



Special Closed and Regular Public Session of July 25, 2023

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Darren Gertler	Chair
Stephen Reed	Vice-chair
Dennis Smith	Commissioner
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner

SPECIAL PUBLIC SESSION – 5:00 PM

Chair Gertler convened the special public session at 5:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 5:00 PM, Chair Gertler announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: Murray Street Bridge Seismic Retrofit Project
Agency Designated Representative: H. MacLaurie
Negotiating Parties: City of Santa Cruz
Under Negotiation: Right-of-Way Acquisition
4. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: County of Santa Cruz
Under Negotiation: Property Acquisition

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Gertler announced that the Commission took no reportable action in closed session on items 3 and 4.

Chair Gertler adjourned the special open session following the closed meeting at 6:00 PM.

REGULAR PUBLIC SESSION – 7:00 PM

Chair Gertler convened the regular public session at 7:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance

7. Oral Communication

Chair Gertler announced that the Commission took no reportable action in closed session on items 3 and 4.

Commissioner Goddard thanked staff for their efforts in clearing the walkways in the harbor of overgrown vegetation.

Commissioner Smith thanked staff for their efforts in removing unused items from the 7th and Brommer dry storage lot (“Twin Fountains”).

Audience member Bob Dewitt stated that he received preliminary information indicating that the City of Santa Cruz’s Murray Street Bridge Seismic Retrofit Project will likely be delayed until Spring 2024.

CONSENT AGENDA

8. Approval of Minutes

a) Special Closed & Regular Public Meeting of July 25, 2023

9. Approval of Month-to-Month Rental Agreement for 2222 East Cliff Drive, Suite 204 (Tenant: Laurel Andres, LMFT)

MOTION: Motion made by Commissioner Smith, seconded by Commission Geisreiter to approve consent agenda items 8 and 9.
- *Motion carried unanimously.*

REGULAR AGENDA

10. Approval of Slip Allocation from Pacific Yachting and Sailing to Chardonnay Sailing Charters, LLC (*Item was withdrawn / removed from the agenda*)

11. Approval of Amendment to Port Commission Policies / Procedures Manual Section 3010 – Commission Meetings

Discussion: Port Director MacLaurie stated that historically, the Port District has conducted its regular public meetings on the 4th Tuesday of each month at 7:00 PM. She stated that staff is proposing to adjust the start time of the regular public meeting from 7:00 PM to 5:30 PM.

Commissioner Goodard expressed support for the earlier meeting start time, but noted that it may be beneficial to conduct a 7:00 PM meeting if there is an agenda item that solicits considerable public interest.

MOTION: Motion made by Commissioner Smith, seconded by Vice-chair Reed to approve the amendment to Port Commission Policies / Procedures Manual Section 3010 – Commission Meetings.

- *Motion carried unanimously.*

12. Approval of Cash / Payroll Disbursements – June 2023

- Warrant # 58402 – Kim’s Business Machines, Typewriter Repair
Port Director MacLaurie stated that while antiquated, the Port District’s typewriter, which is used for certain procedures like waiting list records management, was in need of repair.
- Warrant # EFT – Empower Retirement
Port Director MacLaurie stated that the transition from an Empower Retirement based deferred compensation plan to a CalPERS based deferred compensation plan was made last year. Employees who borrowed contributions against their Empower Retirement funds continue to make repayments to Empower.

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Geisreiter to approve cash and payroll disbursements for June 2023, in the amount of \$851,609.73.

- *Motion carried unanimously.*

INFORMATION

13. Port Director’s Report

Commissioner Smith expressed his appreciation for the fee waiver of \$8,250 granted by the City of Santa Cruz for the 2222 East Cliff Drive Deck Replacement Project building permit.

14. Harbormaster’s Report

In response to a question posed by Commissioner Geisreiter, Harbormaster Anderson stated that he has received several inquiries regarding the salmon season closure relief measures. He stated that no one has signed up for extended payment plans at this time.

15. Facilities Maintenance & Engineering Manager’s Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that staff has been busy supporting the mobilization of the Pile Repair and Replacement Project currently underway.

In response to a question posed by Commissioner Smith, FME Manger Wulf stated that routine maintenance and rinsing of the CAT Dozer is performed at the end of each day, but it does not remove all of the sand from the tracks and moving parts, or prevent components from being compromised by sand incursion.

16. O'Neill Sea Odyssey

Commissioner Smith expressed interest in receiving presentations from public benefit programs (O'Neill Sea Odyssey and Sea Scouts) at a future meeting.

17. Financial Reports

- a) Comparative Seasonal Revenue Graph
- b) Review of FY24 Budget Impacts – Salmon Season Closure
- c) CLASS Statement

Commissioner Geisreiter expressed appreciation to staff for the efforts associated with establishing the California CLASS Prime investment account. Chair Gertler agreed.

18. Delinquent Account Reporting (*There was no discussion on this agenda item*)

19. Harbor Patrol Incident Response Report – June 2023

A brief discussion ensued regarding the details of the bicycle accident that occurred on June 15, 2023, and the public safety concern that traffic incidents will only increase with the City's future Rail Trail Project and the proposed installation of a west and/or east harbor trail connection.

20. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Gertler adjourned the regular public session at 7:32 PM.



Darren Gertler, Chair