



Special Public Session of May 14, 2024

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Stephen Reed	Chair
Dennis Smith	Vice-chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

**SPECIAL PUBLIC SESSION – 4:00 PM**

Chair Reed convened the special public session at 4:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

1. Pledge of Allegiance
2. Oral Communication
3. Review of Liability Insurance Coverage

Discussion: Port Director MacLaurie stated that on March 8, 2024, the incumbent carrier of the District's \$1 million Marine General Liability policy (including Excess Liability Layers) issued a non-renewal notice for FY25. She stated that the District's insurance broker is actively seeking renewal options, but preliminary indications suggest that the renewal rates will significantly exceed FY25 budgeted amounts.

Port Director MacLaurie summarized the renewal options presented in the staff report and noted that despite the anticipated cost increase, the District's Debt Service Ratio (DSR) is still expected to meet the minimum 1.25x covenant.

A discussion ensued regarding the feasibility of the Port District self-insuring 25% of the \$1 million Marine General Liability policy. Port Director MacLaurie stated if the Commission opts to become a quota share partner on the Marine General Liability Policy, then the Port District will be responsible for 25% of each claim (and all associated expenses) filed against the policy (\$1 million per occurrence / \$2 million aggregate). Commissioner Geisreiter expressed support for becoming a 25% quota share partner.

After careful deliberation, there was consensus among the Commission to proceed with Option 2 and self-insure 25% of the Marine General Liability policy and purchase \$9.75 million in remaining liability coverage for approximately \$1,725,000 (pricing subject to change). Additionally, the

Commission directed staff to self-restrict \$250,000 and designate the funds for use in the event of a claim or unexpected loss.

Chair Reed stated that it will be beneficial to perform public outreach to inform users of the significant cost increases associated with the FY25 insurance renewal process and subsequent budgetary impacts. Commissioner Goddard agreed.

Chair Reed adjourned the special public session at 4:55 PM.

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Stephen Reed, Chair



Special Closed and Regular Public Session of May 28, 2024

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Stephen Reed           Chair  
Toby Goddard       Commissioner  
Reed Geisreiter     Commissioner

*Commission Members Absent:*

Dennis Smith       Vice-chair  
Darren Gertler     Commissioner

**SPECIAL PUBLIC SESSION – 4:00 PM**

Chair Reed convened the special public session at 4:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8, §54956.9(d)(1)

At 4:00 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

**SPECIAL CLOSED SESSION**

3. Conference with Real Property Negotiators  
Property: Murray Street Bridge Seismic Retrofit Project  
Agency Designated Representative: H. MacLaurie  
Negotiating Parties: City of Santa Cruz  
Under Negotiation: Right-of-Way Acquisition
4. Conference with Legal Counsel – Existing Litigation (1 Case)  
Joseph Tomasello v. Santa Cruz Port District  
(Santa Cruz County Superior Court Case No. 22CV02701)

**SPECIAL PUBLIC SESSION**

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on items 3 and 4.

Chair Reed adjourned the special open session following the closed meeting at 5:30 PM.

## REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:34 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication

Chair Reed announced that the Commission took no reportable action in closed session on items 3 and 4.

## CONSENT AGENDA

8. Approval of Minutes
  - a) Special Closed and Regular Public Meeting of April 23, 2024

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve consent agenda item 8.  
- *Motion carried. Vice-chair Smith and Commissioner Gertler ABSENT.*

## REGULAR AGENDA

9. General Election of November 2024
  - a) Approval of Resolution 24-03 – Serving Notice to County Clerk of Election Office to be filled and Transmittal of Map and Boundaries
  - b) Approval of Resolution 24-04 – Ordering an Election and Requesting Consolidating of the Election
  - c) Administrative Calendar

Discussion: Commissioner Goddard proposed the following revision to Resolution 24-03:

- Under Item 2, replace the word “district” with “division.” “Must be a registered voter in the *division*.”

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve Resolution 24-03 and Resolution 24-04, with the proposed revision listed above.  
- *Motion carried. Vice-chair Smith and Commissioner Gertler ABSENT.*

10. Award of Contract for North Harbor Transformer Replacement Project (NTE \$1,335,250)

Discussion: Port Director MacLaurie stated that a request for proposals for the North Harbor Transformer Replacement Project was readvertised, commencing April 15, 2024. She stated that two bids were received by the submission deadline, and Anderson Pacific Engineering Construction, Inc., was the low bidder.

Port Director MacLaurie stated that \$617,600 is currently available in the Capital Improvement Program (CIP) for the North Harbor Transformer Replacement Project, leaving a funding shortfall of approximately \$717,650. She recommended that the Commission authorize using \$153,089 in reallocated CIP funds and \$564,561 in unrestricted cash to cover the shortfall.

Commissioner Goddard expressed support for moving this critical project forward.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to award a contract for the North Harbor Transformer Replacement Project; authorize the Port Director to execute the contract; authorize a not-to-exceed amount of \$1,335,250 for the construction budget including a contingency of approximately 5%; and approve an appropriation in the FY25 budget for the amount of the contract plus contingency.  
- *Motion carried. Vice-chair Smith and Commissioner Gertler ABSENT.*

11. Support Letter for Golden State Salmon Association Hatchery Funding Request

Discussion: Commissioner Goddard requested that the Port District's legislators be copied on this support letter. Chair Reed agreed.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to provide Port District support for the Golden State Salmon Association's hatchery funding request.  
- *Motion carried. Vice-chair Smith and Commissioner Gertler ABSENT.*

12. Approval of Cash/Payroll Disbursements – April 2024

Discussion: In response to questions posed by the Commission, staff provided additional information on the following warrants:

- Warrant # EFT – 3/16/24-3/31/24 Payroll Direct Deposit (1)  
Staff stated that \$80,942.76 is for payroll
- Warrant # EFT – 3/16/24-3/31/24 Payroll Direct Deposit (2)  
Staff stated that \$40,642.01 is for payroll taxes

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve cash and payroll disbursements for April 2024, in the amount of \$1,389,927.56.  
- *Motion carried. Vice-chair Smith and Commissioner Gertler ABSENT.*

## INFORMATION

### 13. Port Director's Report

Port Director MacLaurie stated that Rad Lab Designs quoted the District approximately \$26,000 for developing additional design and marketing materials for the 616 Atlantic Avenue lease proposal package. The Commission indicated that the current conceptual plans are sufficient for marketing at this time.

### 14. Harbormaster's Report

Harbormaster Anderson stated that the concession parking lot pay-on-foot station located near the beach market has been successfully relocated to the center of the parking lot and is working well.

A brief discussion ensued regarding California State Parks Lifeguards utilizing the observatory space at 2218 East Cliff Drive (Crow's Nest Restaurant) for a dispatch office space. The Commission expressed support for formalizing a sublease agreement between Crow's Nest Restaurant and California State Parks.

The Commission expressed support for Senate Bill 1066, The Marine Flare Producer Responsibility Act, emphasizing the critical need to implement safe management solutions for expired flares.

### 15. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that entrance dredging has concluded for the season, and crews are demobilizing pipe from the beach, floating pipeline, and preparing *Twin Lakes* to be moved to its off-season mooring on June 10, 2024.

FME Manager Wulf stated that the Port District executed a contract with SSB Construction to facilitate repairs and recoat the metal roof at 413 Lake Avenue. He noted that the project commenced today, Tuesday, May 28, 2024, and is anticipated to take approximately six days to complete.

In response to a question posed by Commissioner Goddard, FME Manager Wulf stated that stormwater runoff as a result of improper drainage is accelerating the growth of the sinkhole in the area of FF-Dock. He added that as part of the proposed sinkhole repair project, drainage in the area will be improved.

Commissioner Goddard commended the appearance of the completed Concession Parking Lot Paving Project.

### 16. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF Statement
- c) CLASS Statement

17. Delinquent Account Reporting (*There was no discussion on this agenda item*)
18. Harbor Patrol Incident Response Report – April 2024 (*There was no discussion on this agenda item*)
19. Written Correspondence (*There was no discussion on this agenda item*)
  - a) Letter from Port Director MacLaurie to Monterey Bay Fisheries Trust Executive Director  
Melissa Mahoney
20. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Reed adjourned the regular public session at 6:18 PM.

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Stephen Reed, Chair



TO: Port Commission  
 FROM: Port Director, Holland MacLaurie  
 DATE: June 4, 2024  
 SUBJECT: Allocation of Unanticipated Revenue (\$630,670)

**Recommendation: Review and approve proposed allocations.**

**BACKGROUND**

In May 2023, the Port District received approximately \$630,670 in Public Assistance Grant funding from FEMA and CalOES for damages related to the January 2023 storm events. A summary of the damages and associated project costs are outlined below:

Project / Damages	Amount
Entrance Channel Debris Removal (Dredging)	\$ 529,233.75
Concrete Walkway Damage (493 Lake Avenue)	\$ 21,093.75
Fuel Dock Damages	\$ 11,800.56
North Harbor Piling Damage	\$ 68,542.34
<b>TOTAL</b>	<b>\$ 630,670.40</b>

This funding has been received and recognized in FY25 as “Grants – Federal & State,” pending Commission review and allocation. Proposed funding allocations are discussed in more detail below.

**ANALYSIS**

Twin Lakes Haul (F047)

The Port District’s dredge, *Twin Lakes*, has been in service for approximately 8 years. Bi-annual inspections are routinely performed by a contracted third party knowledgeable in dredge operations and equipment. A recommendation has been made to haul the dredge for comprehensive inspection and maintenance within the next 1-2 years.

The FY25 budget allocated \$110,000 to the Capital Improvement Program (CIP) for the *Twin Lakes* Haul Project (F047), raising total available project funding to \$320,473. This amount, however, is not sufficient to cover the anticipated \$1 million cost associated with transporting, hauling, and storing the vessel, as well as performing planned maintenance and repair projects. Given the time-sensitive nature of this project, staff recommends allocating \$600,000 of the unanticipated revenue towards the haulout of *Twin Lakes* to ensure critical maintenance needs are addressed prior to the 2025-26 dredge season.

Barge Purchase (F048)

At its regular public session on January 23, 2024, the Commission expressed an interest in pursuing the purchase of a floating barge (and ancillary equipment) to facilitate in-house pile replacement work and directed staff to allocate funding in the District’s Capital Improvement Program over a two-year period based on the following schedule:

- FY25 Budget: Allocate \$650,000 in funding (pending receipt of Public Assistance Grant funding from FEMA/CalOES).
- FY26 Budget: Allocate \$650,000 in funding.

Since the Public Assistance Grant funding from FEMA and CalOES was not received prior to the development of the FY25 budget, there have been no funding allocations made toward the purchase of a floating barge.

#### Proposed Funding Allocation

While staff remains supportive of pursuing the purchase of a floating barge in subsequent budget years, prioritizing and allocating a significant portion of the Public Assistance Grant funds toward the *Twin Lakes* Haul project will provide greater benefit to the District and ensure that critical maintenance tasks are performed ahead of the 2025-26 dredge season.

As a result, staff recommends that the Commission allocate the \$630,670 in Public Assistance Grant funding from FEMA and CalOES as follows:

- \$600,000 – *Twin Lakes* Haul (F047)
- \$30,670 – Barge Purchase (F048), with additional funding allocated in FY26 and FY27.

#### **IMPACT ON PORT DISTRICT RESOURCES**

There is no impact on Port District resources as a result of allocating the unanticipated revenue to the Capital Improvement Program. Additional interest income will be generated as a result of the unanticipated revenue being placed in the Port District's CLASS account.



