
100-100-110-0000-5415	Miscellaneous Professional Services	\$800	\$9,600	\$12,000	\$2,400	80%
100-100-110-0000-5416	Legal Consultation	\$13,755	\$57,173	\$40,000	(\$17,173)	143%
100-100-110-0000-5420	Technical Services	\$1,005	\$13,192	\$21,000	\$7,808	63%
100-100-110-0000-5425	Contract Services	\$1,416	\$18,449	\$12,000	(\$6,449)	154%
100-100-110-0000-5450	Other Services	\$0	\$6,331	\$10,000	\$3,669	63%
100-100-110-0000-5465	Software License & Application	\$3,223	\$20,670	\$31,000	\$10,330	67%
100-100-110-0000-5470	LAFCO Assessment	\$0	\$11,359	\$14,000	\$2,641	81%
100-100-110-0000-5500	Mileage Reimbursement			\$1,000	\$1,000	0%
100-100-110-0000-5510	Meetings & Seminars	\$0	\$46	\$3,000	\$2,954	2%
100-100-110-0000-5694	Office Equipment R&M	\$0	\$2,359	\$10,000	\$7,641	24%
100-100-110-0000-5698	Equipment/Equipment R&M	\$323	\$11,897	\$8,000	(\$3,897)	149%
100-100-110-CO19-5000	COVID-19 Labor	\$0	\$405		(\$405)	0%
100-100-110-TSUN-5000	2022 Tsunami Labor	\$0	\$188		(\$188)	0%
100-100-110-SD23-5000	2023 Winter Storms Debris Removal Labor	\$0	\$125		(\$125)	0%
100-100-110-SO23-5000	2023 Winter Storms Labor	\$541	\$5,893		(\$5,893)	0%
100-100-110-SO23-6300	2023 Winter Storms Expenses	\$0	\$4,280		(\$4,280)	0%
TOTAL ADMINISTRATIVE SERVICES		\$68,095	\$765,625	\$826,625	\$61,000	93%

Santa Cruz Port District
Monthly Budget Report
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
FINANCE & PURCHASING (120)						
100-100-120-0000-5000	Salaries - Regular	\$7,436	\$88,751	\$113,606	\$24,855	78%
100-100-120-0000-5005	Salaries - Overtime	\$0	\$112	\$500	\$388	22%
100-100-120-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-120-0000-5055	Unemployment Insurance (SUI)	\$0	\$210	\$957	\$747	22%
100-100-120-0000-5060	FICA Medicare/Social Security	\$566	\$6,795	\$8,678	\$1,883	78%
100-100-120-0000-5105	Workers' Compensation	\$243	\$2,669	\$3,740	\$1,071	71%
100-100-120-0000-5110	CalPERS Employer Share	\$670	\$7,370	\$8,177	\$807	90%
100-100-120-0000-5112	CalPERS Unfunded Liability	\$0	\$14,164	\$14,046	(\$118)	101%
100-100-120-0000-5115	Health Insurance	\$1,750	\$19,762	\$20,329	\$567	97%
100-100-120-0000-5120	Dental Insurance	\$141	\$1,341	\$1,416	\$75	95%
100-100-120-0000-5125	Long Term Disability/Life/AD&D	\$31	\$346	\$367	\$21	94%
100-100-120-0000-5214	Office Supplies	\$0	\$114	\$750	\$636	15%
100-100-120-0000-5266	Memberships, Dues, Subscriptions	\$0	\$50	\$500	\$450	10%
100-100-120-0000-5268	Meetings & Training			\$2,000	\$2,000	0%
100-100-120-0000-5272	Software			\$500	\$500	0%
100-100-120-0000-5290	Miscellaneous Expenses	\$0	\$951	\$1,000	\$49	95%
100-100-120-0000-5420	Technical Services			\$2,000	\$2,000	0%
100-100-120-0000-5460	Accounting & Auditing	\$915	\$41,585	\$46,000	\$4,415	90%
100-100-120-0000-5465	Software License & Application			\$500	\$500	0%
100-100-120-0000-5500	Mileage Reimbursement	\$202	\$202	\$150	(\$52)	134%
100-100-120-0000-5698	Equipment/Equipment R&M			\$1,000	\$1,000	0%
	TOTAL FINANCE & PURCHASING	\$11,953	\$184,421	\$227,216	\$42,795	81%
PROPERTY MANAGEMENT (130)						
100-100-130-0000-5000	Salaries - Regular	\$358	\$3,287	\$18,443	\$15,156	18%
100-100-130-0000-5055	Unemployment Insurance (SUI)			\$100	\$100	0%
100-100-130-0000-5060	FICA Medicare/Social Security	\$28	\$250	\$1,811	\$1,561	14%
100-100-130-0000-5105	Workers' Compensation	\$25	\$278	\$390	\$112	71%
100-100-130-0000-5110	CalPERS Employer Share	\$198	\$2,173	\$2,411	\$238	90%
100-100-130-0000-5112	CalPERS Unfunded Liability	\$0	\$4,175	\$4,141	(\$34)	101%
100-100-130-0000-5115	Health Insurance	\$193	\$2,056	\$2,047	(\$9)	100%
100-100-130-0000-5120	Dental Insurance	\$15	\$140	\$148	\$8	94%
100-100-130-0000-5125	Long Term Disability/Life/AD&D	\$9	\$102	\$38	(\$64)	269%
100-100-130-0000-5204	Advertising	\$0	\$399	\$1,500	\$1,101	27%
100-100-130-0000-5262	Insurance Premiums	\$23,491	\$281,896	\$128,800	(\$153,096)	219%
100-100-130-0000-5268	Meetings & Training			\$750	\$750	0%
100-100-130-0000-5290	Miscellaneous Expenses	\$0	\$591	\$3,000	\$2,409	20%
100-100-130-0000-5300	Gas & Electricity	\$9,604	\$94,190	\$83,500	(\$10,690)	113%
100-100-130-0000-5305	Water, Sewer & Garbage	\$12,941	\$174,004	\$180,000	\$5,996	97%
100-100-130-0000-5310	Telephone & Alarms	\$205	\$3,386	\$7,500	\$4,114	45%
100-100-130-0000-5315	Sanitary Dist Charges	\$0	\$93,703	\$115,000	\$21,297	81%
100-100-130-0000-5416	Legal Consultation	\$0	\$18,004	\$6,000	(\$12,004)	300%
	TOTAL PROPERTY MANAGEMENT	\$47,066	\$678,633	\$555,579	(\$123,054)	122%

Santa Cruz Port District
Monthly Budget Report
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
ENVIRONMENTAL & PERMITTING (140)						
100-100-140-0000-5000	Salaries - Regular	\$25	\$2,300	\$14,016	\$11,716	16%
100-100-140-0000-5005	Salaries - Overtime	\$992	\$3,133	\$3,000	(\$133)	104%
100-100-140-0000-5010	Wages - Part Time/Temporary	\$5,275	\$29,261	\$42,000	\$12,739	70%
100-100-140-0000-5030	Salaries - Sick Pay	\$95	\$173		(\$173)	0%
100-100-140-0000-5055	Unemployment Insurance (SUI)	\$29	\$423	\$1,000	\$577	42%
100-100-140-0000-5060	FICA Medicare/Social Security	\$489	\$2,653	\$3,392	\$739	78%
100-100-140-0000-5105	Workers' Compensation	\$75	\$821	\$1,150	\$329	71%
100-100-140-0000-5110	CalPERS Employer Share	\$281	\$3,089	\$3,427	\$338	90%
100-100-140-0000-5112	CalPERS Unfunded Liability	\$0	\$5,936	\$5,886	(\$50)	101%
100-100-140-0000-5115	Health Insurance	\$550	\$5,916	\$6,036	\$120	98%
100-100-140-0000-5120	Dental Insurance	\$44	\$412	\$435	\$23	95%
100-100-140-0000-5125	Long Term Disability/Life/AD&D	\$13	\$145	\$113	(\$32)	128%
100-100-140-0000-5217	Supplies	\$0	\$149	\$1,000	\$851	15%
100-100-140-0000-5235	Vehicle & Equipment Fuel	\$72	\$404	\$500	\$96	81%
100-100-140-0000-5268	Meetings & Training	\$0	\$750	\$500	(\$250)	150%
100-100-140-0000-5276	Permit Fees	\$0	\$5,849	\$8,000	\$2,151	73%
100-100-140-0000-5292	Uniform Cleaning/Laundry	\$0	\$290	\$250	(\$40)	116%
100-100-140-0000-5420	Technical Services	\$495	\$83,153	\$90,000	\$6,847	92%
100-100-140-0000-5500	Mileage Reimbursement	\$0	\$58	\$500	\$442	12%
100-100-140-0000-5625	Signage			\$200	\$200	0%
100-100-140-0000-5665	Vehicle Maintenance	\$0	\$252	\$2,000	\$1,748	13%
100-100-140-0000-5696	Permits & Inspections	\$374	\$849	\$2,500	\$1,651	34%
100-100-140-0000-5698	Equipment/Equipment R&M			\$6,500	\$6,500	0%
TOTAL ENVIRONMENTAL & PERMITTING		\$8,808	\$146,016	\$192,405	\$46,389	76%
PORT COMMISSION SUPPORT (190)						
100-100-190-0000-5000	Salaries - Regular	\$3,384	\$31,005	\$39,098	\$8,093	79%
100-100-190-0000-5005	Salaries - Overtime			\$500	\$500	0%
100-100-190-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-190-0000-5055	Unemployment Insurance (SUI)	\$0	\$51	\$302	\$251	17%
100-100-190-0000-5060	FICA Medicare/Social Security	\$261	\$2,346	\$2,454	\$108	96%
100-100-190-0000-5105	Workers' Compensation	\$77	\$842	\$1,180	\$338	71%
100-100-190-0000-5110	CalPERS Employer Share	\$300	\$3,302	\$3,663	\$361	90%
100-100-190-0000-5112	CalPERS Unfunded Liability	\$0	\$6,345	\$6,292	(\$53)	101%
100-100-190-0000-5115	Health Insurance	\$593	\$6,285	\$6,193	(\$92)	101%
100-100-190-0000-5120	Dental Insurance	\$45	\$423	\$447	\$24	95%
100-100-190-0000-5125	Long Term Disability/Life/AD&D	\$14	\$155	\$116	(\$39)	134%
100-100-190-0000-5214	Office Supplies			\$200	\$200	0%
100-100-190-0000-5217	Supplies	\$0	\$30	\$100	\$70	30%
100-100-190-0000-5268	Meetings & Training	\$0	\$2,787	\$6,000	\$3,213	46%
100-100-190-0000-5270	Books			\$100	\$100	0%
100-100-190-0000-5294	Commission Expenses			\$500	\$500	0%
100-100-190-CVRA-6300	CVRA Expenses			\$10,000	\$10,000	0%
TOTAL PORT COMMISSION SUPPORT		\$4,674	\$53,571	\$78,145	\$24,574	69%

