



Regular Public Session of May 26, 2026

## Santa Cruz Port Commission MINUTES

### *Commission Members Present:*

Reed Geisreiter	Chair
Robert DeWitt	Vice-chair
Toby Goddard	Commissioner
Stephen Reed	Commissioner
Bill Lee	Commissioner

### **REGULAR PUBLIC SESSION – 5:30 PM**

Chair Geisreiter convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Pledge of Allegiance
2. Oral Communication

Vice-chair DeWitt reported that on May 18, 2026, he attended a two-hour SB 827 Fiscal and Financial Training workshop offered by the California Special Districts Association. He noted that the workshop satisfies new statutory requirements and covered topics including municipal budgeting, capital financing, debt management, and financial reporting.

### **CONSENT AGENDA**

3. Approval of Minutes
  - a) Special Public Meeting of April 8, 2026
  - b) Special Closed Meeting of April 22, 2026
  - c) Regular Public Meeting of April 28, 2026
4. Approval of Month-to-Month Rental Agreement for 2222 East Cliff Drive, Suite 208 (Tenant: Camilla J. Manheimer)
5. Award of Contract for California State Parks Ocean Lifeguard Services (NTE \$36,933)

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chair DeWitt, to approve consent agenda items 3, 4, and 5.  
- *Motion carried unanimously.*

### **REGULAR AGENDA**

6. Approval of Lease Amendment for UCSC Community Boating Program  
  
Discussion: Port Director MacLaurie reported that staff met with representatives from UCSC's Real Estate Division to discuss extending the lease term for the UCSC Community Boating Program. She stated that the current lease, as amended by

Amendments 1 through 7, is set to expire on June 30, 2026. She noted that UCSC requested a nine-year lease extension, establishing a new lease term of July 1, 2026, through June 30, 2035, with no other changes to the lease terms.

Staff recommended approval of the Eighth Amendment to the lease for the UCSC Community Boating Program.

MOTION: Motion made by Vice-chair DeWitt, seconded by Commissioner Goddard, to approve the Eighth Amendment to lease for the UCSC Community Boating Program.

- *Motion carried unanimously.*

7. Consideration of Additional Excess Liability Insurance Coverage

Discussion: Port Director MacLaurie stated that up until FY24, the District maintained approximately \$15 to \$16 million in combined general and excess liability insurance coverage. She stated that rising premiums over the past several years made it impractical to maintain that level of coverage, and the District reduced total coverage to \$10 million. She stated that, given stabilizing premiums and a favorable claims history, the District is now considering purchasing an additional \$5 million excess liability layer to restore total coverage to approximately \$15 million.

She stated that if the Commission elects to proceed with purchasing the additional excess liability insurance layer, staff recommends utilizing the approximately \$100,000 in realized FY27 insurance budget savings, with the remaining balance funded through unrestricted cash.

A brief discussion ensued regarding whether the District's liability coverage limits apply on a per-occurrence basis or as an annual aggregate limit. *(Following the meeting, Port Director MacLaurie confirmed with the District's insurance broker that the answer depends on the underlying policy. Coverage for Protection & Indemnity (P&I), Marine Employers Liability (MEL), and Auto Liability is provided on a per-occurrence basis, but the Marine General Liability is subject to an annual aggregate limit, under which the total amount available during the policy year is capped at \$15 million.)*

Chair Geisreiter and Commissioner Reed expressed support for increasing the District's total coverage limit from \$10 million to \$15 million.

MOTION: Motion made by Commissioner Reed, seconded by Vice-chair DeWitt, to authorize the purchase of an additional \$5 million excess liability insurance layer.

- *Motion carried unanimously.*

8. Approval of Cash/Payroll Disbursements – April 2026 *(There was no discussion on this agenda item)*

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Reed, to approve cash and payroll disbursements for April 2026, in the amount of \$3,137,429.46.  
- *Motion carried unanimously.*

## INFORMATION

### 9. Port Director's Report

Port Director MacLaurie stated that letters were sent to Senators Padilla and Schiff thanking them for their support of the District's FY27 Energy & Water Community Project Funding request. Copies of the letters were distributed as a handout. She stated that the District's Washington representative has been effective in monitoring the request and maintaining communication with Senate representatives throughout the appropriations process.

In response to a question posed by Commissioner Reed, Port Director MacLaurie stated that the District's dredge funding reimbursement request was excluded from the House appropriations process, along with many other California ports and harbors. She stated that there are reasonable assurances that the District's request may be included in the U.S. Army Corps of Engineers' FY27 Work Plan.

### 10. Harbormaster's Report

Harbormaster Anderson stated that the Thursday Night Beach BBQ events, hosted by the Crow's Nest, resumed on May 21, 2026, and will continue through September 3, 2026. He noted that the first event was moderately attended.

A brief discussion ensued regarding safety provisions for the events. Harbormaster Anderson confirmed that the Crow's Nest's 2026 Entertainment Permit (issued by the Police Department) includes additional provisions for heightened security / patrol, similar to last year's permit.

In response to a question posed by Commissioner Reed, Harbormaster Anderson confirmed that the events are all-ages and that alcohol service is managed through a wristband identification system upon entry.

### 11. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that *Twin Lakes* has been moved to its offseason mooring for maintenance, including removal of the snorkel, "Christmas tree," and related equipment. He stated that staff anticipates returning the dredge to the launch ramp for haulout on July 6, 2026.

A brief discussion ensued regarding the upcoming dredge haulout project. FME Manager Wulf stated that staff is holding weekly coordination calls with Dredging Supply Company (DSC) to align contractor activities with the harbor's operational schedule.

In response to a question from Commissioner Goddard, Port Director MacLaurie stated that an estimated 200 cubic yards of sediment were removed from the AA-Dock fairway during the 2025–26 dredge season. She stated that lower-than-expected volumes were due to subsurface

conditions, including repeated encounters with hard pan and rocky shelf that limited dredging depth in the A-Dock area.

12. Murray Street Bridge Seismic Retrofit & Barrier Replacement Project Update

Port Director MacLaurie stated that the City intends to provide the public with two weeks' advance notice prior to the next full closure of the Murray Street Bridge, which is currently anticipated to begin on June 10, 2026. She stated that the east access road is also expected to remain closed, but that the east and west access roads will not be closed simultaneously.

13. Financial Reports

- a) Comparative Seasonal Revenue Graph
- b) Quarterly Comparative Budget Report
- c) Quarterly Employee Count
- d) Quarterly Fuel Sales Report
- e) Quarterly Boatyard Report
- f) Quarterly Concession Percentage Rent Report
- g) LAIF & CLASS Statements

In response to a question posed by Chair Geisreiter, Finance Officer Eldridge stated that the District's auditors will be on-site in the coming weeks for year-end closing procedures.

14. Delinquent Account Reporting (*There was no discussion on this agenda item*)

15. Harbor Patrol Incident Response Report – April 2026 (*There was no discussion on this agenda item*)

16. Port Commission Review Calendar / Follow-Up Items

Commissioner Goddard proposed that the Sea Scouts submit annual reports in lieu of semiannual reports, consistent with reporting requirements for other nonprofit organizations operating within the harbor.

O'Neill Sea Odyssey (OSO) Executive Director Tracy Weiss announced that OSO will host a 30th anniversary celebration at the Seymour Marine Discovery Center on August 21, 2026, and noted that invitations will be distributed.

Chair Geisreiter adjourned the regular public session at 6:15 PM.

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Reed Geisreiter, Chair



TO: Port Commission

FROM: Renee Ghisletta, Administrative Services Officer

DATE: June 16, 2026

SUBJECT: Approval of Sublease Agreement – 2222 East Cliff Drive, Suite 208  
(Subtenant: J. Shedd)

**Recommendation:** *Approve sublease agreement.*

## **BACKGROUND**

On May 26, 2026, the Port Commission approved a month-to-month rental agreement for Suite 208 at 2222 East Cliff Drive with Camilla J. Manheimer, a Marriage and Family Therapist.

The tenant has now requested approval to sublease shared use of the premises to Jennifer Shedd, also a Marriage and Family Therapist.

The tenant and subtenant propose a shared-use arrangement in which both parties will utilize the office on an equal basis. Subtenant rent is set at 50 percent of the total monthly rent, consistent with the shared-use arrangement.

## **ANALYSIS**

A summary of the terms of the sublease is below:

Terms:	Month-to-Month
Subtenant:	Jennifer Shedd
Space:	2222 East Cliff Drive, Suite 208 (165 SF)
Rent:	\$450.00 / mo.
Use:	Office Space
Insurance:	\$1 million with Santa Cruz Port District named as additional insured

## **IMPACT ON PORT DISTRICT RESOURCES**

There is no impact on Port District resources associated with the sublease.

ATTACHMENTS: A. Sublease Agreement – 2222 East Cliff Drive, Suite 208

## SUBLEASE AGREEMENT

This Sublease Agreement ("Sublease") is entered into on July 1<sup>st</sup>, 2026, by and between:

CAMILLA J. MANHEIMER ("Sublessor")

and

JENNIFER SHEDD ("Subtenant").

## RECITALS

A. Sublessor is the lawful tenant under that certain Rental Agreement dated May 19, 2026, between the Santa Cruz Port District ("Landlord") and Camilla J. Manheimer ("Master Lease") for office space located at 2222 East Cliff Drive, Suite 208, Santa Cruz, California 95062.

B. The Master Lease requires written consent from the Santa Cruz Port District before any sublease may become effective.

C. Subtenant desires to occupy and use the Premises for professional office purposes, and Sublessor desires to permit such occupancy upon the terms and conditions set forth herein.

## AGREEMENT

### 1. PREMISES

Sublessor hereby subleases to Subtenant, and Subtenant hereby accepts from Sublessor, the office space located at:

2222 East Cliff Drive, Suite 208  
Santa Cruz, California 95062

The Premises consist of approximately 165 square feet of office space together with reasonable access to common areas as permitted under the Master Lease.

### 2. TERM

This Sublease shall commence on July 1<sup>st</sup>, 2026, and shall continue on a month-to-month basis unless terminated pursuant to this Agreement.

### 3. CONDITION OF SUBLEASE

This Sublease is expressly contingent upon the written approval of the Santa Cruz Port District. If such approval is denied or revoked, this Sublease shall terminate without liability to either party.

#### 4. INCORPORATION OF MASTER LEASE

The Master Lease is incorporated herein by reference. Subtenant acknowledges receipt of a copy of the Master Lease and agrees to comply with all applicable provisions, restrictions, obligations, rules, and requirements contained therein.

Subtenant shall not engage in any conduct or omission that would place Sublessor in default under the Master Lease.

In the event of any conflict between this Sublease and the Master Lease, the Master Lease shall control.

#### 5. RENT

Subtenant shall pay to Sublessor rent in the amount of Four Hundred Fifty Dollars (\$450.00) per month.

Rent shall be due on the first (1st) day of each month and shall be paid without deduction, offset, or abatement.

Any increase in rent imposed under the Master Lease, including annual Consumer Price Index (CPI) adjustments or other lawful increases approved by the Santa Cruz Port District, may be proportionally passed through to Subtenant. Sublessor shall provide not less than thirty (30) days written notice of any rent increase.

#### 6. SECURITY DEPOSIT

Upon execution of this Agreement, Subtenant shall pay a security deposit of Four Hundred Fifty Dollars (\$450.00).

The security deposit may be applied by Sublessor toward unpaid rent, damage beyond ordinary wear and tear, cleaning expenses, or any other amount owed by Subtenant under this Agreement.

Any remaining balance shall be returned within twenty-one (21) days following termination of occupancy and return of all keys, access cards, and access devices.

#### 7. UTILITIES, INSURANCE, AND SHARED EXPENSES

Subtenant shall reimburse Sublessor for fifty percent (50%) of all utility charges, operating expenses, and other costs assessed against the Premises under the Master Lease, including but not limited to electricity, water, sewer, refuse service, internet service, and any common operating expenses reasonably allocated to the Premises.

Subtenant shall further reimburse Sublessor for fifty percent (50%) of the cost of any Commercial General Liability Insurance ("CGL") policy maintained by Sublessor for the

Premises and required under the Master Lease, including premiums, deductibles, assessments, and similar charges attributable to the Premises.

Payment of shared expenses shall be due within five (5) days after written notice and reasonable documentation of the expense is provided by Sublessor.

#### 8. PROFESSIONAL USE AND INSURANCE REQUIREMENTS

The Premises shall be used solely for lawful professional office purposes and for no other purpose without the prior written consent of Sublessor and any approval required under the Master Lease.

Subtenant shall maintain all licenses, registrations, certifications, permits, and professional credentials required for Subtenant's profession.

Subtenant shall maintain professional liability insurance (malpractice insurance) covering their professional services throughout the duration of this Agreement. Such insurance shall provide coverage limits of not less than One Million Dollars (\$1,000,000) per claim and Three Million Dollars (\$3,000,000) aggregate, or such greater limits as may be required by Subtenant's licensing board, employer, professional association, or malpractice insurance carrier. Proof of coverage shall be provided to Sublessor upon execution of this Agreement and upon each renewal thereafter.

