



Special Closed and Regular Public Session of March 25, 2025

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

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| Toby Goddard | Chair |
| Reed Geisreiter | Vice-chair |
| Stephen Reed | Commissioner |
| Bill Lee | Commissioner |
| Robert DeWitt | Commissioner |

SPECIAL PUBLIC SESSION – 4:30 PM

Chair Goddard convened the special public session at 4:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 4:30 PM, Chair Goddard announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 499 Lake Avenue
Agency Designated Representative: H. MacLaurie
Negotiating Parties: C. Risley
Under Negotiation: Property Acquisition
4. Conference with Real Property Negotiators
Property: 216 4th Avenue
Agency Designated Representative: H. MacLaurie
Negotiating Parties: R. Steere
Under Negotiation: Easement

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

Chair Goddard adjourned the special open session following the closed meeting at 5:20 PM.

REGULAR PUBLIC SESSION – 5:30 PM

Chair Goddard convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication

Chair Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

Monte Ash, owner of TowBoatUS Santa Cruz, introduced Anthony Capriccio as the incoming owner, highlighting his five years as the primary standby captain and his strong maritime qualifications. Captain Ash thanked the Commission and staff for their support over the years. The Commission recognized Captain Ash for his dedicated service and contributions to the harbor.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Public Budget Meeting of February 6, 2025
 - b) Special Closed and Regular Public Meeting of February 25, 2025
9. Review of Emergency Action for North Harbor Dock Repair Work
10. Award of Contract for California State Parks Ocean Lifeguard Services (NTE \$28,678)

MOTION: Motion made by Commissioner Reed, seconded by Vice-chair Geisreiter to approve consent agenda items 8 through 10.
- *Motion carried unanimously.*

REGULAR AGENDA

11. Award of Contract for Demolition and Reconstruction of FF-Dock Project (Phase 1)

Discussion: Port Director MacLaurie stated that a request for proposals for the Demolition and Reconstruction of FF-Dock Project (Phase 1) was advertised, commencing March 1, 2025. She stated that two bids were received, and Cushman Contracting Corporation (Cushman) was the low bidder.

She provided the figures below that represent the estimated construction budget based on Cushman's bid:

| | |
|-----------------|-------------|
| Contract Amount | \$3,191,538 |
|-----------------|-------------|

Contingencies (approx. 10%) \$ 308,462
Total Construction Cost \$3,500,000

In response to a question posed by Commissioner Lee, Port Director MacLaurie stated that, under the agreement with the City, any project costs that exceed the \$5.7 million cap may be submitted to the City for reimbursement.

In response to a question posed by Chair Goddard, Facilities Maintenance & Engineering Manager Wulf stated that piles replaced as part of this project will conform with industry standards and be consistent with those installed as part of the 2023 Pile Replacement Project.

MOTION: Motion made by Vice-chair Geisreiter, seconded by Commissioner DeWitt to award a contract for the Demolition and Reconstruction of FF-Dock Project (Phase 1); authorize the Port Director to execute the contract; and authorize a not-to-exceed amount for construction; and approve an appropriation in the FY25 budget for the amount of the contract plus a contingency.
- *Motion carried unanimously.*

12. Approval of Resolution 25-06 – Declaration of Intent to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Obligations

Discussion: Port Director MacLaurie stated that approval of the resolution does not commit the Port District to issuing Debt Obligations, but ensures compliance with federal tax laws if and when such debt is issued. She recommended approval of Resolution 25-06.

MOTION: Motion made by Commissioner Lee, seconded by Commissioner DeWitt to approve resolution 25-06.
- *Motion carried unanimously.*

13. Approval of Additional Services Contract for West Side Seawall – Mesiti Miller Engineering

Discussion: Port Director MacLaurie stated that an additional services contract with Mesiti-Miller Engineering (MME) for the West Side Seawall Project is being presented due to unanticipated project overruns that exceed the original contract amount. She explained that the additional services, valued at approximately \$60,000, have been rendered by MME and include detailed cost estimating and design work beyond the initial schematic phase.

There was a consensus among the Commission to:

- Direct staff to request a written explanation from MME detailing the specific need for the additional services and how similar issues will be avoided in the future.
- Postpone action on the matter until the requested documentation is received and reviewed.

14. Approval of Transaction Administration Letter with PNC Bank (*There was no discussion on this agenda item*)

MOTION: Motion made by Vice-chair Geisreiter, seconded by Commissioner Reed to authorize the Chair to execute the Transaction Administration Letter with PNC Bank.

- *Motion carried unanimously.*

15. Approval of Cash/Payroll Disbursements – February 2025 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Lee to approve cash and payroll disbursements for February 2025, in the amount of \$1,105,273.38.

- *Motion carried unanimously.*

INFORMATION

16. Port Director's Report

Port Director MacLaurie stated that she met with the District's insurance broker to review the upcoming policy renewal. She stated that several policies, including Maritime Employers' Liability, Dry Property, and Equipment coverage will likely be bundled, resulting in a potential cost savings of approximately \$160,000.

17. Harbormaster's Report

Harbormaster Anderson stated that recreational salmon fishing may open on June 5, 2025, but only last a few days due to a 7,000 fish statewide quota.

In response to a question posed by Commissioner Reed, Harbormaster Anderson stated that the Coast Guard's proposed replacement foghorn atop Walton Lighthouse will be user-activated via VHF radio. He stated that it is common for all vessels, including human-powered watercrafts, to carry VHF radios.

18. Facilities Maintenance & Engineering Manager's Report

In response to a question posed by Chair Goddard, Port Director MacLaurie stated that Moffatt and Nichol will provide a comprehensive report upon completion of the pile inspection.

19. Sea Scouts Biannual Report (*There was no discussion on this agenda item*)

20. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF & CLASS Statements

21. Delinquent Account Reporting (*There was no discussion on this agenda item*)
22. Harbor Patrol Incident Response Report – February 2025 (*There was no discussion on this agenda item*)
23. Written Correspondence (*There was no discussion on this agenda item*)
 - a) Letter from U.S. Representative Panetta to Director Vought, Lieutenant General Graham, and Deputy ASA Colosimo
 - b) Letter from Chair Goddard to Representative Panetta
 - c) Letter from California State Senator Laird to Representative Panetta
 - d) Letter from Santa Cruz County Supervisor Koenig to Representative Panetta
 - e) Letter from City of Santa Cruz Mayor Keeley to Representative Panetta
24. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Goddard adjourned the regular public session at 6:25 PM.



Toby Goddard, Chair