Santa Cruz Port District
Monthly Budget Report
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
OPERATIONS DEPT.						
	Salaries - Regular	\$78,320	\$874,054	\$953,111	\$79,057	92%
	Salaries - Overtime	\$593	\$17,401	\$14,000	(\$3,401)	124%
	Wages - Part Time/Temporary	\$8,704	\$117,680	\$158,000	\$40,320	74%
	Salaries - Comp. Time	\$0	\$3,395	\$300	(\$3,095)	1132%
	Salaries - Vacation Pay	\$0	\$9,790	\$4,000	(\$5,790)	245%
	Salaries - Holdiay Pay	\$0	\$7,857	\$7,500	(\$357)	105%
	Salaries - Sick Pay	\$266	\$1,327	\$1,300	(\$27)	102%
	Salaries - Call Back	\$0	\$3,117	\$5,000	\$1,883	62%
	Salaries - Call Ready	\$2,029	\$21,796	\$20,000	(\$1,796)	109%
	Salaries - Night Differential	\$155	\$1,444	\$5,000	\$3,556	29%
	Unemployment Insurance (SUI)	\$232	\$4,797	\$12,631	\$7,834	38%
	FICA Medicare/Social Security	\$6,814	\$80,393	\$85,535	\$5,142	94%
	Uniform Allowance	\$0	\$5,630	\$6,500	\$870	87%
	Workers' Compensation	\$2,492	\$27,401	\$38,400	\$10,999	71%
	CalPERS Employer Share	\$9,029	\$99,304	\$105,454	\$6,150	94%
	CalPERS Unfunded Accrued Liability	\$0	\$190,842	\$181,139	(\$9,703)	105%
	Health Insurance	\$17,364	\$197,534	\$208,537	\$11,003	95%
	Dental Insurance	\$1,453	\$13,770	\$14,404	\$634	96%
	Long Term Disability/Life/AD&D	\$398	\$4,467	\$3,583	(\$884)	125%
	Advertising	\$0	\$719	\$525	(\$194)	137%
	Hazmat Supplies	\$0	\$0	\$500	\$500	0%
	Safety Supplies	\$134	\$2,009	\$3,000	\$991	67%
	Supplies	\$132	\$24,855	\$25,000	\$145	99%
	Tools	\$0	\$1,268	\$2,200	\$932	58%
	Harbor Patrol Supplies	\$39	\$2,142	\$3,000	\$858	71%
	Scout Maintenance	\$0	\$7,739	\$5,000	(\$2,739)	155%
	P/B Kinnamon Maintenance	\$3,313	\$12,191	\$12,000	(\$191)	102%
	Fuel - Travelift	\$150	\$3,185	\$1,500	(\$1,685)	212%
	Boat Fuel - HBI	\$0	\$8,062	\$7,000	(\$1,062)	115%
	Boat Fuel - Free Ride	\$0	\$558	\$600	\$42	93%
	Vehicle & Equipment Fuel	\$1,043	\$12,363	\$10,500	(\$1,863)	118%
	Harbor Patrol Training	\$0	\$10,950	\$18,000	\$7,050	61%
	Harbor Patrol Misc. Expense	\$0	\$5,791	\$7,500	\$1,709	77%
	Misc. Employee Training	\$0	\$1,250	\$2,200	\$950	57%
	Background Investigations	\$0	\$1,550	\$3,000	\$1,450	52%
	Fuel Dock Gasoline	(\$362)	\$327,272	\$195,000	(\$132,272)	168%
	Fuel Dock Diesel	(\$4,864)	\$412,157	\$225,000	(\$187,157)	183%
	Fuel Dock Equipment & Supplies	\$0	\$0	\$1,000	\$1,000	0%
	Underground Storage Tank Maintenance	\$156	\$8,160	\$7,000	(\$1,160)	117%
	Rent & Leases	\$0	\$9,600	\$8,000	(\$1,600)	120%
	Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
	Insurance Premiums	\$5,147	\$61,759	\$31,406	(\$30,353)	197%
	Permit Fees	\$0	\$5,102	\$6,500	\$1,398	78%
	Booking Fees	\$0	\$2,990	\$2,000	(\$990)	149%
	Bad Debt Expense	\$5,609	\$2,447	\$10,000	\$7,553	24%
	Lien Sale Expense	\$0	\$26,020	\$2,500	(\$23,520)	1041%
	Credit Card Fees	\$3,937	\$75,871	\$64,000	(\$11,871)	119%
	Uniform Cleaning/Laundry	\$171	\$2,457	\$1,600	(\$857)	154%
	Hazmat Disposal	\$0	\$10,114	\$5,500	(\$4,614)	184%
	Contract Services	\$119	\$57,215	\$64,500	\$7,285	89%
	Engineering Services	\$0	\$0	\$500	\$500	0%
	Other Services	\$7,823	\$124,521	\$113,500	(\$11,021)	110%
	Software License & Application	\$0	\$0	\$2,000	\$2,000	0%
	Mileage Reimbursement	\$60	\$1,001	\$2,300	\$1,299	44%
	Meetings & Seminars	\$0	\$0	\$2,000	\$2,000	0%
	Boatyard Gas & Electricity	\$2,043	\$16,096	\$17,000	\$904	95%
	Boatyard Water, Sewer, Garbage	\$822	\$11,048	\$13,000	\$1,952	85%
	Boatyard Telephone & Alarms	\$57	\$824	\$2,000	\$1,176	41%
	Miscellaneous Professional Services	\$1,800	\$5,215	\$3,500	(\$1,715)	149%
	Fueling Equipment R&M	\$901	\$6,031	\$2,500	(\$3,531)	241%
	Water Taxi Maintenance	\$0	\$2,750	\$3,000	\$250	92%
	Signage	\$0	\$1,306	\$1,750	\$444	75%
	Parking Meters R&M	\$92	\$1,124	\$1,800	\$676	62%
	Vehicle Maintenance	\$0	\$4,773	\$7,000	\$2,227	68%
	Boatyard Cost of Goods Sold	\$3,610	\$16,842	\$10,000	(\$6,842)	168%
	Boatyard Filtration System R&M	\$0	\$487	\$2,500	\$2,013	19%
	Boatyard Filtration Supplies	\$0	\$8,307	\$4,000	(\$4,307)	208%
	Office Equipment R&M	\$0	\$0	\$250	\$250	0%

Santa Cruz Port District
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
	Equipment/Equipment R&M	\$1,691	\$33,372	\$12,500	(\$20,872)	267%
	Communications Maintenance	\$0	\$0	\$2,000	\$2,000	0%
	Misc. Expenses	\$0	\$2,687	\$4,000	\$1,313	67%
	Capitalized Equip. Transfer to 1100	\$0	\$3,850	\$4,000	\$150	96%
	TOTAL OPERATIONS DEPT.	\$161,470	\$3,014,175	\$2,758,025	(\$256,150)	109%
HARBOR PATROL (210)						
100-200-210-0000-5000	Salaries - Regular	\$31,435	\$384,351	\$367,622	(\$16,729)	105%
100-200-210-0000-5005	Salaries - Overtime	\$321	\$10,498	\$10,000	(\$498)	105%
100-200-210-0000-5010	Wages - Part Time/Temporary			\$2,500	\$2,500	0%
100-200-210-0000-5015	Salaries - Comp. Time	\$0	\$3,075		(\$3,075)	0%
100-200-210-0000-5020	Salaries - Vacation Pay	\$0	\$2,025	\$4,000	\$1,975	51%
100-200-210-0000-5025	Salaries - Holiday Pay	\$0	\$4,041	\$5,000	\$959	81%
100-200-210-0000-5040	Salaries - Call Back	\$0	\$1,500	\$1,500	\$0	100%
100-200-210-0000-5045	Salaries - Call Ready	\$463	\$5,626	\$4,000	(\$1,626)	141%
100-200-210-0000-5050	Salaries - Night Differential	\$155	\$1,444	\$5,000	\$3,556	29%
100-200-210-0000-5055	Unemployment Insurance (SUI)	\$0	\$1,468	\$3,840	\$2,372	38%
100-200-210-0000-5060	FICA Medicare/Social Security	\$2,430	\$31,132	\$34,067	\$2,935	91%
100-200-210-0000-5100	Uniform Allowance	\$0	\$5,630	\$6,500	\$870	87%
100-200-210-0000-5105	Workers' Compensation	\$974	\$10,704	\$15,000	\$4,296	71%
100-200-210-0000-5110	CalPERS Employer Share	\$3,608	\$39,683	\$44,621	\$4,938	89%
100-200-210-0000-5112	CalPERS Unfunded Liability	\$0	\$76,263	\$76,645	\$382	100%
100-200-210-0000-5115	Health Insurance	\$6,512	\$75,707	\$84,325	\$8,618	90%
100-200-210-0000-5120	Dental Insurance	\$567	\$5,379	\$5,680	\$301	95%
100-200-210-0000-5125	Long Term Disability/Life/AD&D	\$168	\$1,890	\$1,470	(\$420)	129%
100-200-210-0000-5217	Supplies	\$92	\$1,879	\$2,500	\$621	75%
100-200-210-0000-5218	Tools			\$1,000	\$1,000	0%
100-200-210-0000-5220	Harbor Patrol Supplies	\$39	\$2,142	\$3,000	\$858	71%
100-200-210-0000-5224	P/B Kinnamon Maintenance	\$0	\$2,069	\$2,500	\$431	83%
100-200-210-0000-5235	Vehicle & Equipment Fuel	\$753	\$8,012	\$8,000	(\$12)	100%
100-200-210-0000-5236	Harbor Patrol Training	\$0	\$10,950	\$12,000	\$1,050	91%
100-200-210-0000-5238	Harbor Patrol Misc. Expense	\$0	\$5,746	\$6,500	\$754	88%
100-200-210-0000-5244	Background Investigations	\$0	\$1,550	\$3,000	\$1,450	52%
100-200-210-0000-5262	Insurance Premiums	\$940	\$11,278	\$4,681	(\$6,597)	241%
100-200-210-0000-5278	Booking Fees	\$0	\$2,990	\$2,000	(\$990)	149%
100-200-210-0000-5415	Miscellaneous Professional Services	\$1,800	\$5,215	\$3,500	(\$1,715)	149%
100-200-210-0000-5450	Other Services	\$7,027	\$81,054	\$78,000	(\$3,054)	104%
100-200-210-0000-5500	Mileage Reimbursement	\$0	\$345	\$1,500	\$1,155	23%
100-200-210-0000-5510	Meetings & Seminars			\$2,000	\$2,000	0%
100-200-210-0000-5665	Vehicle Maintenance	\$0	\$3,854	\$4,000	\$146	96%
100-200-210-0000-5692	Communications Maintenance			\$2,000	\$2,000	0%
	TOTAL HARBOR PATROL	\$57,284	\$797,500	\$807,951	\$10,451	99%
MARINA MANAGEMENT (220)						
100-200-220-0000-5000	Salaries - Regular	\$27,494	\$273,172	\$309,343	\$36,171	88%
100-200-220-0000-5005	Salaries - Overtime	\$0	\$712	\$500	(\$212)	142%
100-200-220-0000-5010	Wages - Part Time/Temporary	\$0	\$8,670	\$24,000	\$15,330	36%
100-200-220-0000-5020	Salaries - Vacation Pay	\$0	\$7,765		(\$7,765)	0%
100-200-220-0000-5025	Salaries - Holiday Pay	\$0	\$3,460	\$2,500	(\$960)	138%
100-200-220-0000-5030	Salaries - Sick Pay	\$0	\$310		(\$310)	0%
100-200-220-0000-5055	Unemployment Insurance (SUI)	\$0	\$797	\$2,117	\$1,320	38%
100-200-220-0000-5060	FICA Medicare/Social Security	\$2,086	\$22,504	\$18,920	(\$3,584)	119%
100-200-220-0000-5105	Workers' Compensation	\$537	\$5,901	\$8,270	\$2,369	71%
100-200-220-0000-5110	CalPERS Employer Share	\$3,461	\$38,065	\$42,234	\$4,169	90%
100-200-220-0000-5112	CalPERS Unfunded Liability	\$0	\$73,152	\$72,545	(\$607)	101%
100-200-220-0000-5115	Health Insurance	\$3,758	\$44,061	\$43,404	(\$657)	102%
100-200-220-0000-5120	Dental Insurance	\$313	\$2,965	\$3,131	\$166	95%
100-200-220-0000-5125	Long Term Disability/Life/AD&D	\$159	\$1,789	\$810	(\$979)	221%
100-200-220-0000-5217	Supplies	\$0	\$4,820	\$5,000	\$180	96%
100-200-220-0000-5222	HBI Maintenance	\$0	\$2,510	\$2,500	(\$10)	100%
100-200-220-0000-5224	P/B Kinnamon Maintenance	\$0	\$6,418	\$5,000	(\$1,418)	128%
100-200-220-0000-5262	Insurance Premiums	\$1,343	\$16,118	\$8,775	(\$7,343)	184%
100-200-220-0000-5279	Bad Debt Expense	\$5,609	\$2,447	\$10,000	\$7,553	24%
100-200-220-0000-5280	Lien Sale Expenses	\$0	\$26,020	\$2,500	(\$23,520)	1041%
100-200-220-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-220-0000-5500	Mileage Reimbursement	\$0	\$48	\$600	\$553	8%
	TOTAL MARINA MANAGEMENT	\$44,760	\$541,703	\$563,149	\$21,446	96%

