SANTA CRUZ PORT DISTRICT

APPROVED OPERATING BUDGET

FISCAL YEAR 2026

APRIL 1, 2025 - MARCH 31, 2026

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PORT DIRECTOR'S BUDGET MESSAGE

Honorable Chair and Members of the Port Commission:

I am pleased to transmit to you the proposed budget and 5-Year Capital Improvement Plan (CIP) for the Santa Cruz Port District for the fiscal year beginning April 1, 2025, and ending March 31, 2026. While the Port District does not have a specific written policy governing budget development or administration, the FY26 budget is presented as a balanced budget, where operating revenues are equal to or exceed operating expenditures.

The Port District's annual budget is a key planning tool that serves as a policy document, financial plan, and operating guide for the public and harbor constituents. It is intended to demonstrate the District's strategic direction, sources of funding, and planned expenditures for the upcoming fiscal year.

Prior Year Summary

FY25 was marked by two significant and unforeseen disaster events that necessitated emergency response efforts and had a substantial impact on operating expenditures:

- October Anchovy Die-Off: $55,689 (response efforts have concluded)
- December Storm Surge Event: $2,011,902 (response efforts remain ongoing)

As a result of the significant storm surge event on Monday, December 23, 2024, the Port District sustained considerable damage to its marine infrastructure, and recovery efforts within the harbor remain ongoing. Preliminary damage estimates are anticipated to be upwards of $25 million.

The FY25 budget projected $12,445,646 in revenues and $11,374,128 in expenditures (including debt service and capital outlay). FY25 revenues are expected to meet budget projections, while operating costs are expected to exceed budget by approximately 17%, due primarily to unanticipated expenditures related to storm surge recovery efforts.

Planning efforts are currently underway to facilitate permanent repairs to storm surge-damaged infrastructure. Repair costs will be offset by disaster recovery assistance funding provided by the California Governor's Office of Emergency Services (CalOES), which will reimburse the Port District 75% of eligible debris removal and reconstruction costs. (This disaster event is not anticipated to receive any recovery assistance from the Federal Emergency Management Agency (FEMA)).

FY26 Budget Outlook / Highlights

The storm surge event has necessitated a realignment of planning efforts for the upcoming fiscal year. The proposed FY26 budget has been structured to balance planned capital improvements and technology upgrades while effectively managing disaster response and recovery efforts.

The FY26 proposed budget funds current operations within revenue projections that are approximately the same as FY25. While modest increases are projected for some user fees and RV Parking, revenue projections for some categories, including slip rent, tenant concession rent, parking, and boatyard services have been adjusted to account for potential impacts associated with the City of Santa Cruz's Murray Street

Bridge Seismic Retrofit and Barrier Replacement Project. Additionally, despite the potential for a limited recreational salmon season, the FY26 budget maintains conservative revenue projections for launch fees and fuel sales.

Additional highlights are presented below:

- 5% increase to marina fees.
- Operating revenues total $12,808,575 (increase of 3% over prior year).
- Operating expenditures totals $11,577,789 (increase of 2% over prior year).
- Capital Improvement Plan (CIP) contribution of $1,740,984, consisting of the following:
    - $1,000,000 contribution from the Operating Budget.
    - $100,000 contribution from the Election Fund
    - Assignment of $15,749 in Unallocated CIP Funds.
    - Reassignment of $625,235 in previously allocated funds.

The Port District's Capital Improvement Plan aims to address critical infrastructure needs (including storm surge recovery efforts) and ensure that the harbor's facilities meet operational and sustainability demands. As a result, the CIP proposes $7,443,984 million through FY30.

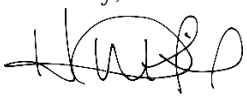
The FY26 CIP includes 17 projects, which advance the Port District's priorities by:

- Prioritizing planning and repair efforts for storm surge-damaged areas of the harbor.
- Continuing to invest in and upgrade harbor infrastructure, include public pier rehabilitation, fuel dock equipment repair, and ongoing building maintenance.
- Replacement of critical utility infrastructure, like the G-Dock sanitary sewer lift station.

At its regular public session of March 28, 2023, the Port Commission elected to review the annual fee schedule as part of the budget process. The FY26 fee schedule is included as Attachment D. While proposed fee schedule revisions are limited this year, the associated impacts have been incorporated into FY26 revenue projections.

As we navigate the upcoming fiscal year, staff will work to maximize resources and contain spending. Recognition is given to all staff members and managers who have assisted in the development of this year's budget. Please be assured that extreme care and effort will be devoted to the effective administration of the FY26 budget to ensure sustained success well into the future.

Sincerely,



Holland MacLaurie
Port Director

POLICY STATEMENTS

RESERVE POLICY

The Port District's Reserve Policy, adopted in FY16 (included in Attachment C), states the Port Commission's intent to preserve capital to finance three months of operations, and to fund future capital improvements at a minimum level to ensure the sustainability of harbor infrastructure. The reserve funding goal was first achieved in the FY19 budget and since policy adoption, annual contributions have been budgeted at the level needed to meet the reserve funding goal. The only exception has been the FY21 budget when a programmed reserve fund contribution was suspended in response to anticipated revenue reductions due to the COVID-19 pandemic.

In FY23, the Port Commission approved resolution 22-28, authorizing a one-time expenditure from the Reserve Fund in the amount of $825,000 for the 2222 East Cliff Drive Deck Replacement Project. To restore the reserve fund to the desired funding level, the Commission determined that concession income derived from 2222 East Cliff Drive, Suites 200, 204, 208, 212, 216, and 220 will reimburse the Reserve Fund in an amount not less than $117,857 per annum for 7 years, beginning in Fiscal Year 24.

Additionally, in FY25, the Port commission approved resolution 25-03, authorizing a one-time expenditure from the Reserve Fund in the amount of $1,500,00 for emergency dock repair in the north harbor, as a result of damage sustained from the December 23, 2024, storm surge event. In accordance with the provisions of the Reserve Policy, a plan and timeline for replenishing the fund will be provided prior to July 31, 2025.

INVESTMENT POLICY

In FY19, the Port Commission adopted an investment policy (included as Attachment C), which provides direction to the Port Director on the prudent and beneficial investment of District funds in accordance with laws governing the investment of local agency funds.

UNFUNDED ACCRUED LIABLITY PENSION MANAGEMENT POLICY

The Port District's Unfunded Accrued Liability Pension Management Policy, adopted in FY23 (included in Attachment C), is intended to strategically address the existing and any future unfunded accrued liability (UAL) associated with the Port District's California Public Employees' Retirement System (CalPERS) pension plans. In accordance with guidance set forth in the policy, the Port District will pre-pay the entire UAL payment in the amount of approximately $544,198 by July 31, 2025, and include an additional discretionary payment in the amount of $20,000.

POLICY STATEMENTS (CONT.)

The Port District's finances have historically been managed and reported in accordance with Generally Accepted Accounting Principles (GAAP), and with applicable statements published by the Government Accounting Standards Board (GASB). The Port District does not have specific written policies governing how the budget was to be created or administered. Budget administration and planning incorporates the following assumptions and practices first adopted in FY13:

1. **Balanced Budget**
   The Port District operates with a balanced budget where operating revenues are equal to or exceed operating expenditures. Imbalances to the budget that result from increased expenses, decreased revenues, or a combination of the two, will require a budget revision.

2. **Fixed Assets**
   Fixed (or capital) assets are tangible items individually valued at $5,000 or more. Examples of fixed assets would be vehicles, equipment, boats, etc. For accounting purposes, fixed assets with an estimated useful life of at least two years after acquisitions are capitalized.

3. **Capital Improvements**
   Capital improvements are physical assets, constructed or installed, with a useful life of ten years or longer and a cost of $25,000 or more. Services that ultimately result in such physical assets are also budgeted as capital improvements (e.g., engineering design, architectural services, etc.).

4. **Depreciation**
   Depreciation is reported annually as an operating expense (approximately $2.1 million projected in FY26). The full amount of annual depreciation has not been included in the operating budget.

5. **Appropriations**
   Appropriation balances may be transferred from one expenditure account to another within the operating budget without Port Commission approval. Capital improvement budgets are not considered to be part of any transferable appropriation balance. Any increase in total appropriations must be approved by the Port Commission.

6. **Reserves**
   Reserve funds are not available for use to offset any expenditures that exceed total appropriations. Reserves may only be used as approved by the Port Commission.

7. **Use of Restricted/Unrestricted Net Assets**
   When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted net assets are applied first.

8. **Staffing Levels**
   The total number of full-time equivalent (FTE) employees shall be approved by the Port Commission.

BUDGET USER GUIDE

General Fund (i.e., operating) revenues and expenses are presented in the Financial Summaries. FY24 Actual, FY25 Budget and Projected Actual, and FY26 Proposed Budget figures are presented for comparison. Terms used in the Financial Summaries and in the program budgets that follow are defined below.

Capital Outlay

Expenses associated with acquiring capital (or "fixed") asset items individually valued at $5,000 or more. Examples of fixed assets would be vehicles, equipment, boats, etc.

Charges for Services

Revenues received as reimbursement to the Port District for the use of staff, equipment or other resources beyond the services included with other user fees or rents. Examples may include standby of marine rescue personnel for aquatics competitions, emergency response services and after-hours call back for fuel sales.

Debt Service

Principal and interest payments on loans.

Fines

Fines (or "bail amounts") for parking or other citations paid directly to the Port District.

Fuel Sales

Receipts at the fuel pump.

Intergovernmental Revenues

Funds received by the Port District from another government agency. Examples include dredging expenditure reimbursement received from the U.S. Army Corps of Engineers (USACE), contributions from the County of Santa Cruz for marine rescue services, and grants from state, federal or local government sources.

Other/Miscellaneous

Revenues shown as Other/Miscellaneous include sales of key fobs, merchandise, proceeds from lien sales or disposal of surplus items, interest earnings, etc.

Personnel Services

All costs associated with Port District staff compensation for regular and temporary employees, including payroll taxes, workers' compensation, unemployment insurance, pension, and employee benefits.

Rents

Rents encompass payments received by the Port District from its land-based tenants. Revenues are classified as either base rent, percentage rents or utility chargebacks as applicable.

Services and Supplies

Costs for all services provided to the Port District by contract or work order, utilities, insurance premiums, purchase of items not classified as fixed assets or "capital outlay," etc.

Transfers In/Out

Transfers between Port District funds (e.g. allocations to the Dredge Fund may involve a transfer from the General Fund, or any combination of those and other funds).

User Fees

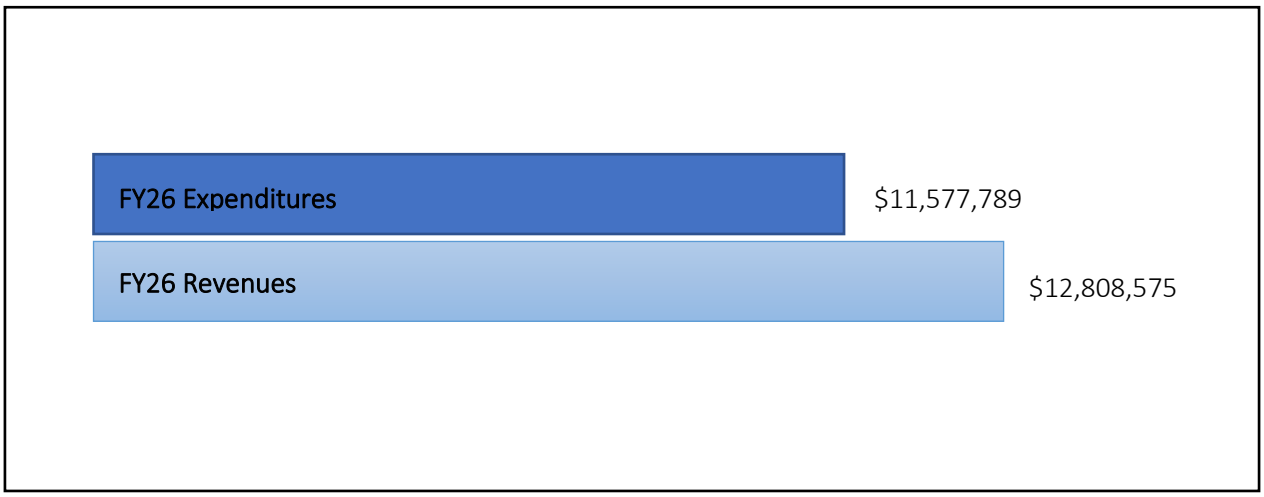
Fees established by the Port Commission for various uses of Port District facilities including boat slips, dry storage, RV, and general parking.

FY26 BUDGET SUMMARY

The FY26 budget is presented as a balanced budget with a 5% increase to marina fees. As a balanced budget, operating revenues are equal to or exceed operating expenditures. A summary of the FY26 General Fund budget is presented below:

FY26 REVENUES BY CATEGORY	
USER FEES	$7,976,325
RENTS	$2,278,000
CHARGES FOR SERVICE	$38,500
FINES	$115,000
FUEL SALES	$590,000
BOATYARD	$332,250
INTERGOVERNMENTAL	$575,000
GRANTS	$88,500
OTHER / MISCELLANEOUS	$815,000
TOTAL:	**$12,808,575**

FY26 EXPENDITURES BY CATEGORY	
PERSONNEL SERVICES	$5,129,497
SERVICES & SUPPLIES	$5,167,742
CAPITAL OUTLAY	$7,000
DEBT SERVICE	$1,273,550
OTHER LIABILITIES	$0
TOTAL:	**$11,577,789**



GENERAL FUND REVENUE BUDGET

The table below shows the distribution of estimated General Fund revenues for FY26, which total $12,808,575. This represents an increase of approximately 3% over FY25 budgeted revenues.

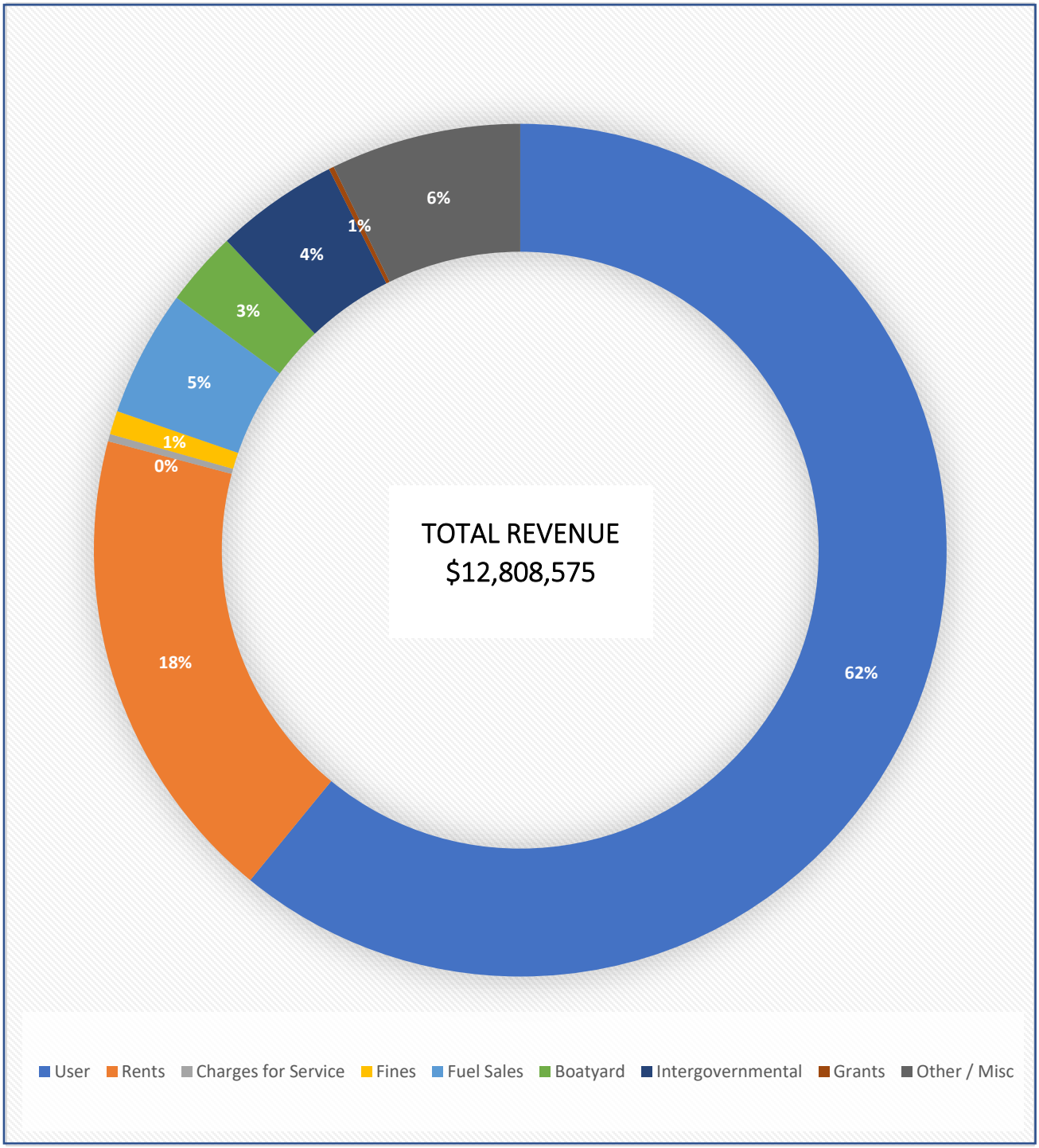
	FY25 BUDGET	FY25 PROJECTION	FY26 BUDGET
User Fees	$7,641,396	$7,714,135	$7,976,325
Rents	2,237,000	2,294,057	$2,278,000
Charges for Service	34,000	38,935	$38,500
Fines	110,000	123,722	$115,000
Fuel Sales	590,000	563,239	$590,000
Boatyard	348,250	302,531	$332,250
Intergovernmental	575,000	575,000	$575,000
Grants	24,000	642,670	$88,500
Other / Misc.	886,000	992,200	$815,000
TOTAL:	**$12,445,646**	**$13,246,489**	**$12,808,575**

FISCAL YEAR REVENUE HIGHLIGHTS

- Projected revenue for FY25 is anticipated to exceed budgeted figures by approximately 6.5% due to the following:
  - Increased interest earnings of approximately $200,000.
  - Receipt of $610,383 in FEMA reimbursement for the December 2023 Storm Events.
  - Parking revenue continues to outpace budget.
  - RV Park revenue continues to outpace budget.
  - Citation revenue continues to outpace budget.
- FY26 Budget includes $525,000 in reimbursement from the U.S. Army Corps of Engineers. [1]
- FY26 revenue projections for some categories, including slip rent, tenant concession rent, parking, and boatyard services have been adjusted to account for potential impacts associated with the City of Santa Cruz's Murray Street Bridge Seismic Retrofit and Barrier Replacement Project.
- FY26 Budget includes $248,750 in visitor berthing revenue, which represents actual reimbursement funds from the City of Santa Cruz (Murray Street Bridge Project).

[1] Uncertainty regarding the availability of funds does exist, however the potential for not receiving the annual reimbursement is anticipated to be minimal.

FY26 OPERATING REVENUES BY CATEGORY



GENERAL FUND EXPENDITURE BUDGET

The table below shows the distribution of estimated General Fund expenditures for FY26, which total $11,577,789. This represents an increase of approximately 1.8% over FY25 budgeted expenditures.

	FY25 BUDGET	FY25 PROJECTION	FY26BUDGET
Personnel Services	$4,840,885	$4,562,004	$5,129,497
Services & Supplies	5,085,187	7,347,318	5,167,742
Capital Outlay	35,000	33,873	7,000
Debt Service Payments	1,413,056	1,413,056	1,273,550
Other Liabilities	0	0	0
TOTAL:	**$11,374,128**	**$13,356,251**	**$11,577,789**

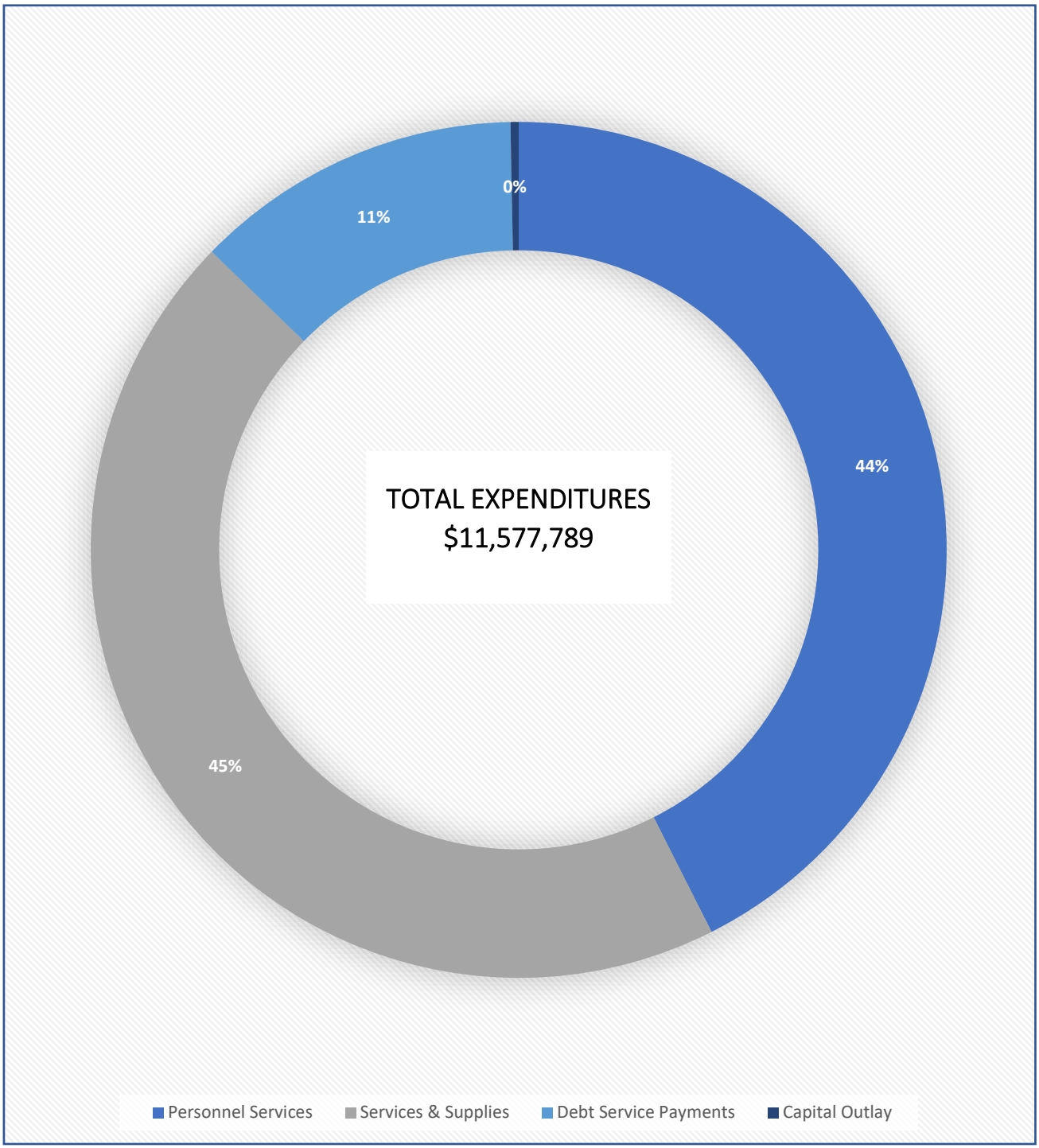
FISCAL YEAR REVENUE HIGHLIGHTS

- Projected salary and benefit costs (Personnel Services) for FY25 will be less than budget by approximately 6% due to vacancies in the Operations Department (1.5 Deputy Harbormasters).
- Projected Services and Supplies costs for FY25 will exceed budget by approximately 44%, due to unanticipated expenditures related to storm surge recovery efforts.
- Personnel Services costs are anticipated to increase in FY26 by approximately 6% due to negotiated contract increases and CalPERS-related pension costs.
- FY26 Budget converts one provisional Harbor Maintenance Worker to a full-time equivalent, increasing the employee count from 29 to 30.
- Projected employer pension expenses in FY26 will total approximately $834,816, which represents 16% of the anticipated Personnel Services expenditures.
    - Of that pension expense total, $20,000 is allocated for an additional discretionary payment to CalPERS to assist in proactively reducing the District's unfunded accrued liability (UAL).
- FY26 Services and Supplies costs are proposed at a level that is approximately 1.6% higher than FY25. This increase is primarily related to escalating insurance premium costs[2].
- FY26 Capital Outlay costs include:
    - $7,000 – New Media Vessel for Filtration System (Boatyard)
- In FY26, there are no identified expenditures noted as "Other Liabilities."