Subtenant acknowledges that reimbursement of fifty percent (50%) of the Commercial General Liability Insurance maintained by Sublessor does not satisfy Subtenant's obligation to maintain professional liability insurance. Commercial General Liability Insurance and Professional Liability Insurance are separate forms of insurance serving different purposes.

Subtenant shall comply with all applicable confidentiality, privacy, record-keeping, HIPAA, ethical, and professional standards governing their profession and shall be solely responsible for any violations thereof.

#### 9. MAINTENANCE AND CARE OF PREMISES

Subtenant shall keep the Premises clean, orderly, sanitary, and in good condition.

Subtenant shall promptly notify Sublessor of any condition requiring repair.

Subtenant shall be responsible for any damage caused by Subtenant or Subtenant's clients, employees, contractors, invitees, or guests.

#### 10. ALTERATIONS

Subtenant shall not make any alterations, improvements, installations, modifications, or additions to the Premises without the prior written consent of Sublessor and any approvals required under the Master Lease.

## 11. HAZARDOUS MATERIALS

Subtenant shall not store, use, transport, generate, release, or dispose of hazardous materials in violation of applicable law or the Master Lease.

Subtenant shall indemnify and hold harmless Sublessor from any claims, damages, cleanup costs, liabilities, losses, or expenses arising from Subtenant's handling, use, storage, transportation, or disposal of hazardous materials.

## 12. INDEMNIFICATION

Subtenant shall defend, indemnify, and hold harmless Sublessor and the Santa Cruz Port District from and against any claims, liabilities, demands, damages, losses, judgments, costs, expenses, and attorneys' fees arising out of:

- a. Subtenant's use or occupancy of the Premises;
- b. Any act or omission of Subtenant, its employees, contractors, invitees, clients, or guests;
- c. Any violation of this Agreement or the Master Lease;
- d. Any injury, death, property damage, or professional liability claim arising from Subtenant's business operations.

## 13. OFFICE SHARING AND SCHEDULING

The parties acknowledge that the Premises are intended to be shared equally between Sublessor and Subtenant for the conduct of their respective professional practices.

Unless otherwise agreed in writing, the parties shall each be entitled to approximately fifty percent (50%) of the available office hours for client services during each calendar week.

The parties shall cooperate in good faith to establish and maintain a mutually agreeable schedule. Reasonable adjustments may be made by mutual agreement to accommodate vacations, professional obligations, client needs, illness, training, continuing education, or other scheduling considerations.

Neither party shall unreasonably monopolize the use of the Premises or interfere with the other party's ability to utilize their agreed-upon share of office time.

The parties may amend scheduling arrangements from time to time by mutual written agreement without requiring amendment of this Sublease.

Initially, the parties anticipate allocating office use by designated days of the week and may modify such allocation by mutual written agreement. The parties acknowledge that the purpose of this arrangement is to provide substantially equal access to the Premises and that scheduling flexibility and cooperation are essential components of the office-sharing relationship.

## **CONFIDENTIAL RECORDS AND OFFICE SECURITY**

The parties acknowledge that they maintain separate professional practices and confidential client records. Neither party shall access, review, copy, disclose, remove, alter, or interfere with the other party's client records, treatment notes, billing records, electronic systems, protected health information, passwords, or confidential business information except as expressly authorized by law or by the other party's written consent.

Neither party shall leave confidential client records, treatment notes, intake paperwork, billing information, or protected health information accessible to the other party or to unauthorized individuals within the shared office space. Each party shall maintain appropriate physical and electronic safeguards to protect client confidentiality and shall independently comply with all applicable federal and state privacy laws, including HIPAA and California confidentiality requirements.

### **14. DEFAULT**

The following shall constitute a default:

- a. Failure to pay rent or reimbursements when due;
- b. Violation of any provision of this Agreement;
- c. Violation of the Master Lease;
- d. Unauthorized assignment or further subletting;
- e. Abandonment of the Premises.

Upon default, Sublessor may terminate this Agreement, recover possession of the Premises, and pursue all remedies available under California law.

### **15. TERMINATION**

Either party may terminate this month-to-month Sublease by providing thirty (30) days written notice to the other party.

Notice shall be in writing and delivered personally, by certified mail, or by another method providing confirmation of delivery.

### **16. ATTORNEYS' FEES**

In any action arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

### **17. INDEPENDENT PROFESSIONAL PRACTICES**

The parties acknowledge and agree that they are independent practitioners sharing office space only. Nothing contained in this Agreement shall be construed to create a partnership, professional corporation, joint venture, employment relationship, supervisory relationship, agency relationship, or business association between the parties.

Neither party shall have authority to act on behalf of, bind, represent, supervise, direct, or assume responsibility for the professional services provided by the other party.

#### 18. PROFESSIONAL LIABILITY

Each party shall be solely responsible for their own professional services, clinical decisions, documentation, record keeping, client communications, informed consent procedures, billing practices, legal compliance, and ethical obligations.

Neither party shall be responsible for the professional acts, omissions, negligence, malpractice, misconduct, ethical violations, licensing violations, regulatory investigations, disciplinary proceedings, billing disputes, confidentiality breaches, or other professional conduct of the other party.

Each party acknowledges that maintaining separate professional liability insurance does not create any shared liability, supervisory responsibility, partnership, agency relationship, or responsibility for the professional services rendered by the other party.

#### 19. MUTUAL HOLD HARMLESS FOR PROFESSIONAL SERVICES

Each party agrees to defend, indemnify, and hold harmless the other party from and against any claims, complaints, investigations, disciplinary actions, damages, liabilities, judgments, settlements, costs, expenses, and attorneys' fees arising out of that party's own professional services, malpractice, negligence, misconduct, ethical violations, licensing violations, billing practices, documentation practices, confidentiality breaches, or legal violations.

This provision shall survive termination of this Agreement.

#### 20. NO REFERRAL LIABILITY

The parties acknowledge that referrals between the parties may occur from time to time. A referral by one party to the other shall not create responsibility or liability for the treatment provided by the receiving practitioner.

Each practitioner shall independently evaluate, accept, decline, treat, terminate, and manage their own clients and shall remain solely responsible for all professional services rendered to those clients.

#### 21. GENERAL PROVISIONS

This Agreement constitutes the entire agreement between the parties regarding the Premises.

Any amendment must be in writing and signed by both parties.

This Agreement shall be governed by the laws of the State of California.

If any provision is found invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Time is of the essence with respect to all obligations under this Agreement.

This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, representatives, and permitted assigns.

22. NOTICE ADDRESSES

Sublessor:

Camilla J. Manheimer  
522 Maple Street  
Aptos, CA 95003

Subtenant:

Jennifer Shedd

344 Coates Drive  
APTOS, CA 95003      (214) 228-4349

23. SIGNATURES

SUBLESSOR



Camilla J. Manheimer

Date: 6/8/26

SUBTENANT



Jennifer Shedd

Date: 6/8/26

SANTA CRUZ PORT DISTRICT CONSENT

The Santa Cruz Port District hereby consents to the foregoing Sublease pursuant to the Master Lease.

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Authorized Representative

Title: \_\_\_\_\_

Date: \_\_\_\_\_



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: June 3, 2026

SUBJECT: Approval of Revisions to the Port District's Purchasing Policy

## BACKGROUND

The Port District's Purchasing Policy was originally adopted circa 2011, and subsequently revised in 2015 and 2018. While prior revisions updated select language and administrative procedures, the purchasing and contracting authority thresholds established within the policy have remained largely unchanged since the original adoption.

Over the past 15 years, the cost of supplies, equipment, services, and public works construction has increased significantly. As a result, staff reviewed the Purchasing Policy to determine whether existing purchasing thresholds and procedures remain appropriate for current operational needs.

## ANALYSIS

Staff has prepared proposed revisions to the District's Purchasing Policy (Attachment A), which are intended to streamline procurement procedures, while maintaining compliance with applicable provisions of the California Public Contract Code and the Uniform Public Construction Cost Accounting Act (CUPCCAA).

Key proposed revisions include:

- Increase Port Director's purchasing and contracting authority from \$25,000 to \$50,000.
- Increase Department Head's purchasing authority from \$5,000 to \$8,000.
- Increase Purchasing Staff's purchasing authority from \$2,000 to \$5,000.
- Eliminate references to specific informal and formal bidding thresholds established under CUPCCAA and instead reference the applicable statutory thresholds as established and amended by state law.
- Reduce the need for future policy amendments resulting solely from periodic adjustments to CUPCCAA bidding thresholds.
- Clarify distinctions between operational purchasing, public works contracting, sole source procurement, and professional services procurement.

The proposed revisions to the purchasing and contracting authority thresholds established in Section 1030 will require a corresponding revision to Port District Ordinance Section 108 (Contracting), which currently identifies the Port Director's authority limit as \$25,000. Should the Commission approve the proposed policy revisions, staff will proceed with the necessary steps to prepare a corresponding amendment to Ordinance Section 108 for future Commission consideration.

## IMPACT ON PORT DISTRICT RESOURCES

There are no impacts to Port District resources associated with approval of the proposed revisions.

ATTACHMENTS: A. Port District Purchasing Policy (Redline Version)

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

TITLE: Purpose and Objectives  
NUMBER: 1000

**1000.1** The purpose of this policy is to establish ~~an~~ efficient and transparent procedures for the purchase of supplies, equipment, and services, and to establish a procedure for performing or contracting for the construction of public works projects consistent with state law. These procedures are intended to allow the Port District to obtain the best professional services, to acquire quality supplies, general services and equipment, to construct public works at the lowest possible cost commensurate with quality needed, and to exercise positive financial control over purchases and also to define authority for the purchasing function.

**1000.2** The purchasing function is centralized in the Administration Department, with purchasing authority granted delegated to designated staff as described in Section 1030 of this policy.

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

TITLE: Definitions  
NUMBER: 1010

### 1010.1 As used in this manual:

“Contractor list” means a list of prospective qualified contractors or responsible vendors capable of providing the items being bid upon.

“Emergency” means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

“Equipment” means furnishings, machinery, vehicles, vessels and other personal property used in the Port District’s business.

“General Services” means routine operational services, such as janitorial, uniform cleaning, maintenance work and other services which do not require any ~~unique skills~~ specialized license, special background, or training. Obtaining such services at the lowest cost is an important factor in selection, as opposed to personal performance.

“Maintenance” work means:

1. Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes.
2. Minor repainting and graffiti abatement services.
3. Landscape maintenance, including mowing, watering, trimming, pruning, planting, and replacement of plants.
4. Resurfacing of streets and highways at less than one inch.

“Professional or special services” means any work performed by an attorney, doctor, architect, engineer, land surveyor, construction manager, appraiser, expert, accounting firm, planner, consultant or those services such as computer services and other services which require special performance criteria, specific experience, training, personal judgment, quality of work or factors other than simply obtaining the service at the lowest cost to the Port District.

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"Public works" means a type of public construction project subject to the regulation of the State Public Contract Code, such as:

1. ~~The erection, construction, reconstruction, alteration, major painting, repair, alteration, renovation, improvement or demolition of public buildings, structures, streets, walkways, water and sewer facilities, drainage facilities, docks, piers or other public facilities, whether owned, leased, or operated by the Port District. Construction, reconstruction, erection, alteration, renovation, improvement, demolition, installation, and repair work involving any publicly owned, leased, or operated facility.~~
2. ~~Furnishing supplies or materials for any of the works or projects described in subsection (1) above. Painting or repainting of any publicly owned, leased, or operated facility.~~
3. Public works does not include maintenance work as defined in this section, ~~or work performed by force account work as permitted under the State of California Harbors and Navigation Code Sections 6295, 6301 and 6304.~~

"Purchase" means the renting, leasing, purchasing, licensing of equipment or supplies.

~~"Department Heads" means any exempt Port District management employee designated by the Port Commission or Port Director as having departmental supervisory and purchasing authority. shall be the Harbormaster, Port Engineer and Administrative Services Manager.~~

~~"Purchasing Staff" means any employee authorized by the Port Director or Department Head to procure supplies, equipment, or services in accordance with this policy. shall be the Assistant Harbormaster, Supervising Maintenance Worker(s), Senior Deputy Harbormaster(s), and Administrative Assistant(s).~~

"Special equipment/supplies" means unique supplies, stationery, computers, software or other specialty equipment which are not generally and regularly ordered in bulk by the Port District and which must perform complex tasks, or integrate efficiently with existing equipment or supplies.

"Supplies" means office supplies, janitorial supplies, materials, goods, tools, or other commodities used in the general conduct of the Port District's business.

"Uniform construction cost accounting procedures" means those procedures and rules established by the State Uniform Construction Cost Accounting Commission pursuant to the Public Contracts Code Sections 22000, et seq., and as adopted in Port District Ordinance Section 108, Contracting.

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# Santa Cruz Port District

## **PURCHASING POLICIES / PROCEDURES**

**TITLE:** Staging Prohibited  
**NUMBER:** 1020

**1020.1** Purchases and public works contracts shall not be knowingly staged or separated into smaller units or segments solely for the purpose of evading the competitive formal or informal bidding requirements of this chapter.

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

TITLE: Purchasing / Contracting Authority  
NUMBER: 1030

Authorized staff members (Port Director, Department Heads and Purchasing Staff) may purchase supplies, equipment, special equipment and general services not covered within a construction contract or public work specification or other agreement for services. Except in the case of an emergency or where specific authority is obtained from the Port Director, purchasing shall be in accordance with available funding in the budget program against which the purchase is to be charged.