Santa Cruz Port District
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
RESCUE SERVICES (230)						
100-200-230-0000-5000	Salaries - Regular	\$862	\$17,251	\$28,770	\$11,519	60%
100-200-230-0000-5005	Salaries - Overtime	\$69	\$831	\$1,000	\$169	83%
100-200-230-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-200-230-0000-5040	Salaries - Call Back	\$0	\$1,432	\$3,000	\$1,568	48%
100-200-230-0000-5045	Salaries - Call Ready	\$1,566	\$16,170	\$16,000	(\$170)	101%
100-200-230-0000-5055	Unemployment Insurance (SUI)	\$0	\$48	\$440	\$392	11%
100-200-230-0000-5060	FICA Medicare/Social Security	\$186	\$2,662	\$4,327	\$1,665	62%
100-200-230-0000-5105	Workers' Compensation	\$112	\$1,227	\$1,720	\$493	71%
100-200-230-0000-5110	CalPERS Employer Share	\$211	\$2,322	\$2,576	\$254	90%
100-200-230-0000-5112	CalPERS Unfunded Liability	\$0	\$4,462	\$4,425	(\$37)	101%
100-200-230-0000-5115	Health Insurance	\$763	\$8,028	\$9,027	\$999	89%
100-200-230-0000-5120	Dental Insurance	\$65	\$617	\$651	\$34	95%
100-200-230-0000-5125	Long Term Disability/Life/AD&D	\$10	\$109	\$169	\$60	65%
100-200-230-0000-5212	Safety Supplies	\$134	\$1,290	\$2,000	\$710	64%
100-200-230-0000-5217	Supplies	\$40	\$364	\$500	\$136	73%
100-200-230-0000-5222	Scout Maintenance	\$0	\$5,229	\$2,500	(\$2,729)	209%
100-200-230-0000-5224	P/B Kinnamon Maintenance	\$3,313	\$3,703	\$4,500	\$797	82%
100-200-230-0000-5226	Boat Fuel - Patrol Boats	\$306	\$8,368	\$7,000	(\$1,062)	115%
100-200-230-0000-5236	Harbor Patrol Training			\$6,000	\$6,000	0%
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense	\$0	\$45	\$1,000	\$955	4%
100-200-230-0000-5262	Insurance Premiums	\$1,349	\$16,191	\$6,500	(\$9,691)	249%
100-200-230-0000-5425	Contract Services	\$0	\$17,922	\$22,000	\$4,078	81%
	TOTAL RESCUE SERVICES	\$8,986	\$108,275	\$125,105	\$16,830	87%
PARKING SERVICES (240)						
100-200-240-0000-5000	Salaries - Regular	\$7,924	\$63,193	\$79,426	\$16,233	80%
100-200-240-0000-5005	Salaries - Overtime	\$204	\$4,733	\$500	(\$4,233)	947%
100-200-240-0000-5010	Wages - Part Time/Temporary	\$5,401	\$82,513	\$90,000	\$7,487	92%
100-200-240-0000-5025	Salaries - Holiday Pay	\$0	\$254		(\$254)	0%
100-200-240-0000-5030	Salaries - Sick Pay	\$266	\$1,016	\$1,000	(\$16)	102%
100-200-240-0000-5040	Salaries - Call Back	\$0	\$88		(\$88)	0%
100-200-240-0000-5055	Unemployment Insurance (SUI)	\$145	\$1,747	\$3,500	\$1,753	50%
100-200-240-0000-5060	FICA Medicare/Social Security	\$1,051	\$11,612	\$11,323	(\$289)	103%
100-200-240-0000-5105	Workers' Compensation	\$113	\$1,242	\$1,740	\$498	71%
100-200-240-0000-5110	CalPERS Employer Share	\$856	\$9,415	\$5,129	(\$4,286)	184%
100-200-240-0000-5112	CalPERS Unfunded Liability	\$0	\$18,094	\$8,809	(\$9,285)	205%
100-200-240-0000-5115	Health Insurance	\$789	\$9,282	\$9,132	(\$150)	102%
100-200-240-0000-5120	Dental Insurance	\$66	\$624	\$523	(\$101)	119%
100-200-240-0000-5125	Long Term Disability/Life/AD&D	\$19	\$217	\$135	(\$82)	161%
100-200-240-0000-5212	Safety Supplies	\$0	\$490	\$500	\$10	98%
100-200-240-0000-5217	Supplies	\$0	\$12,402	\$10,000	(\$2,402)	124%
100-200-240-0000-5218	Tools	\$0	\$57	\$100	\$43	57%
100-200-240-0000-5231	Boat Fuel - Free Ride	\$0	\$558	\$600	\$42	93%
100-200-240-0000-5235	Vehicle & Equipment Fuel	\$290	\$4,350	\$2,500	(\$1,850)	174%
100-200-240-0000-5240	Miscellaneous Employee Training			\$1,000	\$1,000	0%
100-200-240-0000-5254	Rent & Leases	\$0	\$9,600	\$8,000	(\$1,600)	120%
100-200-240-0000-5284	Credit Card Fees	\$3,313	\$57,925	\$50,000	(\$7,925)	116%
100-200-240-0000-5292	Uniform Cleaning/Laundry	\$0	\$770	\$1,000	\$230	77%
100-200-240-0000-5425	Contract Services	\$119	\$38,636	\$42,000	\$3,364	92%
100-200-240-0000-5450	Other Services	\$438	\$37,923	\$32,000	(\$5,923)	119%
100-200-240-0000-5465	Software License & Application			\$500	\$500	0%
100-200-240-0000-5500	Mileage Reimbursement	\$0	\$468		(\$468)	0%
100-200-240-0000-5610	Water Taxi Maintenance	\$0	\$2,750	\$3,000	\$250	92%
100-200-240-0000-5625	Signage	\$0	\$1,213	\$1,000	(\$213)	121%
100-200-240-0000-5635	Parking Meters R&M	\$92	\$1,124	\$1,800	\$676	62%
100-200-240-0000-5665	Vehicle Maintenance	\$0	\$919	\$3,000	\$2,081	31%
100-200-240-0000-5698	Equipment/Equipment R&M	\$0	\$4,984	\$5,000	\$16	100%
	TOTAL PARKING SERVICES	\$21,085	\$378,200	\$373,217	(\$4,983)	101%

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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
EVENTS (250)						
100-200-250-0000-5000	Salaries - Regular	\$0	\$4,608	\$9,344	\$4,736	49%
100-200-250-0000-5005	Salaries - Overtime	\$0	\$266	\$1,000	\$734	27%
100-200-250-0000-5010	Wages - Part Time/Temporary			\$3,000	\$3,000	0%
100-200-250-0000-5055	Unemployment Insurance (SUI)	\$0	\$1	\$100	\$99	1%
100-200-250-0000-5060	FICA Medicare/Social Security	\$0	\$372	\$899	\$527	41%
100-200-250-0000-5105	Workers' Compensation	\$90	\$985	\$1,380	\$395	71%
100-200-250-0000-5110	CalPERS Employer Share	\$99	\$1,086	\$1,205	\$119	90%
100-200-250-0000-5112	CalPERS Unfunded Liability	\$0	\$2,088	\$2,070	(\$18)	101%
100-200-250-0000-5115	Health Insurance	\$660	\$7,036	\$7,243	\$207	97%
100-200-250-0000-5120	Dental Insurance	\$52	\$495	\$523	\$28	95%
100-200-250-0000-5125	Long Term Disability/Life/AD&D	\$5	\$51	\$135	\$84	38%
100-200-250-0000-5217	Supplies	\$0	\$3,703	\$3,500	(\$203)	106%
100-200-250-0000-5256	Equipment Rental	\$0	\$655	\$1,000	\$345	66%
100-200-250-0000-5290	Misc. Expenses	\$0	\$1,524	\$2,500	\$976	61%
100-200-250-0000-5625	Signage			\$500	\$500	0%
TOTAL EVENTS		\$905	\$22,870	\$34,399	\$11,529	66%
FUEL SERVICES (280)						
100-200-280-0000-5000	Salaries - Regular	\$23	\$2,185	\$9,344	\$7,159	23%
100-200-280-0000-5010	Wages - Part Time/Temporary	\$1,591	\$20,499	\$22,000	\$1,501	93%
100-200-280-0000-5030	Salaries - Sick Pay			\$300	\$300	0%
100-200-280-0000-5055	Unemployment Insurance (SUI)	\$41	\$165	\$310	\$145	53%
100-200-280-0000-5060	FICA Medicare/Social Security	\$123	\$1,732	\$2,516	\$784	69%
100-200-280-0000-5105	Workers' Compensation	\$79	\$863	\$1,210	\$347	71%
100-200-280-0000-5110	CalPERS Employer Share	\$93	\$1,022	\$1,134	\$112	90%
100-200-280-0000-5112	CalPERS Unfunded Liability	\$0	\$1,965	\$1,949	(\$16)	101%
100-200-280-0000-5115	Health Insurance	\$577	\$6,132	\$6,351	\$219	97%
100-200-280-0000-5120	Dental Insurance	\$46	\$434	\$458	\$24	95%
100-200-280-0000-5125	Long Term Disability/Life/AD&D	\$4	\$48	\$119	\$71	40%
100-200-280-0000-5217	Supplies	\$0	\$917	\$1,000	\$83	92%
100-200-280-0000-5218	Tools			\$100	\$100	0%
100-200-280-0000-5245	Fuel Dock Gasoline	(\$362)	\$327,272	\$195,000	(\$132,272)	168%
100-200-280-0000-5246	Fuel Dock Diesel	(\$4,864)	\$412,157	\$225,000	(\$187,157)	183%
100-200-280-0000-5250	Fuel Dock Equipment & Supplies			\$1,000	\$1,000	0%
100-200-280-0000-5252	Underground Storage Tank Maintenance	\$156	\$8,160	\$7,000	(\$1,160)	117%
100-200-280-0000-5262	Insurance Premiums	\$165	\$1,980	\$4,000	\$2,020	50%
100-200-280-0000-5276	Permit Fees	\$0	\$4,167	\$4,000	(\$167)	104%
100-200-280-0000-5284	Credit Card Fees	\$121	\$10,181	\$8,000	(\$2,181)	127%
100-200-280-0000-5607	Fueling Equipment R&M	\$901	\$6,031	\$2,500	(\$3,531)	241%
TOTAL FUEL SERVICES		(\$1,307)	\$805,910	\$493,291	(\$312,619)	163%

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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
FACILITIES DEPARTMENT						
	Salaries - Regular	\$93,268	\$1,030,848	\$1,031,555	\$707	100%
	Salaries - Overtime	\$12,193	\$60,670	\$32,250	(\$28,420)	188%
	Wages - Part Time/Temporary	\$3,389	\$57,588	\$43,000	(\$14,588)	134%
	Salaries - Comp. Time	\$1,544	\$2,427	\$2,950	\$523	82%
	Salaries - Vacation	\$0	\$9,142	\$4,500	(\$4,642)	203%
	Salaries - Holiday Pay	\$0	\$3,745	\$1,500	(\$2,245)	250%
	Salaries - Sick Pay	\$216	\$3,158	\$250	(\$2,908)	1263%
	Salaries - Call Back	\$232	\$7,292	\$3,000	(\$4,292)	243%
	Salaries - Call Ready	\$1,312	\$15,812	\$12,500	(\$3,312)	126%
	Unemployment Insurance (SUI)	\$104	\$4,262	\$11,692	\$7,430	36%
	FICA Medicare/Social Security	\$8,477	\$90,898	\$86,193	(\$4,705)	105%
	Workers' Compensation	\$3,004	\$33,031	\$46,290	\$13,259	71%
	CalPERS Employer Share	\$6,314	\$69,441	\$81,773	\$12,332	85%
	CalPERS Unfunded Accrued Liability	\$0	\$133,450	\$140,461	\$7,011	95%
	Health Insurance	\$20,806	\$243,324	\$252,746	\$9,422	96%
	Dental Insurance	\$1,751	\$16,599	\$17,528	\$929	95%
	Long Term Disability/Life/AD&D	\$309	\$3,464	\$4,538	\$1,074	76%
	Hazmat Supplies	\$0	\$4,964	\$10,500	\$5,536	47%
	Safety Supplies	\$253	\$14,351	\$15,500	\$1,149	93%
	Office Supplies	\$0	\$42	\$250	\$208	17%
	Janitorial Supplies	\$0	\$34,999	\$30,000	(\$4,999)	117%
	Supplies	\$827	\$13,631	\$19,000	\$5,369	72%
	Tools	\$946	\$21,638	\$17,500	(\$4,138)	124%
	Boat Fuel - Odd Job	\$0	\$71	\$500	\$429	14%
	Boat Fuel - Dredge Skiff	\$41	\$284	\$1,000	\$716	28%
	Boat Fuel - Twin Lakes	\$30,923	\$103,619	\$105,000	\$1,381	99%
	Boat Fuel - Dauntless	\$1,760	\$6,948	\$10,000	\$3,052	69%
	Vehicle & Equipment Fuel	\$4,430	\$37,306	\$21,500	(\$15,806)	174%
	Misc. Employee Training	\$0	\$4,098	\$23,000	\$18,902	18%
	Equipment Rental	\$115	\$12,137	\$37,000	\$24,863	33%
	Insurance Premiums	\$32,992	\$397,146	\$182,775	(\$214,371)	217%
	Memberships, Dues, Subscriptions	\$0	\$1,575	\$1,250	(\$325)	126%
	Meetings & Training	\$0	\$685	\$4,000	\$3,315	17%
	Books	\$0	\$0	\$100	\$100	0%
	Permit Fees	\$107	\$8,150	\$15,000	\$6,850	54%
	Miscellaneous Expenses	\$0	\$4,909	\$7,500	\$2,591	65%
	Uniform Cleaning/Laundry	\$988	\$11,520	\$14,300	\$2,780	81%
	Interest Expense	\$3,101	\$400,955	\$456,980	\$56,025	88%
	Gas & Electricity	\$28,811	\$282,568	\$235,000	(\$47,568)	120%
	Water, Sewer, Garbage	\$13,136	\$167,592	\$157,000	(\$10,592)	107%
	Hazmat Disposal	\$300	\$13,906	\$18,500	\$4,594	75%
	Landscaping	\$1,517	\$6,932	\$10,000	\$3,068	69%
	Custodial Contract	\$6,202	\$66,702	\$65,000	(\$1,702)	103%
	Freight	\$0	\$1,723	\$2,500	\$777	69%
	Legal Consultation	\$0	\$0	\$2,000	\$2,000	0%
	Contract Services	\$0	\$663	\$5,000	\$4,337	13%
	Engineering Services	\$0	\$2,542	\$8,000	\$5,458	32%
	Environmental Services	\$0	\$0	\$10,000	\$10,000	0%
	Dredge Consulting	\$0	\$0	\$15,000	\$15,000	0%
	Other Services	\$30	\$2,237	\$6,500	\$4,263	34%
	Mileage Reimbursement	\$0	\$136	\$2,200	\$2,064	6%
	Building Repairs & Maintenance	\$2,947	\$37,902	\$38,000	\$98	100%
	Piers & Marine Structures R&M	\$521	\$14,115	\$15,000	\$885	94%
	Maintenance Workboat R&M	\$0	\$638	\$1,000	\$362	64%
	Paint & Supplies	\$388	\$7,564	\$18,000	\$10,436	42%
	Signage	\$13	\$5,677	\$6,000	\$323	95%
	Parking Lot R&M	\$0	\$5,717	\$10,000	\$4,283	57%
	Street Maintenance	\$0	\$1,487	\$2,500	\$1,013	59%
	Storm Drain Maintenance	\$0	\$8,099	\$5,500	(\$2,599)	147%
	Street Light Maintenance	\$0	\$0	\$2,500	\$2,500	0%
	Vehicle Maintenance	\$328	\$17,856	\$19,500	\$1,644	92%
	Utility Maintenance	\$0	\$7,640	\$12,000	\$4,360	64%
	Other Repairs & Maintenance	\$0	\$11,989	\$5,500	(\$6,489)	218%
	Ice Machine R&M	\$0	\$0	\$3,500	\$3,500	0%
	Safety Equipment R&M	\$0	\$1,255	\$1,500	\$245	84%
	Permits & Inspections	\$0	\$0	\$2,500	\$2,500	0%
	Equipment/Equipment R&M	\$7,940	\$57,267	\$82,000	\$24,733	70%
	Maint/Lube Inner Harbor Dredge	\$583	\$21,405	\$20,000	(\$1,405)	107%