The expenditure summary in FY26 (and previous budget years) does not include transfers to the Dredge Fund. Fund transfers are included in the budget as Non-Operating Expenditures. In FY26, the budgeted fund transfer to the Dredge Fund is $145,000.

[2] Insurance premium costs for FY26 are estimated to increase to $1,725,396. This represents an approximate 12% increase over actual FY25 costs.

FY26 OPERATING EXPENDITURES BY CATEGORY



EXPENDITURES BY DEPARTMENT AND PROGRAM

Department and Program	FY 24 Actual	FY 25 Budget	FY 25 Projected	FY 26 Budget
100 Administrative Services Department				
110 Administration	$861,319	$925,649	$2,926,474	$967,272
120 Finance & Purchasing	236,889	247,146	224,041	259,374
130 Property Management	951,436	994,396	1,074,348	1,070,096
140 Environmental & Permitting	144,352	189,885	89,022	180,654
190 Port Commission Support	79,674	76,149	61,295	80,231
Department Total	**$2,273,669**	**$2,433,226**	**$4,375,180**	**$2,557,627**
200 Operations Department				
210 Harbor Patrol	$829,967	$884,261	$818,769	$931,668
220 Marina Management	591,788	632,832	645,245	670,083
230 Rescue Services	132,091	153,813	129,057	158,775
240 Parking	391,668	408,710	409,661	416,209
250 Events	19,874	33,829	24,180	30,938
280 Fuel Services	476,215	522,860	491,206	511,340
500 Boatyard	366,652	431,225	385,640	445,777
Department Total	**$2,808,255**	**$3,067,531**	**$2,903,757**	**$3,164,790**
300 Facilities Maintenance & Engineering				
310 Docks, Piers & Marine Structures	$739,233	$856,979	$866,106	$934,069
320 Utilities Maintenance	97,409	110,463	111,968	106,004
330 Building Maintenance	482,824	495,429	487,153	513,206
340 Grounds Maintenance	908,044	873,575	1,054,614	887,693
350 Aeration Program	54,938	60,599	110,959	82,732
360 Fishery Support	8,855	17,496	9,447	16,665
390 Capital Projects	348,782	313,229	306,925	267,248
400 Dredging Operations	1,710,055	1,697,545	1,683,213	1,767,206
Department Total	**$4,350,141**	**$4,425,315**	**$4,630,384**	**$4,574,822**

Total Operating Budget	**$ 9,432,065**	**$ 9,926,072**	**$ 11,909,321**	**$ 10,297,239**

Note: Interest expense for debt service is included in Program 390-Capital Projects above.

DEBT SERVICE

The tables below detail the repayment of revenue bond issues and other long-term financing utilized by the Port District. FY26 debt service payments (including principal and interest) total $1,533,921, which is $184,576 less than FY25. A higher portion of the annual payment is being applied to the principal balance in FY26.

LONG TERM DEBT BALANCES						
	Maturity Date	Interest Rate	Balance 3/31/24	Principal Reductions	Balance 3/31/2025	Current Portion
2013A Bonds	2/1/2030	3.090%	$ 6,007,483	$ 924,782	$ 5,082,701	$ 953,580
2013B Bonds (Taxable)	11/1/2026	4.740%	360,966	261,310	99,656	84,894
2018A Rev. Obligation	8/1/2033	3.500%	1,205,441	109,003	1,096,438	112,851
2018B Rev. Obligation	8/1/2033	3.500%	1,102,115	99,659	1,002,456	103,177
497 Lake Avenue	12/1/2041	4.000%	911,396	18,303	893,093	19,048
PNC Line of Credit	3/31/2027	SOFR + 2%	-	-	-	-
Total Long-Term Debt			$ 9,587,401	$ 1,413,056	$ 8,174,345	$ 1,273,550

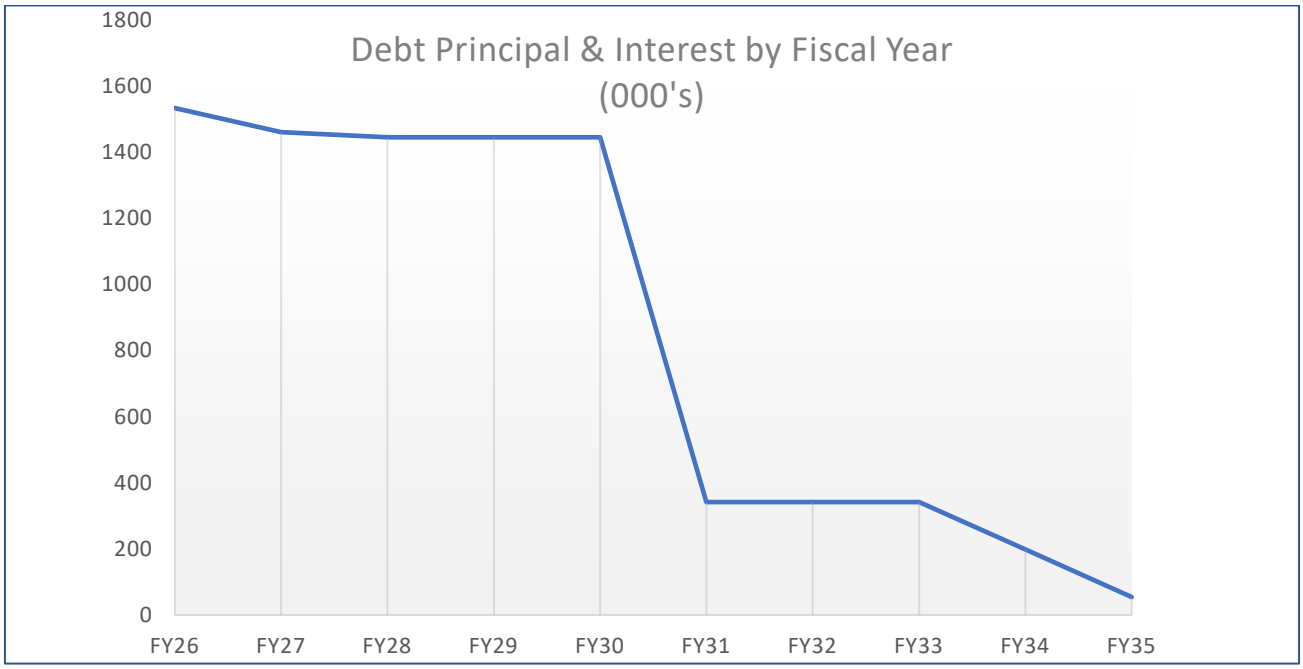
PROJECTED DEBT SERVICE PAYMENTS FOR THE 5 YEARS FY26-FY30 (PRINCIPAL & INTEREST)					
	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
2013A Bonds	$ 1,103,269	$ 1,103,269	$ 1,103,269	$ 1,103,269	$ 1,103,269
2013B Bonds (Taxable)	88,611	15,288	-	-	0
2018A Rev. Obligation	150,247	150,247	150,248	150,247	150,248
2018B Rev. Obligation	137,368	137,369	137,369	137,369	137,370
497 Lake Avenue	54,425	54,425	54,425	54,425	54,425
PNC Line of Credit	-	-	-	-	-
Total Annual Debt Service	$ 1,533,921	$ 1,460,599	$ 1,445,311	$ 1,445,311	$ 1,445,312

PURPOSE OF EXISTING DEBT:

- **2013A Bonds:** Structured to finance (i) the Refunding of Prior Tax-Exempt Obligations, (ii) the cost of a new dredge, (iii) a surety bond for a debt service reserve fund (the "Reserve Fund"), and (iv) all related costs of issuance.
- **2013B Bonds:** Structured to finance (i) the Refunding of the Prior Taxable Obligations, (ii) the outstanding balance of the District's OE3 pension obligation, and (iii) all related costs of issuance.
- **2018A Rev. Obligation:** Structured to finance (i) the Santa Cruz Harbor Pile Replacement Project
- **2018B Rev. Obligation:** Structured to finance (i) the Santa Cruz Harbor Seawall Replacement Project
- **497 Lake Avenue** Structured to finance (i) the purchase of a commercial property carrying a professional administrative zoning status located at 497 Lake Avenue, Santa Cruz, CA.
- **PNC Line of Credit** Structured to finance (i) short-term storm surge recovery efforts on an as needed basis. *Final execution of loan documents pends.*

DEBT SERVICE (CONT.)

The table below illustrates the District's principal and interest payments for the period FY25 to FY35. The Port District will achieve significant cost savings in FY31, assuming no additional borrowing occurs[3].



The Port District is required to maintain adequate coverage for debt service for the life of its Series 2013 and Series 2018 loans. Debt Service Ratio (DSR) covenants required the District to prescribe and collect fees and charges for services at least equal to 125% of its debt service after operating and maintenance expenses for the fiscal year. Debt Service Coverage Ratios (DSRs) for FY23 and FY24 (audited), FY25 (budgeted), FY25 (projected) and FY26 (budget) are presented below and provided in more detail in Attachment A[4]:

DEBT SERVICE COVERAGE PROJECTION

	FY23 *(Audited)*	**FY24** *(Audited)*	**FY25** *(Budget)*	**FY25** *(Projected)*	**FY26** *(Budget)*
Debt Service Coverage Ratio	**3.1X**	**2.39**	**1.55X**	**1.96X**	**1.85X**
Required Ratio	1.25X	1.25X	1.25X	1.25X	1.25X

[3] Additional borrowing may occur in FY26 to fund long-term storm surge recovery efforts.
[4] The DSR calculation for FY25 (Projected) and FY26 (Budgeted) excludes any estimated interest and principal amounts associated with utilization of the Port District's pending PNC Line of Credit.

FUND BALANCE PROJECTIONS

Listed below are descriptions of the Port District's major funds and projected balances as of March 31, 2025.

General Fund

The General Fund is the primary operating fund of the Port District. This fund is used to account for all financial transactions and resources, except those required or requested in another fund. The projected General Fund balance as of March 31, 2025, is estimated to total $26,788,101.

Dredge Fund

The Dredge Fund is the primary funding source for identified priorities and equipment replacement / repair needs for the dredge operation. The projected Dredge Fund balance as of March 31, 2025, is estimated to total $138,205.

Reserve Fund

The Reserve Fund accounts for resources restricted to expenditures for specified purposes (i.e., unforeseen emergencies or extraordinary circumstances). The Port District strives to hold in reserve an amount equal to 25% of the District's annual operating expenses. The projected Reserve Fund balance as of March 31, 2025, is estimated to total $336,776 ($825,000 draw on reserves was utilized in FY23 for emergency deck repairs at 2222 East Cliff Drive and $1,500,000 draw on reserves was utilized in FY25 for emergency storm surge recovery efforts).

Capital Improvement Fund

The Capital Improvement Fund accounts for all financial resources used for the acquisition or construction of major capital improvement projects. The projected Capital Improvement Fund balance as of March 31, 2025, is estimated to total $8,801,792.

Election Fund

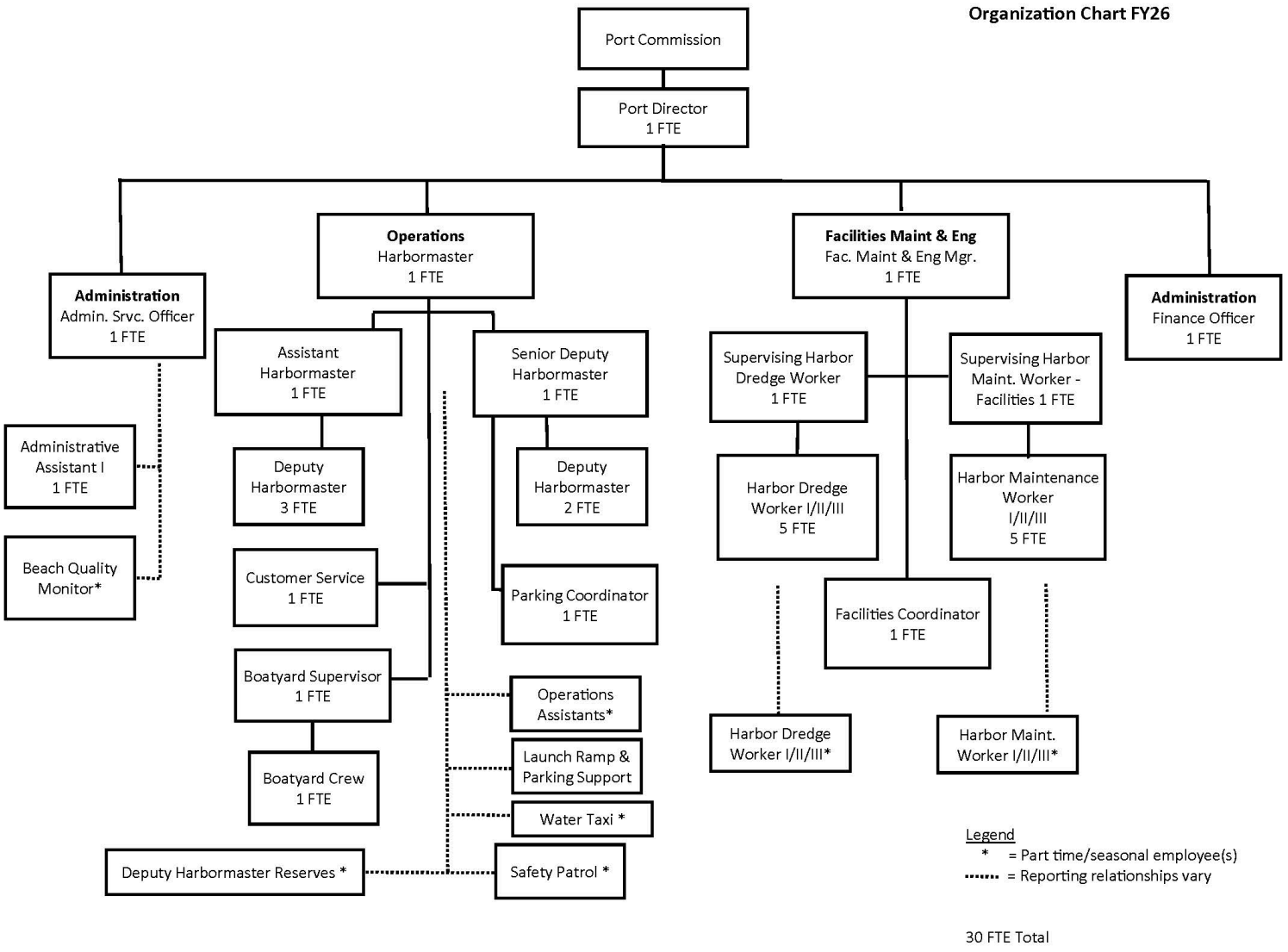
The Election Fund is the primary funding source for biennial Port Commission election expenses. The projected Election Fund balance as of March 31, 2025, is estimated to total $138,449. Due to significant election expense savings associated with the transition from at-large to district-based elections, a lower balance of $38,449 is proposed in FY26, with $100,000 being transferred to the Capital Improvement Program to help fund storm surge recovery efforts.

PNC Reserve Fund

The PNC Reserve Fund accounts for restricted funds held as a condition of the District's debt refunding efforts completed in FY14. The projected PNC Reserve Fund balance as of March 31, 2025, is estimated to total 1,077,060.

PERSONNEL PROFILE

The Port District's organization chart for FY26 is presented below. Positions shown with an associated FTE (full-time equivalent) number are regular, permanent positions assigned to each department. Positions shown with an asterisk and no FTE number are part-time temporary and/or seasonal workers.



FTE EMPLOYEE COUNTY BY FISCAL YEAR

FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26[5]
27	29	29	29	28	29	29	30

[5] FY26 Budget converts one provisional Harbor Maintenance Worker to a full-time equivalent, increasing the employee count from 29 to 30.

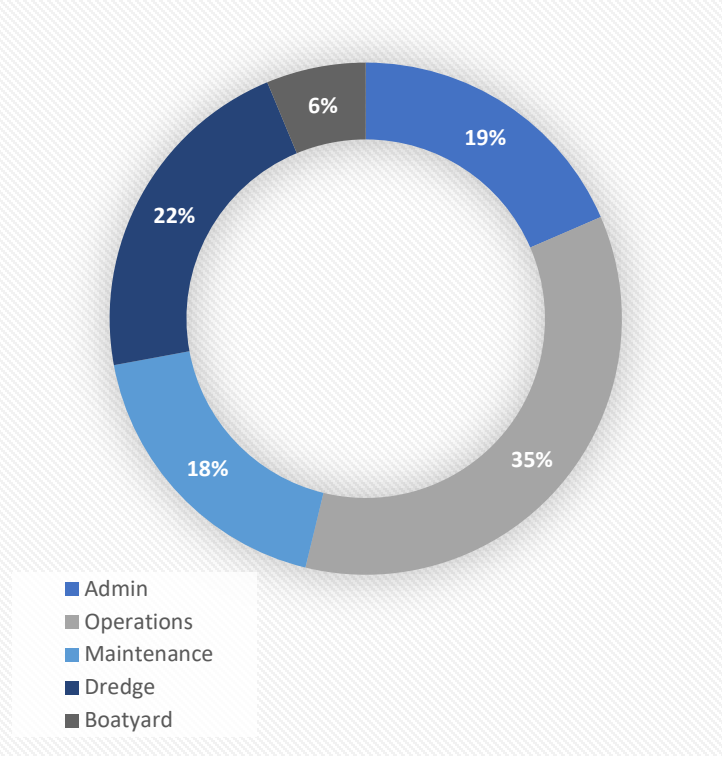
PERSONNEL PROFILE (CONT.)

The table below shows year-over-year salary and benefit cost comparisons for all employees (regular FTE and temporary/seasonal). Overall, Personnel Services costs in FY26 are approximately 6% higher than FY25. This increase is primarily due to negotiated contract increases and CalPERS-related pension costs.

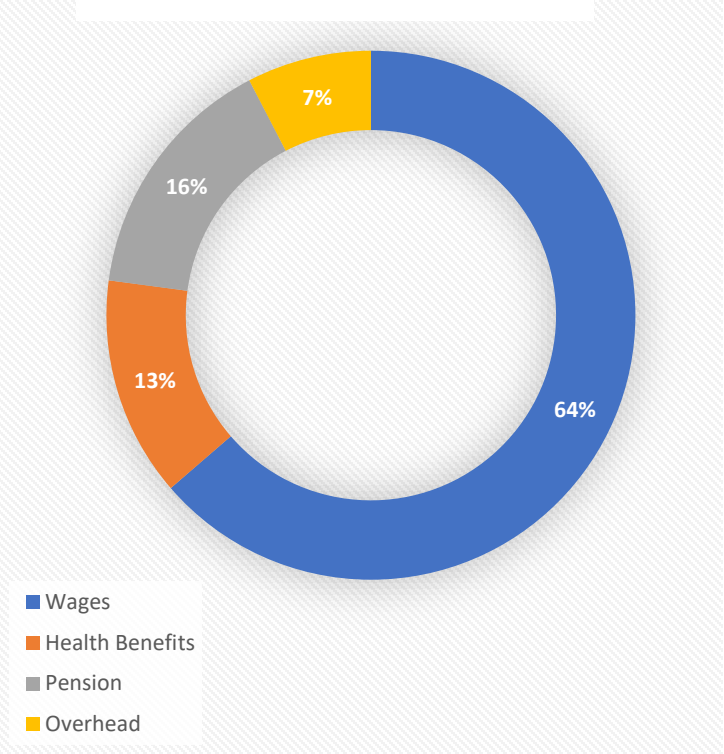
SALARIES & BENEFITS BUDGET

	FY25 BUDGET	FY25 PROJECTION	FY26 BUDGET
Administrative Services	$895,806	$749,477	$951,588
Operations [6]	1,707,837	1,572,583	1,805,389
Boatyard [7]	304,043	254,804	320,294
Facilities Maint. & Eng.	886,367	954,390	938,636
Dredging [8]	1,046,832	1,030,749	1,113,590
TOTAL:	$4,840,885	$4,562,003	$5,129,497

FY26 SALARIES & BENEFITS BY DEPARTMENT



FY26 PERSONNEL COST BY CATEGORY



[6] The Customer Services Representative position is budgeted in Administration, but labor has been allocated to the Operations Department (Marina Management).
[7] The Boatyard is shown separately for additional clarity, but is overseen by the Operations Department.
[8] The Dredging Operation is shown separately for additional clarity, but is overseen by Facilities Maintenance and Engineering.

DEPARTMENTS AND PROGRAMS

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department is comprised of the following programs:

- Administration
- Finance and Purchasing
- Property Management
- Environmental and Permitting
- Port Commission Support

The table below summarizes the distribution of expenditures by category and program for the Administrative Services Department. Individual program details are also provided.

EXPENDITURE SUMMARY

Expenditure by Category	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$724,932	$895,806	$749,477	$951,588	6.2%
Services & Supplies	1,548,737	1,537,421	3,625,703	1,606,039	4.5%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$2,273,669**	**$2,433,226**	**$4,375,180**	**$2,557,627**	**5.1%**

Expenditure by Program	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Administration	$861,319	$925,649	$2,926,474	$967,272	4.5%
Finance & Purchasing	236,889	247,146	224,041	259,374	4.9%
Property Mgmt.	951,436	994,396	1,074,348	1,070,096	7.6%
Enviro & Permitting	144,352	189,885	89,022	180,654	-4.9%
Port Comm. Support	79,674	76,149	61,295	80,231	5.4%
Total Expenditures	**$2,273,669**	**$2,433,226**	**$4,375,180**	**$2,557,627**	**5.1%**

PROGRAM HIGHLIGHTS:

Projected Services and Supplies costs for FY25 will exceed budget by approximately $2,088,282 or 136% due to unanticipated storm surge recovery costs, all of which were expensed in the Administration Program.

FY26 Services and Supplies within the Administrative Services Department are anticipated to increase 4.5% over the prior fiscal year. This increase is due to escalating insurance premium costs, of which approximately 35% of the total estimated premium is paid from the Property Management program.