TO: Port Commission  
FROM: Carl Wulf, Facilities Engineering Manager  
DATE: June 17, 2024  
SUBJECT: Award of Contract for West Side Sinkhole Repairs (NTE \$80,000)

**Recommendation:** *Authorize the Port Director to execute contract documents with Osmun Construction and authorize a not-to-exceed amount of \$80,000 for sinkhole repairs including a contingency of approximately 5%.*

## BACKGROUND

In January 2024, a significant sinkhole developed on the west side in the parking lot adjacent to FF-Dock. Areas of the west side parking lot were constructed on top of a sheetpile seawall and its fill materials that were originally constructed in the early 1960's. Portions of the seawall around FF-Dock have deteriorated and have holes which have allowed for erosion of some of the fill, creating void space beneath the parking lot.

Structural engineers have determined that temporary repairs consisting of a cementitious grout placed into the voids (via a specialized compaction grouting technique) and patches over the holes in the seawall should be installed to prevent further erosion.

Informal bids were solicited from contractors who specialize in utilizing the compaction grouting technique. Osmun Construction provided a bid in the amount of \$76,000.

## ANALYSIS

Work required as part of this project consists, in general, of drilling angled and vertical holes along the void to allow for compaction grouting. Additionally, the area will be regraded and paved to facilitate proper drainage in an effort to reduce future runoff. A contingency of 5% (approximately \$4,000) is included to cover any unforeseen project costs.

## IMPACT ON PORT DISTRICT RESOURCES

Adequate funding for this project is available in the Capital Improvement Project Pavement Repairs (F006) project fund, which as of June 17, 2024, has an available balance of \$88,532.

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

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TO: Port Commission

FROM: Renee Ghisletta, Administrative Services Officer

DATE: May 22, 2024

SUBJECT: Public Hearing to Approve Resolution 24-05, Amending the Agency's Conflict-of-Interest Code

**Recommendation:** ***Conduct a Public Hearing and approve Resolution 24-05, amending the Agency's Conflict-of-Interest Code.***

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially and submit any changes to the County Board of Supervisors for adoption. The Port Commission originally adopted its Conflict-of-Interest Code ("Code") in February 1977, and adopted revisions to the document in 2006, 2008, 2010, 2012, and 2016.

Current law requires that the Code designate employees whose positions entail the making or participation in the making of governmental decisions that may foreseeably have a material effect on his or her financial interest. Accordingly, the District's Conflict-of-Interest Code has been revised to eliminate the former Administrative Services Manager position.

ATTACHMENTS: A. Conflict of Interest Code (Showing Revision)  
B. Resolution 24-05 and Conflict of Interest Code (Final)

**CONFLICT OF INTEREST CODE  
OF THE  
SANTA CRUZ PORT DISTRICT**

**Section 100. Purpose.**

Pursuant to the provisions of Government Code Sections 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, the Santa Cruz Port District, a local governmental agency of the State of California, hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The provisions of this Code are in addition to Government Code Section 87100 et seq. and other laws pertaining to conflicts of interest.

**Section 200. Designated Positions.**

The positions listed on Exhibit "A" are designated positions. Commissioners and employees holding these positions are deemed to make or participate in the making of decisions that may foreseeably have a material effect on his or her financial interest and that of the Santa Cruz Port District.

**Section 300. Disclosure Statements.**

A person holding a designated position shall file a Fair Political Practices Commission (FPPC) Form 700, "Annual Statement of Economic Interest," with the County of Santa Cruz.

**Section 400. Place and Time of Filing.**

- a) Filing Originals. All persons holding designated positions are required to submit a statement of financial interest with the Santa Cruz Port District.
- b) Filing Copies. This agency shall make and retain a copy and forward the originals of these statements to the County of Santa Cruz.
- c) Initial Statements. All other employees appointed, promoted or transferred to designated positions shall file initial statements within thirty (30) days thereafter, or as required on the Fair Political Practices Commission "FPPC" Form 700, "Annual Statement of Economic Interest."
- d) Annual Statements. Annual statements shall be filed by all designated employees by March 31 of each year, or as required on the Fair Political Practices Commission "FPPC" Form 700, "Annual Statement of Economic Interest," disclosing reportable investments in business entities, interests in real property, and income held or received in the period since the closing date of the employee's previously filed statement and the succeeding December 31<sup>st</sup>.
- e) Leaving Office Reports. Each person who leaves a designated position specified on Exhibit A shall file a leaving of office statement within thirty (30) days after leaving.

**Section 500. Contents of Disclosure Statements.**

Disclosure statements shall be made on Fair Political Practices Commission Form 700, "Annual Statement of Economic Interest," supplied by the County of Santa Cruz.

***CONFLICT OF INTEREST CODE OF THE SANTA CRUZ PORT DISTRICT***

**EXHIBIT "A"**

**DESIGNATED POSITIONS**

1. Santa Cruz Port District Board of Port Commissioners (five members), including the Chairman of the Board.
2. Port Director, appointed by and acting at the pleasure of the Board of Port Commissioners.
3. Harbormaster, hired by the Port Director.
- ~~4. Administrative Services Manager, hired by the Port Director.~~
5. Facilities Maintenance and Engineering Manager, hired by the Port Director

Santa Cruz Port District  
**Resolution 24-05**  
June 25, 2024

ON THE MOTION OF \_\_\_\_\_

SECONDED BY \_\_\_\_\_

A resolution of the Santa Cruz Port District amending the Agency's Conflict of Interest Code.

WHEREAS, the Santa Cruz Port District is a local governmental agency of the State of California; and,

WHEREAS, the Santa Cruz Port District is required to comply with the provisions of the Political Reform Act of 1974 and California Government Code Section 87100 et seq, pertaining to conflicts of interest; and,

WHEREAS, a public hearing has been held pursuant to notice; and,

WHEREAS, the Santa Cruz Port District has determined that the attached Exhibit "A" accurately sets forth those positions which are designated to report financial interests.

NOW, THEREFORE, BE IT RESOLVED THAT the Santa Cruz Port District Commission hereby adopts the Conflict of Interest Code for the Santa Cruz Port District.

PASSED AND ADOPTED this 25<sup>th</sup> day of June 2024, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Stephen Reed, Chair  
Santa Cruz Port Commission

ATTEST:

\_\_\_\_\_  
Holland MacLaurie, Port Director  
Santa Cruz Port District

**CONFLICT OF INTEREST CODE  
OF THE  
SANTA CRUZ PORT DISTRICT**

**Section 100. Purpose.**

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**Section 400. Place and Time of Filing.**

- a) Filing Originals. All persons holding designated positions are required to submit a statement of financial interest with the Santa Cruz Port District.
- b) Filing Copies. This agency shall make and retain a copy and forward the originals of these statements to the County of Santa Cruz.
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- d) Annual Statements. Annual statements shall be filed by all designated employees by March 31 of each year, or as required on the Fair Political Practices Commission "FPPC" Form 700, "Annual Statement of Economic Interest," disclosing reportable investments in business entities, interests in real property, and income held or received in the period since the closing date of the employee's previously filed statement and the succeeding December 31<sup>st</sup>.
- e) Leaving Office Reports. Each person who leaves a designated position specified on Exhibit A shall file a leaving of office statement within thirty (30) days after leaving.

**Section 500. Contents of Disclosure Statements.**

Disclosure statements shall be made on Fair Political Practices Commission Form 700, "Annual Statement of Economic Interest," supplied by the County of Santa Cruz.

***CONFLICT OF INTEREST CODE OF THE SANTA CRUZ PORT DISTRICT***

**EXHIBIT "A"**

**DESIGNATED POSITIONS**

1. Santa Cruz Port District Board of Port Commissioners (five members), including the Chairman of the Board.
2. Port Director, appointed by and acting at the pleasure of the Board of Port Commissioners.
3. Harbormaster, hired by the Port Director.
4. Facilities Maintenance and Engineering Manager, hired by the Port Director

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PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

TO: Port Commission  
FROM: Holland MacLaurie, Port Director  
DATE: June 12, 2024  
SUBJECT: California Special Districts Association (CSDA) 2024 Board of Directors Elections

**Recommendation:** *Provide direction to staff on casting the Port District's vote for the CSDA representative Seat A – Coastal Network.*

## BACKGROUND

The California Special Districts Association (CSDA) Board of Directors is represented by members from six regional divisions with three seats from each region. CSDA is conducting an election for a representative from our area (Coastal Network) for Seat A.

CSDA Board of Directors Election Ballot - Term 2025-2027; Seat A - Coastal Network Candidates:

- Elaine Magner, Director \* Pleasant Valley Recreation & Park District
- Scott Duffield, General Manager Heritage Ranch Community Services District

\*Incumbent

The deadline to cast a vote is Friday, July 26, 2024, at 5:00 PM.

## ANALYSIS

Candidate information sheets and statements are attached. Please note that Mr. Duffield did not submit a candidate statement.

ATTACHMENTS: A. Candidate Details



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Elaine Magner

District/Company: Pleasant Valley Recreation and Park District

Title: Board Director - Past Board Chairperson

Elected/Appointed/Staff: Elected

Length of Service with District: 16 Years (Feb 2008)

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I have been on the CSDA Board of Directors since 2018 and am currently serving as the President for the second year. In the past I have served as the Vice President and Treasurer on the Executive Committee, the Chairperson of the Membership, and the Fiscal Committee. Also, one of the three CSDA board directors on the Special Districts Leadership Foundation (SDLF) and the CSDA representative on the SDLF Scholarship Committee.

I attend CSDA Legislative Days and Conference and Showcase annually. Have completed the SDLF Governance Academy and provide input to many of the CSDA Expert Feedback Teams including the Human Resources and Personnel, Governance, and Revenue Teams.

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Currently serving on the CARPD legislative committee.

**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

Have served as the Pleasant Valley Recreation and Park District representative to the Ventura County Special Districts Association. Am one of the PVRPD Board members on the City of Camarillo/PVRPD Liaison Committee working on a joint needs assessment focusing on senior needs including facilities.

**4. List civic organization involvement:**

None.

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



Fellow Coastal Network Members,

Having represented the Coastal Network as a CSDA Board member since 2016, I'm requesting your support for re-election.

I am currently the President of the CSDA Board of Directors. I have served as on the Executive Committee as the Vice President, Secretary and Treasurer. now an ex-officio on all CSDA committees. I am one of the CSDA representatives to the Special Districts Leadership Foundation and their Scholarship Committee. I've completed the SDLF Leadership Academy, and regularly attend the annual Legislative Days, Annual Conference and Exhibitor Showcases.

As a Director for the Pleasant Valley Recreation and Park District Board since 2008, I've served as Board Chair, on the Personnel and Liaison Committees, and as PVRPD's representative to the Ventura County Special Districts Association and CSDA. I have been honored by VCSDA as Director of the Year.

My career in Public Service for 31 years was in law enforcement Human Resources. Following my retirement, I worked as a contract investigator for the Department of Justice.

My experience on the PVRPD Board and my work as a public servant has provided me with a solid foundation of experience, enabling me to represent your District's interests on the CSDA Board.

As a board member, I represent all special districts in the Coastal Network, supporting CSDA's on-going efforts to offer educational classes and informative conferences and their pro-active legislative advocacy and policy proposals that impact all Special Districts.

If re-elected, I will continue to work with board members and staff to further advocacy efforts at the state and national level, increase membership, and further enhance services provided to member agencies.