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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
	Maint/Lube Twin Lakes	\$1,579	\$114,179	\$120,000	\$5,821	95%
	Maint/Lube Ancilliary Equipment	\$1,230	\$32,104	\$65,000	\$32,896	49%
	Maint/Lube Dauntless	\$3,445	\$29,896	\$30,000	\$104	100%
	Dredge Paint/Coatings	\$0	\$17,940	\$18,000	\$60	100%
	Booster Pump R&M	\$441	\$8,132	\$10,000	\$1,868	81%
	Welding Supplies	\$432	\$12,387	\$14,000	\$1,613	88%
	Fish Removal Expenses	\$0	\$0	\$2,500	\$2,500	0%
	Waste Oil Disposal/Recycle	\$731	\$11,699	\$12,500	\$801	94%
	Capitalized Equip. Transfer to 1100	\$7,071	\$184,628	\$191,151	\$6,523	97%
	Principal Debt Payments	\$1,434	\$1,316,051	\$1,329,940	\$13,889	99%
	TOTAL FACILITIES DEPARTMENT	\$299,974	\$3,834,129	\$3,799,081	(\$35,048)	101%
DOCKS, PIERS, MARINE STRUCTURES (310)						
100-300-310-0000-5000	Salaries - Regular	\$6,032	\$96,483	\$90,246	(\$6,237)	107%
100-300-310-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-300-310-0000-5010	Wages - Part Time/Temporary			\$2,000	\$2,000	0%
100-300-310-0000-5055	Unemployment Insurance (SUI)	\$0	\$202	\$658	\$456	31%
100-300-310-0000-5060	FICA Medicare/Social Security	\$440	\$7,250	\$8,201	\$951	88%
100-300-310-0000-5105	Workers' Compensation	\$167	\$1,834	\$2,570	\$736	71%
100-300-310-0000-5110	CalPERS Employer Share	\$552	\$6,071	\$9,099	\$3,028	67%
100-300-310-0000-5112	CalPERS Unfunded Liability	\$0	\$11,667	\$15,629	\$3,962	75%
100-300-310-0000-5115	Health Insurance	\$955	\$12,116	\$14,188	\$2,072	85%
100-300-310-0000-5120	Dental Insurance	\$97	\$922	\$973	\$51	95%
100-300-310-0000-5125	Long Term Disability/Life/AD&D	\$34	\$385	\$252	(\$133)	153%
100-300-310-0000-5212	Safety Supplies	\$0	\$1,179	\$1,000	(\$179)	118%
100-300-310-0000-5214	Office Supplies	\$0	\$42	\$250	\$208	17%
100-300-310-0000-5217	Supplies	\$0	\$287	\$1,000	\$713	29%
100-300-310-0000-5218	Tools	\$0	\$2,489	\$2,500	\$11	100%
100-300-310-0000-5230	Boat Fuel - Odd Job	\$0	\$71	\$500	\$429	14%
100-300-310-0000-5235	Vehicle & Equipment Fuel	\$0	\$1,465	\$2,500	\$1,035	59%
100-300-310-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-310-0000-5256	Equipment Rental			\$2,000	\$2,000	0%
100-300-310-0000-5262	Insurance Premiums	\$27,526	\$330,310	\$145,000	(\$185,310)	228%
100-300-310-0000-5268	Meetings & Training			\$1,000	\$1,000	0%
100-300-310-0000-5290	Miscellaneous Expenses	\$0	\$1,142	\$750	(\$392)	152%
100-300-310-0000-5292	Uniform Cleaning/Laundry	\$0	\$299	\$600	\$301	50%
100-300-310-0000-5430	Engineering Services	\$0	\$983	\$3,000	\$2,017	33%
100-300-310-0000-5500	Mileage Reimbursement	\$0	\$48	\$500	\$453	10%
100-300-310-0000-5605	Piers & Marine Structures R&M	\$521	\$14,115	\$15,000	\$885	94%
100-300-310-0000-5615	Maintenance Work Boat R&M	\$0	\$638	\$1,000	\$362	64%
100-300-310-0000-5620	Paint & Supplies	\$0	\$13	\$3,000	\$2,987	0%
100-300-310-0000-5625	Signage	\$0	\$968	\$1,000	\$32	97%
100-300-310-0000-5665	Vehicle Maintenance	\$0	\$1,747	\$3,000	\$1,253	58%
100-300-310-0000-5698	Equipment/Equipment R&M	\$3,076	\$6,855	\$5,000	(\$1,855)	137%
100-300-310-0000-5725	Welding Supplies	\$0	\$791	\$2,500	\$1,709	32%
	TOTAL DOCKS, PIERS, MARINE STRUCTURES	\$39,401	\$500,368	\$340,916	(\$159,452)	147%

Santa Cruz Port District
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
UTILITIES (320)						
100-300-320-0000-5000	Salaries - Regular	\$3,549	\$42,573	\$31,229	(\$11,344)	136%
100-300-320-0000-5005	Salaries - Overtime			\$750	\$750	0%
100-300-320-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-300-320-0000-5055	Unemployment Insurance (SUI)	\$0	\$82	\$750	\$668	11%
100-300-320-0000-5060	FICA Medicare/Social Security	\$269	\$3,255	\$2,146	(\$1,109)	152%
100-300-320-0000-5105	Workers' Compensation	\$192	\$2,112	\$2,960	\$848	71%
100-300-320-0000-5110	CalPERS Employer Share	\$478	\$5,261	\$5,838	\$577	90%
100-300-320-0000-5112	CalPERS Unfunded Liability	\$0	\$10,111	\$10,027	(\$84)	101%
100-300-320-0000-5115	Health Insurance	\$1,378	\$15,093	\$15,535	\$442	97%
100-300-320-0000-5120	Dental Insurance	\$112	\$1,061	\$1,121	\$60	95%
100-300-320-0000-5125	Long Term Disability/Life/AD&D	\$22	\$247	\$290	\$43	85%
100-300-320-0000-5212	Safety Supplies	\$0	\$168	\$3,000	\$2,832	6%
100-300-320-0000-5217	Supplies	\$0	\$493	\$1,000	\$507	49%
100-300-320-0000-5240	Miscellaneous Employee Training			\$3,000	\$3,000	0%
100-300-320-0000-5290	Miscellaneous Expenses			\$250	\$250	0%
100-300-320-0000-5650	Storm Drain Maintenance	\$0	\$8,099	\$5,500	(\$2,599)	147%
100-300-320-0000-5665	Vehicle Maintenance	\$62	\$2,956	\$3,000	\$44	99%
100-300-320-0000-5670	Utility Maintenance	\$0	\$7,640	\$12,000	\$4,360	64%
100-300-320-0000-5698	Equipment/Equipment R&M	\$0	\$4,896	\$5,000	\$104	98%
TOTAL UTILITIES		\$6,062	\$104,048	\$104,396	\$348	100%
BUILDINGS (330)						
100-300-330-0000-5000	Salaries - Regular	\$6,460	\$68,310	\$72,787	\$4,477	94%
100-300-330-0000-5005	Salaries - Overtime	\$0	\$349	\$1,000	\$651	35%
100-300-330-0000-5010	Wages - Part Time/Temporary			\$5,000	\$5,000	0%
100-300-330-0000-5015	Salaries - Comp. Time			\$1,000	\$1,000	0%
100-300-330-0000-5020	Salaries - Vacation Pay			\$1,000	\$1,000	0%
100-300-330-0000-5025	Salaries - Holiday Pay	\$0	\$165		(\$165)	0%
100-300-330-0000-5040	Salaries - Call Back	\$0	\$969	\$500	(\$469)	194%
100-300-330-0000-5045	Salaries - Call Ready	\$309	\$3,811	\$5,000	\$1,189	76%
100-300-330-0000-5055	Unemployment Insurance (SUI)	\$0	\$231	\$750	\$519	31%
100-300-330-0000-5060	FICA Medicare/Social Security	\$475	\$5,611	\$6,156	\$545	91%
100-300-330-0000-5105	Workers' Compensation	\$192	\$2,112	\$2,960	\$848	71%
100-300-330-0000-5110	CalPERS Employer Share	\$422	\$4,644	\$7,516	\$2,872	62%
100-300-330-0000-5112	CalPERS Unfunded Liability	\$0	\$8,924	\$12,909	\$3,985	69%
100-300-330-0000-5115	Health Insurance	\$860	\$16,267	\$19,735	\$3,468	82%
100-300-330-0000-5120	Dental Insurance	\$112	\$1,061	\$1,121	\$60	95%
100-300-330-0000-5125	Long Term Disability/Life/AD&D	\$28	\$318	\$290	(\$28)	110%
100-300-330-0000-5212	Safety Supplies	\$0	\$988	\$2,000	\$1,012	49%
100-300-330-0000-5216	Janitorial Supplies	\$0	\$34,999	\$30,000	(\$4,999)	117%
100-300-330-0000-5217	Supplies	\$33	\$2,950	\$4,000	\$1,050	74%
100-300-330-0000-5218	Tools	\$827	\$1,916	\$2,500	\$584	77%
100-300-330-0000-5235	Vehicle & Equipment Fuel	\$260	\$3,175	\$3,000	(\$175)	106%
100-300-330-0000-5240	Miscellaneous Employee Training	\$0	\$683	\$2,500	\$1,817	27%
100-300-330-0000-5256	Equipment Rental			\$500	\$500	0%
100-300-330-0000-5262	Insurance Premiums	\$3,203	\$39,682	\$23,775	(\$15,907)	167%
100-300-330-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-300-330-0000-5268	Meetings & Training			\$1,000	\$1,000	0%
100-300-330-0000-5290	Miscellaneous Expenses	\$0	\$119	\$1,000	\$881	12%
100-300-330-0000-5292	Uniform Cleaning/Laundry	\$171	\$1,852	\$3,200	\$1,348	58%
100-300-330-0000-5305	Water, Sewer & Garbage	\$4,717	\$63,929	\$62,000	(\$1,929)	103%
100-300-330-0000-5308	Hazmat Disposal	\$0	\$160	\$3,500	\$3,340	5%
100-300-330-0000-5412	Custodial Contract	\$6,202	\$66,702	\$65,000	(\$1,702)	103%
100-300-330-0000-5430	Engineering Services	\$0	\$1,560	\$5,000	\$3,441	31%
100-300-330-0000-5450	Other Services	\$30	\$787	\$1,500	\$713	52%
100-300-330-0000-5500	Mileage Reimbursement	\$0	\$204		(\$204)	0%
100-300-330-0000-5600	Building Repairs & Maintenance	\$2,947	\$37,902	\$38,000	\$98	100%
100-300-330-0000-5620	Paint & Supplies	\$358	\$834	\$5,000	\$4,166	17%
100-300-330-0000-5625	Signage	\$0	\$13	\$1,000	\$987	1%
100-300-330-0000-5645	Street Maintenance			\$4,000	\$4,000	0%
100-300-330-0000-5660	Street Light Maintenance			\$2,500	\$2,500	0%
100-300-330-0000-5665	Vehicle Maintenance	\$49	\$2,968	\$3,500	\$532	85%
100-300-330-0000-5698	Equipment/Equipment R&M	\$0	\$6,304	\$7,000	\$696	90%
100-300-330-0000-5725	Welding Supplies	\$432	\$1,252	\$1,500	\$248	83%
TOTAL BUILDINGS		\$28,087	\$381,750	\$410,949	\$29,199	93%