ADMINISTRATION

Administration encompasses the daily oversight of all Port District operations and programs, long-term planning, budget preparation, human resources and benefits management, website maintenance, customer service, public outreach and promotional activities, coordination with local and regional governments and organizations, and various activities undertaken by the Port Director and Administrative Services staff.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$443,455	$523,008	$446,402	$562,253	7.5%
Services & Supplies	417,864	$402,641	2,480,073	405,020	0.6%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$861,319**	**$925,649**	**$2,926,474**	**$967,272**	**4.5%**

FINANCE & PURCHASING

Finance and purchasing activities include accounting for all Port District assets, revenues, and expenses, administering payroll using an outside payroll processing contractor, preparing budget monitoring and quarterly reports, contracting for services, preparing for, and participating in annual outside audits of Port District financial statements, performing tenant-related audits, and tracking grant-related expenditures and reimbursements. Finance and purchasing staff perform ongoing work to develop and refine purchasing procedures and financial reporting for transparency purposes.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$156,765	$191,746	$168,635	$203,974	6.4%
Services & Supplies	80,124	$55,400	$55,406	$55,400	0.0%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$236,889**	**$247,146**	**$224,041**	**$259,374**	**4.9%**

PROPERTY MANAGEMENT

Property management activities include serving as the primary contact for landside tenants, negotiating new and revised leases and easements, advertising space available for rent, monitoring rental payments and applying rent adjustments. Utilities, garbage service and sanitary district charges for the District's rental properties are included as expenses in this program. Revenues for utility, garbage and sanitary district charges paid by tenants through the Port District are included in Rents. Utility charges paid directly by the tenant to the service provider are not included in the operating budget.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$14,565	$32,867	$16,078	$35,577	8.2%
Services & Supplies	936,870	$961,530	1,058,270	1,034,519	7.6%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$951,436**	**$994,396**	**$1,074,348**	**$1,070,096**	**7.6%**

ENVIRONMENTAL & PERMITTING

The environmental and permitting work includes managing the beach quality monitoring and hydrogen sulfide protocol during dredging activities, negotiating new permits and amendments with the Army Corps of Engineers, US Environmental Protection Agency, California Coastal Commission, Regional Water Quality Control Board, Monterey Bay National Marine Sanctuary, Monterey Bay Unified Air Pollution Control District and other agencies for dredging and disposal operations and permitting for other construction activities, stormwater management and environmental programs. Environmental and permitting oversees the harbor's Clean Marina Program.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$55,231	$78,935	$60,467	$75,204	-4.7%
Services & Supplies	89,120	$110,950	28,555	105,450	-5.0%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$144,352**	**$189,885**	**$89,022**	**$180,654**	**-4.9%**

PORT COMMISSION SUPPORT

Activities that provide staff support for the Port Commission include developing meeting agendas, staff reports and minutes; coordinating with the County Elections Department and ensuring compliance with the Brown Act; intergovernmental relations and adopted Port Commission policies and procedures.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$54,916	$69,249	$57,895	$74,581	7.7%
Services & Supplies	24,758	$6,900	3,400	5,650	-18.1%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$79,674**	**$76,149**	**$61,295**	**$80,231**	**5.4%**

DEPARTMENTS AND PROGRAMS

OPERATIONS DEPARTMENT

The Operations Department is comprised of the following programs:

- Harbor Patrol
- Marina Management
- Rescue Services
- Parking Services
- Events
- Fuel Services
- Boatyard

The table below summarizes the distribution of expenditures by category and program for the Operations Department. Individual program details are also provided.

EXPENDITURE SUMMARY

Expenditure by Category	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$1,799,447	$2,011,881	$1,827,387	$2,125,683	5.7%
Services & Supplies	1,007,919	$1,055,651	1,076,370	1,039,107	-1.6%
Capital Outlay	24,315	0	0	0	-
Total Expenditures	**$2,808,255**	**$3,067,531**	**$2,903,757**	**$3,164,790**	**3.2%**

Expenditure by Program	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Harbor Patrol	$ 829,967	$884,261	$818,769	$931,668	5.4%
Marina Management	591,788	632,832	645,245	670,083	5.9%
Rescue Services	132,091	153,813	129,057	158,775	3.2%
Parking Services	391,668	408,710	409,661	416,209	1.8%
Events	19,874	33,829	24,180	30,938	-8.5%
Fuel Services	476,215	522,860	491,206	511,340	-2.2%
Boatyard	366,652	431,225	385,640	445,777	3.4%
Total Expenditures	**$2,808,255**	**$3,067,531**	**$2,903,757**	**$3,164,790**	**3.2%**

PROGRAM HIGHLIGHTS:

FY26 Services and Supplies within the Operations Department are anticipated to decrease by 1.6% over the prior fiscal year. Despite escalating insurance premium costs, which are spread across the Harbor Patrol, Marina Management, Rescue Services, Fuel Services, and Boatyard Programs, the 1.6% reduction is attributed to a decrease in diesel fuel purchases.

HARBOR PATROL

Harbor Patrol, with limited assistance from contract operators, currently provides security and enforcement of Port District ordinances, California Harbors and Navigation Code, and Vehicle Code. Deputy Harbormasters provide site security and traffic control, prepare incident reports, and perform vessel search and rescue services, and a wide range of program management and customer services.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$685,176	$740,969	$656,735	$791,537	6.8%
Services & Supplies	144,791	$143,292	162,034	140,131	-2.2%
Capital Outlay	24,315	0	$0	0	-
Total Expenditures	**$829,967**	**$884,261**	**$818,769**	**$931,668**	**5.4%**

MARINA MANAGEMENT

Deputy Harbormaster and Operations staff manage and assigns berths and dry storage space, monitor docks and dry storage areas for safety, staff the front counter 362 days per year, administer invoicing and payment processes, monitor vessel use and confirm current registration, perform vessel serviceability checks and electrolysis checks on an as needed basis, manage the waiting list, develop delinquency reports, conduct lien sales, and provide customer service.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$547,182	$575,976	$564,648	$609,775	5.9%
Services & Supplies	44,606	$56,856	80,597	60,308	6.1%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$591,788**	**$632,832**	**$645,245**	**$670,083**	**5.9%**

RESCUE SERVICES

Rescue services are provided by Harbor Patrol using one of two patrol vessels (Zodiac patrol vessel *Scout* and the 36' Moose patrol vessel, *PB Kinnamon*). Rescues are typically conducted under the Coastal Incident Response Plan (CIRP) in coordination with City, County and State resources.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$63,071	$77,257	$58,695	$80,517	4.2%
Services & Supplies	69,021	$76,556	70,362	78,258	2.2%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$132,091**	**$153,813**	**$129,057**	**$158,775**	**3.2%**

PARKING SERVICES

Parking services encompass oversight and daily maintenance of the automated concession parking lot equipment serving 2222 East Cliff Drive, the Crow's Nest and its Beach Market, Café El Palomar, the SUP Shack, and Harbor Beach; beach parking permit sales, slip licensee and employee parking permits, launch ramp parking, and permits, shuttle van and water taxi services, and parking ordinance enforcement. The Parking Coordinator and Harbor Patrol provide parking services with assistance from part-time/temporary staff.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$204,808	$236,610	$230,435	$244,309	3.3%
Services & Supplies	186,860	$172,100	179,226	171,900	-0.1%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$391,668**	**$408,710**	**$409,661**	**$416,209**	**1.8%**

EVENTS

This program is jointly managed by Operations and Administrative Services, and comprises permitting, transportation and security for special events hosted by the Port District, the Crow's Nest Thursday night beach barbecues, beach volleyball tournaments, regattas, and other special events.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$14,736	$26,829	$22,030	$27,938	4.1%
Services & Supplies	5,138	$7,000	2,150	3,000	-57.1%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$19,874**	**$33,829**	**$24,180**	**$30,938**	**-8.5%**

FUEL SERVICES

The Port District took over operation and maintenance of the harbor's fuel dock in July 2010. The program is managed by Deputy Harbormaster staff. Recurring program costs include staff, fuel purchases, taxes, storage tank fees and maintenance, inspections, insurance, credit card fees, regulatory compliance and spill prevention equipment and supplies.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$36,925	$50,196	$40,039	$51,313	2.2%
Services & Supplies	439,290	$472,664	451,167	460,027	-2.7%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$476,215**	**$522,860**	**$491,206**	**$511,340**	**-2.2%**

BOATYARD

The Port District took over staffing, operation, and maintenance of the boatyard in 2014. Recurring program costs include personnel, spill prevention equipment, supplies, stormwater filtration costs, and equipment maintenance.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$247,549	$304,043	$254,804	$320,294	5.3%
Services & Supplies	119,102	$127,181	130,835	125,483	-1.3%
Capital Outlay	0	0	0	7,000	-
Total Expenditures	**$366,652**	**$431,225**	**$385,640**	**$445,777**	**3.4%**

DEPARTMENTS AND PROGRAMS

FACILITIES MAINTENANCE & ENGINEERING DEPARTMENT

The Facilities Maintenance and Engineering Department is comprised of the following programs:

- Docks, Pier, and Marine Structures (DP&M)
- Utilities Maintenance
- Building Maintenance
- Grounds Maintenance
- Aeration Program
- Fishery Support
- Capital Projects
- Dredge Operations

The table below summarizes the distribution of expenditures by category and program for the Facilities Maintenance and Engineering Department. Individual program details are also provided.

EXPENDITURE SUMMARY

Expenditure by Category	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$1,842,009	$1,933,199	$1,985,140	$2,052,226	6.2%
Services & Supplies	2,504,658	$2,492,116	2,645,245	2,522,596	1.2%
Capital Outlay	143,000	152,000	171,992	145,000	-22.9%
Total Expenditures	**$4,350,141**	**$4,425,315**	**$4,630,384**	**$4,574,822**	**3.4%**

Expenditure by Program	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
DP&M	$739,233	$856,979	$866,106	$934,069	9.0%
Utilities Maint.	97,409	110,463	111,968	106,004	-4.0%
Building Maint.	482,824	495,429	487,153	513,206	3.6%
Grounds Maint.	908,044	873,575	1,054,614	887,693	1.6%
Aeration Program	54,938	60,599	110,959	82,732	36.5%
Fishery Support	8,855	17,496	9,447	16,665	-4.8%
Capital Projects	348,782	313,229	306,925	267,248	-14.7%
Dredge Operations	1,710,055	1,697,545	1,683,213	1,767,206	4.1%
Total Expenditures	**$4,350,141**	**$4,425,315**	**$4,630,384**	**$4,574,822**	**3.4%**

PROGRAM HIGHLIGHTS:

FY25 Services and Supplies within the Facilities Maintenance and Engineering Department are anticipated to increase 7.4% over the prior fiscal year. This increase is due to escalating insurance premium costs, of which approximately 39% of the total estimated premium is paid from the Docks, Piers, and Marine Structures program (this allocation may change in subsequent budget years).

DOCKS, PIERS, AND MARINE STRUCTURES

Activities in this program include maintenance and repairs of existing docks and piers; routine maintenance of piles and appurtenant equipment; maintenance of floats, seawalls, cranes, jetties, gates, brow piers and gangways.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$148,663	$170,823	$141,802	$182,907	7.1%
Services & Supplies	590,570	$686,157	724,304	751,162	9.5%[9]
Capital Outlay	0	35,000	33,873	0	-
Total Expenditures	**$739,233**	**$856,979**	**$866,106**	**$934,069**	**9.0%**

UTILITIES MAINTENANCE

Utility maintenance includes repairs to landside and dock electrical and plumbing facilities; operation and maintenance of seven sanitary sewer lift stations; maintenance of parking lot, dock, and storage area lighting; and storm drain inspections and cleaning.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$71,980	$79,713	$82,421	$83,504	4.8%
Services & Supplies	25,429	$30,750	29,547	22,500	-26.8%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$97,409**	**$110,463**	**$111,968**	**$106,004**	**-4.0%**

BUILDING MAINTENANCE

There are 26 buildings housing over 40 tenants, harbor administration, operations and maintenance functions, restrooms and miscellaneous storage facilities throughout the harbor. Activities include the full spectrum of repairs, paint, carpet, roofing, HVAC, elevator service, alarm maintenance and cleaning/custodial services.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$140,074	$146,574	$125,089	$154,859	5.7%
Services & Supplies	342,750	$348,855	362,064	358,347	2.7%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$482,824**	**$495,429**	**$487,153**	**$513,206**	**3.6%**

[9] Significant increase is attributed to escalating insurance premium costs.

GROUNDS MAINTENANCE

Harbor property encompasses approximately nine landside acres that attract thousands of visitors each year. Activities include maintenance of landscaped areas, parking lots and meters, signs, fences, walkways, and commemorative plazas; litter collection, control, and transport; recycling services; pressure washing of docks, street sweeping, and fish table cleaning and maintenance.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$431,991	$440,575	$533,931	$464,943	5.5%
Services & Supplies	476,053	$433,000	520,683	422,750	-2.4%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$908,044**	**$873,575**	**$1,054,614**	**$887,693**	**1.6%**

AERATION PROGRAM

This program involves the annual installation of 24 electric powered aerators mounted in strategic locations throughout the harbor to respond to high fish count and low dissolved oxygen events. The harbor had experienced devastating fish kills, primarily schools of anchovies, in years past, requiring costly cleanup and repair operations. The current aeration program is a joint effort between the Facilities Maintenance and Engineering Department and the Harbor Patrol to monitor fish populations and dissolved oxygen levels, and be prepared to respond quickly to ameliorate poor conditions and prevent another kill.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$19,155	$29,599	$61,125	$31,732	7.2%
Services & Supplies	35,783	$31,000	49,834	51,000	64.5%[10]
Capital Outlay	0	0	0	0	-
Total Expenditures	**$54,938**	**$60,599**	**$110,959**	**$82,732**	**36.5%**

FISHERY SUPPORT

The commercial fishing fleet, resident fish buyer and the facilities that support their activities are supported by the Port District. The FY25 budget includes funding for maintenance of the hoists, working with commercial fishermen on landings administration, and for updating policies associated with the fishery.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$8,855	$13,996	$8,447	$15,165	8.3%
Services & Supplies	0	$3,500	$1,000	$1,500	-57.1%
Capital Outlay	0	0	0	0	-
Total Expenditures	**$8,855**	**$17,496**	**$9,447**	**$16,665**	**-4.8%**

[10] Significant increase is a result of providing funding for Aeration System Upgrades into the operating budget (previously allocated in Capital Improvement Program).

CAPITAL PROJECTS

This program provides staffing to develop and manage the Port District's Capital Improvement Program. Work in this section may involve preliminary engineering, such as site inspections or concept development, grant applications, and other work in support of capital projects. Capital projects recommended for FY26 are detailed in the Capital Improvement Program later in this report.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$386	$5,088	$1,575	$5,527	8.6%
Services & Supplies	348,396	$308,141	305,350	261,721	-15.1%[11]
Capital Outlay	0	0	0	0	-
Total Expenditures	**$348,782**	**$313,229**	**$306,925**	**$267,248**	**-14.7%**

DREDGING OPERATIONS

Activities involve annual dredging of the federal entrance channel and selected areas of the inner-harbor, primarily the north harbor where sedimentation from Arana Gulch most impacts depths. Also included are maintenance and repairs to the dredges *Twin Lakes* and *Squirt* and other equipment required to perform dredging (e.g., crane, submersible pump, dozer, forklift, pipe welder, and anchors). The U.S. Army Corps of Engineers provides support for the dredging by reimbursing 35% of the average operations and maintenance costs. The Port District is currently being reimbursed $525,000/year.

Expenditure	FY24 Actual	FY25 Budget	FY25 Projection	FY26 Budget	% Change
Personnel Services	$1,024,132	$1,046,832	$1,030,749	$1,113,590	5.6%
Services & Supplies	685,923	$650,713	652,463	653,616	5.2%
Capital Outlay	177,557	143,000	138,119	152,000	-
Transfers Out	-177,557	-143,000	-138,119	-152,000	-
Total Expenditures	**$1,710,055**	**$1,697,545**	**$1,683,213**	**$1,767,206**	**5.5%**

[11] Decrease is attributed to a reduction in interest expense in the amount of approximately $45,000.

DREDGE FUND

The table below details identified priorities and equipment replacement / repair needs for the dredge operation in FY26. A total contribution to the Dredge Fund in the amount of $145,000 is proposed for FY26.

ASSET	ITEM	IDENTIFIED NEED
TWIN LAKES	Spare Parts Replacement	25,000
	Standby Generator Replacement *(partial set aside)*	10,000
	Skagit Winch Rebuild *(partial set aside)*	15,000
		$50,000
MISCELLANEOUS	Steel Dredge Pipeline (Floating Pipe)	25,000
	Discharge Pipe Replacement	10,000
	Dredge Mooring Gangway Replacement	10,000
	Unspecified Allowance	50,000
		$95,000
	Total FY26 Dredge Fund Contribution:	**$145,000**

At the conclusion of FY25, the remaining Dredge Fund balance is anticipated to total approximately $138,205, and is allocated as follows:

- Snorkel Elbow Replacement (*Twin Lakes): $23,550*
- Christmas Tree Upper End Replacement (*Twin Lakes): $*30,000
- Transmission Replacement #2 *(Dauntless):* $25,000[12]
- Skagit Winch Rebuild Set Aside(*Miscellaneous):* $45,000
- Unspecified Allowance (*Miscellaneous): $14,655*[13]

Historical Dredge Fund Contributions

FY20	FY21	FY22	FY23	FY24	FY25	FY26
$145,956	$416,091	$272,762	$191,151	$143,000	$152,000	$145,000

[12] Includes reallocation of Cab Roof Replacement *(Dauntless)* and Electrical System Rewiring *(Dauntless).*

[13] Small balances that remain after a project has been completed / closed out are absorbed into the Unspecified Allowance.

CAPITAL OUTLAY

The following capital outlay items are included in the FY26 budget:

DEPARTMENT	REQUEST	IDENTIFIED NEED
Boatyard	New Media Vessel for Filtration System	$7,000
	Total:	**$7,000**

SANTA CRUZ PORT DISTRICT

FIVE-YEAR
CAPITAL IMPROVEMENT PLAN

FISCAL YEAR 2026 - FISCAL YEAR 2030

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program and fund balance propose $1,000,000 in new funding for capital improvement projects in FY26, an assignment of $100,000 from the Election Fund, and reassignment of $640,984 in existing CIP Funds in support of identified projects, which includes storm surge recovery efforts.

The proposed 5-Year Capital Improvement Program follows.

INTRODUCTION

This 5-year Capital Improvement Plan (CIP) presents the Santa Cruz Port District's plan for development, maintenance, improvement, and acquisition of infrastructure assets to benefit Santa Cruz Harbor's users, businesses, and visitors. It is intended to serve as a guidance document for planning, scheduling, and implementing capital improvements and planning projects over the next 5 years.

The 5-year CIP serves as a tool for prioritizing and selecting future projects, and provides an overview of works in progress. The CIP highlights the District's investments in infrastructure development and maintenance (i.e., capital improvements) and other significant capital expenditures. Studies of less than $5,000, and capital expenditures for equipment, vehicles and vessels are typically not included in the CIP, though there are exceptions.

CAPITAL IMPROVEMENT PLAN DEVELOPMENT

Annual updating of the 5-year CIP is an integral part of the budget process. The CIP is presented with the budget to provide time for review by the public and the Port Commission prior to consideration and incorporation into the final budget.

Prior to FY13, many capital improvements were budgeted and completed within line items in the operating budget, such as Pavement Repairs (F006), Building Restoration (F011), Restroom Building Rehabilitation (F012) and Dock Upgrades(F008). Those items are now presented as separate projects within the 5-year CIP with recommended funding amounts for ongoing rehabilitation and repair.

Each year, the Commission will adopt an updated 5-year CIP that will include prioritized short and long-term projects. The prioritized list will be used by staff in the development of the annual operating budget. The 5-year CIP will be published in advance of and discussed during a public meeting prior to adoption of the annual budget.

FUNDING THE CAPITAL IMPROVEMENT PLAN

Each year, funding is allocated to various large and small projects within the CIP. Non-specific CIP funding is contained in the Unallocated CIP Funds (F099), which is also referred to as the CIP Reserve Fund.

In FY16, the Port Commission adopted a Reserve Policy, which established funding goals for reserves and for the 5-year CIP. The Commission initially elected to contribute $500,000 to the CIP fund each year, whenever practicable. The CIP fund would be allowed to grow over time so that large-scale projects could be planned and accomplished without impacting either the Reserve Fund or operations. In February 2020, the Commission increased the CIP funding goal to $750,000 annually, whenever practicable, while recognizing that a higher annual contribution will likely be required to keep pace with future infrastructure needs.

In FY26, the increased funding goal of $750,000 is attainable. As a result, a $1,000,000 contribution is proposed in conjunction with utilizing $100,000 from the Election Fund, assigning $15,749 of unallocated CIP funds, and reassigning $625,235 of previously allocated CIP funds to establish funding in the amount of $1,740,984 for identified project needs, including priority storm surge recovery efforts.

PROJECT DEVELOPMENT AND SELECTION PROCESS

The projects proposed in the FY26 CIP were derived from a variety of sources, including recommendations from Port District staff, Commission and public input, and projects identified in the Port District Priorities for 2025.

Although not typically included as capital improvements, planning studies may be included in the CIP as part of the planning effort. Studies of less than $5,000 or capital expenditures for vehicles, equipment and vessels are typically funded in the operating budget.

A summary of proposed FY26 projects is included below:

- Ten (10) previously identified projects are proposed for funding in FY26.
- One (1) new project is proposed for funding in FY26 to address priority storm surge recovery efforts (F049 – Storm Surge Recovery)
- Seven (7) projects are proposed for closeout (i.e., removal from the list) and include:
    - North Harbor Transformer – Project completion in FY25
    - CF Marine Services Center – Allocated funding has remained unused since FY13.
    - Sidewalk Plaza & Restoration – Allocated funding has remained unused since FY13.
    - Storm Drain System – Allocated funding has remained unused since FY13[14].
    - Water & Sewer Systems – Allocated funding has remained unused since FY13[14].
    - Aeration System Upgrades – Allocated funding has remained unused since FY15[14].
    - Ice Machine – Allocated funding has remained unused since FY16[14].

A CIP Summary sheet outlining projects and funding levels is included as Appendix A.

PROPOSED PROJECTS

Several of the proposed projects in this CIP address ongoing infrastructure or facility maintenance needs and are typically programmed on an annual basis. Examples include Pavement Repairs (F006) and Building Restoration (F011).

The following attachments provide additional detail regarding future funding needs and project descriptions:

- Appendix B: Capital Improvement Plan Detail – 5-year funding projections
- Appendix C: Capital Improvement Plan Detail – Project Descriptions (funded and unfunded)

ENVIRONMENTAL REVIEW

The development of this 5-year plan is not a project, as defined in the California Environmental Quality Act (CEQA), and an environmental review is not required for its adoption. Individual projects listed herein may be subject to CEQA and environmental reviews will be conducted during project implementation.

[14] Funding for routine maintenance and repairs is provided for in the operating budget.

CAPITAL IMPROVEMENT PLAN DETAIL

APPENDIX A – CIP SUMMARY

The table below summarizes FY25 CIP funding contributions, including mid-year transfers to individual funds.

CIP FUNDING SUMMARY	
Beginning Balance as of April 1, 2025	**$7,393,213**
Transfer In – North Harbor Transformer (PC Approval 5/28/24)	$564,562
Transfer In – Unanticipated Revenue – CalOES/FEMA (PC Approval 6/25/24)	$630,670
Transfer In – City of Santa Cruz Easement Funds	$2,490,377
Total:	**$11,078,822**
Anticipated FY25 Expenditures through March 31, 2025	($2,277,030)
	$8,801,792

CAPITAL IMPROVEMENT PLAN DETAIL

APPENDIX A – CIP SUMMARY (CONT.)