### 1030.1 Purchasing Authority

Port Commission approval shall be required for purchases and contracts greater than \$25,000. Purchasing authorization limits for Port District staff are as follows:

Port Director.....	up to \$ <del>50</del> 25,000
Department Heads.....	up to \$ <del>85</del> ,000
Purchasing Staff.....	\$ <del>52</del> ,000

Any purchases made by staff not assigned a designated purchasing limit, or in excess of a defined limit, requires pre-authorization by a supervisory staff member with purchasing authority.

Petty cash purchases by staff shall be governed by the policy “Petty Cash and Check Cashing Policy” appended to this manual. Purchases in excess of the \$100 petty cash limit require pre-authorization by a supervisory staff member with appropriate purchasing authority.

All invoices shall be approved and allocated in a timely manner to the appropriate budget program, project as appropriate, and budget line item by the Department Head and routed to Administration. The Administrative ~~Services Manager~~Department will review all invoices and receipts in a timely fashion to ensure expenses are appropriate, valid and allocated to appropriate budget programs; and, ensure out-of-state sales tax obligations or special payment instructions are noted. ~~Administration will then route all invoices to Finance for payment.~~ The Port Director shall have final review and approval of invoices authorized for payment, or may designate such authority to a Department Head with check signing authorization.

### 1030.2 Contracting Authority

The Port Commission ~~Chair~~, or designee, and Port Director have sole authority to execute contracts binding on the Port District in excess of \$~~250~~,000, including contracts for public works projects, services, general services, agreements, and barter or inter-agency agreements. Contract authority limits are defined below:

**1030.2.1** The Port Commission may execute, or authorize the Port Director to execute, contracts in excess of \$250,000.

**1030.2.2** The Port Director has authority to execute contracts of up to \$250,000. The Port Director has the authority to grant specific authority to Department Heads to execute contracts, but not greater than \$250,000, except in the case of an emergency where specific authority has been granted.

**1030.2.3** Department Heads may not execute contracts binding on the Port District, unless specific authority has been granted by the Port Director.

**1030.2.4** Purchasing Staff do not have authority to execute contracts binding on the District, unless specific authority has been granted by the Port Director.

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# **Santa Cruz Port District**

## **PURCHASING POLICIES / PROCEDURES**

**TITLE:** Emergencies  
**NUMBER:** 1040

### **1040.1** Emergencies

Bidding procedures may be dispensed with in the case of an emergency. The Port Commission delegates to the Port Director the authority to declare a public emergency subject to confirmation by the Commission at its next regular meeting, or any emergency or special meeting convened for the purpose of formalizing the emergency declaration.

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

**TITLE:** Bid Procedures and Limits – Informal and Formal  
**NUMBER:** 2000

**2000.1** Authorized staff may purchase supplies, equipment, special equipment and general services within purchasing authority limits, provided a record of such purchases is kept and reasonable prudence in seeking price quotes is exercised.

Contracts for project work shall be let through a competitive bidding process in accordance with the Public Contract Code, Section 20751, with alternative procedures for informal bidding as set forth in Section 22032, et seq., of the Public Contract Code; ~~Santa Cruz Port District Commission Resolution 10-12; and Port District Ordinance Section 108. See supplemental documentation appended in the “Policies, Forms, Sample Contracts and Agreements” section of this document.~~

**2000.1.1** Purchasing ~~–Not Exceeding \$1,000~~

The purchase of supplies, equipment, special equipment and general services shall be made in accordance with the purchasing authority limits established in Section 1030. ~~with an estimated value not exceeding \$1,000 is not subject to prevailing wage requirements.~~ Staff is encouraged to check pricing to ensure the District is getting the best possible value and price for goods and services purchased.

**2000.1.2** Informal Procurement Process – \$1,000 to \$5,000

The purchase of supplies, equipment, special equipment, and general services with an estimated value greater than ~~\$54,000~~, but not exceeding ~~\$85,000~~, requires Department Head approval. Project work is subject to prevailing wage requirements. Staff is encouraged to obtain 3 quotations, if possible based on need and timeliness, to ensure the District is getting the best possible value and price for goods and services purchased. Procurement documentation includes:

**2000.1.2.1** Port District Short-Form Contract for general services agreements and project work, executed by Port Director. For project work, contractors and service providers must be licensed and insured.

**2000.1.2.2** Quotation Worksheet if utilized (attach to Short-Form Contract, if applicable).

**2000.1.2.3** Purchase Order if required by vendor (attach to invoice, if applicable).

**2000.1.3** Informal Procurement Process – ~~\$85,000~~ to ~~\$250,000~~

The purchase of supplies, equipment, special equipment, and general services with an estimated value greater than ~~\$85,000~~, but not exceeding ~~\$250,000~~, requires Port Director approval. Project work is subject to prevailing wage requirements. Staff shall obtain 3 quotations or utilize Informal Bidding Procedures (see Section 2000.1.5), if possible, based on source, need and timeliness, to ensure the District is getting the best possible value and price for goods and services purchased. Procurement documentation includes:

**2000.1.3.1** Agreement for general services and project work, (e.g., Port District Short-Form Contract; Port District Long-Form Agreement for Services; Vendor Contract) executed by Port Director. For project work, contractors and service providers must be licensed, insured and bonded.

**2000.1.3.2** Quotation Worksheet if utilized (attach to agreement, if applicable).

**2000.1.3.3** Purchase Order if required by vendor (attach to invoice, if applicable).

**2000.1.4** Informal Procurement Process – ~~\$250,000+~~ to ~~\$60,000~~

The purchase of supplies, equipment, special equipment, and general services with an estimated value greater than ~~\$250,000~~, ~~but not exceeding \$60,000~~, requires Port Commission approval. Project work is subject to prevailing wage requirements. Except in the case of an emergency, staff shall obtain informal bids (see 2000.1.5), proposals or 3 quotations, if possible, based on source, need and timeliness, to ensure the District is getting the best possible value and price for goods and services purchased. Purchase documentation includes:

**2000.1.4.1** Agreement for general services and project work, (e.g., Port District Short-Form Contract; Port District Long-Form Agreement for Services; Vendor Contract) authorized by Port Commission and executed by Port Director. For project work, contractors and service providers must be licensed, insured and bonded.

**2000.1.4.2** Bid or proposal documents or Quotation Worksheet.

**2000.1.4.3** Purchase Order if required by vendor (attach to invoice, if applicable).

**2000.1.5** Informal Bid Procedure – ~~\$60,000 to \$200,000~~

The purchase of supplies, equipment, special equipment, general services and project work with an estimated value ~~below the formal bidding threshold established under CUPCCAA greater than \$60,000, but not exceeding \$200,000~~ requires Port Commission approval and may be let in contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code; Santa Cruz Port District Commission Resolution 10-12; and Port District Ordinance Section 108, Contracting. Project work is subject to prevailing wage requirements. Except in the case of an emergency or sole sourcing, authorized purchasing staff shall obtain informal bids or proposals for goods and services purchased. Required documentation includes:

**2000.1.5.1** Agreement for general services and project work (e.g., Port District Short-Form Contract; Port District Long-Form Agreement for Services; Vendor Contract) authorized by Port Commission and executed by Port Director. For project work, contractors and service providers must be licensed, insured and bonded.

**2000.1.5.2** Bid or proposal documents or Quotation Worksheet.

**2000.1.5.3** Purchase Order if required by vendor (attach to invoice, if applicable).

**2000.1.6** Formal Bid Procedures

The purchase of supplies, equipment, special equipment, general services and project work with an estimated value greater than the formal bidding threshold established under CUPCCAA \$200,000 requires Port Commission approval and contracts shall be competitively bid in accordance with the Public Contract Code Section 20751, with alternative procedures for informal bidding (see 2000.1.5 “Informal Bid Procedure ~~–\$60,000 to \$200,000~~” above). Project work is subject to prevailing wage requirements. Except in the case of an emergency, authorized purchasing staff shall obtain formal bids or proposals for goods and services purchased. Competitive bidding documentation shall include, but is not limited to, the following:

**2000.1.6.1** CalTrans-based bid or proposal and contract documents, plans and specifications, prepared by Department Head. Contract award documents executed by Port Director with Port Commission authorization. All contractors must be licensed, bonded and insured.

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

TITLE: Special Equipment / Supplies / Sole Source Purchases  
NUMBER: 2010

### 2010.1 Special Equipment / Supplies

In purchasing any special equipment ~~or~~ supplies, systems, software, or components needed to be compatible with existing equipment; or to perform complex or unique functions, authorized purchasing staff may utilize procurement methods that consider factors beyond lowest price:

**2010.1.1** ~~Limit quotations or bidding to a specific product type, or a brand name product;~~ Specifications may identify particular manufacturers, product types, proprietary systems, or brand-name products when necessary to:

- Maintain compatibility with existing equipment or infrastructure.
- Ensure operational reliability or standardization.
- Preserve manufacturer warranties or servicing obligations.
- Maintain safety or regulatory compliance.
- Meet specialized operational requirements of the Port District.

**2010.1.2** ~~The Port District may u~~tilize a Request for Proposals approach where warranties, servicing obligations, and product performance will be evaluated in addition to the price of the product, and the award of the contract is made in accordance with established authority levels to the proposer deemed to be in the best public interest.

### 2010.2 Sole Source Purchases

Competitive procurement requirements may be waived when the Port Commission or Port Director determines that a sole source procurement is in the best interest of the Port District. Sole source procurements may include, but are not limited to:

- Proprietary equipment, systems, software, or replacement parts.
- Specialized marine or harbor infrastructure components.
- Equipment or services requiring compatibility with existing systems.
- Purchases where only one vendor is capable of providing the required goods or services.
- Emergency replacement purchases.

~~Commodities, equipment, parts or services that can only be obtained from one vendor or distributor authorized to sell in this area, are exempt from the competitive bidding requirements in Section 2000, and~~

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~~are deemed sole source purchases. Sole source purchases may include proprietary items sold direct from the manufacturer. All sole source purchases shall be supported by written documentation on the Quotation Worksheet indicating the facts and nature supporting the determination of a sole source, signed by the appropriate Department Head and/or Port Director depending on the amount of the purchase, and attached to the invoice.~~

Sole source determinations shall be supported by written justification identifying the basis for the sole source determination. Approval of any sole source acquisition in excess of \$250,000 requires Port Commission approval.

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# Santa Cruz Port District

## **PURCHASING POLICIES / PROCEDURES**

**TITLE:** Recycled Supply Products / Local Business Preference  
**NUMBER:** 2020

### **2020.1** Recycled Supply Products

If, in procuring supplies, a recycled product can achieve the necessary Port District performance standard, and if such recycled product is readily available, specifications should, if economically feasible, require products made with recycled materials be bid. If the Department Head determines that (1) a recycled product lacks performance capabilities or needed quality levels; or, (2) a recycled product is unproven or untested in conditions required for use; or, (3) a sufficient amount of such recycled or reusable product is not currently available in the market, then a reduced percentage can be required or the supply specification can be limited to non-recycled materials to ensure uniformity. As used in this section, recycled products does not mean used products, but is limited to new products made with materials which have been recycled.

### **2020.2** Local Business Preference

Santa Cruz Port District has a local business preference for the purchasing process for office goods, supplies, equipment, materials, services, and professional services. A two percent (2%) “local presence” preference and a four percent (4%) “locally owned business” preference are established for businesses locally operated or owned in Santa Cruz County supplying office goods, supplies, etc. The Port District reserves the right to select vendors with prices, quotes or bids which may exceed prices, quotes or bids submitted by non-local business vendors based on the percentages specified above. This preference does not constitute a requirement that a local business vendor be selected, but allows flexibility in the selection process.

Local business preference is not applicable to state or federally funded projects or purchases.

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# **Santa Cruz Port District**

## **PURCHASING POLICIES / PROCEDURES**

**TITLE:** Personal Purchases Not Authorized  
**NUMBER:** 2030

**2030.1** No goods or services for personal use or pleasure may be purchased with Port District funds.

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

**TITLE:** Contracting Guidelines  
**NUMBER:** 3000

### 3000.1 Uniform Construction Cost Accounting Procedures

The Port Commission has elected, through passage of Resolutions 10-11 and 10-12, to become subject to the California Uniform Public Construction Cost Accounting Act (Public Contracts Code Sections 22032, et seq.), as amended from time to time.

### 3000.2 Bidding Guidelines

**3000.2.1** Harbors and Navigation Code Section 6301 authorizes the Port District to "...do any work or make any improvement within or without the territorial limits of the District, which will aid in the development or the improvement of navigation or commerce to or within the District" by Port District force account labor.

**3000.2.2** Public works project below the formal bidding threshold established under CUPCCAA may be procured using informal bidding procedures in accordance with Public Contract Code Section 22032, et seq., as may be amended from time to time. A public work contract greater than \$45,000, and less than or equal to \$175,000, may be let to contract by informal bid procedures per the Uniform Construction Cost Accounting Procedures, Public Contract Code Sections 22032, et seq. Public work contracts less than \$45,000 may also be let by informal bid procedures, or as outlined in Section 2000—"Bid Procedures and Limits—Informal and Formal."

