FY25 DRAFT BUDGET PRESENTATION

SANTA CRUZ PORT DISTRICT



FY25 BUDGET FRAMEWORK



Balanced Budget

Present a balanced budget that meets debt service requirement



Budgeted Revenues

Takes a conservative approach to budgeted revenues



Personnel Services

Funds approved labor contracts and pension related costs



Fund CIP

Current funding level meets stated goal of \$750,000

CURRENT FY24 BUDGET PROJECTIONS



Exceed budget by \$1,042,508 (9%)

- Increased Interest Earnings (\$650,000)
- Receipt of Easement Funds (\$348,000)



Underbudget by \$107,497 (1%)

- Reduction in Salaries (vacancy)
- Reduction in Fuel Expenses
- Insurance Premiums



Projected Loss: \$2,443,201

Net of depreciation & capitalized expenses, net income is projected to be positive overall.

REVENUE

| | FY24 Budget | FY24 Projection | Draft FY25 Budget | Change (+/-) |
|--|--------------------------------|-----------------|----------------------|--------------|
| Revenue | \$11,659,875 | \$12,702,383 | \$12,291,725 | +\$631,850 |
| Significant Revenue C Increased Interest Increased "Other" Decreased fuel sale | Earnings Income (FEMA reimburs | ements) | | |

EXPENDITURES

| Dep | partment and Program | FY 23 Actual | FY 24 Budget | FY 24 Projected | FY 25 Proposed |
|-----|------------------------|--------------|--------------|-----------------|----------------|
| 100 | Admin Services Depart | | | | |
| | Department Total | \$ 1,847,700 | \$ 2,239,308 | \$ 2,200,427 | \$ 2,433,226 |
| | | | | | |
| 200 | Operations Department | | | | |
| | Department Total | \$ 3,039,479 | \$ 2,962,365 | \$ 2,868,101 | \$ 3,067,531 |
| | | | | | |
| 300 | Facilities Maint & Eng | | | | |
| | Department Total | \$ 3,849,220 | \$ 4,212,080 | \$ 4,240,768 | \$ 4,425,315 |
| | | | | | |
| | Total Operating Budget | \$ 8,736,399 | \$ 9,413,753 | \$ 9,309,297 | \$ 9,926,072 |

Salaries & Benefits (mainly UAL)

Anticipated Increase to Insurance Premium

Costs

Decreased Interest Expenses

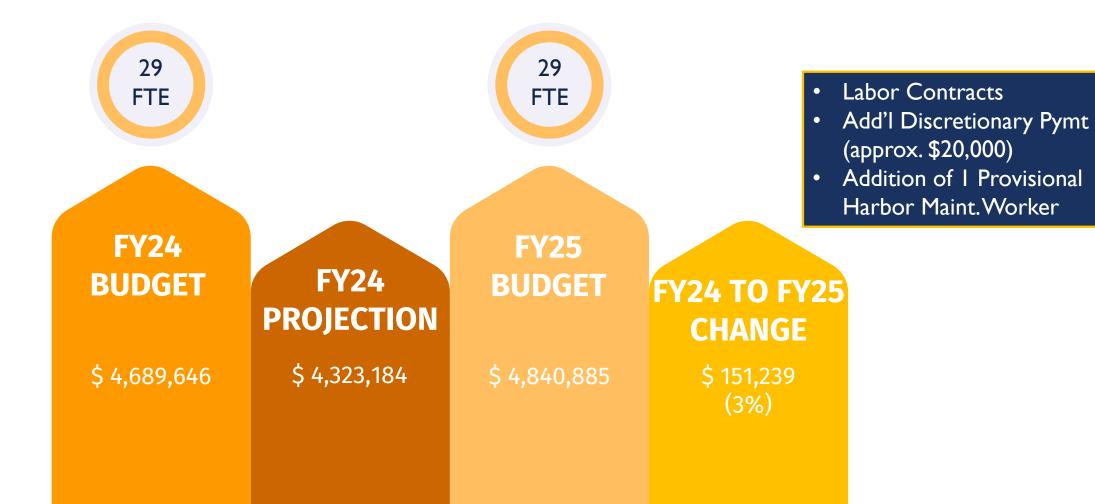
Organization Chart FY25 Port Commission Port Director 1 FTE Operations Facilities Maintenance & Harbormaster Engineering 1 FTE **FME** Administration Administration Admin. Srvc. Officer Finance Officer 1 FTE 1 FTE Assistant Senior Deputy Supervising Harbor Supervising Harbor Harbormaster Harbormaster Dredge Worker Maint. Worker -1 FTE 1 FTE 1 FTE Facilities 1 FTE Administrative Deputy Assistant I Deputy Harbor Maintenance Harbor Dredge 1 FTE Harbormaster Harbormaster Worker 3 FTE 2 FTE Worker I/II/III 1/11/111 5 FTE 4 FTE Beach Quality **Customer Service** Monitor* Parking Coordinator 1 FTE Facilities Coordinator 1 FTE 1 FTE **Boatyard Supervisor** 1 FTE Operations Assistants* Harbor Dredge Harbor Maint. Worker I/II/III* Worker I/II/III* Launch Ramp & Parking Support Boatyard Crew 1 FTE Water Taxi * Legend = Part time/seasonal employee(s) Deputy Harbormaster Reserves * Safety Patrol * ----- = Reporting relationships vary