Santa Cruz Port District
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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
GROUNDS (340)						
100-300-340-0000-5000	Salaries - Regular	\$23,859	\$255,929	\$219,590	(\$36,339)	117%
100-300-340-0000-5005	Salaries - Overtime	\$253	\$5,155	\$4,500	(\$655)	115%
100-300-340-0000-5010	Wages - Part Time/Temporary	\$992	\$16,757	\$15,000	(\$1,757)	112%
100-300-340-0000-5015	Salaries - Comp. Time			\$450	\$450	0%
100-300-340-0000-5020	Salaries - Vacation Pay	\$0	\$4,206	\$1,500	(\$2,706)	280%
100-300-340-0000-5025	Salaries - Holiday Pay	\$0	\$2,456		(\$2,456)	0%
100-300-340-0000-5030	Salaries - Sick Pay			\$250	\$250	0%
100-300-340-0000-5040	Salaries - Call Back	\$232	\$6,324	\$2,500	(\$3,824)	253%
100-300-340-0000-5045	Salaries - Call Ready	\$1,003	\$12,001	\$7,500	(\$4,501)	160%
100-300-340-0000-5055	Unemployment Insurance (SUI)	\$26	\$1,063	\$3,251	\$2,188	33%
100-300-340-0000-5060	FICA Medicare/Social Security	\$1,979	\$23,002	\$17,312	(\$5,690)	133%
100-300-340-0000-5105	Workers' Compensation	\$824	\$9,062	\$12,700	\$3,638	71%
100-300-340-0000-5110	CalPERS Employer Share	\$1,608	\$17,680	\$19,616	\$1,936	90%
100-300-340-0000-5112	CalPERS Unfunded Liability	\$0	\$33,977	\$33,695	(\$282)	101%
100-300-340-0000-5115	Health Insurance	\$5,607	\$64,836	\$66,654	\$1,818	97%
100-300-340-0000-5120	Dental Insurance	\$480	\$4,554	\$4,809	\$255	95%
100-300-340-0000-5125	Long Term Disability/Life/AD&D	\$74	\$831	\$1,245	\$414	67%
100-300-340-0000-5210	Hazmat Supplies	\$0	\$4,579	\$7,500	\$2,921	61%
100-300-340-0000-5212	Safety Supplies	\$126	\$2,760	\$3,000	\$240	92%
100-300-340-0000-5217	Supplies	\$176	\$3,727	\$4,000	\$273	93%
100-300-340-0000-5218	Tools	\$0	\$3,037	\$2,500	(\$537)	121%
100-300-340-0000-5235	Vehicle & Equipment Fuel	\$679	\$9,911	\$5,000	(\$4,911)	198%
100-300-340-0000-5240	Miscellaneous Employee Training	\$0	\$3,415	\$2,500	(\$915)	137%
100-300-340-0000-5256	Equipment Rental	\$115	\$3,265	\$3,000	(\$265)	109%
100-300-340-0000-5266	Memberships, Dues, Subscriptions			\$500	\$500	0%
100-300-340-0000-5276	Permit Fees	\$0	\$683	\$2,500	\$1,817	27%
100-300-340-0000-5292	Uniform Cleaning/Laundry	\$256	\$2,634	\$4,000	\$1,366	66%
100-300-340-0000-5300	Gas & Electricity	\$26,506	\$259,963	\$215,000	(\$44,963)	121%
100-300-340-0000-5305	Water, Sewer & Garbage	\$8,419	\$103,663	\$95,000	(\$8,663)	109%
100-300-340-0000-5308	Hazmat Disposal	\$0	\$10,564	\$10,000	(\$564)	106%
100-300-340-0000-5405	Landscaping	\$1,517	\$6,932	\$10,000	\$3,068	69%
100-300-340-0000-5425	Contract Services	\$0	\$663	\$5,000	\$4,337	13%
100-300-340-0000-5500	Mileage Reimbursement	\$0	\$89	\$500	\$411	18%
100-300-340-0000-5620	Paint & Supplies	\$0	\$1,255	\$5,000	\$3,745	25%
100-300-340-0000-5625	Signage	\$13	\$4,696	\$4,000	(\$696)	117%
100-300-340-0000-5630	Parking Lot R&M	\$0	\$5,717	\$10,000	\$4,283	57%
100-300-340-0000-5645	Street Maintenance	\$0	\$1,487	\$2,500	\$1,013	59%
100-300-340-0000-5665	Vehicle Maintenance	\$0	\$5,380	\$5,000	(\$380)	108%
100-300-340-0000-5672	Other Repairs & Maintenance	\$0	\$5,293	\$3,500	(\$1,793)	151%
100-300-340-0000-5696	Permits & Inspections			\$2,500	\$2,500	0%
100-300-340-0000-5698	Equipment/Equipment R&M	\$0	\$10,450	\$10,000	(\$450)	104%
100-300-340-0000-5800	Fish Removal Expenses			\$2,500	\$2,500	0%
100-300-340-0000-5805	Waste Oil Disposal/Recycle	\$731	\$11,699	\$12,500	\$801	94%
TOTAL GROUNDS		\$75,475	\$919,697	\$838,072	(\$81,625)	110%
AERATION (350)						
100-300-350-0000-5000	Salaries - Regular	\$0	\$2,847	\$12,295	\$9,448	23%
100-300-350-0000-5055	Unemployment Insurance (SUI)			\$75	\$75	0%
100-300-350-0000-5060	FICA Medicare/Social Security	\$0	\$220	\$1,581	\$1,361	14%
100-300-350-0000-5105	Workers' Compensation	\$49	\$542	\$760	\$218	71%
100-300-350-0000-5110	CalPERS Employer Share	\$221	\$2,428	\$2,694	\$266	90%
100-300-350-0000-5112	CalPERS Unfunded Liability	\$0	\$4,667	\$4,628	(\$39)	101%
100-300-350-0000-5115	Health Insurance	\$364	\$3,913	\$3,989	\$76	98%
100-300-350-0000-5120	Dental Insurance	\$29	\$273	\$288	\$15	95%
100-300-350-0000-5125	Long Term Disability/Life/AD&D	\$10	\$114	\$75	(\$39)	152%
100-300-350-0000-5217	Supplies	\$0	\$39	\$1,000	\$961	4%
100-300-350-0000-5300	Gas & Electricity	\$2,305	\$22,605	\$20,000	(\$2,605)	113%
100-300-350-0000-5698	Equipment/Equip. R&M	\$0	\$155	\$10,000	\$9,846	2%
TOTAL AERATION		\$2,977	\$37,803	\$57,385	\$19,582	66%

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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
FISHERY SUPPORT (360)						
100-300-360-0000-5000	Salaries - Regular	\$1,105	\$8,622	\$9,344	\$722	92%
100-300-360-0000-5055	Unemployment Insurance (SUI)	\$0	\$18	\$15	(\$18)	0%
100-300-360-0000-5060	FICA Medicare/Social Security	\$84	\$650	\$312	(\$338)	208%
100-300-360-0000-5105	Workers' Compensation	\$10	\$107	\$150	\$43	71%
100-300-360-0000-5110	CalPERS Employer Share	\$56	\$618	\$685	\$67	90%
100-300-360-0000-5112	CalPERS Unfunded Liability	\$0	\$1,187	\$1,177	(\$10)	101%
100-300-360-0000-5115	Health Insurance	\$68	\$761	\$787	\$26	97%
100-300-360-0000-5120	Dental Insurance	\$6	\$54	\$57	\$3	94%
100-300-360-0000-5125	Long Term Disability/Life/AD&D	\$3	\$29	\$15	(\$14)	194%
100-300-360-0000-5675	Ice Equipment R&M			\$3,500	\$3,500	0%
TOTAL FISHERY SUPPORT		\$1,332	\$12,046	\$16,027	\$3,981	75%
CAPITAL PROJECTS (390)						
100-300-390-0000-5000	Salaries - Regular	\$0	\$33	\$4,426	\$4,393	1%
100-300-390-0000-5055	Unemployment Insurance (SUI)	\$0	\$0	\$15	\$15	1%
100-300-390-0000-5060	FICA Medicare/Social Security	\$0	\$3	\$178	\$175	1%
100-300-390-0000-5276	Permit Fees			\$2,500	\$2,500	0%
100-300-390-0000-5290	Miscellaneous Expenses			\$500	\$500	0%
100-300-390-0000-5298	Interest Expense	\$3,101	\$400,955	\$456,980	\$56,025	88%
100-300-390-0000-5416	Legal Consultation			\$2,000	\$2,000	0%
100-300-390-0000-5500	Mileage Reimbursement			\$200	\$200	0%
100-300-390-0000-6200	Principal Debt Payments	\$1,434	\$1,316,051	\$1,329,940	\$13,889	99%
TOTAL CAPITAL PROJECTS		\$3,101	\$400,991	\$466,799	\$65,808	86%

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Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
DREDGING OPERATIONS (400)						
100-300-400-0000-5000	Salaries - Regular	\$52,263	\$556,052	\$591,638	\$35,586	94%
100-300-400-0000-5005	Salaries - Overtime	\$11,940	\$55,165	\$25,000	(\$30,165)	221%
100-300-400-0000-5010	Wages - Part Time/Temporary	\$2,397	\$40,831	\$20,000	(\$20,831)	204%
100-300-400-0000-5015	Salaries - Comp. Time	\$1,544	\$2,427	\$1,500	(\$927)	162%
100-300-400-0000-5020	Salaries - Vacation Pay	\$0	\$4,936	\$2,000	(\$2,936)	247%
100-300-400-0000-5025	Salaries - Holiday Pay	\$0	\$1,124	\$1,500	\$376	75%
100-300-400-0000-5030	Salaries - Sick Pay	\$216	\$3,158		(\$3,158)	0%
100-300-400-0000-5055	Unemployment Insurance (SUI)	\$78	\$2,666	\$6,193	\$3,527	43%
100-300-400-0000-5060	FICA Medicare/Social Security	\$5,229	\$50,908	\$50,307	(\$601)	101%
100-300-400-0000-5105	Workers' Compensation	\$1,570	\$17,261	\$24,190	\$6,929	71%
100-300-400-0000-5110	CalPERS Employer Share	\$2,977	\$32,739	\$36,325	\$3,586	90%
100-300-400-0000-5112	CalPERS Unfunded Liability	\$0	\$62,918	\$62,396	(\$522)	101%
100-300-400-0000-5115	Health Insurance	\$11,574	\$130,336	\$131,858	\$1,522	99%
100-300-400-0000-5120	Dental Insurance	\$915	\$8,674	\$9,159	\$485	95%
100-300-400-0000-5125	Long Term Disability/Life/AD&D	\$137	\$1,539	\$2,371	\$832	65%
100-300-400-0000-5210	Hazmat Supplies	\$0	\$385	\$3,000	\$2,615	13%
100-300-400-0000-5212	Safety Supplies	\$127	\$9,256	\$6,500	(\$2,756)	142%
100-300-400-0000-5217	Supplies	\$619	\$6,134	\$8,000	\$1,866	77%
100-300-400-0000-5218	Tools	\$119	\$14,196	\$10,000	(\$4,196)	142%
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	\$41	\$284	\$1,000	\$716	28%
100-300-400-0000-5233	Boat Fuel - Twin Lakes	\$30,923	\$103,619	\$105,000	\$1,381	99%
100-300-400-0000-5234	Boat Fuel - Dauntless	\$1,760	\$6,948	\$10,000	\$3,052	69%
100-300-400-0000-5235	Vehicle & Equipment Fuel	\$3,491	\$22,756	\$11,000	(\$11,756)	207%
100-300-400-0000-5240	Miscellaneous Employee Training			\$10,000	\$10,000	0%
100-300-400-0000-5256	Equipment Rental	\$0	\$8,872	\$32,000	\$23,128	28%
100-300-400-0000-5262	Insurance Premiums	\$2,263	\$27,154	\$14,000	(\$13,154)	194%
100-300-400-0000-5266	Memberships, Dues, Subscriptions	\$0	\$1,575	\$500	(\$1,075)	315%
100-300-400-0000-5268	Meetings & Training	\$0	\$685	\$2,000	\$1,315	34%
100-300-400-0000-5270	Books			\$100	\$100	0%
100-300-400-0000-5276	Permit Fees	\$107	\$7,467	\$10,000	\$2,533	75%
100-300-400-0000-5290	Miscellaneous Expenses	\$0	\$3,649	\$5,000	\$1,351	73%
100-300-400-0000-5292	Uniform Cleaning/Laundry	\$561	\$6,735	\$6,500	(\$235)	104%
100-300-400-0000-5308	Hazmat Disposal	\$300	\$3,182	\$5,000	\$1,818	64%
100-300-400-0000-5418	Freight	\$0	\$1,723	\$2,500	\$777	69%
100-300-400-0000-5440	Environmental Services			\$10,000	\$10,000	0%
100-300-400-0000-5445	Dredge Consulting			\$15,000	\$15,000	0%
100-300-400-0000-5450	Other Services	\$0	\$1,450	\$5,000	\$3,550	29%
100-300-400-0000-5500	Mileage Reimbursement			\$1,000	\$1,000	0%
100-300-400-0000-5620	Paint & Supplies	\$29	\$5,461	\$5,000	(\$461)	109%
100-300-400-0000-5665	Vehicle Maintenance	\$217	\$4,804	\$5,000	\$196	96%
100-300-400-0000-5672	Other Repairs & Maintenance	\$0	\$6,696	\$2,000	(\$4,696)	335%
100-300-400-0000-5685	Safety Equipment R&M	\$0	\$1,255	\$1,500	\$245	84%
100-300-400-0000-5698	Equipment/Equipment R&M	\$4,864	\$28,608	\$45,000	\$16,392	64%
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	\$583	\$21,405	\$20,000	(\$1,405)	107%
100-300-400-0000-5705	Maint/Lube Dredge Twin Lakes	\$1,579	\$114,179	\$120,000	\$5,821	95%
100-300-400-0000-5707	Maint/Lube - Ancilliary Equipment	\$1,230	\$32,104	\$65,000	\$32,896	49%
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	\$3,445	\$29,896	\$30,000	\$104	100%
100-300-400-0000-5715	Dredge Paint/Coatings	\$0	\$17,940	\$18,000	\$60	100%
100-300-400-0000-5720	Booster Pump R&M	\$441	\$8,132	\$10,000	\$1,868	81%
100-300-400-0000-5725	Welding Supplies	\$0	\$10,344	\$10,000	(\$344)	103%
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	\$7,071	\$184,628	\$191,151	\$6,523	97%
TOTAL DREDGING OPERATIONS		\$143,538	\$1,477,630	\$1,569,037	\$91,407	94%

Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
BOATYARD OPERATIONS (500)						
100-500-500-0000-5000	Salaries - Regular	\$10,582	\$129,293	\$149,262	\$19,969	87%
100-500-500-0000-5005	Salaries - Overtime	\$0	\$361	\$1,000	\$639	36%
100-500-500-0000-5010	Wages - Part Time/Temp.	\$1,713	\$5,998	\$15,500	\$9,502	39%
100-500-500-0000-5015	Salaries - Comp. Time	\$0	\$319	\$300	(\$19)	106%
100-500-500-0000-5025	Salaries - Holiday Pay	\$0	\$102		(\$102)	0%
100-500-500-0000-5040	Call Back	\$0	\$97	\$500	\$403	19%
100-500-500-0000-5055	Unemployment Insurance (SUI)	\$45	\$571	\$2,324	\$1,753	25%
100-500-500-0000-5060	FICA Medicare/Social Security	\$938	\$10,379	\$13,483	\$3,104	77%
100-500-500-0000-5105	Workers' Compensation	\$589	\$6,479	\$9,080	\$2,601	71%
100-500-500-0000-5110	CalPERS Employer Share	\$701	\$7,711	\$8,555	\$844	90%
100-500-500-0000-5112	CalPERS Unfunded Liability	\$0	\$14,819	\$14,696	(\$123)	101%
100-500-500-0000-5115	Health Insurance	\$4,306	\$47,289	\$49,055	\$1,767	96%
100-500-500-0000-5120	Dental Insurance	\$343	\$3,256	\$3,438	\$182	95%
100-500-500-0000-5125	Long Term Disability/Life/AD&D	\$32	\$362	\$745	\$383	49%
100-500-500-0000-5204	Advertising	\$0	\$719	\$525	(\$194)	137%
100-500-500-0000-5210	Hazmat Supplies			\$500	\$500	0%
100-500-500-0000-5212	Safety Supplies	\$0	\$229	\$500	\$271	46%
100-500-500-0000-5217	Supplies	\$0	\$770	\$2,500	\$1,730	31%
100-500-500-0000-5218	Tools	\$0	\$1,211	\$1,000	(\$211)	121%
100-500-500-0000-5235	Fuel - Travelift	\$150	\$3,185	\$1,500	(\$1,685)	212%
100-500-500-0000-5240	Miscellaneous Employee Training	\$0	\$1,250	\$1,200	(\$50)	104%
100-500-500-0000-5256	Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
100-500-500-0000-5262	Insurance Premiums	\$1,349	\$16,191	\$7,450	(\$8,741)	217%
100-500-500-0000-5276	Permit Fees	\$0	\$935	\$2,500	\$1,565	37%
100-500-500-0000-5284	Credit Card Fees	\$503	\$7,765	\$6,000	(\$1,765)	129%
100-500-500-0000-5290	Misc. Expenses	\$0	\$1,163	\$1,500	\$337	78%
100-500-500-0000-5292	Uniforms	\$171	\$1,686	\$600	(\$1,086)	281%
100-500-500-0000-5300	Gas & Electricity	\$2,043	\$16,096	\$17,000	\$904	95%
100-500-500-0000-5305	Water, Sewer, Garbage	\$822	\$11,048	\$13,000	\$1,952	85%
100-500-500-0000-5308	Hazmat Disposal	\$0	\$10,114	\$5,500	(\$4,614)	184%
100-500-500-0000-5310	Telephone & Alarms	\$57	\$824	\$2,000	\$1,176	41%
100-500-500-0000-5425	Contract Services	\$0	\$656	\$500	(\$156)	131%
100-500-500-0000-5430	Engineering Services			\$500	\$500	0%
100-500-500-0000-5450	Other Services	\$358	\$5,544	\$3,500	(\$2,044)	158%
100-500-500-0000-5465	Software License & Application			\$500	\$500	0%
100-500-500-0000-5500	Mileage Reimbursement	\$60	\$141	\$200	\$59	71%
100-500-500-0000-5625	Signage	\$0	\$93	\$250	\$157	37%
100-500-500-0000-5694	Office Equipment			\$250	\$250	0%
100-500-500-0000-5698	Equipment R&M	\$1,691	\$28,388	\$7,500	(\$20,888)	379%
100-500-500-0000-7000	Filtration System R&M	\$0	\$487	\$2,500	\$2,013	19%
100-500-500-0000-7005	Filtration System Supplies	\$0	\$8,307	\$4,000	(\$4,307)	208%
100-500-500-0000-7020	Cost of Goods Sold	\$3,610	\$16,842	\$10,000	(\$6,842)	168%
100-500-500-0000-6100	Capital Outlay	\$0	\$3,850	\$4,000	\$150	96%
TOTAL BOATYARD OPERATIONS		\$30,063	\$360,679	\$361,913	\$1,234	100%

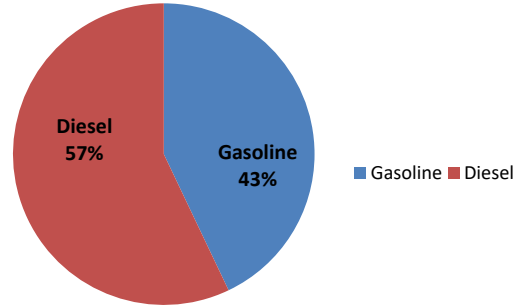
Santa Cruz Port District
Monthly Budget Report
For the Twelve Months Ending March 31, 2023

Account	Description	MTD	YTD	FY23 BUDGET	REMAINING	% of BUDGET
CAPITAL IMPROVEMENT PROGRAM (900)						
100-900-900-F004-5000	Sewer Lift Station Upgrade Labor	\$0	\$2,027		(\$2,027)	0%
100-900-900-F004-6300	Sewer Lift Station Upgrade Budget	\$0	\$20,878	\$15,354	(\$5,524)	136%
100-900-900-F005-6300	Piling Replacement Budget	\$0	\$0	\$18,424	\$18,424	0%
100-900-900-F006-6300	Pavement Repairs Budget			\$30,707	\$30,707	0%
100-900-900-F009-5000	Pier Rehabilitation Labor	\$0	\$74		(\$74)	0%
100-900-900-F009-6300	Pier Rehabilitation Budget	\$0	\$30,290	\$73,698	\$43,408	41%
100-900-900-F011-5000	Building Restoration Labor	\$0	\$388		(\$388)	0%
100-900-900-F011-6300	Building Restoration Budget	\$3,498	\$28,357	\$28,865	\$508	98%
100-900-900-F012-5000	Restroom Building Rehab Labor	\$0	\$64		(\$64)	0%
100-900-900-F012-6300	Restroom Building Rehab Budget	\$0	\$25,760	\$61,415	\$35,654	42%
100-900-900-F018-6300	Parking Pay Stations Budget	\$0	\$14,981	\$9,212	(\$5,768)	163%
100-900-900-F021-5000	7th & Brommer Labor	\$0	\$229		(\$229)	0%
100-900-900-F021-5430	7th & Brommer Engineering	\$0	\$22,507		(\$22,507)	0%
100-900-900-F021-6300	7th & Brommer Budget	\$0	\$23,669	\$42,990	\$19,321	55%
100-900-900-F022-5000	Revetment & Seawall Labor	\$0	\$100		(\$100)	0%
100-900-900-F022-5430	Revetment & Seawall Engineering	\$0	\$9,966		(\$9,966)	0%
100-900-900-F022-6300	Revetment & Seawall Budget	\$0	\$55,598	\$12,283	(\$43,315)	453%
100-900-900-F024-5000	Murray St. Bridge Labor	\$527	\$1,304		(\$1,304)	0%
100-900-900-F024-6300	Murray St. Bridge Expenses	\$41,760	(\$279,850)		\$279,850	0%
100-900-900-F028-5000	Parking Upgrades	\$155	\$422		(\$422)	0%
100-900-900-F028-6300	Parking Upgrades	\$0	\$587	\$21,495	\$20,908	3%
100-900-900-F035-5000	Boatyard Marine Ways Inspection / Upgrade Labor	\$0	\$1,842		(\$1,842)	0%
100-900-900-F035-6300	Boatyard Marine Ways Inspection / Upgrade Costs	\$0	\$3,912	\$4,913	\$1,001	80%
100-900-900-F039-6300	Harborwide Refuse/Recycling Study	\$0	\$8,000		(\$8,000)	0%
100-900-900-F042-6300	Embankment Assessment Expenses	\$0	\$1,233		(\$1,233)	0%
100-900-900-F043-6300	Fuel System Upgrades Expenses	\$0	\$6,461	\$24,566	\$18,104	26%
100-900-900-F044-6300	2022 Tsunami Expenses	\$29,220	\$137,447	\$30,707	(\$106,740)	448%
100-900-900-F045-5000	2222 East Cliff Dr. Deck Replacement Labor	\$235	\$305	\$825,000	\$824,695	0%
100-900-900-F045-6300	2222 East Cliff Dr. Deck Replacement Expenses	\$0	\$9,423		(\$9,423)	0%
100-900-900-H001-5000	Harbor Security Labor	\$0	\$368		(\$368)	0%
100-900-900-H001-6300	Harbor Security Upgrades Budget	\$0	\$50		(\$50)	0%
100-900-900-HO01-6300	Harbor Security Upgrades Budget	\$0	\$11,764	\$7,370	(\$4,394)	160%
TOTAL CAPITAL IMPROVEMENT PROGRAM		\$75,395	\$138,153	\$1,207,000	\$1,068,847	11%
DEPRECIATION						
000-000-000-0000-6003	Depreciation - Docks	\$59,581	\$714,975		(\$714,975)	0%
000-000-000-0000-6005	Depreciation - Structures & Improvements	\$52,666	\$631,992		(\$631,992)	0%
000-000-000-0000-6027	Depreciation - Office Equipment	\$1,859	\$22,303		(\$22,303)	0%
000-000-000-0000-6030	Depreciation - Equipment	\$23,313	\$279,752		(\$279,752)	0%
000-000-000-0000-6040	Depreciation - Boatyard Sweeper	\$333	\$3,996		(\$3,996)	0%
000-000-000-0000-6045	Depreciation - Travelift	\$2,250	\$27,000		(\$27,000)	0%
TOTAL DEPRECIATION		\$140,002	\$1,680,018	\$0	(\$1,680,018)	0%

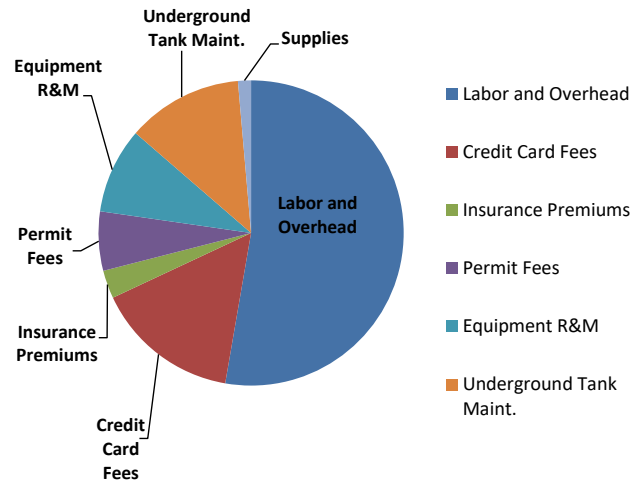
Santa Cruz Port District
Quarterly Fuel Dock Report
 For the Twelve Months Ending March 31, 2023

	QTD	YTD	% of Budget
	Jan - Mar	Apr - Mar	
Fuel Dock Revenue			
Gasoline	\$11,567	\$439,488	154%
Diesel	\$15,948	\$584,269	144%
Total Revenue	\$27,515	\$1,023,757	148%
Cost of Sales			
Gasoline	\$8,718	\$327,272	168%
Diesel	\$8,401	\$412,157	183%
Total Cost of Sales	\$17,118	\$739,430	176%
Gross Profit	\$10,396	\$284,327	
Gross Profit Margin	38%	28%	
Operating Expenses			
Labor and Overhead	\$7,829	\$35,045	77%
Credit Card Fees	\$397	\$10,181	127%
Insurance Premiums	\$495	\$1,980	50%
Permit Fees	\$0	\$4,167	104%
Equipment R&M	\$1,587	\$6,031	241%
Underground Tank Maint.	\$556	\$8,160	117%
Supplies	\$328	\$917	83%
Total Operating Expenses	\$11,192	\$66,481	91%
Net Profit / (Loss)	(\$796)	\$217,847	
Profit Margin	-3%	21%	