**3000.2.3** Public works projects exceeding the formal bidding threshold established under CUPCCAA shall be competitively bid in accordance with the California Public Contract A public work project of more than \$175,000 shall be competitively bid, as required by the Public Contracts Code Section 20751, with alternative procedures for informal bidding in accordance with Uniform Cost Accounting Procedures (Public Contracts Code Sections 22032, et seq.) as may be amended from time to time.

**3000.2.4** ~~The described project cost limits of subsections 3000.2.2 and 3000.2.3 shall be increased automatically as authorized pursuant to adjustments made by the California Construction Cost Accounting Commission or successor statute.~~

### 3000.3 Federal Contracting Guidelines

For federally funded projects, Santa Cruz Port District, as subrecipient of federal funding, shall administer its contracts in a manner that ensures compliance with all required provisions of Title 2 CFR Part 200 of the Code of Federal Regulations (CFR), the Uniform Administrative Requirements, Cost Principles, and Audit

Requirements for Federal Awards. See “Excerpt from Santa Cruz Port District Notice to Bidders for Federal Contracts,” appended to this document under “Policies, forms, Sample Contracts and Agreements.”

~~For more information about bidding guidelines refer to “Contracting Guidelines Quick Reference” and Port District Ordinance Section 108, appended to this document under “Policies, Forms, Sample Contracts and Agreements.”~~

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# Santa Cruz Port District

## PURCHASING POLICIES / PROCEDURES

**TITLE:** Award of Professional or Special Services  
**NUMBER:** 4000

**4000.1** In contracting for professional and special services, such contracts should only be awarded to firms or persons who demonstrate an adequate level of experience, competence, staffing and other professional qualifications necessary for more than a satisfactory performance of the services required. Once the Department Head requesting the service has determined a firm has an adequate level of competence, the cost of the service may be considered. However, the lowest cost may not be the sole factor in deciding which firm or individual shall be awarded the contract. It may be in the Port District's best interest to award the contract to a higher priced contractor based on the scope of services available, unique skills, staffing levels, timing, prior experience, past working relationship and other factors required by the department or proposed by that contractor. The information needed for determining that level of competence, other qualifications and the procedure for selecting such services, shall be determined by each Department Head responsible for recommending the professional or special service contract.

**4000.2** Requests for Proposals (RFP's)

Professional or special services shall be procured through negotiated contract and may include RFP's.

**4000.2** Contracting Authority

The Port Director may approve professional service contracts up to \$~~5025~~,000. The Port Commission shall approve professional or special service contracts greater than \$~~5025~~,000.



TO: Port Commission  
FROM: Renee Ghisletta, Administrative Services Officer  
DATE: June 4, 2026  
SUBJECT: Public Hearing to Approve Resolution 26-03, Adopting a Conflict-of-Interest Code

**Recommendation: Conduct a Public Hearing and approve Resolution 26-03, adopting a Conflict-of-Interest Code.**

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially and submit any changes to the County Board of Supervisors for adoption. The Port Commission originally adopted its Conflict-of-Interest Code ("Code") in February 1977, and adopted revisions to the document in 2006, 2008, 2010, 2012, 2016, and 2024.

Current law requires that the Code designate employees whose positions entail the making or participation in the making of governmental decisions that may foreseeably have a material effect on his or her financial interest.

The District's Conflict-of-Interest Code (Exhibit A) currently includes all titles of existing positions. Staff will file the required Biennial Notice with the County Clerk for this year's review, indicating that no amendment is required.

ATTACHMENTS: A. Resolution 26-03 (including Exhibit A)

Santa Cruz Port District  
**Resolution 26-03**  
June 23, 2026

ON THE MOTION OF \_\_\_\_\_

SECONDED BY \_\_\_\_\_

A resolution of the Santa Cruz Port District adopting the Agency's Conflict of Interest Code.

WHEREAS, the Santa Cruz Port District is a local governmental agency of the State of California; and,

WHEREAS, the Santa Cruz Port District is required to comply with the provisions of the Political Reform Act of 1974 and California Government Code Section 87100 et seq, pertaining to conflicts of interest; and,

WHEREAS, a public hearing has been held pursuant to notice; and,

WHEREAS, the Santa Cruz Port District has determined that the attached Exhibit "A" accurately sets forth those positions which are designated to report financial interests, and no amendments to the Agency's Conflict of Interest Code are required.

NOW, THEREFORE, BE IT RESOLVED THAT the Santa Cruz Port District Commission hereby adopts the Conflict of Interest Code for the Santa Cruz Port District.

PASSED AND ADOPTED this 23<sup>rd</sup> day of June 2026, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Reed Geisreiter, Chair  
Santa Cruz Port Commission

ATTEST:

\_\_\_\_\_  
Holland MacLaurie, Port Director  
Santa Cruz Port District

EXHIBIT 'A'



Santa Cruz Port District  
**CONFLICT OF INTEREST CODE**

*Adopted by the Santa Cruz Port Commission  
June 23, 2026*

## SECTION 100. PURPOSE

Pursuant to the provisions of Government Code Sections 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, the Santa Cruz Port District, a local governmental agency of the State of California, hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The provisions of this Code are in addition to Government Code Section 87100 et seq. and other laws pertaining to conflicts of interest.

## SECTION 200. DESIGNATED POSITIONS

The positions listed on Exhibit "A" are designated positions. Commissioners and employees holding these positions are deemed to make or participate in the making of decisions that may foreseeably have a material effect on his or her financial interest and that of the Santa Cruz Port District.

## SECTION 300. DISCLOSURE STATEMENTS

A person holding a designated position shall file a Fair Political Practices Commission (FPPC) Form 700, "Annual Statement of Economic Interest," with the County of Santa Cruz.

## SECTION 400. PLACE AND TIME OF FILING

- a) Filing Originals. All persons holding designated positions are required to submit a statement of financial interest with the Santa Cruz Port District.
- b) Filing Copies. This agency shall make and retain a copy and forward the originals of these statements to the County of Santa Cruz.
- c) Initial Statements. All other employees appointed, promoted or transferred to designated positions shall file initial statements within thirty (30) days thereafter, or as required on the Fair Political Practices Commission "FPPC" Form 700, "Annual Statement of Economic Interest."
- d) Annual Statements. Annual statements shall be filed by all designated employees by March 31 of each year, or as required on the Fair Political Practices Commission "FPPC" Form 700, "Annual Statement of Economic Interest," disclosing reportable investments in business entities, interests in real property, and income held or received in the period since the closing date of the employee's previously filed statement and the succeeding December 31st.
- e) Leaving Office Reports. Each person who leaves a designated position specified on Exhibit A shall file a leaving of office statement within thirty (30) days after leaving.

## SECTION 500. CONTENTS OF DISCLOSURE STATEMENTS

Disclosure statements shall be made on Fair Political Practices Commission Form 700, "Annual Statement of Economic Interest," supplied by the County of Santa Cruz.

## Exhibit "A"

### DESIGNATED POSITIONS

1. Santa Cruz Port District Board of Port Commissioners (five members), including the Chair of the Board.
2. Port Director, appointed by and acting at the pleasure of the Board of Port Commissioners.
3. Harbormaster, hired by the Port Director.
4. Facilities Maintenance and Engineering Manager, hired by the Port Director

END

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount	
5/8/2026	10116	Ace Portable Services	Portable Toilet Rental, Temporary Fence Rental (\$490.00 Grant Reimbursable)	\$ 1,365.85	
5/8/2026	10117	Allied Administrators	Dental Insurance	\$ 3,117.15	
5/8/2026	10118	Amazon Capital Services	Chop Saw Blade, Combination Locks, Dredge Vehicle Tail Lights, <i>Twin Lakes</i> Level Guage	\$ 346.76	
5/8/2026	10119	AmeriDyn	Accounts Payable Automation System Implementation	\$ 280.00	
5/8/2026	10120	Amerigas	Ancillary Equipment Fuel	\$ 134.13	
5/8/2026	10121	Aqua Safaris	Oxygen Tank Inspection	\$ 140.00	
5/8/2026	10122	Arturo Acevedo	Mileage Expense Reimbursement	\$ 78.30	
5/8/2026	10123	A Sign ASAP!	Water Taxi Sponsor Decals (\$237.68 Tenant Reimbursable)	\$ 442.43	
5/8/2026	10124	A Tool Shed Rentals	Water Tank Rental	\$ 345.05	
5/8/2026	10125	Bay Building Janitorial, Inc.	Janitorial Services, Refuse Collection	\$ 12,918.66	
5/8/2026	10126	Bay Plumbing Supply, Inc.	2222 East Cliff Drive Restroom Faucet, Brass Pipe Cap, Faucet Replacement, Hose Bibs, Pipe Fitting, PVC Primer & Glue, Saw Blades, Vacuum Breaker	\$ 867.32	
5/8/2026	10127	Bayside Oil II, Inc.	Oily Water Disposal, Waste Oil Disposal	\$ 902.25	
5/8/2026	10128	VOID			
5/8/2026	10129	Big Creek	Lift Station Retaining Wall Concrete	\$ 37.28	
5/8/2026	10130	BioBase LLC	Annual Mapping Software Subscription	\$ 1,599.50	
5/8/2026	10131	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 220.63	
5/8/2026	10132	ClearPath Technologies LLC	Annual SonicWall Support, Monthly Cyber Security, Monthly Managed Detection Services (\$4,125.00 SLCGP Grant Reimbursable)	\$ 4,290.13	
5/8/2026	10133	Comcast	Business Internet	\$ 211.38	
5/8/2026	10134	County of Santa Cruz DPW	7th & Brommer Lot Rental	\$ 1,200.00	
5/8/2026	10135	Cresco Equipment Rentals	Excavator Rental (Grant Reimbursable)	\$ 1,346.79	
5/8/2026	10136	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,457.18	

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/8/2026	10137	Cushman Contracting Corporation	G&X Dock Replacement Project Progress Payment	\$ 901,490.28
5/8/2026	10138	Data Ticket, Inc.	Citation Processing (March)	\$ 555.43
5/8/2026	10139	DAVENPORT, KYLE	Security Deposit Refund	\$ 762.60
5/8/2026	10140	Dredging Supply Company, Inc.	Annual DredgeRX Renewal	\$ 2,743.75
5/8/2026	10141	Dunn-Edwards Corporation	Paint Supplies	\$ 505.83
5/8/2026	10142	VOID		
5/8/2026	10143	Ewing Irrigation Products, Inc.	Irrigation Pipe & Fittings	\$ 84.39
5/8/2026	10144	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 1,843.91
5/8/2026	10145	Desiree Gant	Security Deposit Refund	\$ 374.82
5/8/2026	10146	GFT Infrastructure, Inc.	Engineering Services: FF-Dock Replacement Project	\$ 7,846.23
5/8/2026	10147	Grainger	Disposable Gloves, Electrical Tools, Heat Gun, Impact Driver Bits, Hose Nozzles, O-Rings, Spray Bottles, <i>Twin Lakes</i> Pipe Coupling, Wire Striper	\$ 1,474.12
5/8/2026	10148	Granite Rock Company	Asphalt Repair	\$ 421.44
5/8/2026	10149	HD Supply	Janitorial Supplies	\$ 1,568.95
5/8/2026	10150	Home Depot Credit Services	413 Lake Avenue Drywall Supplies, Paint, Baseboard & Trim, Batteries, Brad Nailer & Nails, Cable Ties, Cleaning Wipes, D-Dock Restroom Light Switch, Shovel, Bucket, Harbor Patrol Shed Roofing, Mounting Tape, Pest Control, RV Park Power Pedestals, Socket Set, Tile & Caulking, Voltage Tester	\$ 8,220.45
5/8/2026	10151	Hose Shop	Hydraulic Hose, Tube Adapter	\$ 724.00
5/8/2026	10152	Kraemer Elevator Load Testing	Monthly Elevator Service	\$ 395.00
5/8/2026	10153	VOID		
5/8/2026	10154	Large's Metal Fabrication, Inc.	Dredge Repair Tubing	\$ 260.00
5/8/2026	10155	Lawson	<i>Twin Lakes</i> Hardware & Hose Fittings	\$ 7,557.97
5/8/2026	10156	Madeline Lein	Credit Balance Refund	\$ 540.00
5/8/2026	10157	Lighthouse Welding	<i>Twin Lakes</i> Snorkel & Elbow Manufacturing	\$ 16,632.50

