



Regular Public Session of June 23, 2026

Santa Cruz Port Commission MINUTES

Commission Members Present:

Reed Geisreiter	Chair
Toby Goddard	Commissioner
Stephen Reed	Commissioner
Bill Lee	Commissioner

Commission Members Absent:

Robert DeWitt	Vice-chair
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REGULAR PUBLIC SESSION – 5:30 PM

Chair Geisreiter convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Pledge of Allegiance
2. Oral Communication

Audience member Rachael Spencer expressed concerns regarding reported water quality results for the north harbor and potential health risks to harbor users. She requested that the District evaluate the reported information, identify potential sources of contamination, and consider possible mitigation measures.

A brief discussion followed regarding the source and methodology of the reported sampling data, potential contributors to water quality conditions, and the District's existing efforts to identify and address potential pollution sources, including dye tablet testing for liveaboard vessels and the availability of sewage pump-out facilities for boaters.

CONSENT AGENDA

3. Approval of Minutes
 - a) Regular Public Meeting of May 26, 2026
4. Approval of Sublease Agreement – 2222 East Cliff Drive, Suite 208 (Subtenant: J. Shedd)

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Lee, to approve consent agenda items 3 and 4.
- *Motion carried. Vice-chair DeWitt ABSENT.*

REGULAR AGENDA

5. Approval of Revisions to the Port District's Purchasing Policy

Discussion: Port Director MacLaurie presented proposed revisions to the District's purchasing policy and noted that the policy had not been substantially updated since 2011.

She stated that the proposed revisions modernize purchasing procedures, increase purchasing authority thresholds to better reflect current construction costs and inflation, clarify emergency purchasing procedures, and update references to public works contracting requirements. She stated that the policy would increase the Port Director's purchasing authority from \$25,000 to \$50,000, department head authority from \$5,000 to \$8,000, and purchasing staff authority from \$2,000 to \$5,000.

Commissioner Goddard expressed support for the purchasing policy revisions and proposed the following language amendments:

- Title: Emergencies – Number: 1040.1
Clarify that bidding procedures are temporarily dispensed with in the case of a declared emergency and note that normal purchasing procedures resume when the emergency has expired.
- Title: Bid Procedures and Limits – Number: 2000
Clarify that project work refers to public works projects performed by contractors under public contract code provisions.

Port Director MacLaurie stated that, following approval of the purchasing policy revisions, staff will return at the next regular meeting with proposed amendments to Ordinance No. 108 to align the ordinance with the revised purchasing authority limits and request Commission authorization to advertise the proposed ordinance amendments in accordance with the Harbors and Navigation Code.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Reed, to approve revisions to the Port District's purchasing policy, incorporating the proposed language amendments.
- *Motion carried. Vice-chair DeWitt ABSENT.*

6. Public Hearing to Approve Resolution 26-03, Adopting a Conflict-of-Interest Code

Discussion: Port Director MacLaurie stated that there were no amendments to the District's Conflict-of-Interest Code and recommended approval of Resolution 26-03.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Lee, to approve Resolution 26-03, adopting a conflict-of-interest code.
- *Motion carried. Vice-chair DeWitt ABSENT.*

7. Approval of Cash/Payroll Disbursements – May 2026

Discussion: Commissioner Goddard noted that the newly adopted accounts payable system sends individual checks for each invoice, and proposed that staff work with Santa Cruz Municipal Utilities to consolidate the District's multiple accounts into one bill to reduce the number of checks sent.

In response to a question posed by Commissioner Goddard, staff provided additional information on the following warrant:

- Warrant # 11202 – West Jetty Warning Signage
Staff confirmed that the revised West Jetty warning sign, which incorporates the original design, has been installed and was approved by the U.S. Army Corps of Engineers.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Reed, to approve cash and payroll disbursements for May 2026, in the amount of \$1,945,496.37.

- *Motion carried. Vice-chair DeWitt ABSENT.*

INFORMATION

8. Port Director's Report

Port Director MacLaurie stated that meetings continue with federal representatives regarding FY27 appropriations and noted that the District's lobbyist anticipates that the Senate's Energy and Water Appropriations bills will be reviewed soon.

In response to a question posed by Commissioner Goddard, Port Director MacLaurie stated that she will have more information regarding what types of offshore energy development and infrastructure are included in the Bureau of Ocean Energy Management's study following a meeting scheduled with them later in the week.

Commissioner Lee expressed appreciation for the District's Tier 1 Determination Request approval.

9. Harbormaster's Report

Harbormaster Anderson stated that the G and X Dock Replacement Project is underway and the project has required significant staff coordination to support the contractor and maintain harbor operations. He stated that approximately ten slips have been completed and that boats will begin returning to those slips in the coming days as work progresses into the next phase of construction.

In response to a question posed by Chair Geisreiter, Harbormaster Anderson stated that implementation of the ParkMobile parking system will begin with the installation of approximately 130 new parking signs, followed by the removal of existing coin-based parking meters as each zone becomes operational.

In response to a question posed by Chair Geisreiter regarding vessel insurance reporting, staff confirmed that the information will be included in the upcoming July 2026 Harbormaster Report.

10. Facilities Maintenance & Engineering Manager's Report

Port Director MacLaurie stated that preparations continue for the District's dredge haulout project and noted that weekly coordination meetings with the contractor remain ongoing, with haulout scheduled for July 7 and 8, 2026. She stated that materials required for sandblasting and painting have been delivered and that public outreach efforts, including notices regarding the temporary launch ramp closure, have been initiated and are ongoing.

11. Murray Street Bridge Seismic Retrofit & Barrier Replacement Project Update

Port Director MacLaurie stated that pile driving activities associated with the Murray Street Bridge construction are anticipated to begin later in the week and clarified that separate biological monitors are present for both the City's bridge project as well as the District's G & X Dock Replacement Project.

12. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF & CLASS Statements

13. Delinquent Account Reporting

In response to a question posed by Chair Geisreiter, Port Director MacLaurie stated that fluctuations in accounts receivable balances are typical. She noted that the aging report presented in the packet was generated on June 15, 2026, prior to the June 20, 2026, payment due date.

14. Harbor Patrol Incident Response Report – May 2026 (*There was no discussion on this agenda item*)

15. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Geisreiter adjourned the regular public session at 6:04 PM.



Reed Geisreiter, Chair