I would appreciate your district's support in my re-election as the Coastal Network representative on the CSDA Board of Directors. I respectfully ask for your vote.

Sincerely,

Elaine L. Magner, Director  
Pleasant Valley Recreation and Park District



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Scott Duffield

District/Company: Heritage Ranch Community Services District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: Seven years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am currently the Vice President of the San Luis Obispo County Chapter of the CSDA. I attend conferences and trainings regularly.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am a registered civil engineer in California and was previously a member of the American Society of Engineers (ASCE). I am a current member of the American Water Works Association (AWWA).

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I previously served as staff for County government including the County of Riverside for sixteen years and the County of San Luis Obispo for twelve years. During the time as staff for the County of San Luis Obispo, I was involved in numerous advisory committees including the Nacimiento Water Project Commission, the Paso Basin Advisory Committee, and the Water Resources Advisory Committee to name a few (and still involved in the latter in my current role).

4. List civic organization involvement:

None.

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/2/2024	59912	Santa Cruz County Recorder	Notary Bond Filing	\$ 17.00
5/3/2024	59913	Airtec Service	Heater Repair - 413 Lake Avenue, Suite 101	\$ 657.46
5/3/2024	59914	Amazon Capital Services	Angle Grinder, Fuel Line Kit	\$ 706.28
5/3/2024	59915	A Tool Shed Rentals	Chainsaw Rental & Chain Purchase	\$ 464.48
5/3/2024	59916	Bay Building Janitorial, Inc.	Janitorial Services, Refuse Collection	\$ 12,918.66
5/3/2024	59917	Bay Plumbing Supply, Inc.	Test Plug, Pipe Fittings, Saw Blades, Knee Pads, Power Tool Battery	\$ 383.91
5/3/2024	59918	Bayside Oil II, Inc.	Oil Filter Disposal	\$ 85.00
5/3/2024	59919	Big Creek	Finishing Nails, Door Trim, Fuel Dock Lumber, Outdoor Screws, Drill Bits	\$ 116.32
5/3/2024	59920	Citi Cards	Breakroom Supplies	\$ 203.28
5/3/2024	59921	Comcast	Business Internet	\$ 170.95
5/3/2024	59922	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18
5/3/2024	59923	Data Ticket, Inc.	Citation Processing (March)	\$ 315.00
5/3/2024	59924	Downey Brand	Legal Consultation	\$ 4,104.00
5/3/2024	59925	Elevator Service Company	Monthly Service (April)	\$ 500.00
5/3/2024	59926	Ewing Irrigation Products, Inc.	Irrigation System Valve	\$ 424.11
5/3/2024	59927	Ferguson Enterprises, Inc.	Pipe Saddles	\$ 179.84
5/3/2024	59928	Fresno Pipe & Supply	Pipe Flanges	\$ 167.93
5/3/2024	59929	Grainger	Disposable Gloves, Paint Supplies	\$ 679.46
5/3/2024	59930	HD Supply Facilities Maintenance, Ltd.	Rust Converting Primer	\$ 1,839.48
5/3/2024	59931	Henderson Marine Supply, Inc.	Non-Skid Paint	\$ 1,873.45
5/3/2024	59932	Home Depot Credit Services	Paint Sprayer, Fish Table Waterproofing, Zip Ties, Paint Supplies, Screwdrivers, Wrenches, Saw, Saw Blades, Wire Strippers, Buoy Paint, Shovels, Ratchet Straps, Tape, Wet Floor Signage, Welding Shop Clamps, Caulking, Dredge Shelving Unit, Toolbox, Toolbox Drawer Liner, Light Fixtures, Impact Wrench, Equipment Batteries, Parts Organizer, Building Flag, Screws, Light Bulbs	\$ 6,728.43
5/3/2024	59933	Hose Shop	Water Line Assembly, <i>Twin Lakes</i> Gauges	\$ 275.19
5/3/2024	59934	Jack Boston	Harbor Patrol Promotional Video Supplies	\$ 355.00
5/3/2024	59935	Lawson	Hydraulic Hose, Sleeve, Fitting	\$ 2,341.70
5/3/2024	59936	Lighthouse Welding	<i>Twin Lakes</i> Christmas Tree Repairs	\$ 2,337.00
5/3/2024	59937	Marina Ware	Security Camera Upgrades (Initial Payment), Key Fobs for Resale, Wireless Access Point Replacement, Technical Support	\$ 12,566.87
5/3/2024	59938	McMaster-Carr Supply Company	Hose Fittings, Padlocks	\$ 221.99
5/3/2024	59939	Melrose, Rick	Quarterly Uniform Allowance	\$ 100.00
5/3/2024	59940	Mesiti-Miller Engineering, Inc.	Engineering Services: Westside Seawall & East Access Road Embankment Assessment & Repair	\$ 7,126.70

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/3/2024	59941	Mid County Auto Supply	Wiper Blades, Lubricant, Parking Cart Battery Replacement	\$ 1,596.29
5/3/2024	59942	Mission Uniform Service	Uniform Service, First Aid Supply, Uniform Pant Replacement, Uniform Shirt Replacement	\$ 313.00
5/3/2024	59943	Motion Industries	<i>Twin Lakes</i> Hydraulic Drive	\$ 247.65
5/3/2024	59944	Mutual of Omaha	Life/LTD/AD&D Insurance	\$ 1,832.12
5/3/2024	59945	Nielsen Studios	Consulting Services: 616 Atlantic Avenue Permitting	\$ 5,864.15
5/3/2024	59946	Operating Engineers	Union Dues (Payroll Deduction)	\$ 276.00
5/3/2024	59947	Capital One Trade Credit - OSH	Window Fixture Handle, Door Bolts, Building Flag, Battery Connection Cable	\$ 235.15
5/3/2024	59948	Pacific Coast Congress of Harbormasters and Port Managers	Annual Membership	\$ 365.00
5/3/2024	59949	Pacific Gas & Electric Company	Utilities	\$ 24,240.69
5/3/2024	59950	Palace Business Solutions	Office Supplies	\$ 66.09
5/3/2024	59951	Quadient, Inc.	Postage	\$ 701.93
5/3/2024	59952	Red Hills Environmental, LLC	North Harbor Dredge Volume Calculation	\$ 1,850.00
5/3/2024	59953	Riverside Lighting & Electric	Power Switch, GFI Outlets, Light Fixture	\$ 741.59
5/3/2024	59954	San Lorenzo	Putty Knife & Epoxy	\$ 17.22
5/3/2024	59955	Santa Cruz County Environmental Health Service	Boatyard Hazmat Permit Fee	\$ 938.00
5/3/2024	59956	SC Fuels	Fuel Dock Gasoline & Diesel	\$ 31,100.63
5/3/2024	59957	Santa Cruz Municipal Utilities	Utilities	\$ 12,443.21
5/3/2024	59958	Staples Business Advantage	Office Supplies	\$ 60.28
5/3/2024	59959	Superior Alarm Company	Alarm Line Repair - 493 Lake Avenue	\$ 323.00
5/3/2024	59960	The Home Depot Pro Institutional	Janitorial Supplies	\$ 2,061.27
5/3/2024	59961	The Skylight Place, Inc.	Window Replacement - 333 Lake Avenue, Suite A	\$ 1,201.55
5/3/2024	59962	Tyson & Mendes, LLP	Legal Consultation	\$ 496.45
5/3/2024	59963	US Relay	Webcam Service	\$ 484.00
5/3/2024	59964	West Coast Wire Rope	Rigging Blocks	\$ 6,693.02
5/3/2024	59965	West Marine Pro	<i>Dauntless</i> Power Cord	\$ 168.91
5/3/2024	59966	Wex Bank	Fleet Fuel	\$ 2,855.46
5/3/2024	59967	California Department of Tax and Fee Administration	Hazardous Waste Generation & Handling Fee Return	\$ 669.78
	59968	VOID		
5/3/2024	59969	Quadient Leasing USA, Inc.	Postage Meter Lease	\$ 207.04
5/10/2024	59970	WhyBuyNewAutos.com	2020 Ford F150 Maintenance Vehicle	\$ 33,469.89
5/17/2024	59971	Ace Portable Services	Portable Toilet Rental	\$ 214.67
5/17/2024	59972	Allied Administrators for Delta Dental	Dental Insurance	\$ 2,903.23
5/17/2024	59973	Allied Universal	Security Patrol	\$ 4,882.50

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/17/2024	59974	Amazon Capital Services	<i>Odd Job</i> Fuel Tank Repair Part, Number Stencils, Office Supplies, Shop Lights	\$ 305.84
5/17/2024	59975	A Sign ASAP!	Water Taxi Graphics, 2222 East Cliff Drive Deck Signage, Concession Lot Parking Signage	\$ 4,911.58
5/17/2024	59976	AT&T	Telephone	\$ 886.83
5/17/2024	59977	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 322.50
5/17/2024	59978	A Tool Shed Rentals	Concrete Saw Rental	\$ 151.20
5/17/2024	59979	First-Citizens Bank & Trust Co.	Telephone System Lease	\$ 323.09
5/17/2024	59980	Christopher Bartlett	Security Deposit Refund	\$ 247.92
5/17/2024	59981	Bay Plumbing Supply, Inc.	Brass Pipe Fittings, Check Valve	\$ 43.83
5/17/2024	59982	Bayside Oil II, Inc.	<i>Twin Lakes</i> Engine Oil	\$ 1,345.71
5/17/2024	59983	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 210.88
5/17/2024	59984	Brass Key Locksmith, Inc.	Padlock Keys	\$ 51.60
5/17/2024	59985	Burke, Williams & Sorensen, LLP	Legal Consultation	\$ 372.00
5/17/2024	59986	Cale America, Inc.	Monthly Service (February 2023 - March 2024), Service Call, Receipt Paper	\$ 13,807.72
5/17/2024	59987	Carpi & Clay	Washington Representation	\$ 800.00
5/17/2024	59988	Christianson Tree Experts	Tree Service - Eucalyptus Tree	\$ 9,000.00
5/17/2024	59989	Comcast	Business Internet	\$ 402.54
5/17/2024	59990	Complete Mailing Service	Statement Mailing & Postage	\$ 598.49
	59991	VOID		
5/17/2024	59992	County Specialty Gases	Welding Wire	\$ 153.87
5/17/2024	59993	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 87.50
5/17/2024	59994	Dredging Supply Company, Inc.	Dredge Hose Assembly, Dredge Paint	\$ 12,351.98
5/17/2024	59995	Dennis K. Evans	Parking Overpayment Refund	\$ 18.00
5/17/2024	59996	Ferguson Enterprises, Inc.	Boatyard Stormwater System Check Valve	\$ 86.85
5/17/2024	59997	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 2,173.75
5/17/2024	59998	Garda CL West, Inc.	Deposit Courier Service	\$ 838.14
5/17/2024	59999	Grainger	Disposable Gloves, Buoy Parts, Shower Curtain, Shower Curtain Hooks, Graffiti Removal Supplies, Batteries, Screw Drivers	\$ 458.98
	60000	VOID		
5/17/2024	60001	Gsolutionz	Telephone System Maintenance	\$ 262.85
5/17/2024	60002	Haro Kasunich & Associates, Inc.	Engineering Services: East Access Road Embankment Assessment & Repair	\$ 160.00
5/17/2024	60003	HD Supply Facilities Maintenance, Ltd.	Janitorial Supplies	\$ 2,674.51
5/17/2024	60004	Andrew Kolb	Security Deposit Refund	\$ 265.30