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/8/2026	10158	VOID		
5/8/2026	10159	McDermott, Dick	497 Lake Avenue Installment Payment	\$ 4,535.45
5/8/2026	10160	McMaster-Carr Supply Company	Dauntless Winch Pins, Threaded Rod, Hose Fittings, U-Bolts, Vinyl Numbers	\$ 418.71
5/8/2026	10161	Mesiti-Miller Engineering, Inc.	Engineering Services: Launch Ramp Sinkhole Repair	\$ 229.00
	10162	VOID		
5/8/2026	10163	Mid County Auto Supply	Brake Cleaner, Standby Generator Air Filter, Brake Cleaner	\$ 323.34
5/8/2026	10164	Mission Uniform Service	First Aid, Linen, Uniform Service, Uniform Bottoms Replacements	\$ 305.23
5/8/2026	10165	Mutual of Omaha	LTD/Life/AD&D Insurance	\$ 1,031.30
5/8/2026	10166	Outdoor Supply Hardware	Fastener	\$ 23.93
	10167	VOID		
5/8/2026	10168	Quadient, Inc.	Postage	\$ 500.00
5/8/2026	10169	Rael & Letson	Government Accounting Standards Board Statement Number 75 Reporting	\$ 9,000.00
5/8/2026	10170	Riverside Lighting & Electric	Batteries, Light Fixtures	\$ 2,638.94
5/8/2026	10171	San Lorenzo Lumber	Knife Blades	\$ 43.62
5/8/2026	10172	Santa Cruz Sentinel	Digital News Subscription	\$ 125.54
5/8/2026	10173	SC Fuels	Fuel Dock Gas & Diesel	\$ 41,655.10
5/8/2026	10174	Santa Cruz Municipal Utilities	Utilities	\$ 14,982.60
5/8/2026	10175	Annette Seaborn	Credit Balance Refund	\$ 25.00
5/8/2026	10176	Southern Counties Lubricants	Twin Lakes Oil	\$ 481.94
5/8/2026	10177	Staples Business Advantage	Office Supplies	\$ 283.33
5/8/2026	10178	SWRCB	Stormwater Pollution Prevention Plan Permit Fees: Boatyard, Dredge Yard, Maintenance Yard	\$ 3,402.00
5/8/2026	10179	Streamline	Annual ADA Website Hosting	\$ 5,093.28

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2026

Date	No.	Vendor	Description	Amount
5/8/2026	10180	The Ferguson Group	Washington Representation (January - June)	\$ 14,100.00
5/8/2026	10181	Triton Construction	Designated Operator Services, Fuel Line Repair, Fuel Monitoring System Replacement, Tank Monitor Repair	\$ 59,215.00
5/8/2026	10182	Uline	Trash Receptacles	\$ 357.85
5/8/2026	10183	West Marine Pro	Boat Cleaning Brushes, Foul Weather Gear	\$ 329.14
5/8/2026	10184	West Marine Pro	Boatyard Retail Items	\$ 596.52
5/8/2026	10185	Wex Bank	Fleet Fuel	\$ 1,749.83
5/8/2026	10186	VOID		
5/28/2026	10187	Taquitos Nayarit	Employee Appreciation Luncheon	\$ 710.00
5/19/2026	11007	Complete Mailing Service	Statement Mailing & Postage	\$ 612.96
5/19/2026	11008	Operating Engineers	Union Dues (Payroll Deductible)	\$ 360.00
5/19/2026	11009	US Relay	Webcam Service	\$ 484.00
5/19/2026	11010	Verizon Wireless	Cell Phone & Tablet Service	\$ 266.91
5/19/2026	11011	U.S. Bank Equipment Finance	Copier Leases	\$ 305.55
5/20/2026	11012 - 11102	VOID		
5/22/2026	11103	AAA Workspace	Office Supplies	\$ 58.72
5/22/2026	11104	Ace Portable Services	Portable Toilet Rental	\$ 621.58
5/22/2026	11105	Ace Portable Services	Portable Toilet Rental	\$ 254.27
5/22/2026	11106	Amazon Capital Services	Generator Pull Starter	\$ 23.81
5/22/2026	11107	Amazon Capital Services	Chainsaw Fuel Hose	\$ 13.59
5/22/2026	11108	Amazon Capital Services	Chainsaw Exhaust	\$ 25.17
5/22/2026	11109	Amazon Capital Services	Office Supplies	\$ 7.00
5/22/2026	11110	AmeriDyn	Accounts Payable Automation System Implementation	\$ 105.00
5/22/2026	11111	AT&T	Telephone	\$ 373.64
5/22/2026	11112	Bay Building Janitorial, Inc.	Refuse Collection	\$ 3,900.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/22/2026	11113	Bay Building Janitorial, Inc.	Janitorial Services	\$ 2,426.66
5/22/2026	11114	Bay Building Janitorial, Inc.	Janitorial Services	\$ 5,292.00
5/22/2026	11115	Bay Building Janitorial, Inc.	Janitorial Services	\$ 1,300.00
5/22/2026	11116	Robert Berlage	Security Deposit Refund	\$ 256.50
5/22/2026	11117	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 117.10
5/22/2026	11118	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 183.28
5/22/2026	11119	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 195.57
5/22/2026	11120	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 308.87
5/22/2026	11121	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 609.42
5/22/2026	11122	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 2,456.73
5/22/2026	11123	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 53.20
5/22/2026	11124	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 560.85
5/22/2026	11125	Big Creek	Lumber	\$ 17.36
5/22/2026	11126	Big Creek	J-Dock Parking Signage	\$ 21.71
5/22/2026	11127	Big Creek	F-19 Float System Supplies (Tenant Reimbursable)	\$ 112.94
5/22/2026	11128	Ryan Bloesch	Security Deposit Refund	\$ 372.50
5/22/2026	11129	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 220.63
5/22/2026	11130	Brink's Incorporated	Deposit Courier Service	\$ 383.91
5/22/2026	11131	California Fire Protection, Inc.	493 Lake Avenue Fire Sprinkler System Repair	\$ 4,850.00
5/22/2026	11132	Campground Consulting Group	Consulting Services: 7th Avenue & Brommer Street (Southwest Parcels)	\$ 793.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/22/2026	11133	Central Coast Systems	Quarterly Fire Alarm Monitoring	\$ 105.00
5/22/2026	11134	Comcast	Business Television	\$ 19.29
5/22/2026	11135	Comcast	Business Internet	\$ 362.50
5/22/2026	11136	Comcast	Concession Lot Internet	\$ 124.46
5/22/2026	11137	County of Santa Cruz DPW	Hazmat Disposal	\$ 133.00
5/22/2026	11138	Dunn-Edwards Corporation	Buoy Paint, Rust Converting Primer	\$ 1,669.73
5/22/2026	11139	Ewing Irrigation Products, Inc.	Irrigation Pipe and Fittings	\$ 536.71
5/22/2026	11140	David Friedman	Security Deposit Refund	\$ 82.00
5/22/2026	11141	Grainger	Disposable Gloves	\$ 87.60
5/22/2026	11142	Grainger	O-Rings	\$ 28.14
5/22/2026	11143	Grainger	Tool Boxes	\$ 117.23
5/22/2026	11144	Grainger	Paint Brushes, Rollers, Covers	\$ 512.11
5/22/2026	11145	Grainger	Disposable Gloves	\$ 105.12
5/22/2026	11146	Grainger	Dredge Skiff Fuel Line	\$ 105.34
5/22/2026	11147	Grainger	Drop Cloths	\$ 91.50
5/22/2026	11148	Grainger	O-Rings	\$ 12.84
5/22/2026	11149	Gustavo Guimaraes	Security Deposit Refund	\$ 592.00
5/22/2026	11150	HD Supply	Janitorial Supplies	\$ 1,691.96
5/22/2026	11151	Henderson Marine Supply, Inc.	Non-Skid Paint	\$ 729.65
5/22/2026	11152	Hose Shop	M-Dock Fire Hose Assembly	\$ 1,030.90
5/22/2026	11153	Kraemer Elevator Load Testing	Monthly Elevator Inspection	\$ 395.00
5/22/2026	11154	Bruce Krogstad	Security Deposit Refund	\$ 203.75
5/22/2026	11155	Lawson	<i>Twin Lakes</i> Threaded Rod	\$ 30.47
5/22/2026	11156	Lawson	<i>Twin Lakes</i> Hex Nuts	\$ 932.88
5/22/2026	11157	Lawson	<i>Twin Lakes</i> Hardware	\$ 200.02
5/22/2026	11158	Lawson	<i>Twin Lakes</i> Hex Nuts	\$ 714.69

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/22/2026	11159	Lubin Olson & Niewiadomski LLP	Legal Consultation	\$ 192.00
5/22/2026	11160	Camilla Manheimer	Security Deposit Refund	\$ 413.80
5/22/2026	11161	MBS Business Systems	Copier Usage Charges	\$ 983.55
5/22/2026	11162	McMaster-Carr Supply Company	Standby Generator Exhaust Cap	\$ 38.13
5/22/2026	11163	McMaster-Carr Supply Company	Steel Rod	\$ 16.73
5/22/2026	11164	MPress Digital Inc.	Visitor Parking Passes	\$ 92.19
5/22/2026	11165	Outdoor Supply Hardware	F-19 Float System Supplies (Tenant Reimbursable)	\$ 33.86
5/22/2026	11166	Pacific Gas & Electric Company	Utilities	\$ 235.55
5/22/2026	11167	Pacific Gas & Electric Company	Utilities	\$ 118.95
5/22/2026	11168	Pacific Gas & Electric Company	Utilities	\$ 35.40
5/22/2026	11169	Pacific Gas & Electric Company	Utilities	\$ 64.96
5/22/2026	11170	Pacific Gas & Electric Company	Utilities	\$ 12,850.24
5/22/2026	11171	Pacific Gas & Electric Company	Utilities	\$ 2,241.11
5/22/2026	11172	Pacific Gas & Electric Company	Utilities	\$ 1.54
5/22/2026	11173	Pacific Gas & Electric Company	Utilities	\$ 290.81
5/22/2026	11174	Red Wing Shoe Store	Maintenance Staff Work Boots	\$ 312.70
5/22/2026	11175	Gino Rinaldi	Security Deposit Refund	\$ 376.20
5/22/2026	11176	Riverside Lighting & Electric	Harbor Patrol Storage Shed Electrical Supplies	\$ 274.50
5/22/2026	11177	Julia Rodriguez	Security Deposit & Credit Balance Refund	\$ 1,419.40
5/22/2026	11178	San Lorenzo Lumber	F-19 Float System Supplies (Tenant Reimbursable)	\$ 377.91
5/22/2026	11179	San Lorenzo Lumber	F-19 Float System Supplies (Tenant Reimbursable)	\$ 850.89
5/22/2026	11180	SC Fuels	Fuel Dock Gas & Diesel	\$ 41,655.10
5/22/2026	11181	Santa Cruz Municipal Utilities	Utilities	\$ 9,660.36
5/22/2026	11182	Susan Shirron	Security Deposit Refund	\$ 160.04

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/22/2026	11183	SSB Construction	Lighthouse Exterior Painting Project	\$ 15,195.00
5/22/2026	11184	SSB Construction	345 Lake Avenue Exterior Painting Project	\$ 22,010.00
5/22/2026	11185	SSB Construction	2222 East Cliff Drive Hallway Carpet & Paint	\$ 14,030.00
5/22/2026	11186	Michael Veglia	Security Deposit Refund	\$ 294.80
5/22/2026	11187	West Marine Pro	<i>Dauntless</i> Bottom Paint	\$ 350.66
5/22/2026	11188	West Marine Pro	Winch Handle	\$ 58.45
5/22/2026	11189	West Marine Pro	Boatyard Retail Items	\$ 229.11
5/22/2026	11190	West Marine Pro	Boatyard Retail Items	\$ 371.92
5/22/2026	11191	West Marine Pro	Boatyard Retail Items	\$ 207.83
5/22/2026	11192	West Marine Pro	Boatyard Retail Items	\$ 148.45
5/22/2026	11193	Wex Bank	Fleet Fuel	\$ 322.52
5/29/2026	11194	Allied Universal	Security Patrol	\$ 5,340.00
5/29/2026	11195	Amazon Capital Services	Ratchet	\$ 51.52
5/29/2026	11196	Amazon Capital Services	Office Supplies	\$ 21.12
5/29/2026	11197	Amazon Capital Services	Wet/Dry Vacuum	\$ 435.78
5/29/2026	11198	Amazon Capital Services	Building Flags	\$ 172.42
5/29/2026	11199	Amazon Capital Services	Spare Water Taxi Keys	\$ 21.00
5/29/2026	11200	Amwins Insurance Brokerage	Auto Insurance Premium	\$ 68,378.46
5/29/2026	11201	A Sign ASAP!	Harbor Patrol Vehicle Decals	\$ 127.31
5/29/2026	11202	A Sign ASAP!	West Jetty Warning Signage	\$ 214.01
5/29/2026	11203	A Sign ASAP!	G&X Dock Replacement Project Signage	\$ 460.95
5/29/2026	11204	Bay Plumbing Supply, Inc.	333 Lake Avenue Restroom Repair	\$ 79.62
5/29/2026	11205	Brass Key Locksmith, Inc.	413 Lake Avenue Lock Replacement	\$ 453.01
5/29/2026	11206	Cale America, Inc.	Monthly Service	\$ 1,399.32
5/29/2026	11207	Comcast	Business Internet	\$ 211.38
5/29/2026	11208	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 78.14