The table below summarizes the FY26 CIP funding contributions (and reallocations) and details projected balances for individual funds as of April 1, 2025.

Project Name	No.	Beginning Balance April 1, 2024	FY25 Projected Expenditures	FY25 Mid-Year Changes	FY26 Proposed Reallocation	FY26 Funding Contribution	Projected Balance April 1, 2025
CF Marine Services Center	F003	10,000			(10,000)		**Closeout**
Harbor Security Upgrades	HO01	12,000	(11,133)			12,000	$12,867
Sanitary Sewer Lift Stations	F004	359,538				5,000	$364,538
Piling Replacement	F005	50,000		(50,000)			-
Pavement Repairs	F006	300,532	(290,391)			70,000	$80,141
Dock Upgrades	F008	17,097		(15,000)	(2,097)		-
Pier Rehabilitation	F009	14,821	(410)	(10,000)		250,000	$254,411
Building Restoration	F011	253,211	(160,789)	(25,000)	5,097	196,000	$268,519
Restroom Building Rehabilitation	F012	316,424					$316,424
Sidewalk & Plaza Restoration	F013	18,000			(18,000)		**Closeout**
Storm Drain System	F014	30,000		(20,000)	(10,000)		**Closeout**
Water & Sewer System	F015	19,139		(15,000)	(4,139)		**Closeout**
Parking Pay Station	F018	-				15,000	$15,000
Aeration System Upgrades	F019	31,304			(31,304)		**Closeout**
Ice Machine	F020	19,222		(15,000)	(4,222)		**Closeout**
West Jetty Walkway	J001	20,799	(5,050)	(15,749)			-
7th and Brommer Recon	F021	106,747	(15,678)		(25,000)		$66,069
SH Revetment & Seawall	F022	98,697	(30,197)			5,000	$73,500
Murray Street Bridge	F024	4,560,024	(263,922)	2,490,377			$6,786,479
Unallocated CIP Funds	F099	3,089		12,660	(15,749)		-
Aldo's Seawall Replacement	F027	37,463	(36,375)		10,000	132,000	$143,088
Parking Upgrades	F028	-					-
Harborwide Refuse Study	F039	5,000					$5,000
Embankment Assessment	F042	57,765	(18,209)				$39,556
Fuel System Upgrades	F043	113,539	(108,896)			28,000	$32,643
NH Transformer	F045	618,329	(1,335,980)	717,651			**Closeout**
Twin Lakes Haul	F047	320,473		600,000	(520,473)		$400,000
Floating Barge Purchase	F048	-		30,670		50,000	$80,670
Storm Surge Recovery	F049	-			625,887	337,000	$962,887
TOTAL:		**$7,393,213**	**($2,277,030)**	**$3,685,609**	**$0**	**$1,100,000**	**$9,901,792**

CAPITAL IMPROVEMENT PLAN DETAIL

APPENDIX B – 5-YEAR FUNDING PROJECTIONS

Projects within the Capital Improvement Program are categorized into one of the six following categories:

- Docks, Piers & Marine Structures
- Buildings
- Landside Infrastructure
- Utility Systems
- Planning Projects & Studies
- Miscellaneous Projects

The tables below summarize anticipated funding needs for each identified project / project category for the period FY26 to FY30. The proposed FY26 CIP contribution totals $1,740,984 and is comprised of the following:

- $1,000,000 from the Operating Budget
- $100,000 from the Election Fund
- $15,749 from Unallocated CIP Funds
- $625,235 from Previously Allocated CIP Funds

DOCKS, PIERS & MARINE STRUCTURES

NOTABLE FY26 DOCKS, PIERS & MARINE STRUCTURE PROJECTS
• Redecking of East Side Public Pier

BUILDINGS

NOTABLE FY26 BUILDING PROJECTS
• Building Repairs at 493 Lake Avenue (Skylights and Staircase) • Building Repairs at 333 Lake Avenue (Restroom Renovation and Roof Coating) • D-Dock Roof Replacement

LANDSIDE INFRASTRUCTURE

NOTABLE FY26 LANDSIDE INFRASTRUCTURE PROJECTS
• Parking Pay Station Screen Upgrades

UTILITY SYSTEMS

NOTABLE FY26 LANDSIDE INFRASTRUCTURE PROJECTS
• Fuel System Upgrades (Electrical Panel Replacement) • Replacement of G-Dock Sanitary Sewer Lift Station.

PLANNING PROJECTS & STUDIES

NOTABLE FY26 PLANNING PROJECTS AND STUDIES
• Continued Planning and Permitting for New Restaurant at 616 Atlantic Avenue • Continued Planning for Repair and Replacement of West Side Seawall • Continued Planning for Barch Purchase

MISCELLANEOUS PROJECTS

NOTABLE FY26 PLANNING PROJECTS AND STUDIES
• Installation of Additional Security Cameras. • Storm Surge Recovery Efforts (Dive Inspection, Construction Drawings for G-Dock & X-Dock Replacements)

TOTAL 5-YEAR CIP FUNDING NEEDS[15]

	FY26	FY27	FY28	FY29	FY30	Total
Docks, Piers & Structures	$250,000	$650,000	$675,000	$500,000	$200,000	$2,275,000
Buildings	$203,097	$405,000	$475,000	$410,000	$350,000	$1,843,097
Landside Infrastructure	$90,000	$290,000	$80,000	$305,000	$80,000	$845,000
Utility Systems	$32,000	$50,000	$55,000	$100,000	$300,000	$537,000
Planning Project/Studies	$195,000	$85,000	$135,000	$5,000	$5,000	$425,000
Miscellaneous Projects	$970,887	$212,000	$312,000	$12,000	$12,000	$1,518,887
	$1,740,984	$1,692,000	$1,732,000	$1,332,000	$947,000	$7,443,984

[15] Excludes funding/financing needs for long-term storm surge recovery efforts.

CAPITAL IMPROVEMENT PLAN DETAIL
APPENDIX C – PROJECT DESCRIPTIONS
FUNDED PROJECTS

FUND	PROJECT NAME	PURPOSE
HO01	Harbor Security Upgrades	Improve security systems throughout the harbor to reduce unauthorized use. Security cameras with remote monitoring capabilities have been installed at key locations. **FY26: Funding recommended for installation of additional cameras.**
F004	Sanitary Sewer Lift Stations	Repair and phased replacement of Port District lift stations, including control panel. A comprehensive assessment of the nine existing sanitary sewer list stations was performed in FY22, and the G-Dock lift station was prioritized for repair (placed out to bid in FY24, but all bids received exceeded the Engineer's Estimate for the project). The project is planned to be rebid in FY26. **FY26: Funding recommended to revise bid documents in preparation for placing the project back out to bid.**
F005	Piling Replacement	Ongoing repair and maintenance of approximately 700 piles throughout the harbor. Over the last 7 years, approximately 300 piles have been repaired and/or replaced. **FY26: No funding recommended, as large-scale piling repairs will be planned/coordinated as part of ongoing storm surge recovery efforts.**
F006	Pavement Repairs	Ongoing repair and maintenance of harbor parking lots and roads. No large projects are scheduled in FY26, but repaving and restriping the launch ramp parking lot is planned for FY27. **FY26: Funding recommended for minor / unanticipated paving projects.**
F008	Dock Upgrades	Ongoing repair and maintenance of approximately 30 docks, which providing berthing for over 800 vessels. Funding provides for small projects involving repairs or upgrades to existing docks and appurtenant structures. **FY26: No funding recommended, as large-scale dock repairs will be planned/coordinated as part of ongoing storm surge recovery efforts.**

FUND	PROJECT NAME	PURPOSE
F009	Pier Rehabilitation	Ongoing repair, maintenance, and inspection of the harbor's three public pier. **FY26: Funding recommended for redecking the entirety of the East Side Public Pier.**
F011	Building Restoration	Repair and improvements that extend the useful life of systems and equipment in District-owned buildings that are leased to concessionaires. **FY26: Funding recommended for minor repairs at 493 Lake Avenue (skylights and staircase) and 333 Lake Avenue (roof coating and restroom rehabilitation), and reroofing the D-Dock restroom facility.**
F012	Restroom Building Rehabilitation	Repair and improvements that extend the useful life of the District's 11 restroom buildings. Phased replacement of the 4 north harbor restrooms that sustained flood damage as a result of the January 2022 tsunami has previously been prioritized. City and Coastal Commission permits have been secured for the demolition and replacement of the I-Dock restroom facility, however this project has been reprioritized as a result of the December 23, 2024, storm surge event. **FY26: No funding recommended.**
F018	Parking Pay Station Upgrades	Replacement of aging parking meters with pay stations throughout the harbor. Future projects anticipate pay station replacement and rehabilitation. **FY26: Funding recommended for parking pay station screen upgrades.**
J001	West Jetty Walkway	Repair and maintenance of Port District installed amenities along the West Jetty Walkway. The Army Corps of Engineers anticipates performing structural repairs to the southern portion of the jetty in FY26, utilizing federal funds. **FY26: No funding recommended.**
F021	7th & Brommer Reconnaissance	Site assessment and engineering work for future development of the Port District's property in the area of 7th and Brommer, and coordination and interface with other opportunities in the area to ensure Port District and community interests are served. **FY26: No funding recommended.**

FUND	PROJECT NAME	PURPOSE
F022	South Harbor Revetment & Seawall	Engineering assessment and recommendations involving the seawall along the harbor's west side. FY23 funding initiated a comprehensive engineering assessment of the seawall, including a diving inspection, and a final report pends (nearing completion). **FY26: Funding recommended for ongoing engineering work.**
F024	Murray Street Bridge	Coordination with the City of Santa Cruz on the Murray Street Bridge Seismic Retrofit and Barrier Replacement Project. The City of Santa Cruz has provided reimbursement in the amount of approximately $7.3M to cover the Port District's costs associated with this project. **FY26: No funding recommended.**
F027	Aldo's Seawall Replacement Project	Initially implemented to cover costs for construction of a new seawall at 616 Atlantic Avenue (seawall construction was completed in FY20), the fund now provides funding for future District costs associated with accessway improvements and design/engineering of a new restaurant building at the site. **FY26: Funding recommended for engineering and design of waterside infrastructure for new restaurant building.**
F028	Parking Upgrades	Review and assessment of Port District parking capacity and capabilities. **FY26: No funding recommended.**
F039	Harborwide Refuse / Recycling Study	A harborwide refuse and recycling study was completed in FY23. Allocated funding is intended to address recommended improvements, like new/improved receptacles along the beach plaza. **FY26: No funding recommended.**
F042	Embankment Assessment	Assessment and repair of the embankment area at the site of the crane pad on the east access road adjacent to *Twin Lakes'* off-season mooring. Adequate repair/replacement options are being considered as the crane pad is currently compromised and cannot be used at full capacity. **FY26: No funding recommended.**
F043	Fuel System Upgrades	Repair and maintenance of fuel system equipment. **FY26: Funding recommended for electrical panel upgrades.**

FUND	PROJECT NAME	PURPOSE
F046	Twin Lakes Haul	The District's dredge, *Twin Lakes,* has been in service for approximately 8 years. Bi-annual inspections are routinely performed by a contracted third party knowledgeable in dredge operations and equipment. A recommendation has been made to haul the dredge (for comprehensive inspection and maintenance) within the next 1-2 years. A significant reallocation of funding from this program is recommended to aid in storm surge recovery efforts. **FY26: No funding recommended.**
F048	Floating Barge Purchase	Partial set-aside funding to aid in the purchase of a floating barge to facilitate in-house pile replacement work. **FY26: Funding recommended (set aside).**
F049	Storm Surge Recovery	Repair and replacement of damaged marine infrastructure following the significant storm surge event on December 23, 2024. **FY26: Funding recommended (in conjunction with a reassignment of previously allocated funds) to facilitate inspection and design work for storm damage repairs.**

PROJECTS PROPOSED FOR CLOSEOUT

- Seven (7) projects are proposed for closeout (i.e., removal from the list) and include:
  - North Harbor Transformer – Project completion in FY25
  - CF Marine Services Center – Allocated funding has remained unused since FY13.
  - Sidewalk Plaza & Restoration – Allocated funding has remained unused since FY13.
  - Storm Drain System – Allocated funding has remained unused since FY13[16].
  - Water & Sewer Systems – Allocated funding has remained unused since FY13[16].
  - Aeration System Upgrades – Allocated funding has remained unused since FY15[16].
  - Ice Machine – Allocated funding has remained unused since FY16[16].

[16] Funding for routine maintenance and repairs is provided for in the operating budget.

UNFUNDED PROJECTS

WIFI SYSTEM

This project involves design and installation of a Wi-Fi system available to harbor customers and tenants. Installation costs are presumed to be borne by a Wi-Fi vendor to be selected through a public bidding process, though there are numerous other options researched by Port District staff which may impact the type of service provided, installation costs, ongoing monthly costs, vendor-provided support, maintenance and customer service, fee-based upgrade options, etc.

A feasibility study by an outside consultant is recommended to identify and assess available options. Any Wi-Fi system should include comprehensive vendor-provided support as a top priority. Should the Commission direct staff to pursue the project following completion of a feasibility study, subsequent development of an RFP for installation of a Wi-Fi system by a qualified consultant is recommended.

ARANA GULCH GRADE CONTROL STRUCTURE FEASIBILITY STUDY

This project would involve developing a grant proposal to fund engineering design and construction of several sediment-reduction measures in Arana Gulch, upstream of the north harbor. Work on this project commenced in FY 11 with a preliminary application submitted on the Port District's behalf. The application process was suspended because the Port District is not eligible to serve as lead agency for the grant and cooperative agreements had not been executed with the City of Santa Cruz and the County of Santa Cruz for extraterritorial work sponsored by the Port District.

WEST SIDE MASTER PLAN

Master Plan study to follow reconstruction of a new restaurant at 616 Atlantic Avenue for the purposes of completing accessible public improvements along the walkway and jetty area between AA Dock and Walton Lighthouse, as envisioned in the 2008 West Jetty Walkway project. The West Side Master Plan needs to seamlessly tie in access to any future replacement of the SH Revetment and Seawall (F022).

ELECTRIC VEHICLE CHARGING STATION

Identification of location(s) for placement of electric vehicle charging station(s) throughout the harbor, including assessment of power requirements and ongoing utility costs and maintenance.

ATTACHMENT A – DEBT SERVICE DETAIL & COVERAGE RATIOS

Santa Cruz Port District
Historical Revenues and Expenses
Debt Service Coverage Projection

	2023 *Audited*	2024 *Audited*	2025 *Projected*	2026 *Budgeted*
Operating Revenues				
Charges for berthing and services	$ 9,060,943	$ 8,947,391	$ 8,935,285	$ 9,198,575
Rent and concessions	$ 2,550,380	$ 2,510,999	$ 2,096,009	$ 2,123,000
Total Operating Revenues	$ 11,611,323	$ 11,458,390	$ 11,031,294	$ 11,321,575
Operating Expenses				
Depreciation and Amortization	$ 2,184,840	$ 2,111,480		
CalPERS Unfunded Liability (Non-cash)	$ (1,010,262)	$ 214,231		
OPEB Liability (Non-cash)	$ 95,254	$ 73,822		
Dredging Operations	$ 1,503,071	$ 1,710,055	$ 1,683,213	$ 1,767,698
Administrative Services	$ 902,926	$ 838,406	$ 2,926,474	$ 967,888
Grounds	$ 909,106	$ 908,044	$ 1,054,614	$ 887,693
Fuel Services	$ 805,610	$ 476,215	$ 491,206	$ 511,402
Harbor Patrol	$ 806,715	$ 829,967	$ 818,769	$ 931,852
Property Management	$ 686,549	$ 951,436	$ 1,074,348	$ 1,074,590
Marina Management	$ 542,949	$ 591,788	$ 645,245	$ 670,329
Buildings	$ 387,540	$ 482,824	$ 487,153	$ 513,883
Parking Services	$ 388,936	$ 391,668	$ 409,661	$ 416,209
Docks, Piers, Marine Structures	$ 502,201	$ 739,233	$ 899,978	$ 939,117
Finance & Purchasing	$ 184,083	$ 236,889	$ 224,041	$ 259,374
Environmental & Permitting	$ 145,693	$ 144,352	$ 89,022	$ 180,654
Utilities	$ 103,385	$ 97,409	$ 111,968	$ 106,004
Aeration	$ 37,456	$ 54,938	$ 110,959	$ 62,732
Rescue Services	$ 107,898	$ 132,091	$ 129,057	$ 159,021
Boatyard Operations	$ 364,793	$ 366,652	$ 392,640	$ 446,023
Port Commission Support	$ 55,713	$ 79,674	$ 61,295	$ 80,231
Capital Projects	$ 36	$ 386	$ 1,925	$ 6,877
Events	$ 22,570	$ 19,874	$ 24,180	$ 30,938
Fishery Support	$ 12,014	$ 8,855	$ 9,447	$ 17,665
Tsunami Expense	$ 10,486	$ 22,913		
Total Expenses	$ 9,749,562	$ 11,483,202	$ 11,645,194	$ 10,030,179
Non-Operating Revenue (Expenses)				
County revenues for public services	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Grants and Other Income	$ 919,756	$ 38,322	$ 642,670	$ 88,500
Dredging Reimbursement USACE	$ 525,000	$ 525,000	$ 525,000	$ 525,000
Interest Income	$ 228,918	$ 801,899	$ 920,547	$ 715,000
Interest Expense	$ (394,410)	$ (348,396)	$ (305,000)	$ (260,371)
Local Capital Contribution		$ 78,745		
Other Income (Expenses)	$ 605,227	$ 424,745	$ 76,978	$ 108,500
Total Non-Operating Income (Expenses)	$ 1,934,491	$ 1,570,315	$ 1,910,195	$ 1,226,629
Extraordinary Items				
Budget Contribution from internal cash reserves			$ 1,500,000	
Total Extraordinary Items	$ -	$ -	$ 1,500,000	$ -
Debt Service Coverage Calculation				
(+) Gross Revenues	$ 11,611,323	$ 11,458,390	$ 11,031,294	$ 11,321,575
(-) Maintenance and operating expenses	$ (9,749,562)	$ (11,483,202)	$ (11,645,194)	$ (10,030,179)
(+) Depreciation and Amortization	$ 2,184,840	$ 2,111,480	$ -	$ -
(+) CalPERS Unfunded Liability (Non-cash)	$ (1,010,262)	$ 214,231	$ -	$ -
(+) OPEB Liability (Non-cash)	$ 95,254	$ 73,822	$ -	$ -
(=) Net Operating Income	$ 3,131,593	$ 2,374,721	$ (613,900)	$ 1,291,396
(+) Interest Income	$ 228,918	$ 801,899	$ 920,547	$ 715,000
(+) Non-operating Income	$ 605,227	$ 424,745	$ 76,978	$ 108,500
(+) Grants	$ 969,756	$ 88,322	$ 692,670	$ 138,500
(+) Dredging Reimbursement USACE	$ 525,000	$ 525,000	$ 525,000	$ 525,000
(=) Net Revenues Available for Debt Service	$ 5,460,494	$ 4,214,687	$ 3,101,295	$ 2,778,396
(+) Current Portion Long Term Debt	$ 1,366,974	$ 1,413,057	$ 1,273,550	$ 1,241,518
(+) Interest Expense	$ 394,410	$ 348,396	$ 305,000	$ 260,371
(=) Total Debt Service	$ 1,761,384	$ 1,761,453	$ 1,578,550	$ 1,501,890
Debt Service Coverage Ratio (w/ Extraordinary Item)	**3.1x**	**2.39x**	**1.01x**	**1.85x**
Debt Service Coverage Ratio (w/out Extraordinary Item)	**3.1x**	**2.39x**	**1.96x**	**1.85x**
Required DSCR	1.25x	1.25x	1.25x	1.25x

ATTACHMENT B – REVENUE, EXPENSE, & NON-OP SUMMARY SHEET

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	OPERATING INCOME			
000-000-000-0000-4000	Slip Rent Permanent	$5,181,621	$5,147,355	$5,392,800
000-000-000-0000-4002	Slip Rent Visitors	$215,000	$179,591	$248,750
000-000-000-0000-4003	Annual Slip Rent Discount	($1,225)	($1,225)	($1,225)
000-000-000-0000-4006	Tenant Concession Rent	$2,097,000	$2,096,009	$2,123,000
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	$140,000	$198,048	$155,000
000-000-000-0000-4010	Launch Fees	$155,000	$164,009	$155,000
000-000-000-0000-4012	Liveaboard	$92,500	$107,555	$102,000
000-000-000-0000-4014	Catamaran Storage	$26,000	$29,227	$26,500
000-000-000-0000-4016	North Harbor Dry Storage	$200,000	$205,553	$206,000
000-000-000-0000-4018	7th Ave Dry Storage	$125,000	$124,034	$130,000
000-000-000-0000-4020	Waiting List	$135,000	$143,200	$138,000
000-000-000-0000-4024	Slip Leave Option	$3,000	$4,200	$4,000
000-000-000-0000-4026	Partnership Fees	$30,000	$38,788	$34,000
000-000-000-0000-4028	Sublease Fees	$35,000	$35,310	$35,000
000-000-000-0000-4030	Variable/Utility Fees	$235,000	$248,986	$242,000
000-000-000-0000-4032	Late Fees	$50,000	$50,710	$50,000
000-000-000-0000-4036	Citations	$110,000	$123,722	$115,000
000-000-000-0000-4040	Credit Card Convenience Charges	$24,000	$33,610	$30,000
000-000-000-0000-4100	Parking - Concession Lot	$910,000	$939,692	$925,000
000-000-000-0000-4102	Parking - Launch Area			
000-000-000-0000-4104	Parking - Southwest			
000-000-000-0000-4106	Parking - North			
000-000-000-0000-4108	Parking - Southeast			
000-000-000-0000-4118	Meter Permits			
000-000-000-0000-4120	Slip Renter Parking Permits	$28,000	$39,640	$32,000
000-000-000-0000-4122	RV Parking	$215,000	$250,568	$250,000
000-000-000-0000-4200	Fuel Sales Gasoline	$285,000	$265,721	$285,000
000-000-000-0000-4202	Fuel Sales Diesel	$305,000	$297,518	$305,000
000-000-000-0000-4210	Wash Rack	$6,500	$6,942	$6,500
000-000-000-0000-4220	Boatyard Retail	$16,500	$23,744	$16,500
000-000-000-0000-4225	Boatyard Labor	$750	$1,940	$750
000-000-000-0000-4230	Boatyard Rental	$3,000	$2,205	$2,000
000-000-000-0000-4235	Boatyard Misc.	$32,000	$31,931	$30,000
000-000-000-0000-4240	Lay Days/Storage	$130,000	$88,264	$125,000
000-000-000-0000-4245	Vessel Haulout	$132,000	$131,160	$128,000
000-000-000-0000-4250	Vessel Berthing	$34,000	$23,287	$30,000
000-000-000-0000-4299	Unallocated Revenue			
	OPERATING INCOME	**$10,950,646**	**$11,031,294**	**$11,321,575**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	EXPENSE SUMMARY BY PROGRAM			
	Administrative Services (110)	$925,649	$2,926,474	$967,272
	Finance & Purchasing (120)	$247,146	$224,041	$259,374
	Property Management (130)	$994,396	$1,074,348	$1,070,096
	Environmental & Permitting (140)	$189,885	$89,022	$180,654
	Port Commission Support (190)	$76,149	$61,295	$80,231
	Harbor Patrol (210)	$884,261	$818,769	$931,668
	Marina Management (220)	$632,832	$645,245	$670,083
	Rescue Services (230)	$153,813	$129,057	$158,775
	Parking Services (240)	$408,710	$409,661	$416,209
	Events (250)	$33,829	$24,180	$30,938
	Fuel Services (280)	$522,860	$491,206	$511,340
	Docks, Piers, Marine Structures (310)	$856,979	$866,106	$934,069
	Utilities (320)	$110,463	$111,968	$106,004
	Buildings (330)	$495,429	$487,153	$513,206
	Grounds (340)	$873,575	$1,054,614	$887,693
	Aeration (350)	$60,599	$110,959	$82,732
	Fishery Support (360)	$17,496	$9,447	$16,665
	Capital Projects (390)	$313,229	$306,925	$267,248
	Dredging Operations (400)	$1,697,545	$1,683,213	$1,767,206
	Boatyard Operations (500)	$431,225	$385,640	$445,777
	OPERATING EXPENSES	**$9,926,072**	**$11,909,321**	**$10,297,239**
	OPERATING PROFIT	**$1,024,574**	**($878,027)**	**$1,024,336**
	NON OPERATING INCOME/(EXPENSE)			
000-000-000-0000-4300	Harbor Services Charge	$10,000	$5,325	$8,500
000-000-000-0000-4308	Interest Income	$710,000	$920,547	$715,000
000-000-000-0000-4310	Other Income	$176,000	$68,659	$100,000
000-000-000-0000-4375	USACE Reimbursement	$525,000	$525,000	$525,000
000-000-000-0000-4400	Grants - State		$20,287	$64,500
000-000-000-0000-4402	Grants - Federal		$610,383	
000-000-000-0000-4405	Grants - DBAW	$12,000		$12,000
000-000-000-0000-4406	County Rescue Contribution	$50,000	$50,000	$50,000
000-000-000-0000-4408	Waste Oil Grant	$12,000	$12,000	$12,000
000-000-000-0000-4500	Gain/(Loss) on Asset Disposal		$3,050	
000-000-000-0000-4600	Cash Over/Under		($56)	
	Election Expense		($11,248)	
	Principal Debt Payments	($1,413,056)	($1,413,056)	($1,273,550)
	Capital Improvement Program	($750,000)	($1,244,592)	($1,000,000)
	Capitalized Expenses & DIF	($187,000)		($152,000)
	Depreciation		($2,100,000)	
	NET INCOME/(LOSS)	**$169,517**	**($3,431,728)**	**$85,786**
	FY25 INCOME PROJECTION NET OF DEPRECIATION / CAP			
	Reserve Fund Expenditure		$1,500,000	
	Capital Improvement Program		$1,244,592	
	Capitalized Expenses / Dredge Intermediate F			
	Depreciation		$2,100,000	
	PROJECTED NET INCOME FY25		**$1,412,864**	
	FY26 Projected Reserve Fund Contribution			($275,000)
	FY26 Projected Election Fund Contribution			N/A