29 FTE Total

FY25 ORG CHART

- No Proposed Changes
- 29 FTE

FY25 SALARIES AND BENEFITS



DREDGE FUND (DF)

FUNDED

| EX 35 BUDGET DREE | OCE FUND | | | |
|--|---|--------|------------------|--|
| FY 25 BUDGET DREE | DGE FUND | | | |
| ASSET | ITEM | IDENTI | IDENTIFIED NEEDS | |
| TWIN LAKES | X-Mas Tree Upper End | \$ | 30,000 | |
| | Spare Parts Replacement | \$ | 25,000 | |
| | | \$ | 55,000 | |
| | | | | |
| DAUNTLESS | Transmission Rebuild | \$ | 25,000 | |
| | | \$ | 25,000 | |
| | | | | |
| SQUIRT | Overhaul (Aftercooler, Turbo, Cylinders, Duplex Strainer) | \$ | 37,000 | |
| | | \$ | 37,000 | |
| | | | | |
| MISCELLANEOUS | Offshore Disposal Pipe | \$ | 10,000 | |
| | Unspecified Allowance | \$ | 25,000 | |
| | | \$ | 3 5,000 | |
| | | | | |
| FY25 IDENTIFIED DRE | DGE FUND NEEDS | \$ | 152,000 | |
| | | | | |
| DD 015 CT ED EV2 4 DD E | | | | |
| PROJECTED FY24 DREDGE FUND BALANCE | | \$ | 127,757 | |
| | | | | |
| TOTAL DREDGE FUND | DING BALANCE AT 4/1/24 | | | |
| TOTAL DREDGE FORDING BALANCE AT 4/1/24 | | | 279,757 | |

UNFUNDED

| FY25 UNFUNDED DIF ITEMS | | | | | |
|-------------------------|----------|--|--|--|--|
| | | | | | |
| No Items | No Items | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

FUND BALANCES

| Cash on Hand at 2/5/24 | | |
|------------------------|--------------|---|
| LAIF + CLASS | \$17,780,144 | |
| BBVA (Restricted) | \$1,029,556 | |
| Comerica Bank | \$458,638 | |
| Total Cash | \$19,268,338 | |
| | | |
| Restricted Cash | \$1,029,556 | At BBVA |
| Fund Balances | \$8,645,945 | Dredge Fund, Reserve, Capital Improvement, Election |
| Unrestricted Cash | \$9,592,837 | Available for operations, emergencies, improvements, etc. |