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/17/2024	60005	Margaret Kroll	Security Deposit Refund	\$ 120.92
5/17/2024	60006	Lawson	Flap Discs, Hydraulic Hose Fittings, O-Rings, Flanges, <i>Twin Lakes</i> Chopper Hose Sleeving	\$ 1,091.85
5/17/2024	60007	Linde Gas & Equipment, Inc.	Welding Gas	\$ 366.94
5/17/2024	60008	Marine Lien Sale Service	Lien Sale Expense	\$ 180.00
5/17/2024	60009	MBS Business Systems	Copier Usage Charges	\$ 560.82
5/17/2024	60010	McDermott, Dick	497 Lake Avenue Installment Payments (May & June)	\$ 9,070.90
5/17/2024	60011	McMaster-Carr Supply Company	Hydraulic Hose Adapters, Buoy Parts	\$ 176.07
5/17/2024	60012	Mid County Auto Supply	Replacement Lenses	\$ 11.40
5/17/2024	60013	Mission Uniform Service	First Aid Supply, Uniform Service, Uniform Pant Replacements	\$ 296.03
5/17/2024	60014	Monterey Bay Marine	Dredge Skiff Fuel Tank & Connector Parts	\$ 47.17
5/17/2024	60015	MPress Digital Inc.	Business Cards	\$ 242.43
5/17/2024	60016	Near Future, LLC	Harbor Patrol Promotional Video (Final Payment)	\$ 12,500.00
5/17/2024	60017	O'Neill Sea Odyssey	2222 East Cliff Drive Deck Picnic Tables (Cost-Share)	\$ 1,000.00
5/17/2024	60018	Claudiu Remus Oros	Security Deposit Refund	\$ 247.92
5/17/2024	60019	Pacific Gas & Electric Company	Utilities	\$ 16,666.65
5/17/2024	60020	Pagoda Technologies Inc	IT & Cyber Security Services (May), SonicWall Security Appliances	\$ 5,778.23
5/17/2024	60021	Palace Business Solutions	Office Supplies	\$ 463.68
5/17/2024	60022	Platt	Cable Cutters	\$ 188.46
5/17/2024	60023	Rad Lab Designs Inc	Design Services: 616 Atlantic Avenue	\$ 24,875.00
5/17/2024	60024	Red Wing Shoe Store	Dredge Staff Work Boots	\$ 268.61
5/17/2024	60025	Brian Renfro	Security Deposit Refund	\$ 485.60
5/17/2024	60026	San Lorenzo	O-Dock Concrete Supplies, O-Dock Restroom Sink, Saw Blades	\$ 329.40
5/17/2024	60027	Santa Cruz Records Management, Inc.	Document Shredding	\$ 22.00
5/17/2024	60028	Santa Cruz Sentinel	North Harbor Transformer Replacement Project Legal Advertising	\$ 105.60
5/17/2024	60029	Scheidt & Bachmann	Monthly Service	\$ 2,765.66
5/17/2024	60030	Santa Cruz Municipal Utilities	Utilities	\$ 3,233.53
5/17/2024	60031	Sean Rothwell	Employee Expense Reimbursement: Training Ammunition	\$ 649.77
5/17/2024	60032	Rodney Smith	Security Deposit Refund	\$ 317.75
5/17/2024	60033	Susan Sogard	Security Deposit Refund	\$ 204.75
5/17/2024	60034	Staples Business Advantage	Office Supplies	\$ 131.11
5/17/2024	60035	Streamline	Annual Website Hosting	\$ 3,600.00
5/17/2024	60036	The Ferguson Group	Grant Writing Consulting Services	\$ 1,700.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2024

Date	No.	Vendor	Description	Amount
5/17/2024	60037	Uline	Parking Staff High Visibility Vests	\$ 58.34
5/17/2024	60038	U.S. Bank Equipment Finance	Copier Leases	\$ 330.04
5/17/2024	60039	Verizon Wireless	Cell Phone & Tablet Service	\$ 306.76
5/17/2024	60040	Mark Larsen DBA: Viking	Window Cleaning	\$ 35.00
5/17/2024	60041	West Marine Pro	Dredge Skiff Fuel Tank Replacement, Anodes, Blower Flange, Standby Generator Fuel Filters, <i>Never Late</i> Bottom Paint	\$ 2,020.74
5/17/2024	60042	West Marine Pro	Boatyard Retail Items	\$ 1,066.41
5/17/2024	60043	Marnelle Wollert	Parking Overpayment Refund	\$ 20.00
5/17/2024	60044	Mission Uniform Service	First Aid Supply, Uniform Service	\$ 259.54
5/17/2024	60045	Granite Construction Company	Concession Parking Lot Paving Repairs Project	\$ 212,000.00
5/21/2024	60046	California All-Steel Carports, Inc.	Dredge Yard Shade Structure Wall	\$ 2,638.15
5/21/2024	60047	Lockton Insurance Brokers, LLC	Automobile Insurance Premium	\$ 1,684.00
5/23/2024	60048	Employee #1900	Final Pay	\$ 1,816.17
5/23/2024	60049	Employee #1900	Compensatory Time, Holiday, and Vacation Payout	\$ 4,578.60
5/31/2024	60050	Abby's Awning & Shade Services	413 Lake Avenue Awning Replacement	\$ 1,361.62
5/31/2024	60051	Amazon Capital Services	<i>Twin Lakes</i> DC Panel Socket, Shop Lights, Respirator Maintenance Supplies	\$ 749.08
5/31/2024	60052	Amerigas	Ancillary Equipment Fuel	\$ 99.50
5/31/2024	60053	Aqua Safaris	Oxygen Tank Refill & Inspection	\$ 180.00
5/31/2024	60054	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 3,154.20
5/31/2024	60055	B & B Small Engine	Brush Blade & Trimmer Line	\$ 141.55
5/31/2024	60056	Bay Plumbing Supply, Inc.	Pipe Fittings	\$ 191.32
5/31/2024	60057	Bayside Oil II, Inc.	<i>Twin Lakes</i> Engine Oil, Waste Oil Disposal	\$ 2,068.21
5/31/2024	60058	Big Creek	Saw Blades, Concrete Forms, Concession Lot Parking Machine Kiosk Materials, Concrete & Supplies, G-Dock Brow Pier Lumber, 333 Lake Avenue Plywood	\$ 1,477.53
5/31/2024	60059	Burke, Williams & Sorensen, LLP	Legal Consultation	\$ 2,448.00
5/31/2024	60060	Central Coast Systems	Quarterly Fire Alarm Monitoring	\$ 210.00
5/31/2024	60061	Central Home Supply	Filter Fabric, Concrete, Grounds Mulch	\$ 880.17
5/31/2024	60062	Citi Cards	Breakroom Supplies, Parking Fees	\$ 331.25
5/31/2024	60063	Comcast	Business Internet	\$ 170.95
5/31/2024	60064	County of Santa Cruz Auditor	Citation Tax (March)	\$ 1,596.50
5/31/2024	60065	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18
5/31/2024	60066	Data Ticket, Inc.	Citation Processing (April)	\$ 315.00
5/31/2024	60067	Downey Brand	Legal Consultation	\$ 3,834.00
5/31/2024	60068	Elevator Service Company	Monthly Service (May)	\$ 500.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/31/2024	60069	Ewing Irrigation Products, Inc.	Irrigation Fittings	\$ 248.95
5/31/2024	60070	GP Crane & Hoist	Quarterly Hoist Inspection (\$259.46 Tenant Reimbursable)	\$ 389.19
5/31/2024	60071	Grainger	Caution Tape, Lever Hoists, Batteries	\$ 874.94
5/31/2024	60072	Hose Shop	Hose Adapter, 2222 East Cliff Drive Picnic Table Clamps	\$ 146.19
5/31/2024	60073	Industrial Electrical Company	<i>Twin Lakes</i> Variable Frequency Drive Testing	\$ 4,407.00
5/31/2024	60074	Employee #62	Vacation Payout	\$ 1,489.31
5/31/2024	60075	Large's Metal Fabrication, Inc.	Pile Rings	\$ 145.97
5/31/2024	60076	Linde Gas & Equipment, Inc.	Welding Gas	\$ 448.31
5/31/2024	60077	Mesiti-Miller Engineering, Inc.	Engineering Services: East Access Road Embankment Assessment & Repair	\$ 4,129.00
5/31/2024	60078	Mid County Auto Supply	Dredge Vehicle Battery Replacement, Maintenance Vehicle Truck Bed Paint, Coolant, Windshield Washer Fluid	\$ 250.67
5/31/2024	60079	Mission Uniform Service	First Aid Supply, Uniform Service, Uniform Pant Replacement, Uniform Shirt Replacement	\$ 552.31
5/31/2024	60080	Moore & Sons Outboard Motors, Inc.	Water Taxi Maintenance	\$ 401.24
5/31/2024	60081	Mutual of Omaha	Life/LTD/AD&D Insurance	\$ 903.17
5/31/2024	60082	National Pump Company	<i>Twin Lakes</i> Jet Pump	\$ 9,556.19
5/31/2024	60083	Operating Engineers	Union Dues (Payroll Deduction)	\$ 276.00
5/31/2024	60084	Capital One Trade Credit - OSH	Screw Kit, Water Leak Test Kit, Gate Wheel	\$ 104.26
5/31/2024	60085	Pacific Gas & Electric Company	Utilities	\$ 19,973.19
5/31/2024	60086	Pagoda Technologies Inc	(2) Front Desk Computers, Monitors & Stand	\$ 5,271.34
5/31/2024	60087	Penhall Company	Ground Penetrating Radar - West Side Sinkhole (Near FF-Dock)	\$ 1,113.20
5/31/2024	60088	Peninsula Welding & Medical Supply	Flap Wheels, Wire Wheels	\$ 988.54
5/31/2024	60089	Peterson	Filters	\$ 579.38
5/31/2024	60090	Ramos Oil Inc.	<i>Twin Lakes</i> Fuel	\$ 31,025.51
5/31/2024	60091	RDO Equipment Co.	<i>Squirt</i> Engine Overhaul Kit & Water Pump	\$ 2,744.39
5/31/2024	60092	Resa Power LLC	<i>Twin Lakes</i> Breaker Rebuild	\$ 4,095.13
5/31/2024	60093	Riverside Lighting & Electric	Wire, Outlet, Plug, Wire Connectors, Splice Tape, Parking Machine Electrical Fittings	\$ 819.04
5/31/2024	60094	Royal Wholesale Electric	Aerator Fuses	\$ 45.13
5/31/2024	60095	San Lorenzo	Chalk, Markers, Caulking	\$ 167.88
5/31/2024	60096	SC Fuels	Fuel Dock Gasoline & Diesel	\$ 29,677.39
5/31/2024	60097	Santa Cruz Municipal Utilities	Utilities	\$ 21,883.45
5/31/2024	60098	Bryer Smith	Medical Expense Reimbursement (Prorated 2024)	\$ 437.50
5/31/2024	60099	Stark Leak Detection	O-Dock Water Leak Detection	\$ 600.00
5/31/2024	60100	Triton Construction	Designated Operator Service	\$ 300.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2024