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	ADMINISTRATIVE SERVICES (110)			
100-100-110-0000-5000	Salaries - Regular	$320,767	$251,659	$349,442
100-100-110-0000-5005	Salaries - Overtime	$500	$1,000	$500
100-100-110-0000-5010	Wages - Part Time/Temporary	$3,000		$500
100-100-110-0000-5020	Salaries - Vacation Pay	$6,000	$6,000	$6,000
100-100-110-0000-5025	Salaries - Holiday Pay			
100-100-110-0000-5055	Unemployment Insurance (SUI)	$2,186	$1,200	$2,018
100-100-110-0000-5060	FICA Medicare/Social Security	$20,486	$19,367	$20,486
100-100-110-0000-5075	Auto Allowance	$2,400	$3,400	$4,800
100-100-110-0000-5105	Workers' Compensation	$10,620	$10,808	$10,620
100-100-110-0000-5110	CalPERS Employer Share	$37,250	$31,501	$38,749
100-100-110-0000-5112	CalPERS Unfunded Liability	$61,182	$61,014	$72,281
100-100-110-0000-5115	Health Insurance	$54,310	$55,864	$52,549
100-100-110-0000-5120	Dental Insurance	$3,351	$3,124	$3,351
100-100-110-0000-5125	Long Term Disability/Life/AD&D	$956	$1,464	$956
100-100-110-0000-5200	Printing & Newsletter	$14,000	$11,640	$12,000
100-100-110-0000-5202	Legal Notices	$1,000	$500	$1,000
100-100-110-0000-5204	Advertising	$3,000	$2,800	$3,000
100-100-110-0000-5206	Postage	$10,500	$7,815	$10,000
100-100-110-0000-5208	Promotional Expense	$1,500	$7,105	$1,500
100-100-110-0000-5214	Office Supplies	$14,000	$11,306	$13,000
100-100-110-0000-5217	Supplies	$1,000	$250	$500
100-100-110-0000-5240	Miscellaneous Employee Training	$2,000	$250	$1,000
100-100-110-0000-5242	Pre-Employment Physicals	$1,000	$145	$1,000
100-100-110-0000-5256	Equipment Rental	$500		
100-100-110-0000-5262	Insurance Premiums	$77,641	$82,427	$86,270
100-100-110-0000-5264	Insurance Claims	$5,000	$35,432	$5,000
100-100-110-0000-5266	Memberships, Dues, Subscriptions	$14,000	$12,514	$13,500
100-100-110-0000-5268	Meetings & Training	$5,000	$5,586	$5,000
100-100-110-0000-5282	Bank Service Charges	$15,000	$12,185	$15,000
100-100-110-0000-5284	Credit Card Fees	$43,000	$50,513	$48,000
100-100-110-0000-5288	Employee Recognition	$3,000	$3,500	$3,000
100-100-110-0000-5290	Miscellaneous Expenses	$1,000	$1,000	$1,000
100-100-110-0000-5310	Telephone & Alarms	$12,000	$8,304	$12,000
100-100-110-0000-5415	Miscellaneous Professional Services	$12,000	$9,600	$12,000
100-100-110-0000-5416	Legal Consultation	$35,500	$41,052	$35,500
100-100-110-0000-5420	Technical Services	$30,000	$47,739	$28,000
100-100-110-0000-5425	Contract Services	$22,000	$57,847	$22,000
100-100-110-0000-5450	Other Services	$12,000	$3,609	$12,000
100-100-110-0000-5465	Software License & Application	$31,000	$20,718	$28,000
100-100-110-0000-5470	LAFCO Assessment	$14,000	$11,365	$14,000
100-100-110-0000-5500	Mileage Reimbursement	$1,000	$250	$750
100-100-110-0000-5510	Meetings & Seminars	$3,000	$500	$3,000
100-100-110-0000-5694	Office Equipment R&M	$10,000	$11,414	$10,000
100-100-110-0000-5698	Equipment/Equipment R&M	$8,000	$10,803	$8,000
100-100-110-SO24-6300	2024 Winter Storm		$1,965,000	
100-100-110-SO23-5000	2024 Winter Storm Labor		$46,902	
	TOTAL ADMINISTRATIVE SERVICES	**$925,649**	**$2,926,474**	**$967,272**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	FINANCE & PURCHASING (120)			
100-100-120-0000-5000	Salaries - Regular	$126,016	$109,590	$137,281
100-100-120-0000-5005	Salaries - Overtime	$500		
100-100-120-0000-5010	Wages - Part Time/Temporary	$1,000		
100-100-120-0000-5055	Unemployment Insurance (SUI)	$924	$250	$853
100-100-120-0000-5060	FICA Medicare/Social Security	$8,924	$7,995	$8,924
100-100-120-0000-5105	Workers' Compensation	$4,488	$4,465	$4,488
100-100-120-0000-5110	CalPERS Employer Share	$9,691	$8,239	$10,081
100-100-120-0000-5112	CalPERS Unfunded Liability	$15,916	$15,873	$18,804
100-100-120-0000-5115	Health Insurance	$22,468	$20,522	$21,724
100-100-120-0000-5120	Dental Insurance	$1,416	$1,320	$1,416
100-100-120-0000-5125	Long Term Disability/Life/AD&D	$404	$381	$404
100-100-120-0000-5214	Office Supplies	$750	$750	$750
100-100-120-0000-5266	Memberships, Dues, Subscriptions	$500	$500	$500
100-100-120-0000-5268	Meetings & Training	$1,000	$750	$1,000
100-100-120-0000-5272	Software	$500	$500	$500
100-100-120-0000-5290	Miscellaneous Expenses	$1,000	$750	$1,000
100-100-120-0000-5420	Technical Services	$2,000	$1,200	$2,000
100-100-120-0000-5460	Accounting & Auditing	$48,000	$50,000	$48,000
100-100-120-0000-5465	Software License & Application	$500	$500	$500
100-100-120-0000-5500	Mileage Reimbursement	$150	$206	$150
100-100-120-0000-5698	Equipment/Equipment R&M	$1,000	$250	$1,000
	TOTAL FINANCE & PURCHASING	**$247,146**	**$224,041**	**$259,374**
	PROPERTY MANAGEMENT (130)			
100-100-130-0000-5000	Salaries - Regular	$20,457	$5,842	$22,286
100-100-130-0000-5055	Unemployment Insurance (SUI)	$96	$25	$89
100-100-130-0000-5060	FICA Medicare/Social Security	$1,837	$280	$1,837
100-100-130-0000-5105	Workers' Compensation	$468	$466	$468
100-100-130-0000-5110	CalPERS Employer Share	$2,857	$2,075	$2,972
100-100-130-0000-5112	CalPERS Unfunded Liability	$4,692	$4,679	$5,543
100-100-130-0000-5115	Health Insurance	$2,270	$2,462	$2,192
100-100-130-0000-5120	Dental Insurance	$148	$138	$148
100-100-130-0000-5125	Long Term Disability/Life/AD&D	$42	$112	$42
100-100-130-0000-5204	Advertising	$1,500	$150	$1,500
100-100-130-0000-5262	Insurance Premiums	$566,780	$612,405	$629,769
100-100-130-0000-5268	Meetings & Training	$250	$25	$250
100-100-130-0000-5290	Miscellaneous Expenses	$2,000	$2,000	$1,000
100-100-130-0000-5300	Gas & Electricity	$85,000	$120,212	$95,000
100-100-130-0000-5305	Water, Sewer & Garbage	$182,000	$184,845	$184,000
100-100-130-0000-5310	Telephone & Alarms	$3,000	$1,632	$2,000
100-100-130-0000-5315	Sanitary Dist Charges	$110,000	$125,000	$110,000
100-100-130-0000-5416	Legal Consultation	$11,000	$12,000	$11,000
	TOTAL PROPERTY MANAGEMENT	**$994,396**	**$1,074,348**	**$1,070,096**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	ENVIRONMENTAL & PERMITTING (140)			
100-100-140-0000-5000	Salaries - Regular	$12,820	$4,037	$13,966
100-100-140-0000-5005	Salaries - Overtime	$3,000	$2,590	$3,000
100-100-140-0000-5010	Wages - Part Time/Temporary	$40,000	$31,693	$34,000
100-100-140-0000-5055	Unemployment Insurance (SUI)	$284	$198	$262
100-100-140-0000-5060	FICA Medicare/Social Security	$3,467	$2,557	$3,467
100-100-140-0000-5105	Workers' Compensation	$1,380	$1,373	$1,380
100-100-140-0000-5110	CalPERS Employer Share	$4,061	$3,544	$4,225
100-100-140-0000-5112	CalPERS Unfunded Liability	$6,670	$6,652	$7,880
100-100-140-0000-5115	Health Insurance	$6,693	$7,259	$6,465
100-100-140-0000-5120	Dental Insurance	$435	$406	$435
100-100-140-0000-5125	Long Term Disability/Life/AD&D	$124	$160	$124
100-100-140-0000-5217	Supplies	$1,000	$1,000	$1,000
100-100-140-0000-5235	Vehicle & Equipment Fuel	$500	$750	$500
100-100-140-0000-5268	Meetings & Training	$250		$250
100-100-140-0000-5276	Permit Fees	$8,500	$11,772	$8,500
100-100-140-0000-5292	Uniform Cleaning/Laundry	$250		$250
100-100-140-0000-5420	Technical Services	$90,000	$6,246	$85,000
100-100-140-0000-5500	Mileage Reimbursement	$250		$250
100-100-140-0000-5625	Signage	$200	$500	$200
100-100-140-0000-5665	Vehicle Maintenance	$2,000	$1,874	$2,000
100-100-140-0000-5696	Permits & Inspections	$1,500	$500	$1,000
100-100-140-0000-5698	Equipment/Equipment R&M	$6,500	$5,913	$6,500
	TOTAL ENVIRONMENTAL & PERMITTING	**$189,885**	**$89,022**	**$180,654**
	PORT COMMISSION SUPPORT (190)			
100-100-190-0000-5000	Salaries - Regular	$46,097	$34,830	$50,217
100-100-190-0000-5005	Salaries - Overtime		$845	
100-100-190-0000-5010	Wages - Part Time/Temporary			
100-100-190-0000-5055	Unemployment Insurance (SUI)	$291	$250	$269
100-100-190-0000-5060	FICA Medicare/Social Security	$2,532	$2,262	$2,532
100-100-190-0000-5105	Workers' Compensation	$1,416	$1,409	$1,416
100-100-190-0000-5110	CalPERS Employer Share	$4,341	$3,153	$4,516
100-100-190-0000-5112	CalPERS Unfunded Liability	$7,130	$7,111	$8,424
100-100-190-0000-5115	Health Insurance	$6,868	$7,449	$6,633
100-100-190-0000-5120	Dental Insurance	$447	$417	$447
100-100-190-0000-5125	Long Term Disability/Life/AD&D	$127	$171	$127
100-100-190-0000-5214	Office Supplies	$200	$100	$200
100-100-190-0000-5217	Supplies	$100		$100
100-100-190-0000-5268	Meetings & Training	$6,000	$3,000	$5,000
100-100-190-0000-5270	Books	$100	$50	$100
100-100-190-0000-5294	Commission Expenses	$500	$250	$250
	TOTAL PORT COMMISSION SUPPORT	**$76,149**	**$61,295**	**$80,231**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	HARBOR PATROL (210)			
100-200-210-0000-5000	Salaries - Regular	$407,778	$352,888	$444,231
100-200-210-0000-5005	Salaries - Overtime	$10,000	$10,885	$10,000
100-200-210-0000-5010	Wages - Part Time/Temporary	$500		
100-200-210-0000-5015	Salaries - Comp. Time	$4,000	$1,163	$3,000
100-200-210-0000-5020	Salaries - Vacation Pay	$5,000	$2,500	$4,000
100-200-210-0000-5025	Salaries - Holiday Pay		$1,950	
100-200-210-0000-5040	Salaries - Call Back	$1,500	$1,200	$1,500
100-200-210-0000-5045	Salaries - Call Ready	$5,000	$7,003	$6,000
100-200-210-0000-5050	Salaries - Night Differential	$4,000	$4,851	$5,000
100-200-210-0000-5055	Unemployment Insurance (SUI)	$3,705	$1,000	$3,420
100-200-210-0000-5060	FICA Medicare/Social Security	$35,052	$28,512	$35,052
100-200-210-0000-5100	Uniform Allowance	$6,500	$6,500	$6,500
100-200-210-0000-5105	Workers' Compensation	$18,000	$17,906	$18,000
100-200-210-0000-5110	CalPERS Employer Share	$52,878	$38,409	$55,006
100-200-210-0000-5112	CalPERS Unfunded Liability	$86,850	$86,613	$102,607
100-200-210-0000-5115	Health Insurance	$92,905	$87,982	$89,920
100-200-210-0000-5120	Dental Insurance	$5,680	$5,295	$5,680
100-200-210-0000-5125	Long Term Disability/Life/AD&D	$1,620	$2,078	$1,620
100-200-210-0000-5217	Supplies	$2,500	$1,250	$2,000
100-200-210-0000-5218	Tools	$500	$250	$500
100-200-210-0000-5220	Harbor Patrol Supplies	$3,000	$3,000	$3,000
100-200-210-0000-5224	Almar Maintenance	$2,500	$2,500	$2,500
100-200-210-0000-5235	Vehicle & Equipment Fuel	$8,000	$6,300	$6,500
100-200-210-0000-5236	Harbor Patrol Training	$12,000	$6,500	$12,000
100-200-210-0000-5238	Harbor Patrol Misc. Expense	$12,000	$12,958	$12,000
100-200-210-0000-5244	Background Investigations	$3,000	$2,500	$2,000
100-200-210-0000-5262	Insurance Premiums	$23,292	$25,167	$25,881
100-200-210-0000-5278	Booking Fees	$2,000		$250
100-200-210-0000-5415	Miscellaneous Professional Services	$2,500	$2,989	$1,500
100-200-210-0000-5450	Other Services	$65,000	$87,970	$65,000
100-200-210-0000-5500	Mileage Reimbursement	$500	$150	$500
100-200-210-0000-5510	Meetings & Seminars	$500	$250	$500
100-200-210-0000-5665	Vehicle Maintenance	$4,000	$10,000	$4,000
100-200-210-0000-5692	Communications Maintenance	$2,000	$250	$2,000
100-200-210-0000-6100	Capital Outlay			
	TOTAL HARBOR PATROL	**$884,261**	**$818,769**	**$931,668**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	MARINA MANAGEMENT (220)			
100-200-220-0000-5000	Salaries - Regular	$343,134	$348,194	$373,808
100-200-220-0000-5005	Salaries - Overtime	$500	$500	$500
100-200-220-0000-5010	Wages - Part Time/Temporary	$14,000	$1,500	$2,000
100-200-220-0000-5020	Salaries - Vacation Pay	$2,500	$3,552	$2,500
100-200-220-0000-5025	Salaries - Holiday Pay		$250	
100-200-220-0000-5055	Unemployment Insurance (SUI)	$2,043	$1,306	$1,886
100-200-220-0000-5060	FICA Medicare/Social Security	$19,463	$26,573	$19,463
100-200-220-0000-5105	Workers' Compensation	$9,924	$9,872	$9,924
100-200-220-0000-5110	CalPERS Employer Share	$50,050	$36,354	$52,064
100-200-220-0000-5112	CalPERS Unfunded Liability	$82,204	$81,980	$97,118
100-200-220-0000-5115	Health Insurance	$48,134	$49,682	$46,489
100-200-220-0000-5120	Dental Insurance	$3,131	$2,919	$3,131
100-200-220-0000-5125	Long Term Disability/Life/AD&D	$893	$1,967	$893
100-200-220-0000-5217	Supplies	$5,000	$4,500	$5,000
100-200-220-0000-5222	Scout Maintenance	$2,500	$1,800	$2,500
100-200-220-0000-5224	P/B Kinnamon Maintenance	$5,000	$10,000	$5,000
100-200-220-0000-5262	Insurance Premiums	$31,056	$33,557	$34,508
100-200-220-0000-5279	Bad Debt Expense	$10,000	$10,000	$10,000
100-200-220-0000-5280	Lien Sale Expenses	$2,500	$20,340	$2,500
100-200-220-0000-5465	Software License & Application	$500	$250	$500
100-200-220-0000-5500	Mileage Reimbursement	$300	$150	$300
	TOTAL MARINA MANAGEMENT	**$632,832**	**$645,245**	**$670,083**
	RESCUE SERVICES (230)			
100-200-230-0000-5000	Salaries - Regular	$31,913	$16,790	$34,766
100-200-230-0000-5005	Salaries - Overtime	$1,000	$500	$750
100-200-230-0000-5010	Wages - Part Time/Temporary	$500		$500
100-200-230-0000-5040	Salaries - Call Back	$1,500	$1,500	$1,500
100-200-230-0000-5045	Salaries - Call Ready	$16,500	$16,922	$16,500
100-200-230-0000-5055	Unemployment Insurance (SUI)	$425	$140	$392
100-200-230-0000-5060	FICA Medicare/Social Security	$4,440	$2,632	$4,440
100-200-230-0000-5105	Workers' Compensation	$2,064	$2,053	$2,064
100-200-230-0000-5110	CalPERS Employer Share	$3,053	$2,217	$3,176
100-200-230-0000-5112	CalPERS Unfunded Liability	$5,014	$5,000	$5,924
100-200-230-0000-5115	Health Insurance	$10,011	$10,213	$9,669
100-200-230-0000-5120	Dental Insurance	$651	$607	$651
100-200-230-0000-5125	Long Term Disability/Life/AD&D	$186	$120	$186
100-200-230-0000-5212	Safety Supplies	$2,000	$1,200	$1,750
100-200-230-0000-5217	Supplies	$500	$500	$500
100-200-230-0000-5222	Scout Maintenance	$2,500	$2,500	$2,500
100-200-230-0000-5224	P/B Kinnamon Maintenance	$4,500	$5,905	$4,500
100-200-230-0000-5226	Boat Fuel - Patrol Boats	$8,000	$5,000	$7,000
100-200-230-0000-5236	Harbor Patrol Training	$5,000	$1,200	$5,000
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense	$1,000	$500	$500
100-200-230-0000-5262	Insurance Premiums	$31,056	$33,557	$34,508
100-200-230-0000-5425	Contract Services	$22,000	$20,000	$22,000
	TOTAL RESCUE SERVICES	**$153,813**	**$129,057**	**$158,775**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	PARKING SERVICES (240)			
100-200-240-0000-5000	Salaries - Regular	$100,922	$100,646	$109,943
100-200-240-0000-5005	Salaries - Overtime	$500	$2,040	$500
100-200-240-0000-5010	Wages - Part Time/Temporary	$92,500	$83,999	$89,500
100-200-240-0000-5025	Salaries - Holiday Pay		$137	
100-200-240-0000-5030	Salaries - Sick Pay	$1,000	$250	$1,000
100-200-240-0000-5055	Unemployment Insurance (SUI)	$430	$1,189	$397
100-200-240-0000-5060	FICA Medicare/Social Security	$11,437	$14,084	$11,437
100-200-240-0000-5105	Workers' Compensation	$2,088	$2,077	$2,088
100-200-240-0000-5110	CalPERS Employer Share	$6,078	$5,915	$6,322
100-200-240-0000-5112	CalPERS Unfunded Liability	$9,982	$9,955	$11,793
100-200-240-0000-5115	Health Insurance	$10,827	$9,291	$10,481
100-200-240-0000-5120	Dental Insurance	$659	$614	$659
100-200-240-0000-5125	Long Term Disability/Life/AD&D	$188	$239	$188
100-200-240-0000-5212	Safety Supplies	$500	$250	$50
100-200-240-0000-5217	Supplies	$10,000	$10,200	$10,000
100-200-240-0000-5218	Tools	$100	$100	$100
100-200-240-0000-5231	Boat Fuel - Free Ride	$700	$554	$700
100-200-240-0000-5235	Vehicle & Equipment Fuel	$3,000	$1,979	$3,000
100-200-240-0000-5240	Miscellaneous Employee Training	$500		$500
100-200-240-0000-5254	Rent & Leases	$8,000		$5,000
100-200-240-0000-5284	Credit Card Fees	$50,000	$68,825	$53,000
100-200-240-0000-5292	Uniform Cleaning/Laundry	$1,000	$1,750	$1,000
100-200-240-0000-5425	Contract Services	$46,000	$48,500	$50,000
100-200-240-0000-5450	Other Services	$35,000	$34,000	$35,000
100-200-240-0000-5465	Software License & Application	$500	$250	$250
100-200-240-0000-5500	Mileage Reimbursement			
100-200-240-0000-5610	Water Taxi Maintenance	$5,000	$3,017	$5,000
100-200-240-0000-5625	Signage	$1,000	$1,000	$1,000
100-200-240-0000-5635	Parking Meters R&M	$1,800	$1,300	$1,800
100-200-240-0000-5665	Vehicle Maintenance	$3,000	$5,000	$2,500
100-200-240-0000-5698	Equipment/Equipment R&M	$6,000	$2,500	$3,000
	TOTAL PARKING SERVICES	**$408,710**	**$409,661**	**$416,209**
	EVENTS (250)			
100-200-250-0000-5000	Salaries - Regular	$10,365	$6,954	$11,291
100-200-250-0000-5005	Salaries - Overtime	$500		$500
100-200-250-0000-5010	Wages - Part Time/Temporary	$500		$500
100-200-250-0000-5055	Unemployment Insurance (SUI)	$341	$150	$315
100-200-250-0000-5060	FICA Medicare/Social Security	$990	$567	$990
100-200-250-0000-5105	Workers' Compensation	$1,656	$1,647	$1,656
100-200-250-0000-5110	CalPERS Employer Share	$1,428	$1,037	$1,486
100-200-250-0000-5112	CalPERS Unfunded Liability	$2,346	$2,340	$2,772
100-200-250-0000-5115	Health Insurance	$8,032	$8,711	$7,757
100-200-250-0000-5120	Dental Insurance	$523	$487	$523
100-200-250-0000-5125	Long Term Disability/Life/AD&D	$149	$137	$149
100-200-250-0000-5217	Supplies	$3,000	$500	$1,000
100-200-250-0000-5256	Equipment Rental	$1,000	$1,000	$1,000