CAPITAL IMPROVEMENT PROGRAM

- **\$750,000** Contribution
- Reallocation of Unallocated CIP Funds (\$345,000)
- No new projects introduced
- Closeout of one projects
 - 2222 EC Deck Project

| Project Name | No. | Beginning Balance April I, 2024 | FY24 Projected Expenditures | FY24 Mid-Year Changes | FY25 Proposed Reallocation | FY25 Funding Contribution | Projected Balance April I 2025 |
|-------------------------------------|-------|------------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|-----------------------------------|
| CF Marine Services Center | F003 | 10,000 | | | | | \$10,000 |
| Harbor Security Upgrades | HO01 | 12,223 | (12,223) | | | 12,000 | \$12,000 |
| Sanitary Sewer Lift Stations | F004 | 342,081 | (2,543) | | | 20,000 | \$359,538 |
| Piling Replacement | F005 | 615,000 | (1,200,000) | 585,000 | | 50,000 | \$50,000 |
| Pavement Repairs | F006 | 152,716 | (67,184) | | | 215,000 | \$300,532 |
| Dock Upgrades | F008 | 82,097 | | (50,000) | (15,000) | | \$17,097 |
| Pier Rehabilitation | F009 | 13,958 | (4,137) | | | 5,000 | \$14,821 |
| Building Restoration | FOII | 202,181 | (73,970) | | | 125,000 | \$253,211 |
| Restroom Building Rehabilitation | F012 | 298,509 | | | | 18,000 | \$316,509 |
| Sidewalk & Plaza Restoration | F013 | 33,000 | | (15,000) | | | \$18,000 |
| Storm Drain System | F014 | 30,000 | | | | | \$30,000 |
| Water & Sewer System | F015 | 44,139 | | (25,000) | | | \$19,139 |
| Parking Pay Station | F018 | 19 | | | (19) | | - |
| Aeration System Upgrades | F019 | 31,304 | | | | | \$31,304 |
| ce Machine | F020 | 19,222 | | | | | \$19,222 |
| West Jetty Walkway | J00 I | 799.25 | | | | 20,000 | \$20,799 |
| th and Brommer Recon | F021 | 113,063 | (3,774) | | | | \$109,289 |
| SH Revetment & Seawall | F022 | 35,460 | (12,395) | | | 80,000 | \$103,065 |
| Murray Street Bridge | F024 | 235,586 | (69,168) | 4,403,182 | | | \$4,569,600 |
| Jnallocated CIP Funds | F099 | 157,191 | | 190,879 | (344,981) | | \$3,089 |
| Aldo's Seawall Replacement | F027 | 188,441 | (12,750) | (180,000) | | 50,000 | \$45,691 |
| Parking Upgrades | F028 | 70,311 | (70,250) | (61) | | | - |
| Harborwide Refuse Study | F039 | 5,000 | | | | | \$5,000 |
| Embankment Assessment | F042 | 75,042 | (22,487) | | | 10,000 | \$62,554 |
| Fuel System Upgrades | F043 | 88,539 | | | | 25,000 | \$113,539 |
| NH Transformer | F045 | 309,080 | (46,480) | | | 355,000 | \$617,600 |
| 2222 EC Deck Replacement | F046 | 819,493 | (707,092) | | (112,401) | | Close Out |
| Twin Lakes Haul | F047 | 210,473 | | | | 110,000 | \$320,473 |
| TOTAL | | \$4,194,925 | (\$2,304,454) | \$4,909,000 | (\$472,401) | \$1,095,000 | \$7,422,071 |

MARINA FEES

- CPI increase 2.6% in 2023 (SF-Oak-Hayward annual)*
- Slip rent rates increased:
 - 2.5% in FY20
 - 2.5% in FY21
 - 0% in FY22
 - 3.2% in FY23
 - 5% in FY24
- 10-year CPI average: 3.3%
- 10-year Harbor increase average: 2.25%
- Fee increase to be considered by Commission
 - I% increase would add approximately \$50,000 in slip fee revenue

RECOMMENDATION

Direct staff to finalize the FY25 Budget for adoption at the February 27 meeting, including:

- Capital outlay (\$35,000)
- Capital Projects to add, delete or reprioritize in the CIP
- Contribution to the Dredge Fund
- Any marina fee or other increase
- Other revisions