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/29/2026	11209	Data Ticket, Inc.	Citation Processing	\$ 361.37
5/29/2026	11210	Dunn-Edwards Corporation	Rust Converting Primer	\$ 327.52
5/29/2026	11211	Dunn-Edwards Corporation	Rust Converting Primer	\$ 491.27
5/29/2026	11212	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 1,171.60
5/29/2026	11213	Grainger	Sunscreen	\$ 18.26
5/29/2026	11214	Grainger	Caution Tape	\$ 120.10
5/29/2026	11215	Grainger	Fuel Cap	\$ 15.53
5/29/2026	11216	Grainger	Standby Generator Exhaust Cap	\$ 97.17
5/29/2026	11217	Grainger	Paint Mixing Container	\$ 91.03
5/29/2026	11218	Grainger	Chainsaw Pull Starter	\$ 86.40
5/29/2026	11219	Grainger	Hose Fittings	\$ 64.72
5/29/2026	11220	Grainger	O-Rings	\$ 4.07
5/29/2026	11221	Grainger	O-Rings	\$ 14.71
5/29/2026	11222	Grainger	O-Rings	\$ 23.04
5/29/2026	11223	Grainger	O-Rings	\$ 15.82
5/29/2026	11224	Henderson Marine Supply, Inc.	F-19 Float System Dock Floats (Tenant Reimbursable)	\$ 4,117.13
5/29/2026	11225	Kimball Midwest	Boatyard Retail Items	\$ 779.45
5/29/2026	11226	Lawson	<i>Twin Lakes</i> Hardware	\$ 2,239.17
5/29/2026	11227	Linde Gas & Equipment, Inc.	Welding Gas	\$ 415.17
5/29/2026	11228	West Series of Lockton Co., LLC	Non-Owned Auto Insurance Premium	\$ 234.00
5/29/2026	11229	Marine Lien Sale Service	Vessel Lien	\$ 200.00
5/29/2026	11230	McMaster-Carr Supply Company	Socket Head Screws	\$ 27.01
5/29/2026	11231	Mission Uniform Service	First Aid, Linen, Uniform Service	\$ 284.33
5/29/2026	11232	Mission Uniform Service	First Aid, Linen, Uniform Service	\$ 302.84
5/29/2026	11233	Mission Uniform Service	First Aid, Linen, Uniform Service	\$ 282.33

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
May 2026

Date	No.	Vendor	Description	Amount
5/29/2026	11234	MKB Company LLC	Boatyard Stormwater Filters	\$ 2,366.21
5/29/2026	11235	Monterey Bay Analytical Services	Stormwater Testing	\$ 206.00
5/29/2026	11236	Moore & Sons Outboard Motors, Inc.	Water Taxi Annual Engine Service	\$ 1,570.14
5/29/2026	11237	Mutual of Omaha	Life/LTD/AD&D Insurance	\$ 1,047.03
5/29/2026	11238	Nixon-Egli Equipment Co	Quadrennial Crane Certification	\$ 5,292.41
5/29/2026	11239	Pacific Gas & Electric Company	Utilities	\$ 1,933.39
5/29/2026	11240	Pacific Gas & Electric Company	Utilities	\$ 2,988.60
5/29/2026	11241	Pacific Gas & Electric Company	Utilities	\$ 7,206.25
5/29/2026	11242	Pacific Gas & Electric Company	Utilities	\$ 5,909.59
5/29/2026	11243	Peterson	<i>Twin Lakes</i> Fuel Pressure Alarm	\$ 3,401.68
5/29/2026	11244	PORAC Legal Defense Fund	Association Dues (Payroll Deduction)	\$ 378.00
5/29/2026	11245	Quadient, Inc.	Finance Charges	\$ 49.00
5/29/2026	11246	John Richardson	Visitor Berthing Overpayment Refund	\$ 60.00
5/29/2026	11247	Michael Smith	Backflow Testing & Repairs	\$ 1,278.00
5/29/2026	11248	SC Fuels	Fuel Dock Gas & Diesel	\$ 40,825.60
5/29/2026	11249	SC Fuels	Fuel Dock Gas & Diesel	\$ 42,099.35
5/29/2026	11250	Santa Cruz Municipal Utilities	Utilities	\$ 1,126.84
5/29/2026	11251	Santa Cruz Municipal Utilities	Utilities	\$ 1,311.74
5/29/2026	11252	Santa Cruz Municipal Utilities	Utilities	\$ 84.46
5/29/2026	11253	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11254	Santa Cruz Municipal Utilities	Utilities	\$ 1,837.47
5/29/2026	11255	Santa Cruz Municipal Utilities	Utilities	\$ 3,542.70
5/29/2026	11256	Santa Cruz Municipal Utilities	Utilities	\$ 119.67
5/29/2026	11257	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11258	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11259	Santa Cruz Municipal Utilities	Utilities	\$ 21.03

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/29/2026	11260	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11261	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11262	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11263	Santa Cruz Municipal Utilities	Utilities	\$ 158.76
5/29/2026	11264	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11265	Santa Cruz Municipal Utilities	Utilities	\$ 6.10
5/29/2026	11266	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11267	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11268	Santa Cruz Municipal Utilities	Utilities	\$ 1,119.79
5/29/2026	11269	Santa Cruz Municipal Utilities	Utilities	\$ 131.71
5/29/2026	11270	Santa Cruz Municipal Utilities	Utilities	\$ 73.96
5/29/2026	11271	Santa Cruz Municipal Utilities	Utilities	\$ 58.21
5/29/2026	11272	Santa Cruz Municipal Utilities	Utilities	\$ 58.21
5/29/2026	11273	Santa Cruz Municipal Utilities	Utilities	\$ 233.31
5/29/2026	11274	Santa Cruz Municipal Utilities	Utilities	\$ 978.91
5/29/2026	11275	Santa Cruz Municipal Utilities	Utilities	\$ 1,090.99
5/29/2026	11276	Santa Cruz Municipal Utilities	Utilities	\$ 6.10
5/29/2026	11277	Santa Cruz Municipal Utilities	Utilities	\$ 692.82
5/29/2026	11278	Santa Cruz Municipal Utilities	Utilities	\$ 21.03
5/29/2026	11279	Santa Cruz Municipal Utilities	Utilities	\$ 6.10
5/29/2026	11280	Santa Cruz Municipal Utilities	Utilities	\$ 1,886.31
5/29/2026	11281	Santa Cruz Municipal Utilities	Utilities	\$ 407.81
5/29/2026	11282	Santa Cruz Municipal Utilities	Utilities	\$ 629.91
5/29/2026	11283	Santa Cruz Municipal Utilities	Utilities	\$ 109.93
5/29/2026	11284	Santa Cruz Municipal Utilities	Utilities	\$ 17.89
5/29/2026	11285	West Marine Pro	Dauntless Anode	\$ 34.22

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/29/2026	11286	West Marine Pro	2222 East Cliff Drive Flagpole Repair	\$ 18.46
5/29/2026	11287	West Marine Pro	Radio Antennas	\$ 33.89
5/29/2026	11288	West Marine Pro	Boatyard Retail Items	\$ 100.84
5/29/2026	11289	West Marine Pro	Boatyard Retail Items	\$ 193.84
5/29/2026	11290	West Marine Pro	Boatyard Retail Items	\$ 294.52
5/5/2026	Various	Various Employees	4/16/26-4/30/26 Payroll	\$ 7,531.95
5/20/2026	Various	Various Employees	5/1/26-5/15/26 Payroll	\$ 7,558.69
5/1/2026	EFT	American Express	Fuel Dock Credit Card Fees	\$ 123.56
5/1/2026	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 17.50
5/1/2026	EFT	Fiserv	RV Park Credit Card Fees	\$ 995.62
5/1/2026	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 3,266.82
5/1/2026	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 515.44
5/1/2026	EFT	Merchant Services	CALE Credit Card Fees	\$ 1,627.54
5/1/2026	EFT	Merchant Services	Fuel Dock Credit Card Fees	\$ 1,101.91
5/1/2026	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 212.64
5/1/2026	EFT	Transaction Express	Online Billpay ACH Fees	\$ 1,083.35
5/1/2026	EFT	PNC Bank, N.A.	Taxable Loan Interest	\$ 351.83
5/1/2026	EFT	PNC Bank, N.A.	Taxable Loan Principle	\$ 7,381.45
5/1/2026	EFT	West Coast Community Bank Cardmember Services	Fleet Fuel, Shipping	\$ 447.54
5/1/2026	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 2,127.62
5/5/2026	EFT	PAYCHEX	4/16/26-4/30/26 Payroll Direct Deposit	\$ 82,016.12
5/5/2026	EFT	PAYCHEX	4/16/26-4/30/26 Payroll Taxes	\$ 41,198.99
5/5/2026	EFT	PAYCHEX	Payroll Service Fees	\$ 974.24
5/5/2026	EFT	California State Disbursement Unit	Wage Garnishment	\$ 125.00
5/5/2026	EFT	California State Disbursement Unit	Wage Garnishment	\$ 168.75

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/5/2026	EFT	CalPERS	Health Insurance	\$ 60,329.84
5/5/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 11,471.92
5/5/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 8,542.34
5/5/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,906.79
5/5/2026	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 6,166.03
5/5/2026	EFT	Empower Retirement	457 Loan Repayment (Payroll Deduction)	\$ 257.31
5/7/2026	EFT	Comerica Commercial Card Services	Business Internet, Bluetooth Tracking Devices	\$ 556.30
5/10/2026	EFT	Campspot	RV Park Reservation System	\$ 869.25
5/10/2026	EFT	Fiserv	RV Park ACH Fees	\$ 10.00
5/11/2026	EFT	Comerica Bank	Service Charges	\$ 517.12
5/16/2026	EFT	GoTo Communications, Inc.	IP Telephone System	\$ 513.11
5/20/2026	EFT	PAYCHEX	5/1/26-5/15/26 Payroll Direct Deposit	\$ 79,736.15
5/20/2026	EFT	PAYCHEX	5/1/26-5/15/26 Payroll Taxes	\$ 39,605.95
5/20/2026	EFT	PAYCHEX	Payroll Service Fees	\$ 974.24
5/20/2026	EFT	PAYCHEX	Time & Attendance Fees	\$ 125.93
5/20/2026	EFT	California State Disbursement Unit	Wage Garnishment	\$ 125.00
5/20/2026	EFT	California State Disbursement Unit	Wage Garnishment	\$ 187.50
5/20/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 11,441.79
5/20/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 8,543.44
5/20/2026	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,906.79
5/20/2026	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 6,770.16
5/20/2026	EFT	Empower Retirement	457 Loan Repayment (Payroll Deduction)	\$ 257.31
5/20/2026	EFT	Gravity Payments	Front Deck Credit Card Gateway Fee	\$ 24.04

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 May 2026

Date	No.	Vendor	Description	Amount
5/25/2026	EFT	West Coast Community Bank Cardmember Services	Fleet Fuel, 333 Lake Avenue Antenna Repair, <i>Patrol Boat Kinnamon</i> Antenna Mount, Sandblasting Cabinet Parts, AlarmAgent Annual Subscription, Bucket Truck Inspection, Standby Generator Coolant, Parking Signage, Maintenance Vehicle Toolbox Keys, Change Machine Lock, 5 Gallon Buckets, Credit Card Test Transaction, Employee Appreciation, Harbor Business Directory, Zoom Subscription, Office Space Advertising, 2222 East Cliff Drive Office Suite Name Plates, Electrofusion Welding Machine	\$ 9,886.08
5/30/2026	EFT	Windcave, Inc.	Concession Lot Credit Card Device Charges	\$ 577.20
<b>Total May 2026 Disbursements</b>				<b>\$ 1,945,496.37</b>



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: June 8, 2026

SUBJECT: Port Director's Report – June 23, 2026

Site Visit – Senator Schiff's Office

On June 12, the District hosted Wesley Fink, Field Representative for Senator Adam Schiff. The visit provided an opportunity to discuss harbor operations, ongoing capital projects, the District's dredging program, and federal funding priorities.

Santa Cruz County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update

The Port District has been actively participating in the County of Santa Cruz's MJHMP update since its initiation in December 2024. FEMA has recently approved the plan, which completes the final review process and makes the District eligible for certain federal disaster assistance and mitigation grant funding opportunities.

2026-27 Dredge Season – Tier One Determination Request

The Port District's Tier 1 Determination Request was approved by all applicable regulatory agencies. As a result, sediment sampling and testing will not be required prior to the upcoming dredging season, resulting in an estimated cost savings of approximately \$75,000.

Bureau of Ocean Energy Management (BOEM) Study

Staff has agreed to participate in a BOEM-commissioned study being conducted by Hamer Environmental, which will evaluate how offshore energy development activities may affect West Coast ports and harbors, with a particular focus on commercial fishing operations and related waterfront infrastructure.

FY27 Insurance Renewal

After receiving direction at the regular public session on May 28, 2026, staff proceeded with binding an additional \$5 million layer of excess liability insurance coverage, increasing the District's total liability coverage from \$10 million to \$15 million.



TO: Port Commission  
FROM: Blake Anderson, Harbormaster  
DATE: June 15, 2026  
SUBJECT: Harbormaster's Report – June 23, 2026

G & X Dock Replacement Project

The reconstruction of G and X Dock is well underway! Staff has been working closely with the contractor to ensure project timelines are met, and the crew has access to docks and pilings slated for replacement. The contractor is currently working on Phase 1 and 2, which are located near the X3 gate, to rebuild the 45' slips lost in the December 2024 surge event. Due to the necessary staging area, there are significant impacts to the parking at J-Dock. Roadway access adjacent to J-Dock is being intermittently closed while the contractor is performing crane work to unload and load materials. During closures, vehicle traffic is being detoured through the dry storage yard, and pedestrian/bicycle traffic is being detoured along the Arana Gulch path.