100-200-250-0000-5290	Misc. Expenses	$2,500	$500	$500
100-200-250-0000-5625	Signage	$500	$150	$500
	TOTAL EVENTS	**$33,829**	**$24,180**	**$30,938**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	FUEL SERVICES (280)			
100-200-280-0000-5000	Salaries - Regular	$10,365	$4,598	$11,291
100-200-280-0000-5010	Wages - Part Time/Temporary	$24,000	$20,663	$24,000
100-200-280-0000-5030	Salaries - Sick Pay	$300	$134	$300
100-200-280-0000-5055	Unemployment Insurance (SUI)	$299	$97	$276
100-200-280-0000-5060	FICA Medicare/Social Security	$2,596	$1,933	$2,596
100-200-280-0000-5105	Workers' Compensation	$1,452	$1,444	$1,452
100-200-280-0000-5110	CalPERS Employer Share	$1,344	$977	$1,398
100-200-280-0000-5112	CalPERS Unfunded Liability	$2,208	$2,202	$2,609
100-200-280-0000-5115	Health Insurance	$7,043	$7,511	$6,802
100-200-280-0000-5120	Dental Insurance	$458	$427	$458
100-200-280-0000-5125	Long Term Disability/Life/AD&D	$131	$53	$131
100-200-280-0000-5217	Supplies	$500	$250	$500
100-200-280-0000-5218	Tools	$100	$100	$100
100-200-280-0000-5245	Fuel Dock Gasoline	$205,000	$203,000	$205,000
100-200-280-0000-5246	Fuel Dock Diesel	$235,000	$212,000	$220,000
100-200-280-0000-5250	Fuel Dock Equipment & Supplies	$1,000	$400	$1,000
100-200-280-0000-5252	Underground Storage Tank Maintenance	$8,500	$9,300	$8,500
100-200-280-0000-5262	Insurance Premiums	$7,764	$8,389	$8,627
100-200-280-0000-5276	Permit Fees	$4,300	$5,205	$4,300
100-200-280-0000-5284	Credit Card Fees	$8,000	$11,023	$9,500
100-200-280-0000-5607	Fueling Equipment R&M	$2,500	$1,500	$2,500
	TOTAL FUEL SERVICES	**$522,860**	**$491,206**	**$511,340**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	DOCKS, PIERS, MARINE STRUCTURES (310)			
100-300-310-0000-5000	Salaries - Regular	$111,832	$93,421	$121,829
100-300-310-0000-5005	Salaries - Overtime	$500		$500
100-300-310-0000-5010	Wages - Part Time/Temporary	$1,000		
100-300-310-0000-5055	Unemployment Insurance (SUI)	$635	$220	$586
100-300-310-0000-5060	FICA Medicare/Social Security	$8,370	$6,607	$8,370
100-300-310-0000-5105	Workers' Compensation	$3,084	$3,068	$3,084
100-300-310-0000-5110	CalPERS Employer Share	$10,783	$7,832	$11,217
100-300-310-0000-5112	CalPERS Unfunded Liability	$17,710	$17,662	$20,924
100-300-310-0000-5115	Health Insurance	$15,658	$11,661	$15,147
100-300-310-0000-5120	Dental Insurance	$973	$907	$973
100-300-310-0000-5125	Long Term Disability/Life/AD&D	$278	$424	$278
100-300-310-0000-5212	Safety Supplies	$1,000	$1,200	$1,000
100-300-310-0000-5214	Office Supplies	$250	$100	$250
100-300-310-0000-5217	Supplies	$1,000	$500	$1,000
100-300-310-0000-5218	Tools	$2,500	$1,500	$2,000
100-300-310-0000-5230	Boat Fuel - Big Red	$500	$440	$500
100-300-310-0000-5235	Vehicle & Equipment Fuel	$2,500	$1,456	$2,000
100-300-310-0000-5240	Miscellaneous Employee Training	$4,000	$250	$2,000
100-300-310-0000-5256	Equipment Rental	$2,000	$965	$2,000
100-300-310-0000-5262	Insurance Premiums	$636,657	$687,907	$707,412
100-300-310-0000-5268	Meetings & Training	$500	$100	$250
100-300-310-0000-5290	Miscellaneous Expenses	$750	$781	$750
100-300-310-0000-5292	Uniform Cleaning/Laundry	$500	$100	$500
100-300-310-0000-5430	Engineering Services	$3,000		$1,000
100-300-310-0000-5500	Mileage Reimbursement	$500	$250	$500
100-300-310-0000-5605	Piers & Marine Structures R&M	$15,000	$17,505	$15,000
100-300-310-0000-5615	Maintenance Work Boat R&M	$1,000	$1,000	$1,000
100-300-310-0000-5620	Paint & Supplies	$2,500	$1,250	$2,500
100-300-310-0000-5625	Signage	$1,500	$1,000	$1,500
100-300-310-0000-5665	Vehicle Maintenance	$3,000	$1,500	$3,000
100-300-310-0000-5698	Equipment/Equipment R&M	$5,000	$5,000	$5,000
100-300-310-0000-5725	Welding Supplies	$2,500	$1,500	$2,000
100-300-310-0000-6300	Capital Outlay	$35,000	$33,873	-
	TOTAL DOCKS, PIERS, MARINE STRUCTUI	**$856,979**	**$866,106**	**$934,069**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	UTILITIES (320)			
100-300-320-0000-5000	Salaries - Regular	$34,641	$39,305	$37,737
100-300-320-0000-5005	Salaries - Overtime	$500	$100	$500
100-300-320-0000-5010	Wages - Part Time/Temporary	$1,000		
100-300-320-0000-5055	Unemployment Insurance (SUI)	$731	$450	$675
100-300-320-0000-5060	FICA Medicare/Social Security	$2,340	$3,242	$2,340
100-300-320-0000-5105	Workers' Compensation	$3,552	$3,534	$3,552
100-300-320-0000-5110	CalPERS Employer Share	$6,918	$5,993	$7,196
100-300-320-0000-5112	CalPERS Unfunded Liability	$11,362	$11,331	$13,424
100-300-320-0000-5115	Health Insurance	$17,228	$17,149	$16,639
100-300-320-0000-5120	Dental Insurance	$1,121	$1,045	$1,121
100-300-320-0000-5125	Long Term Disability/Life/AD&D	$320	$272	$320
100-300-320-0000-5212	Safety Supplies	$3,000	$2,500	$3,000
100-300-320-0000-5217	Supplies	$1,000	$500	$500
100-300-320-0000-5240	Miscellaneous Employee Training	$1,000	$150	$250
100-300-320-0000-5290	Miscellaneous Expenses	$250	$250	$250
100-300-320-0000-5650	Storm Drain Maintenance	$5,500	$8,147	$3,000
100-300-320-0000-5665	Vehicle Maintenance	$3,000	$750	$1,500
100-300-320-0000-5670	Utility Maintenance	$12,000	$16,000	$12,000
100-300-320-0000-5698	Equipment/Equipment R&M	$5,000	$1,250	$2,000
	TOTAL UTILITIES	**$110,463**	**$111,968**	**$106,004**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	BUILDINGS (330)			
100-300-330-0000-5000	Salaries - Regular	$80,737	$66,656	$87,955
100-300-330-0000-5005	Salaries - Overtime	$1,000	$500	$500
100-300-330-0000-5010	Wages - Part Time/Temporary	$1,000		
100-300-330-0000-5015	Salaries - Comp. Time	$1,000		$500
100-300-330-0000-5020	Salaries - Vacation Pay	$1,000	$4,636	$1,000
100-300-330-0000-5025	Salaries - Holiday Pay		$411	
100-300-330-0000-5040	Salaries - Call Back	$500	$500	$500
100-300-330-0000-5045	Salaries - Call Ready	$5,000	$4,959	$5,000
100-300-330-0000-5055	Unemployment Insurance (SUI)	$731	$220	$675
100-300-330-0000-5060	FICA Medicare/Social Security	$6,350	$6,069	$6,350
100-300-330-0000-5105	Workers' Compensation	$3,552	$3,534	$3,552
100-300-330-0000-5110	CalPERS Employer Share	$8,906	$7,541	$9,265
100-300-330-0000-5112	CalPERS Unfunded Liability	$14,628	$14,588	$17,282
100-300-330-0000-5115	Health Insurance	$20,728	$14,080	$20,839
100-300-330-0000-5120	Dental Insurance	$1,121	$1,045	$1,121
100-300-330-0000-5125	Long Term Disability/Life/AD&D	$320	$350	$320
100-300-330-0000-5212	Safety Supplies	$2,000	$1,274	$2,000
100-300-330-0000-5216	Janitorial Supplies	$34,000	$46,245	$35,000
100-300-330-0000-5217	Supplies	$4,000	$2,125	$4,000
100-300-330-0000-5218	Tools	$2,500	$4,500	$2,500
100-300-330-0000-5235	Vehicle & Equipment Fuel	$3,000	$4,020	$3,000
100-300-330-0000-5240	Miscellaneous Employee Training	$2,500	$500	$2,000
100-300-330-0000-5256	Equipment Rental	$500	$100	$500
100-300-330-0000-5262	Insurance Premiums	$85,405	$93,401	$94,897
100-300-330-0000-5266	Memberships, Dues, Subscriptions	$250	$100	$250
100-300-330-0000-5268	Meetings & Training	$1,000	$100	$500
100-300-330-0000-5290	Miscellaneous Expenses	$1,000	$500	$1,000
100-300-330-0000-5292	Uniform Cleaning/Laundry	$3,200	$2,624	$3,200
100-300-330-0000-5305	Water, Sewer & Garbage	$64,000	$58,436	$64,000
100-300-330-0000-5308	Hazmat Disposal	$1,500	$500	$1,500
100-300-330-0000-5412	Custodial Contract	$75,000	$91,181	$80,000
100-300-330-0000-5430	Engineering Services	$3,000	$250	$1,000
100-300-330-0000-5450	Other Services	$1,500	$1,035	$1,000
100-300-330-0000-5500	Mileage Reimbursement			
100-300-330-0000-5600	Building Repairs & Maintenance	$42,000	$40,162	$42,000
100-300-330-0000-5620	Paint & Supplies	$3,000	$2,500	$3,000
100-300-330-0000-5625	Signage	$1,000	$750	$1,000
100-300-330-0000-5645	Street Maintenance	$4,000	$250	$2,000
100-300-330-0000-5660	Street Light Maintenance	$2,500	$250	$2,000
100-300-330-0000-5665	Vehicle Maintenance	$3,500	$3,261	$3,500
100-300-330-0000-5698	Equipment/Equipment R&M	$7,000	$6,500	$7,000
100-300-330-0000-5725	Welding Supplies	$1,500	$1,500	$1,500
100-300-330-0000-6100	Capital Outlay			
	TOTAL BUILDINGS	**$495,429**	**$487,153**	**$513,206**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	GROUNDS (340)			
100-300-340-0000-5000	Salaries - Regular	$243,576	$291,961	$265,350
100-300-340-0000-5005	Salaries - Overtime	$4,500	$2,383	$3,500
100-300-340-0000-5010	Wages - Part Time/Temporary	$2,000	$44,279	
100-300-340-0000-5015	Salaries - Comp. Time	$450		$450
100-300-340-0000-5020	Salaries - Vacation Pay	$1,500	$500	$1,500
100-300-340-0000-5025	Salaries - Holiday Pay		$62	
100-300-340-0000-5030	Salaries - Sick Pay			
100-300-340-0000-5040	Salaries - Call Back	$2,500	$2,866	$2,500
100-300-340-0000-5045	Salaries - Call Ready	$8,000	$12,095	$8,500
100-300-340-0000-5055	Unemployment Insurance (SUI)	$3,137	$1,547	$2,896
100-300-340-0000-5060	FICA Medicare/Social Security	$18,146	$26,652	$18,146
100-300-340-0000-5105	Workers' Compensation	$15,240	$15,161	$15,240
100-300-340-0000-5110	CalPERS Employer Share	$23,246	$20,418	$24,182
100-300-340-0000-5112	CalPERS Unfunded Liability	$38,181	$38,077	$45,108
100-300-340-0000-5115	Health Insurance	$73,919	$72,535	$71,391
100-300-340-0000-5120	Dental Insurance	$4,809	$4,483	$4,809
100-300-340-0000-5125	Long Term Disability/Life/AD&D	$1,372	$913	$1,372
100-300-340-0000-5210	Hazmat Supplies	$7,500	$5,696	$7,000
100-300-340-0000-5212	Safety Supplies	$3,000	$3,391	$3,000
100-300-340-0000-5217	Supplies	$4,000	$4,045	$4,000
100-300-340-0000-5218	Tools	$3,000	$3,000	$3,000
100-300-340-0000-5235	Vehicle & Equipment Fuel	$6,000	$6,606	$6,000
100-300-340-0000-5240	Miscellaneous Employee Training	$2,500	$2,349	
100-300-340-0000-5256	Equipment Rental	$3,000	$1,975	
100-300-340-0000-5266	Memberships, Dues, Subscriptions	$500	$250	$500
100-300-340-0000-5276	Permit Fees	$1,500	$922	$1,000
100-300-340-0000-5292	Uniform Cleaning/Laundry	$3,500	$3,200	$3,500
100-300-340-0000-5300	Gas & Electricity	$225,000	$331,785	$235,000
100-300-340-0000-5305	Water, Sewer & Garbage	$97,000	$88,593	$87,000
100-300-340-0000-5308	Hazmat Disposal	$10,000	$6,583	$8,000
100-300-340-0000-5405	Landscaping	$8,000	$10,821	$8,000
100-300-340-0000-5425	Contract Services	$2,500	$10,000	$2,500
100-300-340-0000-5500	Mileage Reimbursement	$500	$150	$500
100-300-340-0000-5620	Paint & Supplies	$5,000	$2,462	$5,000
100-300-340-0000-5625	Signage	$4,000	$5,562	$4,000
100-300-340-0000-5630	Parking Lot R&M	$10,000	$8,934	$10,000
100-300-340-0000-5645	Street Maintenance	$2,500	$899	$2,000
100-300-340-0000-5665	Vehicle Maintenance	$5,000	$4,251	$5,000
100-300-340-0000-5672	Other Repairs & Maintenance	$3,500	$2,416	$3,500
100-300-340-0000-5696	Permits & Inspections	$1,000	$250	$250
100-300-340-0000-5698	Equipment/Equipment R&M	$10,000	$8,603	$10,000
100-300-340-0000-5800	Fish Removal Expenses	$2,000	$679	$2,000
100-300-340-0000-5805	Waste Oil Disposal/Recycle	$12,500	$7,261	$12,000
	TOTAL GROUNDS	**$873,575**	**$1,054,614**	**$887,693**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	AERATION (350)			
100-300-350-0000-5000	Salaries - Regular	$13,638	$10,852	$14,857
100-300-350-A013-5000	Anchovy Kill Labor		$34,924	
100-300-350-A013-5217	Anchovy Kill Supplies		$2,713	
100-300-350-A013-5800	Anchovy Kill Landfil Fees		$7,200	
100-300-350-0000-5055	Unemployment Insurance (SUI)	$188	$125	$173
100-300-350-0000-5060	FICA Medicare/Social Security	$1,630	$1,415	$1,630
100-300-350-0000-5105	Workers' Compensation	$912	$907	$912
100-300-350-0000-5110	CalPERS Employer Share	$3,193	$2,795	$3,321
100-300-350-0000-5112	CalPERS Unfunded Liability	$5,244	$5,230	$6,196
100-300-350-0000-5115	Health Insurance	$4,423	$4,483	$4,272
100-300-350-0000-5120	Dental Insurance	$288	$268	$288
100-300-350-0000-5125	Long Term Disability/Life/AD&D	$82	$126	$82
100-300-350-0000-5217	Supplies	$1,000	$250	$500
100-300-350-0000-5300	Gas & Electricity	$20,000	$28,851	$20,500
100-300-350-0000-5698	Equipment/Equip. R&M	$10,000	$10,820	$30,000
	TOTAL AERATION	**$60,599**	**$110,959**	**$82,732**
	FISHERY SUPPORT (360)			
100-300-360-0000-5000	Salaries - Regular	$10,365	$5,021	$11,291
100-300-360-0000-5055	Unemployment Insurance (SUI)	$37	$25	$34
100-300-360-0000-5060	FICA Medicare/Social Security	$322	$376	$322
100-300-360-0000-5105	Workers' Compensation	$180	$179	$180
100-300-360-0000-5110	CalPERS Employer Share	$812	$590	$845
100-300-360-0000-5112	CalPERS Unfunded Liability	$1,334	$1,330	$1,576
100-300-360-0000-5115	Health Insurance	$873	$841	$843
100-300-360-0000-5120	Dental Insurance	$57	$53	$57
100-300-360-0000-5125	Long Term Disability/Life/AD&D	$16	$32	$16
100-300-360-0000-5675	Ice Equipment R&M	$3,500	$1,000	$1,500
	TOTAL FISHERY SUPPORT	**$17,496**	**$9,447**	**$16,665**
	CAPITAL PROJECTS (390)			
100-300-390-0000-5000	Salaries - Regular	$4,910	$1,500	$5,349
100-300-390-0000-5055	Unemployment Insurance (SUI)			
100-300-390-0000-5060	FICA Medicare/Social Security	$178	$75	$178
100-300-390-0000-5276	Permit Fees	$1,500	$250	$500
100-300-390-0000-5290	Miscellaneous Expenses	$500	$100	$500
100-300-390-0000-5298	Interest Expense	$305,441	$305,000	$260,371
100-300-390-0000-5416	Legal Consultation	$500		$250
100-300-390-0000-5500	Mileage Reimbursement	$200		$100
100-300-390-0000-6200	Principal Debt Payments	$1,413,056	$1,413,056	$1,273,550
	TOTAL CAPITAL PROJECTS	**$313,229**	**$306,925**	**$267,248**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	DREDGING OPERATIONS (400)			
100-300-400-0000-5000	Salaries - Regular	$631,715	$624,672	$688,187
100-300-400-0000-5005	Salaries - Overtime	$25,000	$27,235	$25,000
100-300-400-0000-5010	Wages - Part Time/Temporary	$27,000	$23,582	$28,000
100-300-400-0000-5015	Salaries - Comp. Time	$1,500	$4,279	$1,500
100-300-400-0000-5020	Salaries - Vacation Pay	$2,000	$2,524	$2,000
100-300-400-0000-5025	Salaries - Holiday Pay	$1,500	$1,674	$1,500
100-300-400-0000-5030	Salaries - Sick Pay		$243	
100-300-400-0000-5055	Unemployment Insurance (SUI)	$5,975	$2,280	$5,515
100-300-400-0000-5060	FICA Medicare/Social Security	$51,896	$51,845	$51,896
100-300-400-0000-5105	Workers' Compensation	$29,028	$28,877	$29,028
100-300-400-0000-5110	CalPERS Employer Share	$43,048	$36,048	$44,780
100-300-400-0000-5112	CalPERS Unfunded Liability	$70,704	$70,511	$83,531
100-300-400-0000-5115	Health Insurance	$145,695	$146,752	$140,881
100-300-400-0000-5120	Dental Insurance	$9,159	$8,539	$9,159
100-300-400-0000-5125	Long Term Disability/Life/AD&D	$2,613	$1,691	$2,613
100-300-400-0000-5210	Hazmat Supplies	$3,000	$2,500	$3,000
100-300-400-0000-5212	Safety Supplies	$6,500	$6,559	$6,500
100-300-400-0000-5217	Supplies	$8,000	$6,461	$8,000
100-300-400-0000-5218	Tools	$10,000	$10,502	$10,000
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	$1,000	$714	$1,000
100-300-400-0000-5233	Boat Fuel - Twin Lakes	$110,000	$123,056	$110,000
100-300-400-0000-5234	Boat Fuel - Dauntless & Squirt	$12,000	$10,519	$12,000
100-300-400-0000-5235	Vehicle & Equipment Fuel	$12,000	$9,951	$12,000
100-300-400-0000-5240	Miscellaneous Employee Training	$8,000	$6,278	$8,000
100-300-400-0000-5256	Equipment Rental	$32,000	$29,692	$32,000
100-300-400-0000-5262	Insurance Premiums	$62,113	$67,113	$69,016
100-300-400-0000-5266	Memberships, Dues, Subscriptions	$500	$1,500	$500
100-300-400-0000-5268	Meetings & Training	$1,000	$308	$1,000
100-300-400-0000-5270	Books	$100		$100
100-300-400-0000-5276	Permit Fees	$10,000	$6,658	$8,000
100-300-400-0000-5290	Miscellaneous Expenses	$5,000	$5,039	$5,000
100-300-400-0000-5292	Uniform Cleaning/Laundry	$6,500	$5,587	$6,500
100-300-400-0000-5308	Hazmat Disposal	$5,000	$5,694	$5,000
100-300-400-0000-5418	Freight	$2,500	$1,500	$2,500
100-300-400-0000-5440	Environmental Services	$5,000	$25	$2,500
100-300-400-0000-5445	Dredge Consulting	$10,000		$10,000
100-300-400-0000-5450	Other Services	$5,000	$4,350	$5,000
100-300-400-0000-5500	Mileage Reimbursement	$1,000	$250	$500
100-300-400-0000-5620	Paint & Supplies	$6,000	$10,662	$7,000
100-300-400-0000-5665	Vehicle Maintenance	$5,000	$2,464	$5,000
100-300-400-0000-5672	Other Repairs & Maintenance	$3,000	$4,868	$3,000
100-300-400-0000-5685	Safety Equipment R&M	$1,500	$689	$1,500
100-300-400-0000-5698	Equipment/Equipment R&M	$45,000	$43,311	$45,000
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	$20,000	$11,364	$20,000
100-300-400-0000-5705	Maint/Lube Dredge Twin Lakes	$120,000	$162,851	$120,000
100-300-400-0000-5707	Maint/Lube - Ancilliary Equipment	$65,000	$56,085	$65,000
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	$30,000	$26,279	$30,000
100-300-400-0000-5715	Dredge Paint/Coatings	$19,000	$18,539	$19,000
100-300-400-0000-5720	Booster Pump R&M	$10,000	$500	$10,000
100-300-400-0000-5725	Welding Supplies	$10,000	$10,595	$10,000
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	$152,000	$138,119	$145,000
	TOTAL DREDGING OPERATIONS	**$1,697,545**	**$1,683,213**	**$1,767,206**

