

Santa Cruz Port Commission Meeting Agenda



Special Closed Session & Regular Public Session Tuesday, October 24, 2023

4:00 PM – Special Closed Session
Hybrid Meeting (In-Person / Zoom)

5:30 PM – Regular Public Session
Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/port-commission

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/port-commission

Meeting ID: 874 6171 7422

Passcode: 95062

Additional Teleconference Location: 1175 Moss Road, Rutherfordton, NC 28139



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

SPECIAL PUBLIC SESSION – 4:00 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.6, §54956.9(d)(1) Information

SPECIAL CLOSED SESSION

3. Conference with Labor Negotiators
Agency Designated Representative: H. MacLaurie
Employee Organization: Harbor Employees’ Association Discussion / Action
4. Conference with Legal Counsel – Existing Litigation (1 Case)
Joseph Tomasello v. Santa Cruz Port District
(Santa Cruz County Superior Court Case No. 22CV02701) Discussion / Action

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) § 54957.1 Information

BREAK – RECONVENE FOR REGULAR PUBLIC SESSION

REGULAR PUBLIC SESSION

6. Pledge of Allegiance
7. Oral Communication

CONSENT AGENDA

8. Approval of Minutes Action **1-4**
 - a) Regular Public Meeting of September 26, 2023
9. Approval of Resolution 23-08 – Accepting 2023-24 Surrendered and Abandoned Vessel Exchange (SAVE) Grant from the State of California Division of Boating and Waterways (\$14,500) Action **5**
10. Approval of O’Neill Sea Odyssey Sublease – 2222 East Cliff Drive, Suite 234 (Tenant: Monterey Bay National Marine Sanctuary Foundation) Action **6-10**

REGULAR AGENDA

11. Mid Fiscal Year Review of Capital Improvement Program Discussion / Action **11-17**
12. Allocation of Unanticipated Revenue (\$4,749,000) Discussion / Action **18**
13. Approval of Cash / Payroll Disbursements – September 2023 Discussion / Action **19-23**

INFORMATION

14. Port Director’s Report Information **24**
15. Harbormaster’s Report Information **25-27**
16. Facilities Maintenance & Engineering Manager’s Report Information **28**
17. Financial Reports Information **29-40**
 - a) Comparative Seasonal Revenue Graph
 - b) Review of FY24 Budget Impacts – Salmon Season Closure
 - c) Quarterly Employee Count as of September 30, 2023
 - d) Quarterly Fuel Sales Report
 - e) Quarterly Boatyard Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF Statement & PMIA/LAIF Performance Report
 - h) CLASS Statement
 - i) FY23 Debt Service Coverage Ratio
18. Delinquent Account Reporting Information **41-42**
19. Harbor Patrol Incident Response Report – September 2023 Information **43-44**
20. Written Correspondence Information **45**
 - a) Email from Chris Monahan to Port Commission
21. Port Commission Review Calendar / Follow-Up Items Information **46**

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.