

# Agenda

## Santa Cruz Port Commission Special Closed & Regular Public Session Tuesday, July 23, 2019

**5:30 PM – Special Closed Session**  
Harbor Public Meeting Room  
365 A Lake Avenue  
Santa Cruz, CA 95062

**7:00 PM – Regular Public Session**  
Harbor Public Meeting Room  
365 A Lake Avenue  
Santa Cruz, CA 95062

### Type of Meeting: SPECIAL PUBLIC SESSION – 5:30 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code  
(Ralph M. Brown Act) Section 54957 ..... Information

### Type of Meeting: SPECIAL CLOSED SESSION

3. Public Employee Performance Evaluation  
Title: Port Director..... Discussion/Action

### Type of Meeting: SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code  
(Ralph M. Brown Act) Section 54957.1 ..... Information

### BREAK – RECONVENE AT PUBLIC MEETING ROOM

### Type of Meeting: REGULAR PUBLIC SESSION – 7:00 PM

5. Pledge of Allegiance
6. Oral Communication  
The public may address the Commission on any subject not listed on the agenda and items listed under the Consent Agenda or Information. Each speaker may address the Commission once under Oral Communication for a limit of three minutes. Speakers are requested to fill out and turn in a speaker card

### CONSENT AGENDA

7. Approval of Minutes ..... Action **1-6**
  - a) Special Closed and Regular Public Session of June 25, 2019
8. Approval of Month-to-Month Rental Agreement at Santa Cruz Harbor Boatyard  
(Lance Clifford)..... Action **7-22**

### REGULAR AGENDA

The public may address the Commission once on any Regular Agenda item for a limit of three minutes. Speakers are requested to fill out and turn in a speaker card

9. Approval of Resolution 19-05 – Honoring Senior Deputy Harbormaster  
D. Kinnamon ..... Discussion/Action **23**
10. Award of Contracts for Aldo's Seawall Replacement Project:..... Discussion/Action **24-53**
  - a) Mesiti-Miller Engineering – Coastal Development Permit Accessway Plans  
(NTE \$42,000)
  - b) Haro, Kasunich and Associates – Geotechnical Construction Monitoring  
(NTE \$71,043)
11. Award Contract for Concession Lot Parking Access and Revenue Control  
System (PARCS) Project (\$179,200M)..... Discussion/Action **54-55**
12. Approval of Records Retention Policy and Schedule ..... Discussion/Action **56-76**
13. Approval of Cash / Payroll Disbursements – June 2019..... Information **77**

### INFORMATION

14. Port Director's Report..... Information
15. Harbormaster's Report..... Information **78-79**
16. Facilities Maintenance & Engineering Manager's Report ..... Information **80**
17. O'Neill Sea Odyssey Annual Report ..... Information **81**
18. Bi-Annual Slip Vacancy Report / Waiting List Statistics ..... Information **82**
19. 2018-19 Dredging Season Report ..... Information **83-88**
20. Delinquent Account Reporting ..... Information **89-90**
21. Review of Financial Reports ..... Information **91**
  - a) Comparative Seasonal Revenue Graphs
22. Crime / Incident / Citation Report – June 2019 ..... Information **92-93**
23. Written Correspondence ..... Information **94-101**
  - a) Letter to Victor Kraft, from Port Director Olin
  - b) Letter to Governor Newsom, from Chairman Smith
  - c) Letter to Senator Monning, from Chairman Smith
  - d) Letter to Assemblymember Stone, from Chairman Smith
  - e) Letter to Bret Gladfelty, from Chairman Smith
  - f) Letter to Board Chair Coonerty, from Chairman Smith
  - g) Letter to Port Commission, from Thomas Whieldon
24. Port Commission Review Calendar / Follow-Up Items ..... Information **102**

### ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act.  
Questions regarding meeting accommodations may be directed to (831) 475-6161.