Fuel Dock Revenue

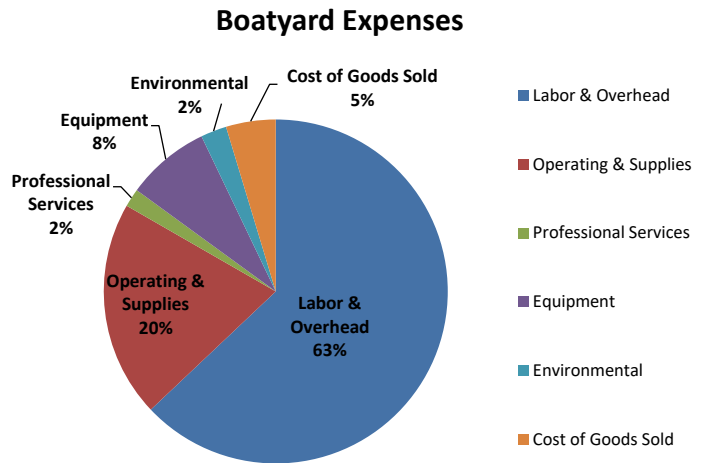
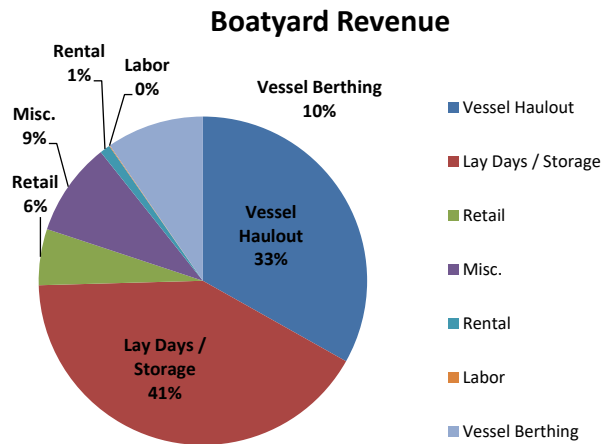


Fuel Dock Expenses



Santa Cruz Port District
Quarterly Boatyard Report
 For the Twelve Months Ending March 31, 2023

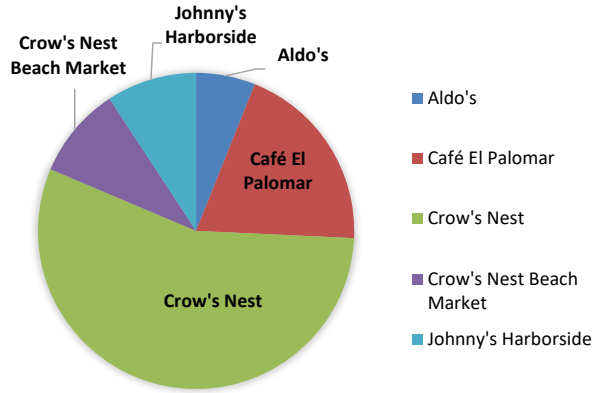
	QTD Jan - Mar	YTD Apr - Mar	% of Budget
Boatyard Revenue			
Vessel Haulout	\$29,467	\$147,866	114%
Lay Days / Storage	\$34,037	\$184,673	151%
Retail	\$3,752	\$24,665	214%
Misc.	\$11,554	\$41,125	137%
Rental	\$320	\$4,565	183%
Labor	\$0	\$325	33%
Vessel Berthing	\$7,345	\$42,755	134%
Total Revenue	\$86,476	\$445,974	136%
Boatyard Expenses			
Labor & Overhead	\$57,334	\$227,034	85%
Operating & Supplies	\$16,549	\$73,421	113%
Professional Services	\$1,860	\$6,200	138%
Equipment	\$1,815	\$28,388	366%
Environmental	\$0	\$8,794	135%
Cost of Goods Sold	\$3,610	\$16,842	168%
Total Operating Expenses	\$81,168	\$360,679	100%
Net Profit / (Loss)	\$5,308	\$85,295	



Santa Cruz Port District
Quarterly Concession Rent Report
 For the Twelve Months Ended March 31, 2023

	FY 2023	
	QTD Jan - Mar	YTD Apr - Mar
Base Rent		
Aldo's	5,976	23,904
Café El Palomar	43,785	175,140
Crow's Nest	-	-
Crow's Nest Beach Market	18,987	75,948
Johnny's Harborside	25,839	98,356
Total Base Rent	\$ 94,587	\$ 373,348
% Rent		
Aldo's	1,522	40,739
Café El Palomar	-	34,672
Crow's Nest	103,170	593,589
Crow's Nest Beach Market	-	24,319
Johnny's Harborside	-	-
Total % Rent	\$104,692	\$693,318
Total Rent		
Aldo's	7,498	64,643
Café El Palomar	43,785	209,812
Crow's Nest	103,170	593,589
Crow's Nest Beach Market	18,987	100,267
Johnny's Harborside	25,839	98,356
Total Rent	\$ 199,279	\$ 1,066,666

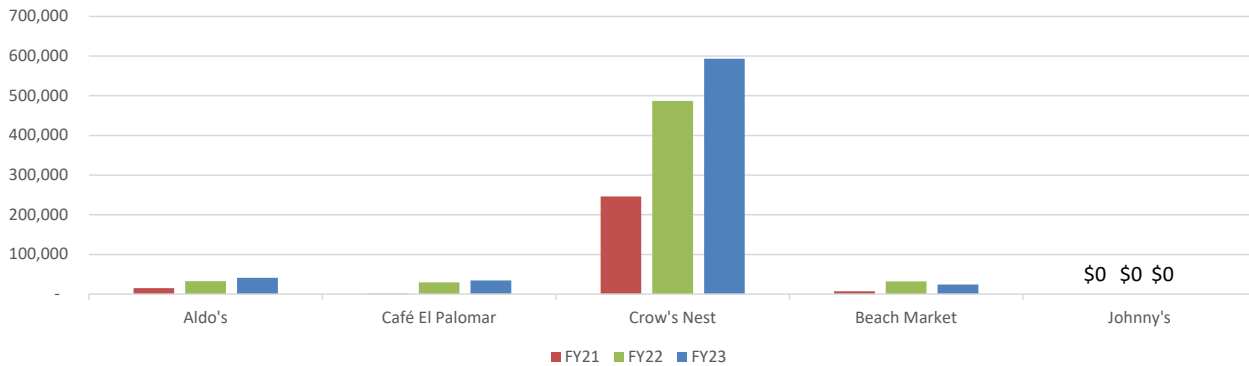
TOTAL CONCESSION RENT YTD



YTD 3-Year Concession % Rent

Tenant	FY21	FY22	FY23
Aldo's	14,943	32,366	40,739
Café El Palomar	1,224	29,492	34,672
Crow's Nest	246,231	487,286	593,589
Beach Market	7,008	32,125	24,319
Johnny's	-	-	-

PERCENTAGE RENT YTD



California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

April 10, 2023

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR
 135 5TH AVENUE
 SANTA CRUZ, CA 95062

[Tran Type Definitions](#)

Account Number:

March 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/27/2023	3/27/2023	RD	1725294	N/A	HOLLAND MAC LAURIE	500,000.00

Account Summary

Total Deposit:	500,000.00	Beginning Balance:	13,378,720.85
Total Withdrawal:	0.00	Ending Balance:	13,878,720.85



PMIA/LAIF Performance Report as of 04/19/23



PMIA Average Monthly Effective Yields⁽¹⁾

March	2.831
February	2.624
January	2.425

Quarterly Performance Quarter Ended 03/31/23

LAIF Apportionment Rate ⁽²⁾ :	2.74
LAIF Earnings Ratio ⁽²⁾ :	0.00007493902135155
LAIF Fair Value Factor ⁽¹⁾ :	0.986510329
PMIA Daily ⁽¹⁾ :	2.87
PMIA Quarter to Date ⁽¹⁾ :	2.63
PMIA Average Life ⁽¹⁾ :	275

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 03/31/23 \$191.2 billion

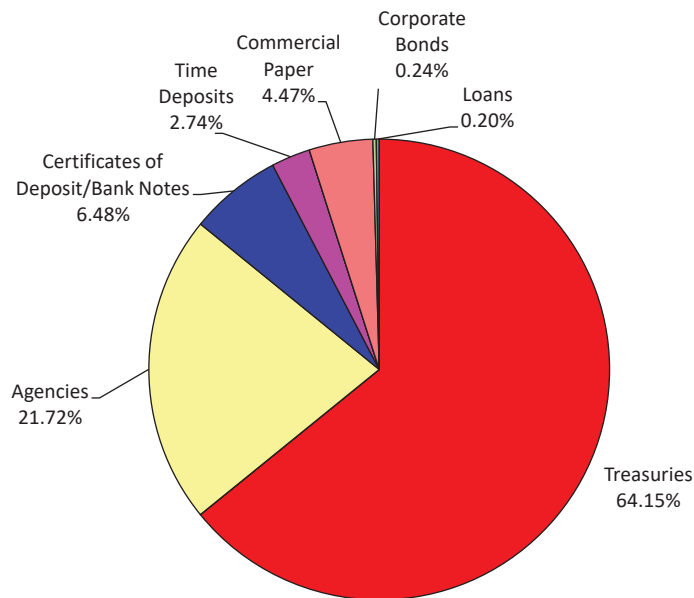


Chart does not include \$3,085,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

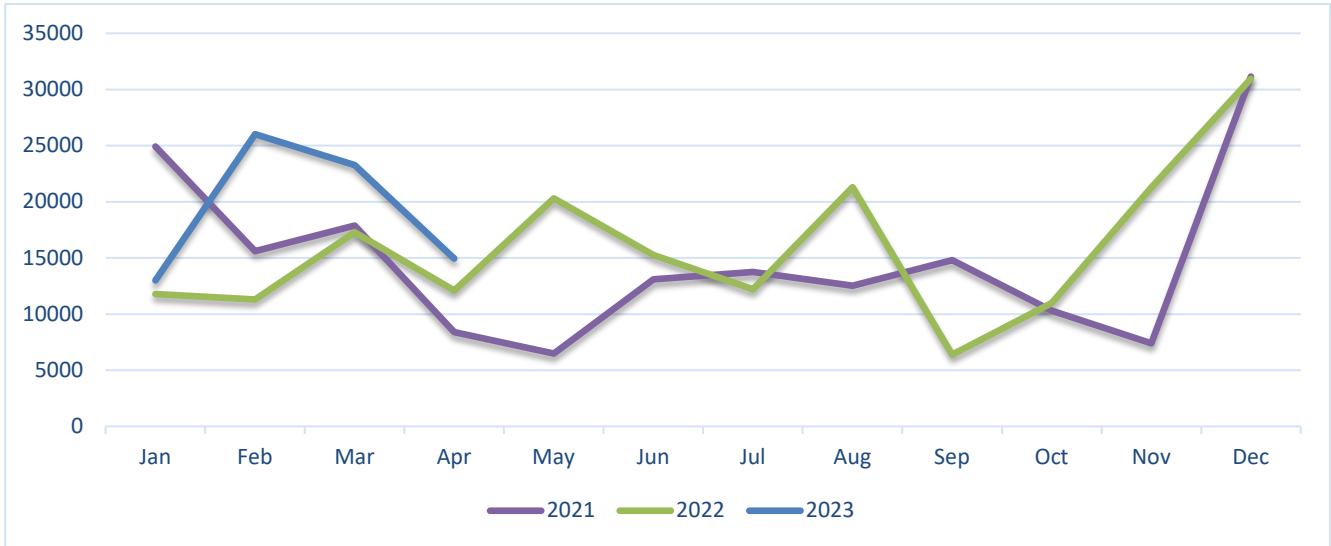
⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

Santa Cruz Port District
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of April 14, 2023

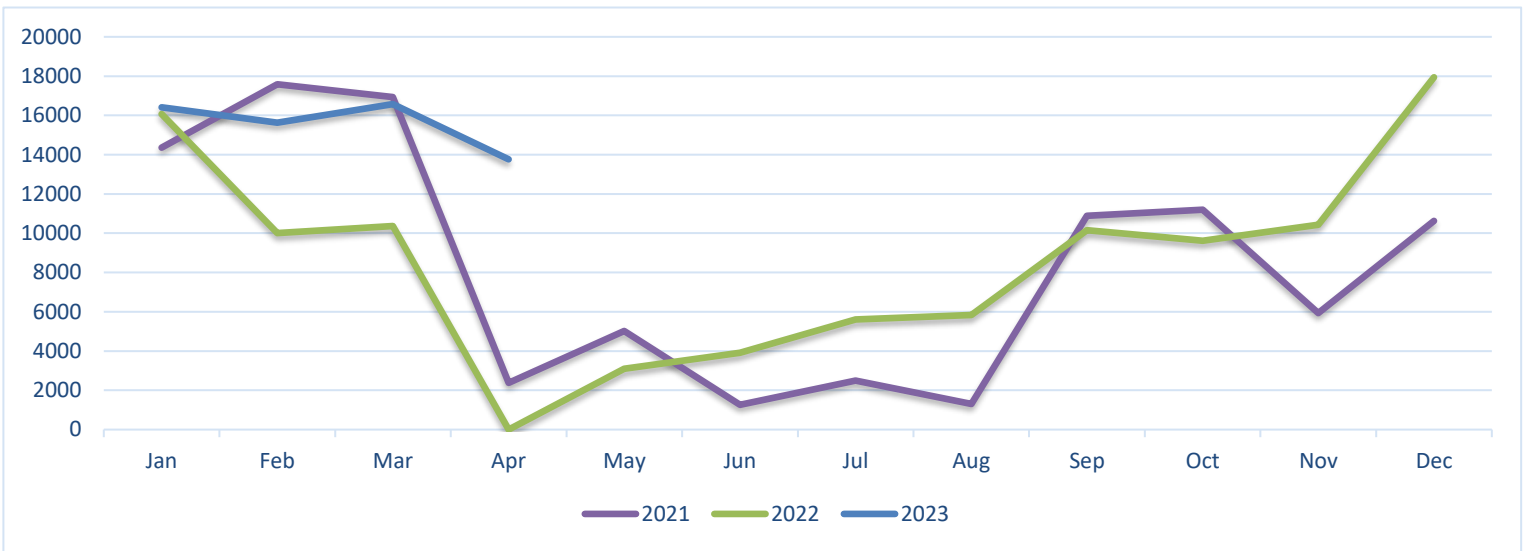
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
58774	962.36	2,042.51	642.16	0.00	3,647.03
56308	673.59	636.77	488.28	0.00	1,798.64
2093	510.24	483.54	313.08	0.00	1,306.86
48654	556.29	529.30	83.98	0.00	1,169.57
3094	491.23	465.67	148.51	0.00	1,105.41
58110	443.33	420.25	198.34	0.00	1,061.92
56297	392.78	376.23	253.45	0.00	1,022.46
57036	304.04	288.84	261.66	0.00	854.54
3642	290.75	276.28	249.20	0.00	816.23
57927	164.47	159.86	489.13	0.00	813.46
47207	317.43	151.51	167.90	0.00	636.84
59526	93.22	89.48	63.95	0.00	246.65
59015	89.14	85.63	60.13	0.00	234.90
60057	89.14	85.63	60.13	0.00	234.90
Total	\$ 5,378.01	\$ 6,091.50	\$ 3,479.90	\$ -	\$ 14,949.41