Date	No.	Vendor	Description	Amount
5/31/2024	60101	County of Santa Cruz	Public Meeting Room Reservation Refund	\$ 120.00
5/31/2024	60102	US Relay	Webcam Service	\$ 484.00
5/31/2024	60103	West Marine Pro	Boatyard Retail Items	\$ 128.08
5/31/2024	60104	Wex Bank	Fleet Fuel	\$ 2,787.40
5/31/2024	60105	WhyBuyNewAutos.com	2020 Ford F150 Maintenance Vehicle DMV Fees	\$ 28.00
5/3/2024	Various	Various Employees	4/16/24-4/31/24 Payroll	\$ 7,662.08
5/20/2024	Various	Various Employees	5/1/24-5/15/24 Payroll	\$ 7,323.78
5/1/2024	EFT	Cardconnect	RV Park Credit Card Fees	\$ 1,156.11
5/1/2024	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 659.52
5/1/2024	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 2,305.17
5/1/2024	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 211.02
5/1/2024	EFT	Merchant Services	CALE Credit Card Fees	\$ 1,181.04
5/1/2024	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 348.88
5/1/2024	EFT	Transaction Express	Online Billpay ACH Fees	\$ 704.41
5/1/2024	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 2,067.40
5/3/2024	EFT	PAYCHEX	4/16/24-4/31/24 Payroll Direct Deposit	\$ 72,033.84
5/3/2024	EFT	PAYCHEX	4/16/24-4/31/24 Payroll Taxes	\$ 34,488.69
5/3/2024	EFT	PAYCHEX	Payroll Service Fees	\$ 749.80
5/3/2024	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 650.89
5/7/2024	EFT	California State Disbursement Unit	Wage Garnishment	\$ 125.00
5/7/2024	EFT	California State Disbursement Unit	Wage Garnishment	\$ 257.50
5/7/2024	EFT	CalPERS	Health Insurance	\$ 47,977.17
5/7/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 10,069.81
5/7/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,526.45
5/7/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,994.22
5/7/2024	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,243.39
5/7/2024	EFT	Comerica Commercial Card Services	Zoom Subscription, QR Code Generator Subscription, Commission Meeting Refreshments, Santa Cruz Harbor Dedication Sign, Office Supplies, Ground Cover Fabric, Parking Gate Loop & Sealant, California Marine Affairs & Navigation Conference Spring Meeting Registration & Airfare, <i>Twin Lakes</i> Breaker Inspection, 413 Lake Avenue Awning Replacement Deposit, Distilled Water, <i>Twin Lakes</i> Hydraulic Clamps, Buoy Lights, HAZWOPER Annual Refresher, Thermal Camera, Wire Wheels, Drill Repair, Dredge Staff Work Boot Return, Recruitment Advertising, Rust Inhibitor	\$ 14,206.16
5/9/2024	EFT	Comerica Bank	Service Charges	\$ 681.56
5/10/2024	EFT	Campspot	RV Park Software Monthly Fees	\$ 193.90

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2024

Date	No.	Vendor	Description	Amount
5/15/2024	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 24.26
5/20/2024	EFT	PAYCHEX	5/1/24-5/15/24 Payroll Direct Deposit	\$ 73,097.92
5/20/2024	EFT	PAYCHEX	5/1/24-5/15/24 Payroll Taxes	\$ 35,094.05
5/20/2024	EFT	PAYCHEX	Payroll Service Fees	\$ 682.31
5/20/2024	EFT	PAYCHEX	Time & Attendance Fees	\$ 119.90
5/22/2024	EFT	California State Disbursement Unit	Wage Garnishment	\$ 125.00
5/22/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 10,116.64
5/22/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,531.36
5/22/2024	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,230.72
5/22/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,958.95
5/22/2024	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 650.89
5/30/2024	EFT	Windcave, Inc.	Concession Lot Credit Card Device Charges	\$ 552.56
<b>Total May 2024 Disbursements</b>				<b>\$ 1,090,421.56</b>

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

TO: Port Commission  
FROM: Holland MacLaurie, Port Director  
DATE: June 14, 2024  
SUBJECT: Port Director's Report – June 25, 2024

LAFCO Service and Sphere of Influence Review

Earlier this month, staff met with the Executive Officer of LAFCO to discuss the Port District's upcoming Service and Sphere of Influence Review. The review process occurs every five years, with the last report completed in 2019. An administrative draft of the report will be provided in the coming weeks, with the final report scheduled for review and approval by the LAFCO board on August 7, 2024.

Central Coast Waterboard Inspection

On Tuesday, June 11, 2024, the Central Coast Waterboard was onsite to perform a routine inspection of the Port District's industrial work areas in the maintenance and dredge yards. The focus of the inspection was to ensure compliance with the Port District's Industrial General Permit and Industrial Storm Water Pollution Prevention Plan (SWPPP). The Port District was deemed to be in compliance with the provisions of its regulatory permits.

Audit Field Work

Audit field work is scheduled to commence with the Port District's new auditing firm, Nigro & Nigro, in July.

Murray Street Bridge Seismic Retrofit Project

Staff continues to work with the City to finalize proposed terms of the draft settlement agreement. It is anticipated that the draft agreement will be available for a second round of Commission review in July. The City has indicated that they are preparing to place the project back out to public bid in July 2024.

Verizon Wireless

Staff has been working with representatives from Verizon Wireless to reinstate negotiations for the installation of a cell tower in the vicinity of the O-Dock restroom building. The most recent version of the draft lease has been sent to Port District counsel for review and comment.



TO: Port Commission  
FROM: Blake Anderson, Harbormaster  
DATE: June 17, 2024  
SUBJECT: Harbormaster's Report

#### POST Rangemaster School

One Deputy Harbormaster attended a two-week rangemaster school in San Jose. The CA POST (Commission on Peace Officer Standards of Training) approved training was an in-depth class on firearm instruction, range safety, training program development, use of force, and liability issues. Harbor Patrol now has two POST-Certified rangemasters on staff.

#### Harbor Security Upgrades

The FY25 budget allocated \$12,000 in Capital Improvement Program funding for additional security cameras throughout the harbor. The current network consists of 30 cameras and an additional six will be added to the to the system in the coming weeks. Priority areas include harbor entry/exit points and parking areas in the south harbor.

#### State Parks Training

Harbor Patrol staff hosted a training with State Parks lifeguards on May 28, 2024. The training covered boat rescues, boat towing, victim extrication and general deckhand skills. It is not uncommon to take a lifeguard or rescue swimmer aboard the boat when responding to emergency calls, so it is imperative that anyone aboard has adequate safety training and is familiar with our vessel.

#### Memorial Day Paddle Out

Harbor Patrol participated in a Memorial Day paddle-out in Capitola honoring fallen service members. The event was organized by the Santa Cruz Veteran's Surf Alliance, which is a local non-profit supporting veterans.

#### Fishery Update

Local squid spawns have marked the beginning of our summer fishing season, and several out-of-town light boats have been tied up on visitor berthing over the last several weeks. The squid abundance is great news for the inshore fishing for halibut, rockfish and perhaps the occasional white seabass.

On Monday June 3, 2024, the CA Department of Fish and Wildlife, in partnership with Monterey Bay Salmon and Trout Project (MBSTP), released approximately 150,000 juvenile chinook salmon off the Santa Cruz Municipal Wharf in support of our local fisheries. Thank you MBSTP for all your efforts!

The Pacific Fisheries Management Council recently ruled on a deep-sea coral restoration proposal that would've eliminated bottom contact fishing gear in grounds often used by commercial Blackcod fishers. Initially, three local sites were proposed for the restoration project: Sur Ridge,

Ano Nuevo Canyon, and Ascension Canyon. After opposition from local fishers and advocacy groups, the PFMC decided to establish only one restoration location near Sur Ridge.

**Fisheries Report**

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

**May 2024 – Total Port Landings:**

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
CA Halibut	3,042.60	\$6.36	\$19,359.63
Sablefish (Blackcod)	3,611.00	\$2.98	\$10,763.50

**Total Reported: 6,653.60 lbs. Total Ex-Vessel: \$30,123.13**

Species also landed\* - Dungeness Crab, Pacific Mackerel, Jack Mackerel, Rock Crab, Rockfish (various), Butterfish (Pacific Pompano), Pacific Sardine, Jacksmelt, Lingcod, Petrale Sole, Pacific Halibut, Sanddab, White Croaker, Queenfish, Market Squid

*\*weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

**May 2024 – Resident Buyer Landings:**

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Dungeness Crab	7,807.00	\$5.00	\$39,035.00
CA Halibut	1,950.95	\$6.00	\$11,705.70
Rockfish (various)	3,359.15	\$2.50	\$8,397.87
Rock Crab	1,167.00	\$3.00	\$3,501.00
Sablefish (Blackcod)	516.00	\$3.00	\$1,548.00
Sardines	111.50	\$2.00	\$223.00
Mackerel	290.15	\$3.00	\$870.45
Soles	12.90	\$2.00	\$25.80
Smelt	4.70	\$1.00	\$4.70
Market Squid	9.60	\$1.00	\$9.60

**Total Reported: 15,228.95 lbs. Total Ex-Vessel: \$65,321.12**



TO: Port Commission  
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager  
DATE: June 18, 2024  
SUBJECT: Facilities Maintenance & Engineering Manager's Report

### **Dredging Operations:**

#### Twin Lakes

The dredge crew successfully moved *Twin Lakes* back to its offseason mooring on June 10, 2024. Offseason maintenance has begun and will run through November 1, 2024.



#### Squirt

*Squirt* has been hauled out at the boatyard and is undergoing offseason maintenance. *Squirt* will not be utilized during the 2024-25 dredge season, as no inner harbor dredging is proposed.

### **Maintenance:**

#### East Side Embankment and Crane Pad

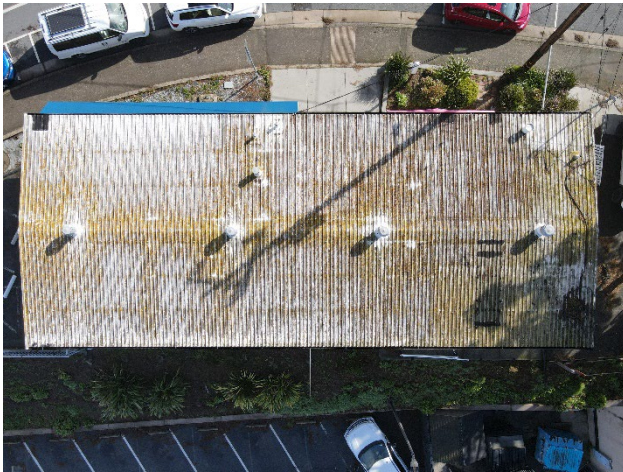
Staff took measurements at the crane pad area and assessed the offseason mooring and maintenance needs for *Twin Lakes* to help facilitate a workable design and repair plan for the crane pad area. The specifications will be provided to Mesiti-Miller Engineering (MME) and Haro, Kasunich & Associates, Inc. (HKA).

#### Surplus Sale

The District's 1997 Ford F250 was sold as surplus for \$3,665.34, in accordance with current District policies.

Roof - 413 Lake Avenue

SSB Construction has completed the work to repair and recoat the metal roof at 413 Lake Avenue



West Jetty Walkway

Maintenance staff recently completed repairs to the storm-damaged portions of the West Jetty Walkway. Work consisted of laying down landscape fabric, filling voids with Gabion rock, and topping with base rock. The surface was graded and compacted with a vibratory plate compactor to ensure a tightly packed, flat surface.





To: Port Commission  
From: Holland MacLaurie, Port Director  
Date: May 6, 2024  
Subject: Overview of Grant Funding Opportunities

## INFORMATION

In December 2023, the Port District contracted with The Ferguson Group (TFG) for grant writing consulting services to identify potential grant opportunities for several future large-scale infrastructure projects, including the replacement of the west side seawall and repair of the east side embankment. TFG completed a comprehensive needs assessment for the Port District and performed project specific research to identify available grant opportunities.