Large South Swells

A series of large south swells have impacted the area in the first few weeks of June. While the entrance had periods of breaking surf, the surge inside the harbor was minimal, and no surge waves were observed in the north harbor. Jetty closures were in effect during periods of high surf.

NWS Tsunami Focus Group

Staff has been invited to participate in a National Weather Service focus group to assess how the agency communicates and disseminates tsunami alerts to the public. Recent events have brought to light the public's varying reaction to the different tsunami alert levels, and a discussion has been ongoing whether to alter some of the language contained in the messaging to improve public interpretation.

### Vessel Removal

Staff completed the removal and demolition of 13 vessels on May 28, 2026. The work was completed using CA Division of Boating and Waterways SAVE Grant funding. Staff is still awaiting invoices related to the recent work, but expect to have some disposal funding leftover in the current grant cycle. An additional SAVE Grant application, with a request for \$38,000, was submitted on April 30, 2026. A determination is expected near the end of August.

### Water Taxi

Currently, the water taxi hours are as follows:

- Thursdays (during Crow's Nest beach barbecues): 5:00 PM to 9:00 PM
- Fridays: 3:00 PM to Dusk
- Saturdays, Sundays, and Holidays: 11:00 AM to Dusk

### Fishery Update

Commercial salmon season opened on May 1, 2026. Commercial fishers reported that the fishing was adequate enough to harvest the 160 fish per boat limit during the open periods. In the month of May, 53,000 lbs. of salmon were landed in Santa Cruz. The season will continue on the following days until the statewide harvest limit of 83,000 fish is met.

- June 26-30 (Monterey management zone only)
- July 6-10, 2024 (Monterey management zone only)
- August 1-7, 13-16, 25-27 (Monterey and San Francisco management zone)

The recreational salmon season is still underway and will end when the harvest reaches 21,800 fish in the Monterey Management Zone.

Aside from the salmon season, most anglers have been targeting halibut and inshore rockfish. Squid have been plentiful in our local waters, which greatly improves local fisheries.

*Fisheries Report continued on the next page.*

### Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

#### May 2026 – Total Port Landings:

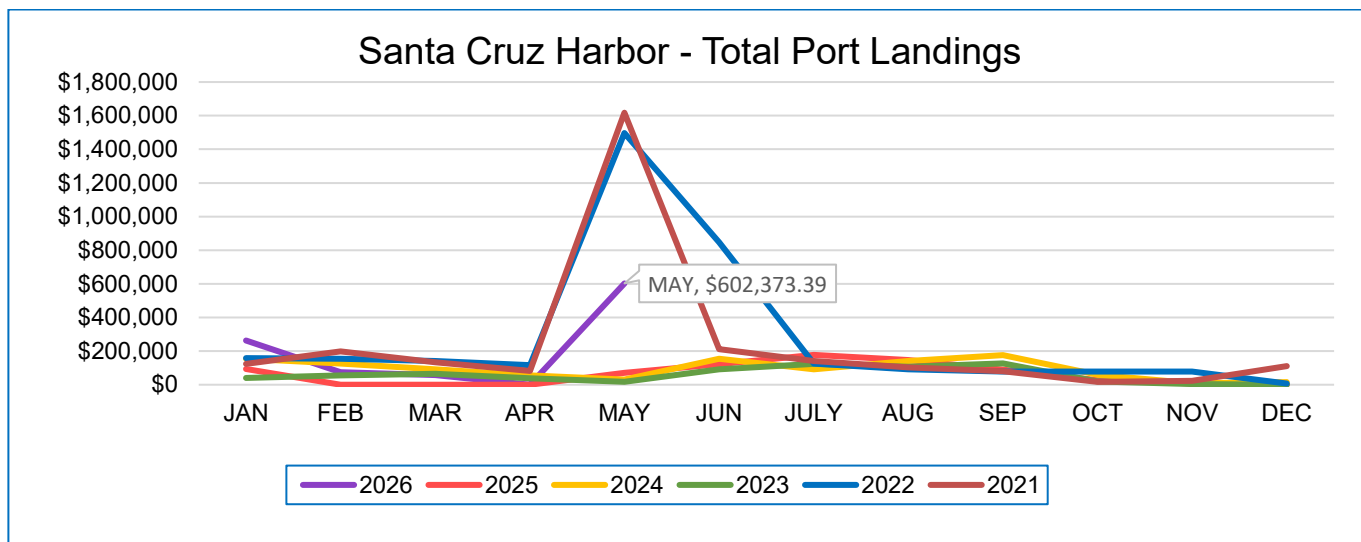
Species	Weight (lbs.)	Ex-Vessel (\$ per lbs.)	Approx. Value
Chinook Salmon	53,109.46	\$11.31	\$600,993.19
CA Halibut	132.00	\$8.02	\$1,059.00
Pacific Bonito	188.50	\$1.70	\$321.20
<b>Total</b>	<b>53,429.96</b>		<b>\$602,373.39</b>

*Species also landed\* - Dungeness Crab, Rockfish (various), Sablefish, Pacific Sardine, Pacific Mackerel, Jack Mackerel, Pacific Pompano, Lingcod, Petrale Sole, Halibut, Grenadier, Sanddab, Rock Crab, Jacksmelt, Lingcod, Sargo, White Croaker*

*\*Weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

#### May 2026 – Resident Buyer Landings:

Species	Weight (lbs.)	Ex-Vessel (\$ per lbs.)	Approx. Value
Chinook Salmon	18,498.50	\$11.00	\$203,483.50
Dungeness Crab	794.90	\$7.00	\$5,564.30
Rock Crab	1,123.00	\$3.00	\$3,369.00
Rockfish (various)	1,104.50	\$3.00	\$3,313.50
Halibut	105.00	\$8.00	\$840.00
Bonito	136.10	\$3.00	\$408.30
Mackerel	151.85	\$2.00	\$303.70
Sardines	128.50	\$1.00	\$128.50
Lingcod	36.10	\$3.00	\$108.30
<b>Total</b>	<b>22,077.55</b>		<b>\$217,519.10</b>





TO: Port Commission  
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager  
DATE: June 17, 2026  
SUBJECT: Facilities Maintenance & Engineering Manager's Report – June 23, 2026

**Dredging Operations:**

Twin Lakes

The dredge crew continues preparing *Twin Lakes* for the upcoming dredge haulout project. The Christmas tree, walkway, and snorkel have been removed. On July 6, 2026, the dredge crew will move *Twin Lakes* to the launch ramp area to stage it for haulout activities scheduled for July 7 and 8, 2026.

Squirt

*Squirt* is scheduled to be hauled out at the boatyard during the week of June 15, 2026, for off-season maintenance.

Dozer

Peterson Cat has picked up the dozer for its annual inspection and maintenance. The inspection report has been received, along with a quote for the approved maintenance work.

Beach Demobilization

The dredge crew has completed demobilization of dredging operations on the beach.

**Maintenance:**

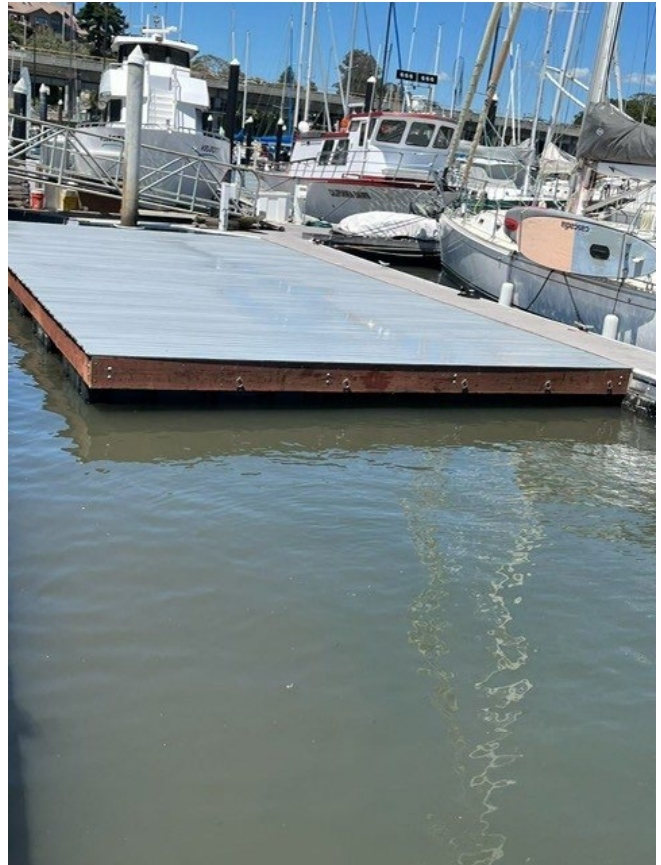
G & X Dock Replacement Project

The District's contractor, Cushman Contracting, has mobilized and staged equipment and materials in the North Harbor near J-Dock. On June 15, 2026, coinciding with the start of the permitted in-water work window, the contractor began demolition, pile driving, and installation activities at X Dock.



Santa Cruz Yacht Club Junior Sailing Program – F19 Float System

Maintenance crews completed construction and installation of the new float system at Slip F19 for use by the Santa Cruz Yacht Club Junior Sailing Program. The float system was assembled and launched at I-Dock, then towed to F-Dock and secured in its permanent location. All project costs, including materials and District labor, will be reimbursed by the Santa Cruz Sailing Foundation.





TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: June 12, 2026

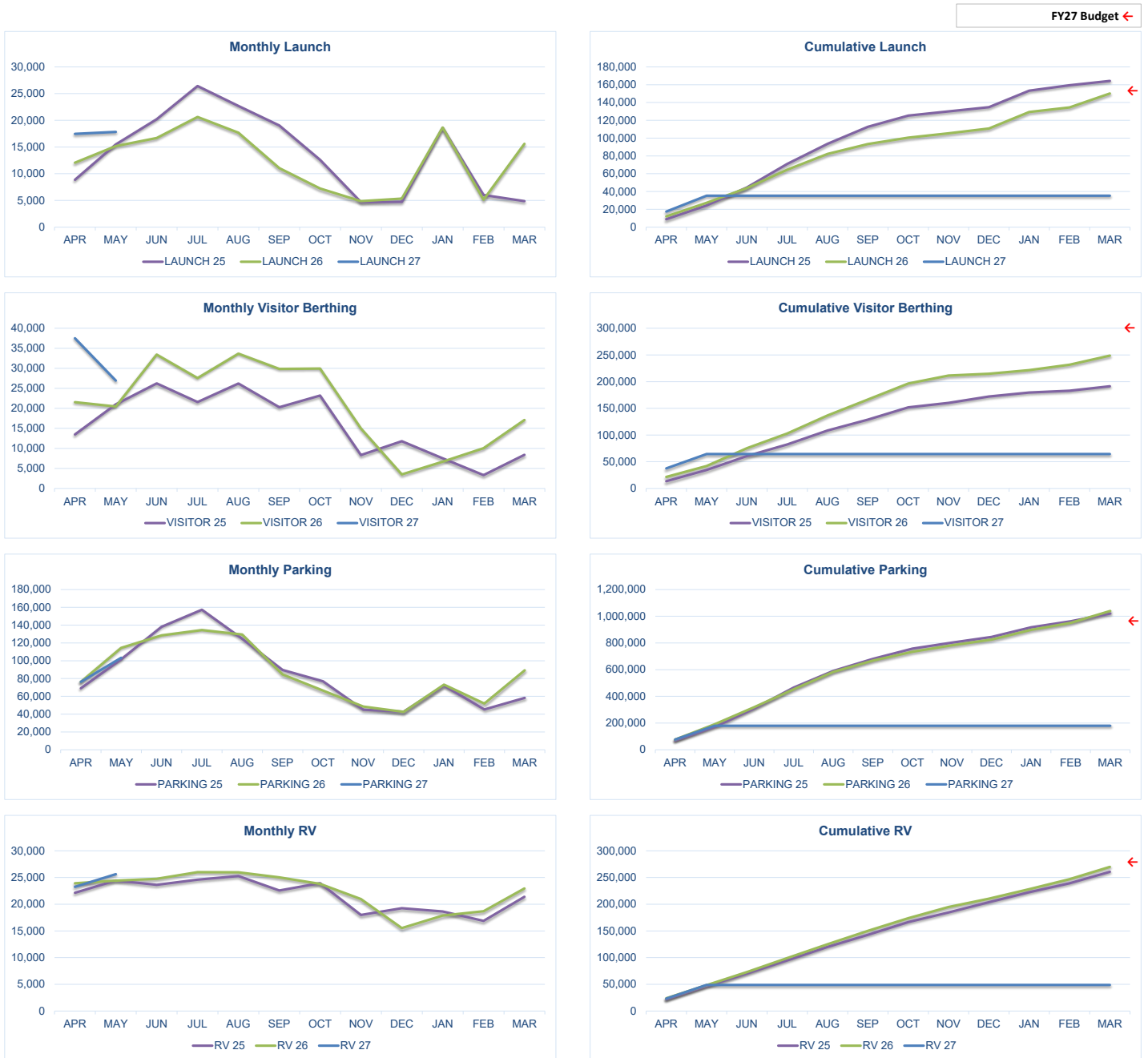
SUBJECT: Murray Street Bridge Seismic Retrofit & Barrier Replacement Project Update

The City's work on the Murray Street Bridge Seismic Retrofit and Barrier Replacement Project continues to progress. Beginning June 10, 2026, the bridge fully closed to vehicular traffic to facilitate in-water construction activities and installation of the permanent sanitary sewer force main. The City currently anticipates reopening the bridge to traffic in September 2026.