Santa Cruz Port District
FY26 FINAL BUDGET
February 25, 2025

Account	Description	FY25 BUDGET	FY25 PRJXN	FY26 BUDGET
	BOATYARD OPERATIONS (500)			
100-500-500-0000-5000	Salaries - Regular	$165,566	$132,934	$180,367
100-500-500-0000-5005	Salaries - Overtime	$1,000	$250	$1,000
100-500-500-0000-5010	Wages - Part Time/Temp.	$24,000	$11,613	$24,000
100-500-500-0000-5015	Salaries - Comp. Time	$300	$150	$300
100-500-500-0000-5025	Salaries - Holiday Pay		$230	
100-500-500-0000-5040	Call Back	$500	$200	$500
100-500-500-0000-5055	Unemployment Insurance (SUI)	$2,243	$546	$2,070
100-500-500-0000-5060	FICA Medicare/Social Security	$14,080	$10,967	$14,080
100-500-500-0000-5105	Workers' Compensation	$10,896	$10,839	$10,896
100-500-500-0000-5110	CalPERS Employer Share	$10,139	$9,052	$10,547
100-500-500-0000-5112	CalPERS Unfunded Liability	$16,652	$16,607	$19,674
100-500-500-0000-5115	Health Insurance	$54,249	$57,812	$52,442
100-500-500-0000-5120	Dental Insurance	$3,438	$3,205	$3,438
100-500-500-0000-5125	Long Term Disability/Life/AD&D	$981	$398	$981
100-500-500-0000-5204	Advertising	$525	$100	$525
100-500-500-0000-5210	Hazmat Supplies	$500	$150	$500
100-500-500-0000-5212	Safety Supplies	$500	$500	$500
100-500-500-0000-5217	Supplies	$2,500	$500	$1,500
100-500-500-0000-5218	Tools	$1,000	$300	$1,000
100-500-500-0000-5235	Fuel - Travelift	$2,000	$2,617	$2,000
100-500-500-0000-5240	Miscellaneous Employee Training	$1,000	$1,000	$1,000
100-500-500-0000-5256	Equipment Rental	$500	$100	$500
100-500-500-0000-5262	Insurance Premiums	$31,056	$33,557	$34,508
100-500-500-0000-5276	Permit Fees	$1,500	$1,414	$1,500
100-500-500-0000-5284	Credit Card Fees	$7,000	$5,324	$6,500
100-500-500-0000-5290	Misc. Expenses	$1,500	$500	$1,500
100-500-500-0000-5292	Uniforms	$1,200	$1,300	$1,300
100-500-500-0000-5300	Gas & Electricity	$18,000	$29,448	$20,000
100-500-500-0000-5305	Water, Sewer, Garbage	$13,000	$12,209	$13,000
100-500-500-0000-5308	Hazmat Disposal	$6,500	$6,466	$6,500
100-500-500-0000-5310	Telephone & Alarms	$1,200	$600	$1,000
100-500-500-0000-5425	Contract Services	$500	$650	$700
100-500-500-0000-5430	Engineering Services	$500		$500
100-500-500-0000-5450	Other Services	$3,500	$2,500	$3,500
100-500-500-0000-5465	Software License & Application	$500		$500
100-500-500-0000-5500	Mileage Reimbursement	$200	$100	$200
100-500-500-0000-5625	Signage	$250		$250
100-500-500-0000-5694	Office Equipment	$250	$500	$500
100-500-500-0000-5698	Equipment R&M	$10,000	$13,000	$10,000
100-500-500-0000-7000	Filtration System R&M	$3,000	$1,500	$3,000
100-500-500-0000-7005	Filtration System Supplies	$9,000	$2,500	$3,000
100-500-500-0000-7020	Cost of Goods Sold	$10,000	$14,000	$10,000
100-500-500-0000-6100	Capital Outlay			$7,000
	TOTAL BOATYARD OPERATIONS	**$431,225**	**$385,640**	**$445,777**

ATTACHMENT C – FINANCIAL POLICIES

Reserve Policy
Investment Policy
Unfunded Accrued Liability Policy (including CalPERS' Employer Contribution Rates)

Santa Cruz Port District

GENERAL FUND RESERVE POLICY

Adopted by the Santa Cruz Port Commission
November 24, 2015

Reserve Policy Objectives

To strengthen the financial stability of the District against economic uncertainty, unexpected situations such as natural or man-made disasters, unanticipated drop in revenues, and other unforeseen emergencies or extraordinary circumstances that the Port District may face that are infrequent in occurrence.

Target Amount Held in Reserve

The Port District will strive to hold in reserve an amount equal to 25 percent of the District's annual operating expenses in the current fiscal year's adopted general fund budget. The District recognizes that reserve fund amount may fluctuate and may need to be rebuilt over time as needed.

Funding Sources

The reserve fund will generally come from one-time revenue and from excess revenues over expenditures. Examples of one-time revenue include infrequent sales of Port District assets, infrequent revenues from development and grants, or other sources that are typically non-recurring in nature.

Conditions on Use of Reserves

The use of reserves shall generally be limited to unanticipated, non-recurring needs. Reserve fund balances shall not be used for normal or recurring annual operating expenditures.

The Port Director shall make recommendations to the Port Commission for use of reserves. Appropriations from this reserve fund shall require a resolution approved by the Port Commission.

Requests for use of reserves shall occur only after exhausting the current year's budgetary flexibility. The Port Director shall, within six months of its use, present to the Port Commission a plan and timeline for replenishing the reserve fund.

Santa Cruz Port District

INVESTMENT POLICY

Adopted by the Santa Cruz Port Commission
August 9, 2021

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Attachment B CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION (CDIAC) TABLE OF NOTES FOR FIGURE 1

INTRODUCTION

Santa Cruz Port District is a municipal corporation and a political subdivision of the State of California. It is governed by an elected Board of Commissioners; the investment policy is administered through an executive officer, the Port Director.

The responsibilities and authority of the Santa Cruz Port Commission are prescribed in the State of California Harbors and Navigation Code, Part 4, Sec. 6200.

PURPOSE

This statement is intended to set policy and provide direction to the Port Director of the Santa Cruz Port District for the prudent and beneficial investment of all funds and monies of the District.

AUTHORITY

The Government Code of the State of California (Government Code), primarily section 53601 and related subsections, authorizes the types of investment vehicles allowed in a California local agency's portfolio. The investment vehicles emphasize preservation of capital and are a conservative set of investments. The authority to invest (as defined in the Government Code) is delegated to the local agency's legislative body for re-delegation to its finance officer. Under no circumstance is the local agency finance officer permitted to purchase an investment that is not specifically authorized by law and within the scope of investments delegated by the local agency's governing board.

This Investment Policy grants the Port Director the authority to act as Finance Officer (Trustee) and manage investments for the Santa Cruz Port District. The Santa Cruz Port Commission will serve in the role of investment committee, responsible for setting investment policy and providing oversight.

The Port Commission, under authorized contract, may delegate certain responsibilities to professional experts in various fields, including but not limited to:

- Investment Consultant: An investment consultant may be retained assist the Port Director in selecting investment options in compliance with State of California public fund management guidelines; reviewing such options over time; measuring and evaluating investment performance; and other tasks as deemed appropriate.
- Designated officers as allowed under California Government Code Sections 53601-53610 and 53620-53622 and/or successor statutes for purposes of assuming fiduciary responsibility for administering and managing certain investments, such as a Section 115 trust to prefund Other Post-Employment Benefits or pension liabilities.
- Additional specialists such as attorneys, auditors, actuaries and others who may be contracted by the District.

Adoption of this policy was made at a regular meeting of the Port Commission on November 27, 2018. The Port Commission, acting as Investment Committee, may adopt other amendments to this policy due to a change in the District's goals and objectives, which shall require an affirmative vote by a majority of the Port Commission. This policy is intended to allow investment in accordance with state and federal laws and successor statutes, and therefore a statute change may not be require a change in this policy. Investment Policy Attachments A and B shall be updated by the Finance Officer, as needed, to reflect current California Debt and Investment Advisory Commission (CDIAC) guidance.

BASIC POLICY AND OBJECTIVES

In accordance with public fund management guidelines, the Santa Cruz Port District investment policy is a conservative policy guided by the objectives of safety, liquidity and yield, in accordance with Government Code Section 53600.5, which states, *"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a Trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control."*

The following are objectives:

Performance Expectations: The Port District's cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average yield of the State of California Local Agency Investment Fund (LAIF). The enabling legislation for LAIF is Section 16429.1 et seq. of the California Government Code. LAIF as an indicator is considered a benchmark for lower risk investment transactions and therefore comprises a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles, when feasible. The investment program may also seek to reduce Other Post Employment (OPEB) or pension liabilities.

Prudence: The standard of prudence to be used by investment officials shall be the "Uniform Prudent Management of Institutional Funds Act" (UPMIFA) standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Reporting Requirements: The quarterly financial reports presented to the Santa Cruz Port Commission, typically presented at regularly scheduled public meetings in July, October, and January, and shall include information about investment performance. (Note: Fiscal year end quarterlies are not typically presented to the Commission, but are reviewed as part of the year-end audit process.)

Performance Review: The Santa Cruz Port Commission shall perform periodic appraisals of the investment

portfolio and investment policy to evaluate the effectiveness of the District's investment program. The Investment Policy shall be presented with the annual budget document.

Ethics and Conflicts of Interest: Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business, in accordance with applicable laws. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Port District.

Investment Portfolio Compliance: The Port District's investment portfolio must be in compliance with statute at the time that investments are purchased. The investment portfolio shall be monitored, as practical, for subsequent changes in percentages resulting from non-purchase activity or changes in credit rating of existing securities. If, as a result of monitoring, it is discovered that the portfolio or individual investments are deemed to be out of compliance with either statute or this Investment Policy, such non-compliance shall be reported by the Port Director to the Port Commission within five working days along with a detailed explanation for the variance and recommended course of action.

Exceptions: When investing in funds deemed suitable for public investment such as LAIF, a Joint Powers Authority Pool or Voluntary Investment Program Fund as described in Attachment A, California Debt and Investment Advisory Commission (CDIAC) Figure 1, no maximum specified percentage of portfolio shall apply.

Conflicts: In the event any provision this Investment Policy is in conflict with any of the statutes referred to herein or any other State or Federal statutes, the provisions of each statute shall govern.

PERMITTED INVESTMENTS AND LIMITATIONS

Permitted Investments

The California Government Code contains specific provisions regarding the types of investments and practices permitted after considering the broad requirement of preserving principal and maintaining liquidity before seeking yield. These provisions are intended to promote the use of reliable, diverse and safe investments instruments to ensure a prudently managed portfolio worthy of public trust.

Government Code Sections 16340, 16429.1, 53601, 53601.6, 53601.8, 53635, 53635.2, 53635.8, 53638, and 53684 include a number of requirements on how and where public money may be invested. CDIAC Figure 1 provides a synopsis of the permitted investment instruments and limitations on each, in which all local agencies may invest as summarized by CDIAC, Local Agency Investment Guidelines, Update for 2018).

The Port District may invest only in those instruments specified in State law; however, the Port Commission may set a more stringent standard.

To the extent allowable by statute, the Finance Officer and Investment Committee (Port Commission) may consider investment in funds, such as those allowable under an irrevocable Section 115 Trust of the Internal Revenue Code, designated for the payment of employee retiree health benefits (Other Post Employment Benefits "OPEB") as authorized under Government Code Sections 53620-53622 or a Pension Prefunding Trust Program "PPTP," currently under development by CalPERS as authorized by SB 1413, which may provide a future investment opportunity.

Limitations on Investments

Limitations as established by law are subject to change as established by the State Treasurer. A listing of limitations on investments are as summarized by CDIAC, Local Agency Investment Guidelines, Update for 2018, are shown in the Table of Notes appended to Table 1. As noted above, investment options and limitations are subject to change as established by the State Treasurer from time to time.

The Trustee, with guidance and approval of the Investment Committee (Port Commission), may adopt additional limitations on investments over time, which shall be made a part of this policy.

ATTACHMENT A
CDIAC ALLOWABLE INVESTMENT INSTRUMENTS, FIGURE 1

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2021)[A] APPLICABLE TO ALL LOCAL AGENCIES[B]

See "Table of Notes for Figure 1" on the next page for footnotes related to this figure.

FIGURE 1

INVESTMENT TYPE	MAXIMUM MATURITY[C]	MAXIMUM SPECIFIED % OF PORTFOLIO[D]	MINIMUM QUALITY REQUIREMENTS	GOV'T CODE SECTIONS
Local Agency Bonds	5 years	None	None	53601(a)
U.S. Treasury Obligations	5 years	None	None	53601(b)
State Obligations—CA And Others	5 years	None	None	53601(c) 53601(d)
CA Local Agency Obligations	5 years	None	None	53601(e)
U.S Agency Obligations	5 years	None	None	53601(f)
Bankers' Acceptances	180 days	40%[E]	None	53601(g)
Commercial Paper—Non-Pooled Funds[F] (under $100,000,000 of investments)	270 days or less	25% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53601(h)(2)(c)
Commercial Paper—Non-Pooled Funds (min. $100,000,000 of investments)	270 days or less	40% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53601(h)(2)(c)
Commercial Paper— Pooled Funds[I]	270 days or less	40% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53635(a)(1)
Negotiable Certificates of Deposit	5 years	30%[J]	None	53601(i)
Non-negotiable Certificates of Deposit	5 years	None	None	53630 et seq.
Placement Service Deposits	5 years	50%[K]	None	53601.8 and 53635.8
Placement Service Certificates of Deposit	5 years	50%[K]	None	53601.8 and 53635.8
Repurchase Agreements	1 year	None	None	53601(j)
Reverse Repurchase Agreements and Securities Lending Agreements	92 days[L]	20% of the base value of the portfolio	None[M]	53601(j)
Medium-Term Notes[N]	5 years or less	30%	"A" rating category or its equivalent or better	53601(k)
Mutual Funds And Money Market Mutual Funds	N/A	20%	Multiple[P,Q]	53601(l) and 53601.6(b)
Collateralized Bank Deposits[R]	5 years	None	None	53630 et seq. and 53601(n)
Mortgage Pass–Through and Asset–Backed Securities	5 years or less	20%	"AA" rating category or its equivalent or better	53601(o)
County Pooled Investment Funds	N/A	None	None	27133
Joint Powers Authority Pool	N/A	None	Multiple[S]	53601(p)
Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1
Voluntary Investment Program Fund[T]	N/A	None	None	16340
Supranational Obligations[U]	5 years or less	30%	"AA" rating category or its equivalent or better	53601(q)
Public Bank Obligations	5 years	None	None	53601(r), 53635(c) and 57603

ATTACHMENT B
CDIAC TABLE OF NOTES FOR FIGURE 1

TABLE OF NOTES FOR FIGURE 1

A *Sources: Sections 16340, 16429.1, 27133, 53601, 53601.6, 53601.8, 53630 et seq., 53635, 53635.8, and 57603.*

B *Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.*

C *Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.*

D *Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.*

E *No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.*

F *Includes agencies defined as a city, a district, or other local agency that do not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body.*

G *Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper and medium-term notes of any single issuer.*

H *Issuing corporation must be organized and operating within the U.S., have assets in excess of $500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, have program wide credit enhancements, and have commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.*

I *Includes agencies defined as a county, a city and county, or other local agency that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body. Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set forth in Section 53601(h)(2)(C).*

J *No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).*

K *Effective January 1, 2020, no more than 50 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service as authorized under 53601.8 (excludes negotiable certificates of deposit authorized under Section 53601(i)). On January 1, 2026, the maximum percentage of the portfolio reverts back to 30 percent. Investments made pursuant to 53635.8 remain subject to a maximum of 30 percent of the portfolio.*

L *Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.*

M *Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.*

N *"Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States."*

O *No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.*

P *A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.*

Q *A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of $500 million.*

R *Investments in notes, bonds, or other obligations under Section 53601(n) require that collateral be placed into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, among other specific collateral requirements.*

S *A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).*

T *Local entities can deposit between $200 million and $10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.*

U *Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less.*

Santa Cruz Port District

UNFUNDED ACCRUED LIABILITY PENSION MANAGEMENT POLICY

Adopted by the Santa Cruz Port Commission
July 14, 2022

SECTION 1. PURPOSE

This Unfunded Accrued Liability Pension Management Policy (the "Policy") is intended to strategically address the existing and any future unfunded accrued liability (the "UAL") associated with the Santa Cruz Port District's (the "District") California Public Employees' Retirement System (CalPERS) pension plans (the "Pension Plans"). Also addressed are some of the principal elements and core parameters central to the policy objectives. In the development of this Policy, the District strives to reduce its UAL and the associated financing costs in the most cost-efficient and fiscally responsible manner possible.

The District is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This Policy is intended to make all relevant information readily available to decision-makers and the public to improve the quality of decisions, identify policy goals, and to demonstrate a commitment to long-term financial planning. Adherence to this Policy signals to rating agencies and capital markets that the District is well managed and able to meet its obligations in a timely manner.

The Policy is intended to reflect a reasonable and conservative approach to managing the UAL costs associated with the Pension Plans. This Policy recognizes that the Pension Plans are subject to market volatility and that actual economic and demographic experience of the plans will differ from the actuarial assumptions. Accordingly, it is intended to allow for adaptive responses to changing circumstances, providing flexibility to address such volatility in a financially sound manner. As such, the District is required to continually monitor its Pension Plans and the corresponding UAL.

SECTION 2. POLICY GOALS AND OBJECTIVES

The overarching goals and objectives of this Policy are as follows:

- Establish, attain, and maintain targeted pension plan funding levels
- Seek to manage and control future contribution volatility to the extent reasonably possible
- Strive to make Annual Discretionary Payments to accelerate UAL pay-down, reduce interest costs, and stabilize future payments, when feasible
- Maintain the District's sound financial position and creditworthiness
- Provide guidance in making annual budget decisions
- Demonstrate prudent financial management practices
- Ensure that pension funding decisions protect both current and future stakeholders
- Create transparency as to how and why the Pensions Plans are funded

SECTION 3. BACKGROUND AND DISCUSSION

In General. Each Pension Plan is a multiple-employer defined benefit pension plan administered by the California Public Employee Retirement System ("CalPERS"). All full-time and certain part-time District employees are eligible to participate in the CalPERS retirement and disability benefits, annual cost of living adjustments and death benefits offered to plan members and their beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute.

The financial objective of a defined benefit pension plan is to fund the long-term cost of benefits provided to the plan participants. In order to assure its financial soundness and sustainability, the plan should accumulate adequate resources in a systematic and disciplined manner to ensure sufficient resources are available to meet employee benefit requirements. This Policy outlines the practices the District may utilize to address its actuarially determined contributions to fund the long-term cost of benefits to the Pension Plan participants and annuitants.

Pension Costs and Liabilities. In order to fund its employees' pension benefits, the District is required to make contributions (a portion of which may come from the employees) to CalPERS. CalPERS then invests these contributions to generate returns to help fund the pension benefits. The regular required contributions, known as the "normal cost," are calculated as a percent of salaries and represent the annual cost of service accrual for the upcoming fiscal year for active employees. If, for any reason, the actual Pension Plan experience and investment performance fall short of the actuarial assumptions, the Pension Plan can become underfunded (i.e., the Pension Plan's Normal Accrued Liability exceeds the Plan's market value of assets). This shortfall is known as the Unfunded Accrued Liability (the "UAL") and usually has to be covered by the District through a series of UAL Payments, which are above and beyond the "normal cost" contributions. The UAL Payments are calculated in total dollar amounts, not as a percent of salaries.

The UAL, can be caused by multiple factors, including but not limited to, changes to CalPERS' actuarial amortization policy, retroactive pension benefit enhancements, investment underperformance, actuarial assumption changes, demographic factors, and discount rate reductions and apply to all accrued employee benefits regardless of current employment status.

UAL is Debt. The UAL balance at any given point in time is a debt of the District owed to CalPERS, which is amortized over a set period of time with interest accruing at the then current CalPERS discount rate (the "Discount Rate"). However, this debt can be prepaid at any time without penalties. Recognizing the UAL as debt helps the District identify proper steps to address it and minimize the associated financing costs.

Ongoing CalPERS Practices. Every year CalPERS prepares updated actuarial valuation reports for each of the District's Pension Plans wherein it calculates the District's total pension liability as of the end of the prior fiscal year (each a "Valuation Report"). If the investment performance during that fiscal year was different from the Discount Rate, or if CalPERS made any changes to its actuarial assumptions, or if the actual demographic or compensation experience within the Pension Plans was different from the actuarial assumptions, new line items, or UAL amortization "bases," may be added to the plan and result in a change to the UAL balance. Such

UAL amortization bases may be positive (indicating funding shortfall for the Pension Plans) or negative (indicating funding surplus for the Pension Plans). Since CalPERS can add new UAL amortization bases every year, the Pension Plans must be monitored annually and managed continually – there is no one-time solution.

CalPERS has adopted the UAL amortization methods that were meant to help public agencies "ease into" paying for the UAL increases. New UAL amortization bases are implemented incrementally, with a five-year ramp-up period, and at times include additional small increases in each of the subsequent years. The ramp-up period, while reducing the cash flow impact in the near term, increases the overall UAL repayment costs for the District by delaying repayment. Since the UAL balances accrue interest at the rate that is equal to the then current Discount Rate, the delayed payments prior to the commencement of the amortization and the reduced payments during the ramp-up period that do not fully cover the interest costs result in negative amortization, causing further increases to the UAL balance. To help reduce the overall costs of the UAL repayment, this Policy encourages level annual payments (i.e., no ramp-up) whenever possible.

SECTION 4. POLICY

A. **Funding Level Objective.** It is the District's policy to strive to achieve and maintain a Pension "Funded Ratio" (being the ratio by which the Market Value of Assets—as set forth in the most recently published Valuation Report--exceeds the Entry Age Normal Accrued Liability or "EANAL"—as set forth in the most recently published Valuation Report) for each Pension Plan of 90% (the "Funding Level Objective").

Funding Level Objective = 90%

Achieving and maintaining the 90% Funding Level Objective ensures that the ongoing contributions of the District and its employees are properly and adequately funding the retirement benefits of retirees and today's workers. This concept is commonly referred to as the intergenerational equity. The reason for a Funding Level Objective of 90% rather than 100% is to allow some cushion for the possibility that good investment returns by CalPERS in a given year might push the Funded Ratio of a Pension Plan above 100% (commonly referred to as "superfunded status"), which means that the District and its employees had contributed into the Pension Plan more than was necessary. Thus, while the District remains committed to maintaining a 100% funded level, it shall manage the 10% differential (i.e., the difference between 90% and 100%) through its own investment process by creating the "Pension Rate Stabilization Fund" discussed herein.

Guidance: To achieve the Funding Level Objective, this Policy provides the following guidance:

1. ***Pre-Pay the Entire Annual UAL Payment by July 31st of each year.*** On or before July 1st of each year, the District receives its annual CalPERS UAL invoice. The District has two payments options. The invoice can (1) be paid in equal monthly increments or (2) be fully pre-paid at the beginning of the fiscal year by July 31st. By prepaying the entire invoice amount due by July 31st, the District can save approximately 3.5% compared to making the monthly payments. As such, every effort should be made to pre-pay the UAL payment upon receipt of the annual invoice, when feasible.