While TFG was not able to identify applicable grant funding for either priority project, a summary of findings is below:

### FEDERAL FUNDING OPPORTUNITIES

- **DHS/CalOES - Building Resilient Infrastructure and Communities (BRIC)**  
The purpose of this program is to provide funding to communities for hazard mitigation activities. The priorities for the program are to incentivize natural hazard risk reduction activities that mitigate risk to public infrastructure and disadvantaged communities; mitigate risk to one or more community lifelines; incorporate nature-based solutions; enhance climate resilience and adaptation; and to increase funding to applicants that facilitate the adoption and enforcement of the latest published editions of building codes. The funding will also support mitigation of future risks to natural disasters, including wildfires, drought, hurricanes, earthquakes, extreme heat, and flooding to make communities more resilient. Hazard mitigation, including construction, is a key program focus. Cost-effective projects designed to increase resilience and public safety; reduce injuries and loss of life; and reduce damage and destruction to property, critical services, facilities, and infrastructure (including natural systems) from a multitude of natural hazards and the effects of climate change are eligible. Both projects could be considered eligible under BRIC, as long as there is an increased level of protection resulting from the project.

In order to compete, grantees must have an active FEMA approved Hazard Mitigation Plan that supports the proposed project. Unfortunately, the District has not participated in the development of the County's or City's Local Hazard Mitigation Plan (LHMP) and therefore cannot access BRIC funding. The District will need to work with the County or City to either amend the existing LHMP or wait until the current County plan expires and participate in future rounds. TFG has reached out to County officials to determine steps the District could take to join the existing LHMP, which expires in 2026; however the county has been unresponsive. The City began work on updating their LHMP in 2023, and it is likely that the District will need to wait until the most recent plan expires in five years. Another item for consideration under this program, is the cost-effectiveness of the project. A requirement of BRIC is completing a benefit cost (BCA) analysis to prove the mitigation action would ultimately save future damage claims more than the cost of the project.

- **DHS/CalOES - Hazard Mitigation Grant Program**

The purpose of this program is to support projects stemming from a presidentially-declared disaster that mitigate hazards and rebuild from a disaster in a way that reduces future disaster loss. Eligible projects include planning and enforcement, flood protection, retrofitting, and construction. Typically, a shovel ready project includes construction activities that already has completed 60% of design work, has all the sites identified, and has completed environmental review. Phased projects include design activities, participation outreach and site identification in Phase I, and construction in Phase II. All applicants must have developed and adopted local hazard mitigation plans (LHMP) to receive funding. Similar to BRIC, accessing HMGP funding requires that the applicant has participated in an area LHMPs and a BCA. Without LHMP participation, the District will not be able to access this funding.

- **NOAA - Climate Resilience Regional Challenge**

Eligible projects under this program are in two groups: one is for building a collaborative response to regional coastal issues and the second is for implementation of that strategy which can include modifying infrastructure. Collaboration across geographical boundaries is required and underserved and underrepresented populations must be involved in and receive direct benefit from funded projects, which the District's projects did not satisfy. Further, shoreline stabilization structures including seawalls are not eligible unless they are part of a hybrid green and grey adaptation action.

- **National Center for Coastal Ocean Science - Effects of Sea Level Rise (SLR) Program**

This program facilitates informed adaptation planning and coastal management decisions that account for the effects of SLR and climate change through support and leveraging of mature modeling approaches by investigators. Funding supports research that identifies approaches capable of evaluating the performance of natural and conventional flood mitigation projects and policy changes to subsequently inform the development of applications to other granting programs that can support the flood mitigation projects and planning exercises. This program's last round of applications was due in January of 2024. This is a grant for research and applied research and will not meet the needs of the District.

- **NOAA and National Fish and Wildlife Foundation - National Coastal Resilience Fund**

The purpose of this program is to make investments in planning, design, and implementation of natural and nature-based solutions. The goal is to enhance protection for coastal communities from the impacts of storms, floods, and other natural coastal hazards and to improve habitats for fish and wildlife. All projects under this program must demonstrate dual benefits to both coastal communities and habitats. Competitive applications have a regional focus. For the District, this may be an option if repairs incorporate nature perhaps through a hybrid (green-grey) solution and if there are fish or wildlife habitats in the District vicinity that will be positively impacted as a result of the repairs. Note that this funding is available for only one of the following categories: Planning, Preliminary Design, Final Design/Permitting, and Restoration Implementation. No match is required. In 2024, a preproposal was due 4/10/24 and a full proposal by invitation only is due 7/2/24.

- **DOT - Rebuilding American Infrastructure with Sustainability and Equity (RAISE)**

The purpose of this program is to support surface transportation infrastructure projects that have a significant local or regional impact. This program is intended to improve safety; environmental sustainability; quality of life; mobility and community connectivity; economic competitiveness and opportunity, including tourism; state of good repair; partnership and collaboration; and innovation. In addition to issuing capital awards, the funding agency will set aside funds for the planning, preparation, or design of projects that do not result in construction. Projects should directly support climate action plans or apply environmental justice screening tools in the planning stage. Projects should include components that reduce emissions, promote energy efficiency, increase resiliency, and recycle or redevelop existing infrastructure. Port infrastructure investments are eligible, and funds must maintain infrastructure in a state of good repair, benefit the economy, advance environmental sustainability, and fosters improved quality of life. Only one port was funded in 2023: Miami-Dade County for Master Plan that include the planning and design studies for carbon neutralization of on-port operations, the development of two inland cargo centers, and the development of further strategies for on- and off-port sites. Just about any transportation project is eligible for RAISE, but to be competitive, applicant projects must demonstrate multiple benefits, particularly the key areas for the current Administration: safety, DEI, disadvantaged communities, climate resiliency, helping economic competitiveness, focus on labor, good paying jobs, etc. The proposed project by the District would need to address a transportation barrier more explicitly (perhaps include road infrastructure) in addition to port infrastructure, as well as ensure that the project is cost effective, as the grant requires a benefit-cost analysis.

- **DOT - Port Infrastructure Development Program (PIDP)**

The purpose of this program is to improve the safety, efficiency, or reliability of the movement of goods into, out of, around, or within a special purpose district or local government that has transportation functions. Eligible projects include operational improvements, including projects to improve port resilience to environmental hazards but are focused on commercial operations. A 20% match is required. TFG has reached out to the funding agency for eligibility confirmation. Crescent City Harbor District received this grant for new seawall, repair of seafood packing and trucking area and replacement of cargo handling equipment BUT the port in Crescent City is rural, underserved and described as the economic engine of the community. TFG spoke many times with the funding agency who noted that movement of goods has to be the focus of a competitive application.

Projects must either perform an economic vitality or cost benefit analysis, depending on the size/scale of the project. Capital projects for PIDP may be shovel-ready or they can include a combination of construction and development phase activities (including planning, feasibility analysis, revenue forecasting, environmental review, permitting, and preliminary engineering and design work). Applications for projects that support development phase activities only, with no construction activity, will be less competitive than grants with capital/construction activity. The project was not deemed competitive, as it could not clearly demonstrate improved movement of goods. The next solicitation is expected to be released in February 2025.

- **DOT - Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program**

The purpose of this program is to improve the ability of existing surface transportation assets to withstand one or more elements of a weather event or natural disaster, and to increase the resilience of surface transportation infrastructure from the impacts of changing conditions, such as sea level rise, flooding, wildfires, extreme weather events, and other natural disasters. Eligible project activities may include: incorporation of natural infrastructure, upgrade of an existing surface transportation facility to meet or exceed a design standard adopted by the funding agency, installation of mitigation measures that prevent the intrusion of floodwaters into surface transportation systems, strengthening systems that remove rainwater from surface transportation facilities, upgrades to and installation of structural stormwater controls, stabilizing slide areas or slopes, installing riprap, or lengthening or raising bridges to increase waterway openings, including to respond to extreme weather. There are two tracks of funding: a planning grant and Competitive Resilience Improvement Grants. A Benefit-Cost Analysis is required for this grant. The funding agency encourages all eligible entities regardless of size, location, and experience administering Federal funding awards to apply for Federal assistance for Planning Grants and Resilience Grants under this NOFO. The 22/23 awards are heavily focused on evacuation routes and nature-based solutions and have multiple benefits, including mobility and environmental improvements. Funded planning efforts are community-wide or regional. The District's projects would need to be incorporated into a larger transportation effort to access this funding.

## STATE FUNDING OPPORTUNITIES

- **Division of Boating and Waterways - Shoreline Erosion Control Program**

The purpose of this program is to support the planning and construction of all types of beach erosion control and shoreline stabilization measures, including hard structures like seawalls. This program can fund up to 50 percent of nonfederal project costs. TFG reached out to program staff to inquire about funding availability and project fit. The response received stated that the project is not a good fit for the Shoreline Erosion Control Program: "Per our limited statutory authority, grants through that competitive program are only available to address shoreline erosion, not to repair damaged infrastructure within developed marinas and harbors. The Division of Boating and Waterway's Public Marina Loan Program has authority to assist with this.

- **California Coastal Commission- Local Assistance Grant Program**

This program provides funds to support local governments in completing or updating Local Coastal Programs (LCP) consistent with the California Coastal Act, with special emphasis on planning for sea level rise and climate change. Grant-funded work has included the completion of sea level rise vulnerability assessments, technical studies, economic analyses, adaptation planning and reports, public outreach and engagement, and LCP policy development. Grant funds may be used for technical, economic, policy, and other analyses, feasibility studies, vulnerability assessments, adaptation plans, outreach and coordination efforts, and activities related to Local Coastal Program adoption and submittal. This program accepts applications on a rolling basis. Funding agency staff recommends coordinating with the regional grant coordinator prior to submitting an application. Note that the City of Santa Cruz was a recipient for Coastal Adaptation Monitoring Program Development 2022-2024. Awards are made in two groups: Under \$500K and Over \$500K. No match is required. Awardees must make amendments to the Local Coastal Program as a result of funding.

TFG spoke with program staff who indicated these awards do not typically go to special districts but are awarded to cities and counties that can partner with special districts. Should the District pursue funding, the city or county would be the prime applicant and the District would receive funds as a pass through but since the City is a current awardee, this would have to be pursued in a future cycle if the District wants to pursue a planning/feasibility study grant.