Santa Cruz Port District
90+ DAY DELINQUENT ACCOUNTS

The following accounts have balances 90 days delinquent or greater as of April 14, 2023

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
58883	1,017.96	949.96	1,062.97	1,542.14	4,573.03		Revoke
4134	1,183.37	316.70	962.52	57.05	2,519.64	X	Revoke
55885	533.75	507.59	500.84	510.43	2,052.61		Revoke
57834	542.75	513.30	509.30	385.99	1,951.34		Revoke
55602	389.63	369.86	367.03	273.22	1,399.74		Revoke
57117	170.89	163.33	162.24	769.72	1,266.18		Revoke
Total	\$ 3,838.35	\$ 2,820.74	\$ 3,564.90	\$ 3,538.55	\$ 13,762.54		





TO: Port Commission
FROM: Sean Rothwell, Assistant Harbormaster
DATE: April 5, 2023
SUBJECT: Harbor Patrol Incident Response Report – March 2023

Search and Rescue, Patrol Boat Response

- 3/12/23 Harbor Patrol responded to a report of a missing swimmer in the area of Its Beach. Harbor Patrol conducted an extensive search of the area with assistance from State Parks and Santa Cruz Fire. Despite poor visibility and the presence of debris in the water, Harbor Patrol continued the search. The the subject located but pronounced dead on scene by paramedics. The case was turned over to the Coroner's office.
- 3/12/23 Harbor Patrol responded to a report of a vessel in distress in the harbor entrance. Upon arrival, Harbor Patrol contacted the operator of a sailboat struggling in the high winds and provided a tow back to the harbor.
- 3/23/23 Harbor Patrol responded to a report of a swimmer in distress in the area of Pleasure Point. Prior to arrival, the swimmer had self-rescued. Harbor Patrol returned to the harbor without incident.
- 3/26/23 Harbor Patrol responded to a report of two swimmers in distress in the area of Steamer Lane. Upon arrival, both swimmers indicated they were not in distress and returned to shore without assistance. Harbor Patrol returned to harbor without incident.

Crime Reports, Assist Outside Department, and Incident Reports

- 3/3/23 Harbor Patrol took an incident report after a subject was bit by a leashed dog in the area of G-dock. Both parties exchanged information. Minor injuries were reported, medical attention was declined. The case was turned over to Santa Cruz County Animal Control.
- 3/5/23 Harbor Patrol took an incident report after a subject was bit by a leashed dog in the area of Arana Gulch. Both parties exchanged information. Minor injuries were reported, medical attention was declined. The case was turned over to Santa Cruz County Animal Control. *(Not related to the incident on 3/3/23)*
- 3/9/23 Harbor Patrol responded to a report of suspicious activity in the area of S-dock. Upon arrival, a slip renter was in a verbal dispute with two suspects who were allegedly tampering with a vehicle in the parking lot. The suspects fled the scene. No damage reported.
- 3/10/23 Harbor Patrol took an incident report after a 25' vessel berthed at G-dock capsized due to heavy rains. Harbor Patrol discovered the overturned fishing boat during a

routine dockwalk and contacted the slip licensee. TowBoatUS recovered the vessel. No hazmat response required.

- 3/10/23 Harbor Patrol took an accident report after a parked vehicle was struck in the concession lot. Minor damage reported. No suspect information.
- 3/16/23 Harbor Patrol took an accident report after an electric scooter hit a speed bump and lost control in the area of C-dock. The subject was evaluated by Santa Cruz Fire for a possible head injury and was transported to Dominican Hospital by ambulance for further evaluation.
- 3/21/23 Harbor Patrol responded to a report of a burglary after a brick was thrown through a window and merchandise was stolen from a harbor concessionaire. Harbor Patrol conducted a search of the area with assistance from Santa Cruz Police. Suspect information was obtained from surveillance footage, but no positive identification has been made.
- 3/24/23 Harbor Patrol conducted a traffic enforcement detail within the harbor and cited one bicyclist for *Port Ordinance Section 408 Obedience to Signs*.
- 3/31/23 Harbor Patrol responded to a report of an intoxicated subject who fell down the stairs at a harbor restaurant. The subject was evaluated by paramedics and released into the care of a family member.

March 2023 Parking Citations: 203
March 2022 Parking Citations: 238



OFFICE OF THE GOVERNOR

April 6, 2023

The Honorable Gina M. Raimondo
Secretary of Commerce
United States Department of Commerce
1401 Constitution Avenue NW
Washington, D.C. 20230

Re: State of California Federal Fishery Disaster Request

Dear Secretary Raimondo:

In accordance with section 312(a) of the Magnuson-Stevens Fishery Conservation and Management Act, as Acting Governor of the State of California, I am requesting on behalf of Governor Gavin Newsom that you expedite declaration of a fishery resource disaster for the State of California 2023 Sacramento River Fall Chinook (SRFC) and Klamath River Fall Chinook (KRFC) ocean and inland salmon fisheries.

Earlier today, the Pacific Fishery Management Council recommended a full closure of California's commercial and recreational 2023 ocean salmon fisheries in response to near-historically low stock abundance forecasts for the fall Chinook runs of salmon originating from the Sacramento and Klamath rivers. The National Marine Fisheries Service is expected to implement this closure in May. A host of factors have pushed these iconic and important fisheries to the point of collapse, including prolonged and historic drought, severe wildfires, impacts to spawning and rearing habitat, harmful algal blooms, and ocean forage shifts and associated thiamine deficiency. Extreme climate disruption is compounding these factors and is now testing the resiliency of our salmon. In addition, the life cycle of salmon makes them extremely susceptible to environmental impacts as the salmon that are returning to California's waters now were impacted by drought conditions three years ago on their initial journey out to the ocean.

Those factors, culminating in the anticipated closure of SRFC and KRFC commercial and recreational fisheries, will have severe and long-lasting effects on already distressed coastal communities and the businesses that depend upon these fisheries. These natural causes, and the regulatory restrictions that now appear certain to result from them, constitute "a commercial fishery failure due to a fishery resource disaster"

under section 312(a). Declaring a fishery resource disaster will begin the process for requesting federal aid to assist these fishery-dependent communities during this extremely difficult time.

The expected closure of the 2023 California commercial salmon fishery will result in loss of 100 percent of the 5-year average annual ex-vessel value of \$15,033,200. The ex-vessel value of commercial salmon landings does not take into account other economic losses resulting from the reduced commercial harvest, nor does it include related economic effects of harvest reductions on charter boats, guides, and other components of the recreational fishery. The Pacific Fishery Management Council estimates that over the past five years (2018-2022) California commercial and recreational ocean salmon fisheries generated an annual average of \$28.5 million and \$17.2 million¹, respectively, in coastal community and state personal income. As such, California projects a loss for the 2023 season of over \$45 million from a closure of the SRFC and KRFC commercial and recreational ocean fisheries. This estimate does not account for the full impact to California's communities as it does not include economic impacts to inland salmon fisheries.

As you know, salmon are a vital component of California's cultural and natural resources and provide significant commercial, recreational, economic, intrinsic, and cultural benefits to the state. Based on the projected 100 percent loss of ex-vessel value, I am requesting an expedited declaration of a fishery resource disaster for California's SFRC and KRFC fisheries to enable fishing communities affected by this disaster to receive essential economic assistance.

Please direct questions or requests for more information to Dr. Craig Shuman, California Department of Fish and Wildlife Marine Region Manager at r7RegionalMgr@wildlife.ca.gov or (805) 568-1246.

Thank you for your consideration of this request and for your ongoing support of California's fishing communities.

Sincerely,



Eleni Kounalakis
Acting Governor of California

¹ Review of 2022 Ocean Salmon Fisheries – Stock Assessment and Fishery Evaluation Document for the Pacific Coast Salmon Fishery Management Plan. Table IV-16.

cc: The Honorable Dianne Feinstein
United States Senate

The Honorable Alex Padilla
United States Senate

Members of the California Congressional Delegation

The Honorable Toni G. Atkins
Senate President pro Tempore
California State Senate

The Honorable Anthony Rendon
Assembly Speaker
California State Assembly

The Honorable Mike McGuire, Chair
Joint Committee on Fisheries and Aquaculture
California State Senate

The Honorable Mark Stone, Vice Chair
Joint Committee on Fisheries and Aquaculture
California State Assembly

The Honorable Dave Min, Chair
Senate Natural Resources and Water Committee
California State Senate

The Honorable Rebecca Bauer-Kahan, Chair
Assembly Water, Parks and Wildlife Committee
California State Assembly

Wade Crowfoot, Secretary
California Natural Resources Agency

Charlton H. Bonham, Director
California Department of Fish and Wildlife

Melissa Miller-Henson, Executive Director
California Fish and Game Commission

Santa Cruz Port District

Port Commission Review Calendar / Follow-Up Items 2023-24

2023

January-March

- ✓ Committee Assignments for 2023
- ✓ Sea Scouts' Biannual Report
- ✓ FY 24 Budget
- ✓ Review 5-year CIP
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics
- ✓ Form 700 Filing (due by 3/31 each year)
- ✓ Biennial Anti-Harassment/Anti-Discrimination Training
- Crow's Nest Beach Market Rent Review at Option Period Ending 4/30/2023
2 (5) year options to extend
- Intero Real Estate Lease Exp. 5/31/2023
1 (5) year option to extend

April-June

- Dredge Report 2022-24

July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- Review of CalPERS Actuarial Valuation Report

October-December

- Mid Fiscal Year Review of CIP
- Annual Vessel Use List Review
- Annual Review of Business Use of Slips
- Ethics Training Update (due by year end)
- Mid Fiscal Year Review of CIP
- Port Commission Officers for 2024

Committee Review Items

- Comprehensive Review of Charter Fees and Public Benefit Discount Policy (January – April 2023)

2024

January-March

- Committee Assignments for 2024
- Sea Scouts' Biannual Report
- FY 25 Budget
- Review 5-year CIP
- Slip Vacancy Biannual Report / Waiting List Statistics
- Form 700 Filing (due by 3/31 each year)

April-June

- Café El Palomar Lease Exp. 7/31/2024
2 (5) year option to extend / rent review at first or second option period
- Biennial Update to Conflict-of-Interest Code

July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Dredge Report 2023-24
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- Review of CalPERS Actuarial Valuation Report

October-December

- Mid Fiscal Year Review of CIP
- Annual Vessel Use List Review
- Annual Review of Business Use of Slips
- Ethics Training Update (due by year end)
- Port Commission Officers for 2024

Future Calendar

- 7th and Brommer Property Assessment
- ABC End-Tie Review after Murray Street Bridge Retrofit
- Pedestrian Traffic Safety Improvements Review

Key

- Pending
- In process
- ✓ Done



TO: Harbor Leadership at Santa Cruz, Moss Landing, and Monterey Harbors

April 24, 2023

Dear Port Directors, Harbormasters, and staff,

The Monterey Bay Fisheries Trust (MBFT) is a nonprofit working to ensure that our coastal communities benefit from active, working waterfronts and local, sustainable seafood for years to come. In light of recent challenges with the Dungeness crab fishery, and now a complete closure of the 2023 salmon fishery, this year is going to be especially difficult for commercial fishermen and associated support businesses.

Thanks to our congressional representatives, efforts are underway at state and federal levels to secure disaster relief for salmon fishery participants. Yet we know from the 2008 experience that it could take many months for that relief to be in the hands of fishermen. In the meantime, they will continue to incur expenses as they attempt to stay in business and re-direct effort to other fisheries.

One way ports can help fishermen stay on the water, and support the continued fishing activity that is vital to your harbor, is to allow deferred payments for slip fees.

We respectfully ask that you allow deferment of slip fees for active commercial salmon fishermen residing in your port while they wait for disaster relief, and that this deferment be without interest or late fees. It is expected that back fees will be paid once disaster relief arrives. This will provide a temporary buffer and show of support that will help our local commercial fleet to continue fishing through the closure period.

Thank you for your consideration.

Sincerely,

A handwritten signature in brown ink, appearing to read "Melissa M. Mahoney".

Melissa M. Mahoney

Executive Director, Monterey Bay Fisheries Trust

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