2. ***Pre-Pay UAL from Reserves, One-Time Revenues and Fund Surpluses***. Reserves (often invested in LAIF) regularly do not earn returns that can offset the interest rate that CalPERS charges on the outstanding UAL balance. Supplemental contributions into the Pension Plans from available reserves, one-time revenues and fund surpluses can generate substantial long-term net savings. Each supplemental contribution, referred to by CalPERS as an Additional Discretionary Payment (ADP), reduces the UAL balance, the Annual Required Contributions (ARC) for future years, and the total interest costs associated with the UAL. CalPERS does not apply any prepayment penalties to ADPs. Therefore, during each budget cycle, District staff shall review all available reserves, one-time revenues and fund surpluses to determine whether any such funds could be used to make an ADP to pay down the UAL, keeping in mind operational and capital budgetary constraints while maintaining adequate reserves and balancing the fiscal soundness of eliminating the high-interest UAL debt. ADPs should not adversely affect the general operations and fiscal soundness of the District.

3. ***Capital Financing***. When considering capital projects, staff regularly reviews and plans for reserving capital to cash fund current and future projects. When considering how to pay for current and future capital projects, staff should review the current tax-exempt market to assess if it would be more cost effective to borrow at tax-exempt rates to pay for the capital projects and redirect the reserved funding (and/or such other appropriate funds of the District) to make ADPs to CalPERS.

   If there are projected cost savings by using this method, and a capital financing strategy is to be implemented, the Port Commission would need to approve of the ADPs being paid to CalPERS prior to the financing to ensure that the annual savings generated by implementing the strategy are applied to UAL paydowns.

4. ***Utilize Savings Achieved from Refunding Outstanding Non-Pension Related Debt to Pre-Pay UAL***. During each budget cycle, staff should review all outstanding long-term non-pension related debt of the District to determine whether a refunding of such debt might result in net present value savings of greater than 3%, and if so, consider a structure and strategy that frontloads the savings from such debt refunding, which can then be used to pay down the UAL.

5. ***Sources of Revenue***. All fees, rates and charges should incorporate full allocation of pension costs for employees providing associated services. While some funds cannot contribute more than their fair share (i.e., enterprise funds), they should not contribute less than their fair share. Staff shall review allocation of labor costs to proprietary and other funds to ensure full reimbursement of the pension cost burden. Staff shall provide, or cause to be provided, consistent and well-documented methodology for pension cost allocation to all funds.

6. ***Pension Obligation Financing***. The District shall consider issuing taxable municipal debt obligations (generically hereafter referred to as "Pension Obligations") to refinance the UAL, in part or in whole, if such bond obligations are expected to produce minimum cash flow savings of at least 5%, taking into account all debt service and costs of issuance associated with such

bond obligations, in comparison to CalPERS' respective UAL amortization schedule and the then-current Discount Rate.

Pension Obligations shall not utilize swaps or derivatives of any kind and should be structured with reasonable and flexible call provisions (with a maximum of 10-year call provision). Pension Obligations shall be used only to prepay the UAL liabilities and shall not be used to finance normal cost payments. The issuance of Pension Obligations must be voted upon and approved by the Board of Directors.

7. Annual Review of the CalPERS Actuarial Valuation Reports and Associated Tasks. District staff shall review or cause to be reviewed the annual CalPERS actuarial valuation reports within 60 days of their release by CalPERS, which usually takes place during the month of August. The review should focus on identifying the annual changes to each of the Pension Plans UAL and quantifying the associated cost implications and the corresponding impact on the Funded Ratio. Staff should annually reach out to the District's CalPERS actuary to request a calculation of flat payments (rather than ramp-up payments) for all outstanding and new UAL amortization bases. In making ADPs, District staff shall determine or cause to be determined the optimal application of the ADPs to the outstanding UAL amortization bases to achieve the Funding Level Objective as well as desired budgetary outcomes.

B. Establishment and Operation of a Pension Rate Stabilization Fund.

1. *Establishment of a Pension Rate Stabilization Fund*. Once the District has substantively accomplished stabilizing all Pension Funds at or near the Funding Level Objective, the District may establish a Pension Rate Stabilization Fund, either self-managed or a Section 115 trust fund managed by a third-party investment manager (the "Investment Manager"). The Pension Rate Stabilization Fund will receive Sequestered Savings (defined below) and Sequestered Surplus (defined below) as well as any other funds deposited into it at the discretion of the Port Commission, based on recommendations made by District staff during the annual budget process. Funds in the Pension Rate Stabilization Fund should only be used to manage the District's pension benefits costs to maintain each of the Pension Plans at the Funding Level Objective in accordance with the goals and objectives set forth in this Policy.

2. *Funding the Pension Rate Stabilization Fund*.

(a) *Sequestered Savings*. At the beginning of each Fiscal Year following the issuance of each series of Pension Obligations, for a total of ten (10) consecutive years (or such other period of years as deemed appropriate by the Port Commission at the time of any subsequent issuances of Pension Obligations) following such issuance, a fixed dollar amount equal to 50% (or such other percentage as deemed appropriate by the Port Commission at the time of any subsequent issuances of Pension Obligations) of the "Total Sequestered Savings" (as calculated in the manner set forth below) achieved by issuing Pension Obligations (the "Annual Sequestered Savings Savings"), shall be transferred from the District's general operating funds

and deposited into the Pension Rate Stabilization Fund until such time that the Pension Rate Stabilization Fund reaches the Pension Rate Stabilization Fund Maximum (as outlined in section B3 below), and thereafter all Sequestered Savings will be directed to a "Pension Obligation Prepayment Fund" which will be established and maintained by the District for the purpose of prepaying any outstanding Pension Obligations.

$$Total\ Sequestered\ Savings\ = UALDS - DS$$

$$Annual\ Sequestered\ Savings\ = 0.5x(\frac{UALDS - DS}{Y})$$

UALDS = Scheduled UAL debt service being paid off by the Pension Obligations
DS = Total principal amount of Debt Service on the Pension Obligations
Y = Number of years to pay back Sequestered Savings

Example of Annual Sequestered Savings Calculation

A $5M Pension Obligation was issued in 2022 for the purpose of prepaying UAL. The total UAL debt service (UALDS) paid off with the Pension Obligation was $8,000,000 and the total debt service (DS) on the Pension Obligation is $7,000,000. The District elected to sequester 50% of the total savings over a 10-year period (Y), which in this example totals $100,000.

$$Annual\ Seq.Savings\ = 0.5x(\frac{8{,}000{,}000 - 7{,}000{,}000}{10})$$

$$= \$50{,}000$$

(b) *Sequestered Surplus*. Each Fiscal Year during the District's normal budget adoption process, beginning with the 2022-23 Fiscal year budget, and for each of the following 9 years, a percent between 0% and 10% of any available surplus from the prior Fiscal Year (the "Sequestered Surplus") shall be set aside, transferred and deposited into the Pension Rate Stabilization Fund.

3. ***Operation of the Pension Rate Stabilization Fund***. Sequestered Surplus and Sequestered Savings (and any other amounts contributed by the District) shall be deposited in the Pension Rate Stabilization Fund and used solely for the purpose of making ADP's (and Normal Cost payments during a Fiscal Hardship, and/or to the extent the amount therein exceeds the Pension Rate Stabilization Fund Maximum, as described below) to CalPERS for the purpose of achieving and maintaining Funding Level Objective.

With the goal of achieving and maintaining the Funding Level Objective, each year during the budget cycle, District staff shall calculate, or cause to be calculated, the upcoming Fiscal Year's

estimated Funded Ratio by taking into account the most recent Valuation Report's statement of Funded Ratio and adjusting for the estimated UAL amortization base that will be either added or subtracted due to the prior Fiscal Year's investment result of either exceeding or falling short of the then current Discount Rate for that Fiscal Year (the "Estimated Funded Ratio"). If the Estimated Funded Ratio is estimated to be less than the Funding Level Objective, to the extent funds are available in the Pension Rate Stabilization Fund, the Port Director shall make an ADP to CalPERS in the amount necessary to bring the Funded Ratio back up to the Funding Level Objective. Additionally, if sufficient funds are available in the Pension Rate Stabilization Fund, staff shall assess whether to fully amortize any new UAL amortization bases in order to reduce the long-term interest costs associated with the "ramping" procedures used by CalPERS.

Moneys in the Pension Rate Stabilization Fund shall not be used for normal costs until such time as the amount therein, when combined with the Market Value of Assets (as set forth in the most recently published Valuation Report) exceeds the Entry Age Normal Accrued Liability (as set forth in the most recently published Valuation Report) by 110% (the "Pension Rate Stabilization Fund Maximum"). To the extent monies in the Pension Rate Stabilization Fund on June 31st exceed the Pension Rate Stabilization Fund Maximum (after consideration has been given to the amounts therein required to be paid to CalPERS for the ensuing Fiscal Year to maintain the Estimated Funded Ratio at or above the Funding Level Objective), any accrued surplus over 110% may be used to offset the District's Normal Cost payment made to CalPERS in such Fiscal Year, and any Sequestered Savings will be directed to the Bond Call Fund.

4. ***Fiscal Hardship***. In the event of a Fiscal Hardship (as defined below), transfers of Sequestered Savings may be abated and/or the Pension Rate Stabilization Fund may be utilized for either normal or UAL costs until the Fiscal Hardship is no longer in effect.

   "Fiscal Hardship" means an economic hardship, or other unanticipated fiscal emergency, that has been declared by resolution by the Port Commission.

C. **Transparency and Reporting.** Funding of the Pension Plans should be transparent to all stakeholders, including plan participants, annuitants, the Port Commission, and District rate payers. To achieve this Policy objective, copies of the annual actuarial valuation reports for each Pension Plan shall be made available and posted on the District's website. The District's audited financial statements shall also be posted on the District's website.

D. **Annual Budget to Contain Policy Directed Information.** The District's annual operating budget shall consider the items specified in this Policy for inclusion in each such annual budget.

E. **Review of Policy.** Funding a defined benefit pension plan requires a long-term planning approach. This Policy is intended to provide general objectives and guidelines, and as such, District staff will review the policy for implementation of new best practices and provide the Port Commission with updates for approval on an as needed basis, not to exceed 5 years.

ATTACHMENT D – FY26 FEE SCHEDULE

PARKING

Description	Fee
Visitor Parking Pass: Daily	$20.00 /day
Visitor Parking Pass: Hourly	$2.00 /hour
Slip Licensee 1st/2nd Additional Annual Parking Permits	$50.00 / $100
Slip Licensee Visitor Parking Pass: Daily	$10.00 /day
RV Park Overnight Parking	$75.00 /night
RV Park Overnight Parking Booking Fee	$6.00 /flat rate
RV Park Overnight Parking Lock Site Fee *(optional selection)*	$25.00 /flat rate
RV Park Cancellation Fee (72-hour notice)	$25.00
RV Park Cancellation Fee (less than 72-hour notice)	$65.00
Overnight Parking: Launch Ramp (RV w/o trailer)	$65.00 /night
Overnight Parking: Launch Ramp (RV w/trailer)	$83.00 /night
Overnight Parking: Launch Ramp (Vehicle w/o trailer)	$30.00 /night [A]
Overnight Parking: Launch Ramp (Vehicle w/trailer)	$30.00 /night [A]
Overnight Parking: 7th & Brommer	$20.00 /night
Annual North Harbor Visitor Parking Pass: M - F	$100.00 /year
Annual North Harbor Visitor Parking Pass: Every Day	$150.00 /year
Annual Landside Tenant Business Parking Permit	$240.00 /year
Concession Parking Lot: Overflow Parking Pass	$10.00 /day
Concession Parking Lot: 30 Minutes or Less	FREE
Concession Parking Lot: Entry Before 4 PM (First 2.5 Hours)	$2.00 /hour
Concession Parking Lot: Entry Before 4 PM (After 2.5 Hours)	$5.50 /hour
Concession Parking Lot: Entry After 4 PM	$2.00 /hour
Concession Parking Lot: Lost Ticket Fee	$45.00

[A] *Includes all-day parking through 9 PM 2nd night.*

LAUNCHING

Description	Fee
Daily Launch Permit	$18.00
Daily Launch Permit - Disabled	$12.00
Daily Cartop Launch Permit (2 Vessels)	$15.00 [B]
Handlaunch or Additional Vessel w/ Cartop	$7.00
Annual Launch Permit: Every Day	$370.00
Annual Launch Permit: M - F	$265.00
Annual Launch Permit - Disabled: Every Day	$225.00
Annual Launch Permit - Disabled: M - F	$165.00
Annual Launch Permit Cartop	$250.00

[B] *Includes launching for 2 vessels/boards & vehicle parking.*

VISITOR BERTHING

Description	Fee
Up to 50' Monohull: 1-14 Days	$1.50 /ft./day, $42.00 minimum
Up to 50' Monohull: 15+ Days	$2.25 /ft./day, $63.00 minimum
50'+ Multihull: 1-14 Days	$1.75 /ft./day, $52.50 minimum
50'+ Multihull: 15+ Days	$2.25 /ft./day, $63.00 minimum
Commercial [C]	$0.75 /ft./day, $30.00 minimum

[C] *Commercial rate applies to fishing vessels actively & solely engaged in commercial fishing. Proof in advance of slip assignment in the form of two CDFW commercial fish landing receipts within the previous two weeks may be required.*

OTHER VISITOR SERVICES

Description	Fee
Catamaran Overnight Storage	$5.00 [D]
End-Tie full length (Regattas, Cruises, Etc.)	$270.00 /day
End-Tie half length (Regattas, Cruises, Etc.)	$160.00 /day
Winter End-Tie Berthing Program: Recreational [E]	$27.90 /ft./mo. [F]
Winter End-Tie Berthing Program: Commercial [E]	$18.00 /ft./mo. [F]

[D] *Storage on beach only.*

[E] *Winter: October 31 - March 1, commercial year-round subject to Harbormaster approval.*

[F] *1-month occupancy; paid in advance.*

MOORAGE RATES [G]

Description	Fee
South Harbor: Single Side	$15.75 /foot
South Harbor: Double Side	$17.34 /foot
South Harbor: AA Dock	$26.78 /foot
South Harbor: ABC Dock	$31.50 /foot
North Harbor: 20' (Including Inside-Ties)	$14.14 /foot
North Harbor: 25' / 30'	$14.90 /foot
North Harbor: 35' / 40'	$15.31 /foot
North Harbor: Wide 45'	$17.58 /foot
North Harbor: Dory-Tie	$76.27 /month
Security Deposit	1 month’s rent

[G] *Slip rent is based on the greater length of the slip or vessel (and any overhangs).*

DRY STORAGE

Description	Fee
7th & Brommer Gravel Lot	$145.28 /month
North Harbor Paved Lot 24'	$155.44 /month
North Harbor Paved Lot 28'	$187.41 /month
North Harbor Paved Lot 33'	$203.39 /month
Catamaran Storage	$72.62 /month
Kayak Rack Storage	$68.28 /month
Security Deposit	2 month's rent

EVENTS

Description	Fee
Event Permit Application Fee	$75.00 [H]
Event Permit Application Fee (less than 14 days)	$150.00 [H]
Harbor Beach: 0-100 People	$400.00 /day
Harbor Beach: Add 'l 50 People	$175.00 /day
Harbor Beach Plaza	$250.00 /day
Mariner Park Lawn: 0-100 People	$250.00 /day
Mariner Park Lawn: Add 'l 50 People	$100.00 /day
JG Townsend Maritime Plaza	$150.00 /day
Walton Lighthouse: 0-6 People	$500.00 /hour [I]
West Jetty	$325.00 /day
Wiki's Island	$150.00 /day
Information Booth	$60.00 /day
Event Deposit	$500.00 /day minimum
Live Music /DJ	$185.00 /day
Stereo System	$85.00 /day
Volleyball Court	$70.00 /court/4-hours [J]
On-water Event Permit Inner Harbor	$50.00 /hour [K]
Electrical Service Use	$40.00
Mariner Park Lawn Camping	$10.00 /night/tent [L]
Public Meeting Room	$40.00 /hour [M]

[H] *Cost recovery for administrative services.*

[I] *Staff service charges for standby may apply.*

[J] *Limit 2 courts.*

[K] *Plus safety staffing & vessels.*

[L] *Harbormaster approval required.*

[M] *Fees waived for landside concessionaires and marine related uses.*

STAFF SERVICES [N, O, P]

Description	Fee
Facilities Maintenance & Engineering Manager	$135.46 /hour
Supervising Harbor Maintenance Worker	$90.27 /hour
Harbor Maintenance Worker	$88.33 /hour
Supervising Harbor Dredge Worker	$93.96 /hour
Harbor Dredge Worker	$86.47 /hour
Harbormaster	$139.46 /hour
Assistant Harbormaster	$100.13 /hour
Senior Deputy Harbormaster	$92.07 /hour
Deputy Harbormaster	$85.06 /hour
Customer Service Representative	$75.64 /hour
Facilities Coordinator	$75.64 /hour
Finance Officer	$105.10 /hour
Administrative Services Officer	$105.10 /hour
Administrative Assistant I/II	$88.33 /hour
Parking Coordinator	$75.64 /hour
Parking Control	$37.11 /hour
Boatyard Supervisor	$90.27 /hour
Boatyard Crew	$75.64 /hour
All Vehicles [Q]	$100.00 /hour

[N] *Hourly Labor charges for services outside of routine, for benefit of individual or group. (Ex: Hazmat response & cleanup, damage repairs, event setup, security, etc.)*

[O] *Commensurate with 2024 salaries.*

[P] *2-hour minimum.*

[Q] *1-hour minimum.*

MISCELLANEOUS

Description	Fee
Credit Card Convenience Fee	3%
Administrative Fee	$25.00
Appeals to the Board of Port Commissioners	$25.00 filing fee
Credit Card Phone-in Fee	$10.00
Fuel Service Call Back	$10.00
Dewatering	$125.00+ [R]
Dock Box Sale	$475.00
Ice Sales	$20.00 /tote up to 500lbs.
Returned Check Fee	$40.00
Discount for Advance Payment of Slip Fees	2% annually
Postage/Mailing	Actual cost + 25%, $10.00 minimum
Late Payments: One-Time Fee	$25.00
Late Payments: Interest on Aged Balance	0.833%
Incident Reports Copies	$25.00
Misc. Landside Storage (Including Impound)	$150.00 impound fee +$10.00 /day up to 100 SF [S]
Temporary Non-Secure Trailer Storage	$100.00 /month [T]
Crab Pot Storage: Max 2 Weeks / Paid in Advance	$35.00 /week/parking space or 200 SF of pier
Crab Pot Storage: Per Add 'l Day	$10.00 /day/space or 200 SF of pier [U]
Cleat Installation	$200.00 minimum
Towing: Inner-Harbor at Slip Licensee Request	$150.00
Towing: Tow Rescued Vessel to Harbor	$250.00 minimum for 2 hours max
Citation Signoff	$15.00
Launch Area Rinse/Flush	$2.25 /5-minutes
Charter Fee: Small (6 Pak)*	$135.19 x passenger capacity/12-month [V]
Charter Fee: Medium (7-48 Pak)	$2.00 /per passenger (base fee may apply) [V]
Charter Fee: Large (49+ Pak)	$2.00 /per passenger (base fee may apply) [V]
Charter Application Fee	$250.00 + deposit, if required
Liveaboard Monthly Per Person Fee	$142.00 /month (indexed to marina fee increase)
Liveaboard Monthly Variable Fee	30% of slip fees
Liveaboard Application Fee	$250.00
Unattended Electrical Use: 30 AMP / 50 AMP	$38.00 / $54.00 per month
Partnership Fee: 3-Partners/2-Partners/1-Partner	15.00%/10.00%/5.00% of slip rent [W]
Electronic Key Fob: First 3 [X]	$20.00 /each
Electronic Key Fob: Add 'l Over 3	$80.00 /each
Sublease Fee: South Harbor	30% of slip fees
Sublease Fee: North Harbor	15% of slip fees
Waiting List Fee	$125.00 /year
Waiting List Bypass Fee: South Harbor	*$6,000.00 +1.5 x slip* [Y]
Waiting List Bypass Fee: North Harbor	*$2,000.00 +1.5 x slip* [Y]
Slip Leave Option Fee	$300.00 /year
Encroachment Permit Application Fee	$150.00
Landside Tenant Key Copy	$5.00 /each

Notes continued on the next page.

MISCELLANEOUS NOTES:

[R] *Actual cost + admin overhead or $125.00 minimum.*
[S] *$0.10/SF/day additional space. Initial impound fee not applicable to misc. storage.*
[T] *Requires Harbormaster approval; requires current vessel registration.*
[U] Requires *Harbormaster approval.*
[V] *Fees for guidance only. Charter approvals & fees are set by Port Commission.*
[W] *Fee structure to be reviewed with FY25 budget.*
[X] *Approved partnerships eligible for first 4 at $20/fob.*
[Y] *Applicable to business use only.*

** Effective April 1, 2024, the annual adjustment to the Small (6 Pak) Charter Fee will align with the annual increase to marina fees.*

BOATYARD – HAULOUT RATE [1]

Description	Fee
Monohull: 2-Strap	$13.00 / ft., $300.00 min
Monohull: 4-Strap	$16.00 / ft., $300.00 min
Multihull: 2-Strap	$16.00 / ft., $350.00 min
Multihull: 4-Strap	$19.00 / ft., $350.00 min

BOATYARD – HOLD IN STRAPS / SURVEY HAUL

Description	Fee
Haul, Hang, and Relaunch ONLY	$12.00 / ft., $275.00 min, 1-hour max
Additional Time Charge	$250.00 / hour charged in ¼ hour increments
High Pressure Wash	$1.50 / ft. add 'l. charge
Haul, Hang, and Relaunch ONLY	$12.00 / ft., $275.00 min, 1-hour max

BOATYARD – ONE-WAY HAUL

Description	Fee
Haul and Load onto Trailer	$16.00 / ft., $300.00 min, 1-hour max
Offload from Trailer and Launch	$16.00 / ft., $300.00 min, 1-hour max
High Pressure Wash	$1.50 / ft. add 'l. charge

BOATYARD – LAY DAYS / YARD DAYS [2]

Description	Fee
Haul and Launch Days	No charge
Days 1-14	$1.50 / ft. / day
Days 15-30	$2.00 / ft. / day
Days 31+	$5.00 / ft. / day
Mast / Engine Storage	$18.00 /day, subject to availability

BOATYARD – MISCELLANEOUS

Description	Fee
Environmental Surcharge	$7.00 /day
Hazardous Materials Disposal Fee [3]	$30.00
Uninsured Vessel Fee	$10.00 / day
Travelift and Crew [4]	$275.00 /hour, $275.00 min
Interior Bay Rental	$50.00 /day, as scheduled by boatyard staff
Contractor Registration Fee	$250.00 (non-refundable)
Contractor Renewal Fee	$200.00 / yr.
Pressure Wash for Trailerable Vessel - Self Service	$2.00 /ft., $50.00 min
Pressure Wash for Trailerable Vessel - Full Service	$4.00 /ft., $100.00 min
Moorage Rates / Visitor Berthing	Same as regular fee schedule

[1] *Haulout rate includes 2-strap haul, high pressure wash, and shoring. Haulout and launch day not charged as lay days. Excessive marine growth subject to additional fee.*
[2] *Fee applies to vessels trailered in on per space basis. No free days for delays in ordering parts, hiring contractors, etc.*
[3] *Small quantities of paint, solvents, & used oil only. Large quantities of hazardous materials to be disposed of by vessel owner or contractor.*
[4] *add 'l. time charged in ¼ hour increments*