- **CA Governor’s Office of Planning and Research - Regional Resilience Planning and Implementation Grant**

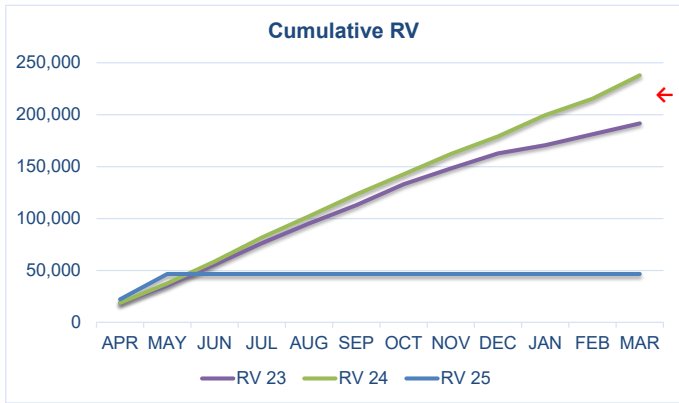
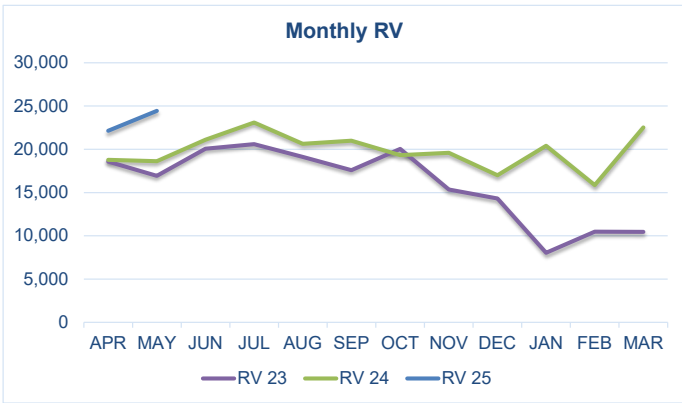
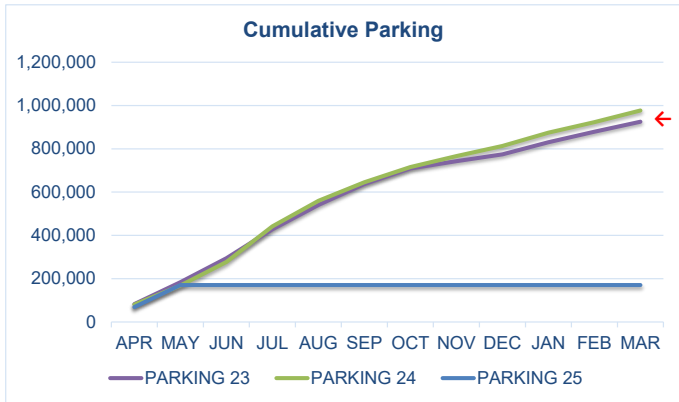
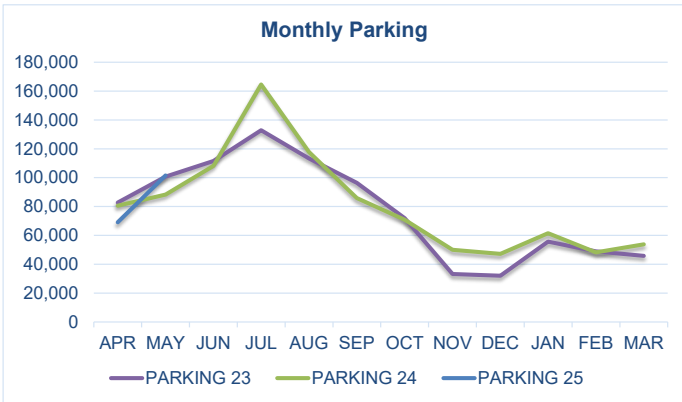
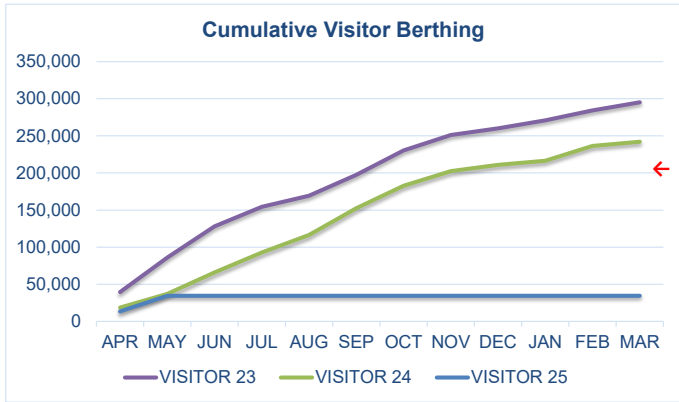
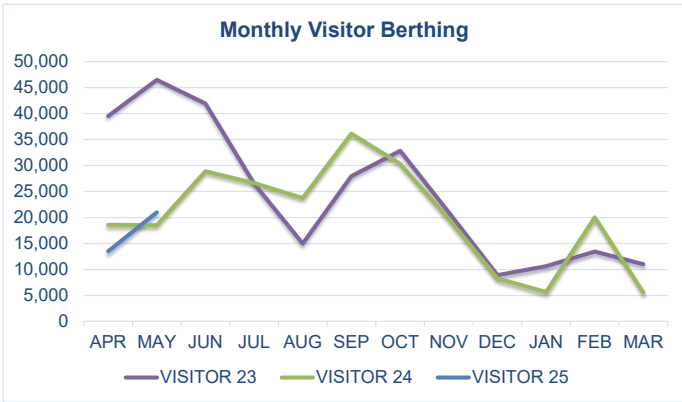
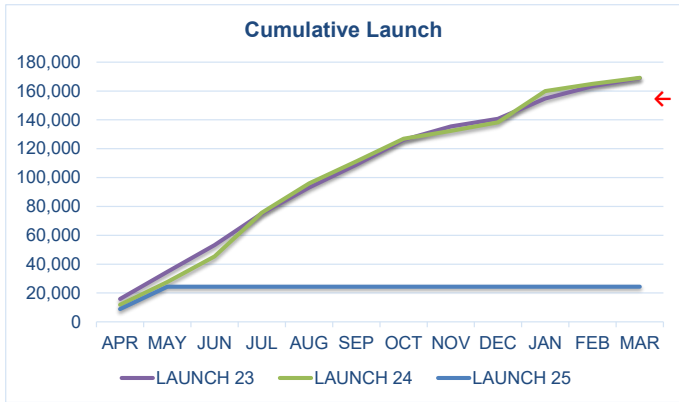
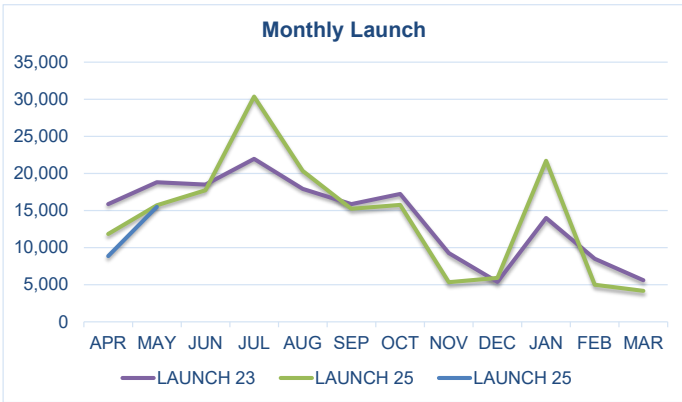
In addition to planning projects, this program funds regional implementation projects which can include: building and infrastructure retrofits, sea level rise adaptation (e.g., flood barriers, dune or wetland restoration, living shorelines, infrastructure elevation, etc.), food security, landslide adaptation (e.g., vegetation management, terracing, employing nature-based solutions, and hardening or undergrounding grid infrastructure. Fifty-one percent of funding is reserved for DACs. The District’s embankment and seawall projects are not eligible because at present, these projects are not indicated as regional needs resulting from a formal collaboration of regional entities. These funds are reserved for public entities, including California Native American tribes, Community-Based Organizations, and academic institutions that form regional partnerships to plan and implement projects that advance climate resilience and respond to the greatest climate risks in their regions.

- **CA Governor’s Office of Planning and Research - Adaptation Planning Grant Program**

This program provides funding to help fill local, regional, and tribal planning needs, provides communities the resources to identify climate resilience priorities, and supports the development of a pipeline of climate resilient infrastructure projects across the state. The Adaptation Planning Grant Program (APGP) will provide \$25 million to help fill local, regional, and tribal planning needs, provide communities the resources to identify climate resilience priorities, and support the development of a pipeline of climate resilient infrastructure projects across the state. These are planning funds that are focused on vulnerable communities, equity, and statewide planning and therefore this funding opportunity is not a fit for the embankment and seawall projects.

Santa Cruz Port District  
**SEASONAL INCOME**  
 For the Two Months Ending May 31, 2024

FY25 Budget ←



# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

June 04, 2024

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR  
135 5TH AVENUE  
SANTA CRUZ, CA 95062

[Tran Type Definitions](#)

**Account Number:**

May 2024 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	295,100.58
Total Withdrawal:	0.00	Ending Balance:	295,100.58



# Summary Statement

May 31, 2024

Page 1 of 3

Investor ID

0000072-0000295 PDF 655869

**Santa Cruz Port District**  
**135 5th Avenue**  
**Santa Cruz, CA 95062**

## California CLASS

### California CLASS

Average Monthly Yield: 5.3943%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Port District Main	18,452,341.42	0.00	0.00	84,308.32	405,624.85	18,455,061.04	18,536,649.74
<b>TOTAL</b>	<b>18,452,341.42</b>	<b>0.00</b>	<b>0.00</b>	<b>84,308.32</b>	<b>405,624.85</b>	<b>18,455,061.04</b>	<b>18,536,649.74</b>



Port District Main

Account Summary

Average Monthly Yield: 5.3943%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	18,452,341.42	0.00	0.00	84,308.32	405,624.85	18,455,061.04	18,536,649.74

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2024	Beginning Balance			18,452,341.42	
05/31/2024	Income Dividend Reinvestment	84,308.32			
05/31/2024	Ending Balance			18,536,649.74	



California CLASS

California CLASS

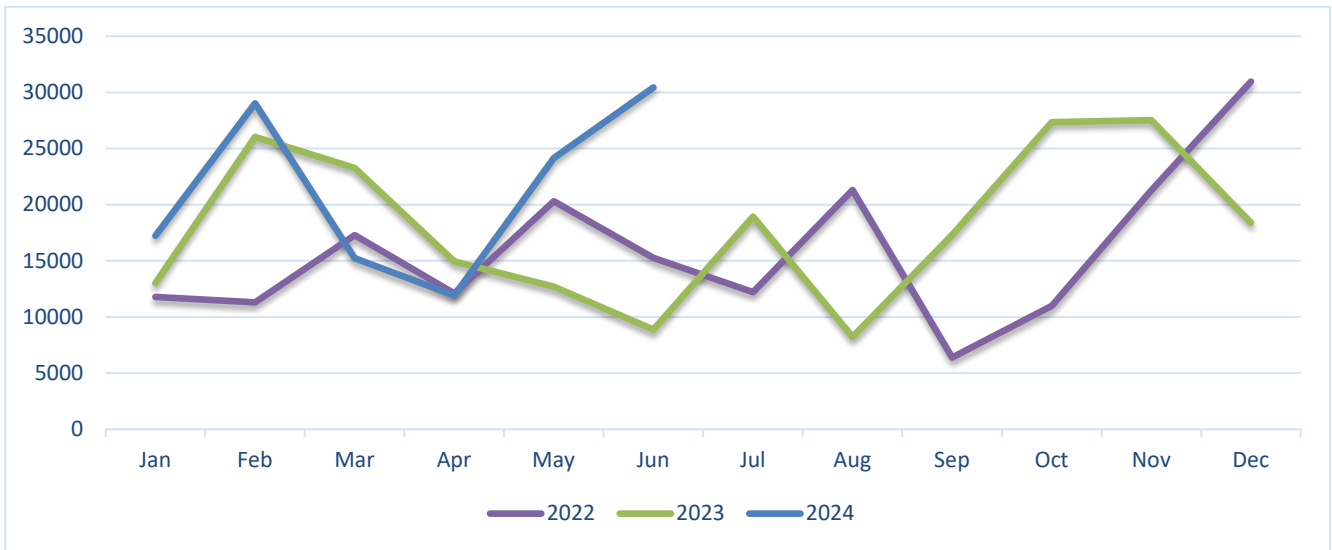
Date	Dividend Rate	Daily Yield
05/01/2024	0.000147486	5.3980%
05/02/2024	0.000147307	5.3914%
05/03/2024	0.000441009	5.3803%
05/04/2024	0.000000000	5.3803%
05/05/2024	0.000000000	5.3803%
05/06/2024	0.000147091	5.3835%
05/07/2024	0.000147043	5.3818%
05/08/2024	0.000146979	5.3794%
05/09/2024	0.000146938	5.3779%
05/10/2024	0.000441057	5.3809%
05/11/2024	0.000000000	5.3809%
05/12/2024	0.000000000	5.3809%
05/13/2024	0.000147426	5.3958%
05/14/2024	0.000147421	5.3956%
05/15/2024	0.000147335	5.3925%
05/16/2024	0.000147512	5.3990%
05/17/2024	0.000442227	5.3952%
05/18/2024	0.000000000	5.3952%
05/19/2024	0.000000000	5.3952%
05/20/2024	0.000147406	5.3951%
05/21/2024	0.000147729	5.4069%
05/22/2024	0.000147676	5.4049%
05/23/2024	0.000147665	5.4045%
05/24/2024	0.000590412	5.4023%
05/25/2024	0.000000000	5.4023%
05/26/2024	0.000000000	5.4023%
05/27/2024	0.000000000	5.4023%
05/28/2024	0.000147711	5.4062%
05/29/2024	0.000147733	5.4070%
05/30/2024	0.000147907	5.4134%
05/31/2024	0.000147907	5.4134%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Santa Cruz Port District  
**60 DAY DELINQUENT ACCOUNTS**

*The following accounts have balances 60 days delinquent as of June 18, 2024*

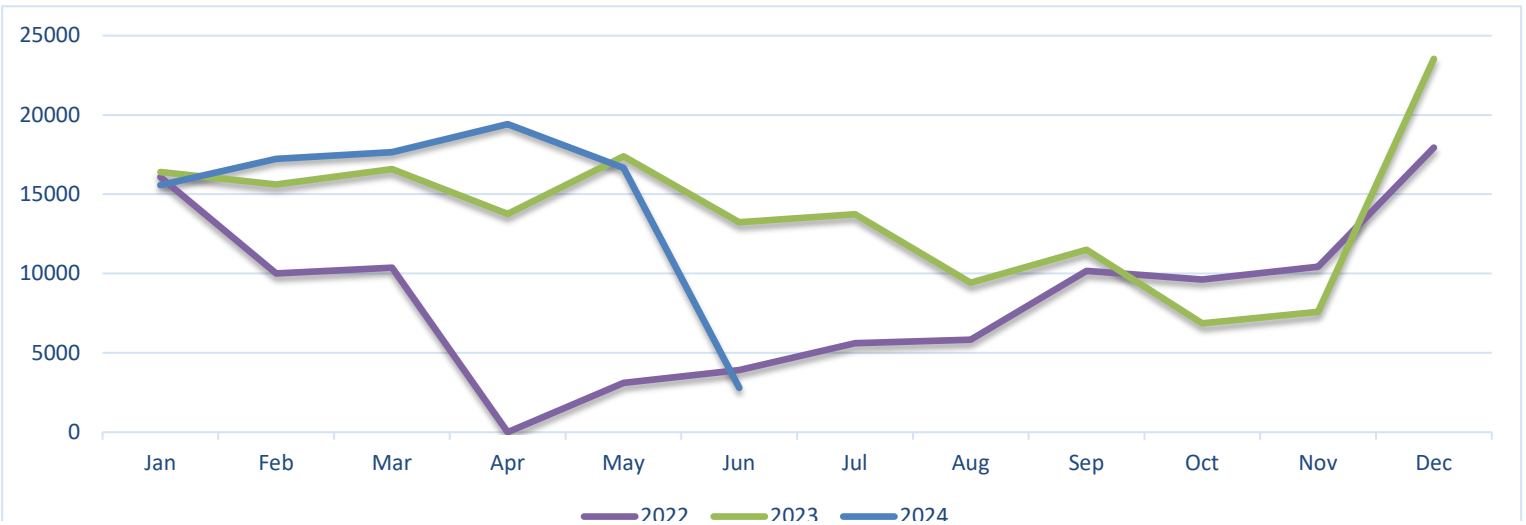
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
4076	2,026.65	2,030.36	1,097.02	0.00	5,154.03
4134	1,630.79	1,655.29	749.37	0.00	4,035.45
58883	508.76	1,416.26	401.31	0.00	2,326.33
58489	630.38	625.42	595.14	0.00	1,850.94
47895	621.20	621.20	583.20	0.00	1,825.60
4029	839.41	837.44	93.29	0.00	1,770.14
46964	566.88	562.44	533.00	0.00	1,662.32
56494	479.30	475.58	431.06	0.00	1,385.94
47933	457.79	454.25	425.70	0.00	1,337.74
46436	623.64	622.65	83.93	0.00	1,330.22
59797	481.80	478.05	366.44	0.00	1,326.29
3094	473.60	447.65	380.09	0.00	1,301.34
3375	369.56	652.37	112.92	0.00	1,134.85
47207	326.90	326.76	378.53	0.00	1,032.19
58512	341.34	338.75	311.16	0.00	991.25
57912	492.73	414.28	70.10	0.00	977.11
58758	165.67	164.51	138.36	0.00	468.54
58449	98.85	98.25	72.64	0.00	269.74
59809	92.09	95.32	66.98	0.00	254.39
<b>Total</b>	<b>\$ 11,227.34</b>	<b>\$ 12,316.83</b>	<b>\$ 6,890.24</b>	<b>\$ -</b>	<b>\$ 30,434.41</b>



Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

*The following accounts have balances 90 days delinquent or greater as of June 18, 2024*

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
57036	-	-	179.66	913.03	1,092.69		Bad Debt
59489	352.23	313.19	148.28	52.00	865.70		Payment Plan
60103	-	197.76	190.64	34.25	422.65		Bad Debt
59934	99.78	99.17	98.57	118.42	415.94		Payment Plan
<b>Total</b>	<b>\$ 452.01</b>	<b>\$ 610.12</b>	<b>\$ 617.15</b>	<b>\$ 1,117.70</b>	<b>\$ 2,796.98</b>		





TO: Port Commission  
FROM: Sean Rothwell, Assistant Harbormaster  
DATE: June 1, 2024  
SUBJECT: Harbor Patrol Incident Response Report – May 2024

***Search and Rescue, Patrol Boat Response***

- 5/2/24 Harbor Patrol responded to a report of a paddleboarder in distress in the area of West Cliff Drive and Chico Avenue. Upon arrival, the paddleboarder indicated that they were not in distress. Harbor Patrol returned to the harbor without incident.
- 5/5/24 Harbor Patrol responded to a report of a disabled vessel in the area of the harbor entrance. Upon arrival, Harbor Patrol contacted the operator and determined that the vessel had lost power. Harbor Patrol towed the vessel back into the harbor.
- 5/5/24 Harbor Patrol responded to a report of a disabled vessel in the area of Seabright State Beach. Upon arrival, Harbor Patrol contacted the operator and determined that the vessel had lost power. Harbor Patrol towed the vessel back to the harbor.
- 5/10/24 Harbor Patrol responded to a report of a cliff rescue after a driver who was attempting to evade a State Parks officer crashed over the embankment in the area of West Cliff Drive and Sunset Avenue. Upon arrival, the subject had succumbed to injuries and was recovered by landside units.
- 5/24/24 Harbor Patrol responded to a report of a capsized sailboat in the area of Seabright State Beach. Upon arrival, the vessel had been righted and the occupants indicated that they were not in distress. Harbor Patrol returned to the harbor without incident.
- 5/25/24 Harbor Patrol responded to a report of multiple kayakers in distress in the area of the Santa Cruz Municipal Wharf. Upon arrival, the victims were assisted onboard the patrol boat by State Park Lifeguards and transported to the wharf landing. No injuries were reported.
- 5/26/24 Harbor Patrol responded to a report of a capsized sailboat in the area of Twin Lakes State Beach. The victims were transported back to the harbor by State Park personal watercraft (PWC) units. Harbor Patrol assisted State Parks Lifeguards in towing the vessel back to the harbor. No injuries reported.

***Crime Reports, Assist Outside Department, and Incident Reports***

- 5/2/24 Harbor Patrol took an accident report after a parked vehicle was struck in the area of W-Dock. Minor damage reported. No suspect information.

- 5/19/24 Harbor Patrol responded to a report of an intoxicated subject in the area of the concession parking lot. The subject was taken into custody for public intoxication and transported to Dominican Hospital by ambulance for evaluation. Subsequently, the subject's vehicle was towed after multiple attempts to contact the owner were unsuccessful.
- 5/23/24 Harbor Patrol responded to a report of suspicious activity in the area of J-Dock. Upon arrival, Harbor Patrol located a subject who was subsequently taken into custody and transported to Santa Cruz County Jail for outstanding warrants.
- 5/25/24 Harbor Patrol took an accident report after a minor vehicle collision occurred in the area of the concession parking lot. Harbor Patrol facilitated the exchange of information. No injuries reported.
- 5/29/24 Harbor Patrol took a stolen property report after items were reported missing from a locked vehicle in the area of X-Dock. No suspect information was obtained from video surveillance.

***Parking Citations:***

May 2024 Parking Citations: 336  
May 2023 Parking Citations: 425

# Santa Cruz Port District Port Commission Review Calendar / Follow-Up Items 2024-25

## 2024

### January-March

- ✓ Committee Assignments for 2024
- ✓ FY 25 Budget
- ✓ Review 5-year CIP
- ✓ Sea Scouts' Biannual Report
- ✓ Form 700 Filing (due by 3/31 each year)

### April-June

- ✓ Election Resolutions
- Café El Palomar Lease Exp. 7/31/2024  
2 (5) year option to extend / rent review at first or second option period
- Biennial Update to Conflict-of-Interest Code

### July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Dredge Report 2023-24
- Sea Scouts' Biannual Report

### October-December

- Mid Fiscal Year Review of CIP
- Review of CalPERS Actuarial Valuation Report
- Annual Vessel Use List Review
- H&H Fresh Fish Lease Exp. 1/31/2025
- Ethics Training Update (due by year-end)
- Port Commission Officers for 2024

## Committee Review Items

- ✓ Review of Proposal to Purchase a Floating Barge

### Key

- Pending
- In process
- ✓ Done

## 2025

### January-March

- Committee Assignments for 2025
- Annual Review of Business Use of Slips 2024
- Annual Review of Slip Vacancy / Waiting List Statistics 2024
- Sea Scouts' Biannual Report
- FY 26 Budget
- Review 5-year CIP
- Form 700 Filing (due by 3/31 each year)
- Biennial Anti-Harassment/Anti-Discrimination Training

### April-June

- Crow's Nest / Java Junction Rent Review at Option Period Ending 4/30/2025  
1 (5) year option to extend
- Dredge Report 2024-25

### July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Sea Scouts' Biannual Report

### October-December

- Mid Fiscal Year Review of CIP
- Beacon Pointe Advisors Lease Exp. 11/30/2025
- Review of CalPERS Actuarial Valuation Report
- Annual Vessel Use List Review
- Ethics Training Update (due by year-end)
- Port Commission Officers for 2025

## Future Calendar

- 7<sup>th</sup> and Brommer Property Assessment
- ABC End-Tie Review after Murray Street Bridge Retrofit
- Pedestrian Traffic Safety Improvements Review

Updated 6/10/2024