A significant project milestone was recently achieved with the successful testing and activation of the temporary sanitary sewer force main bypass system. With the bypass operational, the contractor can proceed with removal and replacement activities associated with the permanent force main crossing beneath the bridge.

Over the next several weeks, construction activities are expected to include continued installation, welding, testing, and coating of the permanent sanitary sewer force main on both the east and west sides of the harbor, assembly of force main vaults and associated appurtenances, roadway protection and shimming work on the south side of the bridge, installation of temporary grillage, and pile driving activities at Bents 7 and 8. Additional monitoring, welding inspections, and water quality sampling will continue throughout the work period. East harbor pedestrian access will remain closed during this phase of construction, while pedestrian access to the west side of the harbor will remain available.

Santa Cruz Port District  
**SEASONAL INCOME**  
 For the Two Months Ending May 31, 2026





Local Agency Investment  
Fund

P.O. Box 942809  
Sacramento, CA  
94209-0001  
(916) 653-3001

June 01, 2026

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR  
135 5TH AVENUE  
SANTA CRUZ, CA 95062

[Tran Type Definitions](#)

**Account Number:**

May 2026 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	322,105.47
Total Withdrawal:	0.00	Ending Balance:	322,105.47



Summary Statement

May 31, 2026

Page 1 of 3

Investor ID:

0000073-0000342 PDF 959604

**Santa Cruz Port District**  
**135 5th Avenue**  
**Santa Cruz, CA 95062**

**California CLASS**

**California CLASS**

Average Monthly Yield: 3.6977%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Port District Main	26,292,936.67	0.00	1,000,000.00	80,444.96	336,025.43	25,526,528.12	25,373,381.63
<b>TOTAL</b>	<b>26,292,936.67</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>80,444.96</b>	<b>336,025.43</b>	<b>25,526,528.12</b>	<b>25,373,381.63</b>



Account Number:

Port District Main

Account Summary

Average Monthly Yield: 3.6977%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	26,292,936.67	0.00	1,000,000.00	80,444.96	336,025.43	25,526,528.12	25,373,381.63

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2026	Beginning Balance			26,292,936.67	
05/08/2026	Withdrawal		1,000,000.00		19598
05/31/2026	Income Dividend Reinvestment	80,444.96			
05/31/2026	Ending Balance			25,373,381.63	



California CLASS

California CLASS

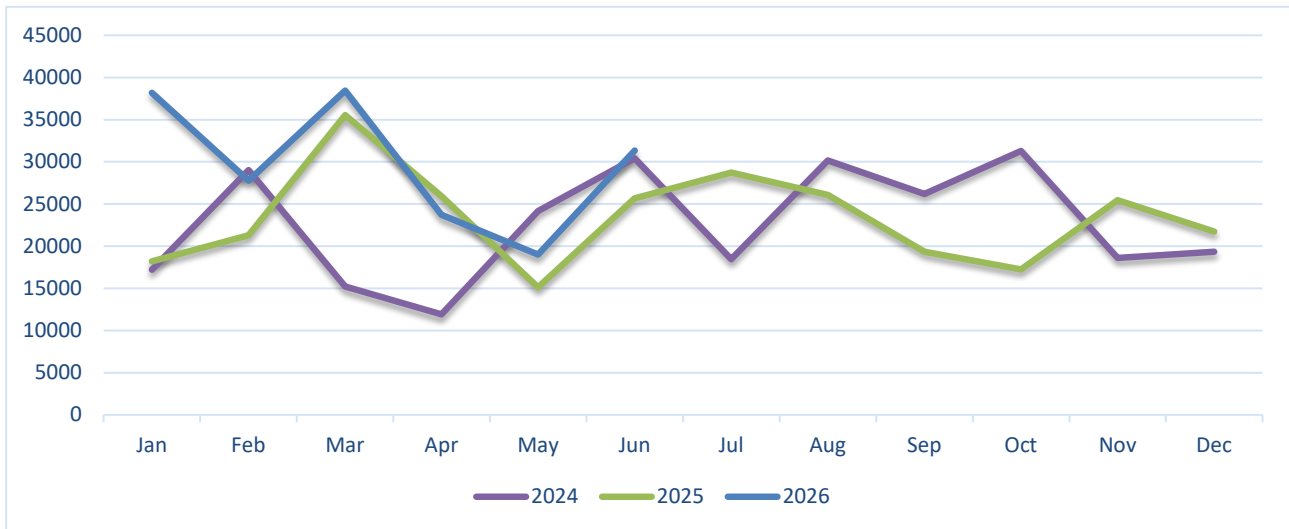
Date	Dividend Rate	Daily Yield
05/01/2026	0.000304044	3.6992%
05/02/2026	0.000000000	3.6992%
05/03/2026	0.000000000	3.6992%
05/04/2026	0.000101117	3.6908%
05/05/2026	0.000100965	3.6852%
05/06/2026	0.000101131	3.6913%
05/07/2026	0.000101154	3.6921%
05/08/2026	0.000303681	3.6948%
05/09/2026	0.000000000	3.6948%
05/10/2026	0.000000000	3.6948%
05/11/2026	0.000101350	3.6993%
05/12/2026	0.000101625	3.7093%
05/13/2026	0.000101812	3.7161%
05/14/2026	0.000101682	3.7114%
05/15/2026	0.000303912	3.6976%
05/16/2026	0.000000000	3.6976%
05/17/2026	0.000000000	3.6976%
05/18/2026	0.000101436	3.7024%
05/19/2026	0.000101086	3.6897%
05/20/2026	0.000100914	3.6834%
05/21/2026	0.000100861	3.6814%
05/22/2026	0.000403668	3.6835%
05/23/2026	0.000000000	3.6835%
05/24/2026	0.000000000	3.6835%
05/25/2026	0.000000000	3.6835%
05/26/2026	0.000101307	3.6977%
05/27/2026	0.000101923	3.7202%
05/28/2026	0.000101883	3.7187%
05/29/2026	0.000304965	3.7104%
05/30/2026	0.000000000	3.7104%
05/31/2026	0.000000000	3.7104%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Santa Cruz Port District  
**60 DAY DELINQUENT ACCOUNTS**

The following accounts have balances 60 days delinquent as of June 15, 2026

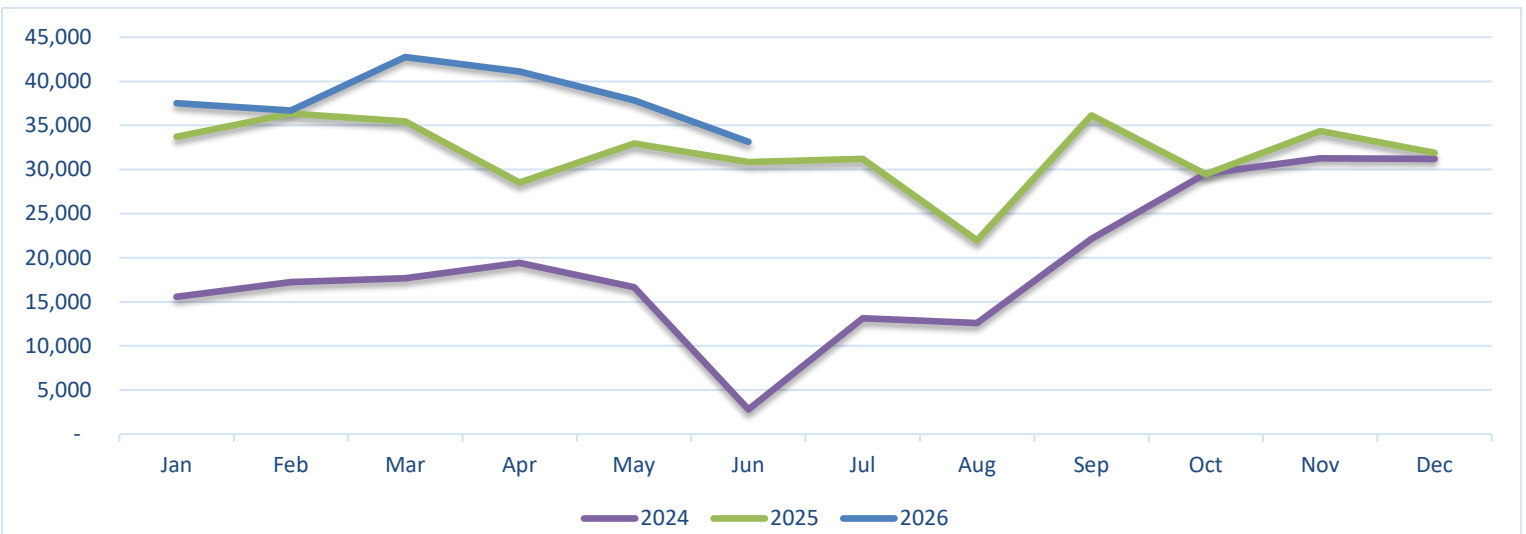
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
55885	667.57	665.16	648.99	0.00	1,981.72
2170	732.03	1,098.72	127.57	0.00	1,958.32
55852	683.77	702.85	483.11	0.00	1,869.73
2093	643.16	647.56	567.01	0.00	1,857.73
57057	873.90	872.50	72.24	0.00	1,818.64
58489	594.22	589.56	559.38	0.00	1,743.16
60008	861.64	830.10	8.74	0.00	1,700.48
55474	569.42	548.89	551.57	0.00	1,669.88
55293	562.84	558.43	507.91	0.00	1,629.18
47248	519.71	515.65	486.60	0.00	1,521.96
55386	519.59	515.53	472.00	0.00	1,507.12
45941	542.26	541.83	248.88	0.00	1,332.97
55439	529.83	489.65	299.22	0.00	1,318.70
57928	612.23	617.71	63.64	0.00	1,293.58
57038	415.14	386.95	383.75	0.00	1,185.84
56083	572.61	535.18	72.15	0.00	1,179.94
2119	335.85	324.14	314.93	0.00	974.92
46694	417.91	414.67	46.36	0.00	878.94
47207	199.46	347.29	326.75	0.00	873.50
57927	177.11	175.87	149.62	0.00	502.60
60460	187.29	200.95	87.41	0.00	475.65
47368	168.00	162.61	144.88	0.00	475.49
58522	104.87	101.85	80.92	0.00	287.64
60926	101.05	100.42	79.85	0.00	281.32
60951	101.05	100.42	74.80	0.00	276.27
57929	96.50	93.81	72.44	0.00	262.75
59740	96.50	93.81	72.44	0.00	262.75
48777	104.23	103.58	2.29	0.00	210.10
<b>Total</b>	<b>\$ 11,989.74</b>	<b>\$ 12,335.69</b>	<b>\$ 7,005.45</b>	<b>\$ -</b>	<b>\$ 31,330.88</b>



Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

The following accounts have balances 90 days delinquent or greater as of June 15, 2026

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
58883	496.13	1,329.13	482.14	3,594.12	5,901.52	X	Revoke
58618	956.82	954.74	830.97	2,274.62	5,017.15		Revoke
56212	883.90	885.04	883.66	856.61	3,509.21	X	Revoke
3094	862.11	486.63	482.97	1,531.00	3,362.71	X	Revoke
57834	679.68	674.39	669.10	1,133.26	3,156.43		Revoke
55602	462.55	459.00	505.24	452.63	1,879.42	X	Revoke
46325	-	38.60	308.21	1,420.32	1,805.97		Bad Debt
57912	-	38.40	188.14	1,517.12	1,743.66		Bad Debt
55068	476.35	434.97	483.61	93.16	1,488.09		Revoke
45314	30.16	30.99	31.61	938.04	1,030.80		Payment Plan
56971	177.45	176.20	178.25	489.47	1,021.37		Revoke
60043	178.32	177.08	175.83	170.28	701.51	X	Revoke
57958	-	236.73	220.59	230.92	688.24		Bad Debt
58813	178.32	177.08	188.50	137.45	681.35		Revoke
61215	102.26	101.63	101.01	145.24	450.14		Revoke
58302	74.80	127.67	103.04	79.16	384.67		Revoke
58372	175.83	-	105.24	39.51	320.58		Revoke
<b>Total</b>	<b>\$ 5,734.68</b>	<b>\$ 6,328.28</b>	<b>\$ 5,938.11</b>	<b>\$ 15,102.91</b>	<b>\$ 33,142.82</b>		





TO: Port Commission

FROM: Sean Rothwell, Assistant Harbormaster

DATE: June 1, 2026

SUBJECT: Harbor Patrol Incident Response Report – May 2026

***Search and Rescue, Patrol Boat Response***

- 5/8/26 Harbor Patrol responded to a report of a water rescue in the area of Sunny Cove Beach after a subject fell from the cliffs. Prior to arrival, Central Fire assisted the victim safely to shore. Harbor Patrol returned to the harbor without incident.
- 5/16/26 Harbor Patrol responded to a report of a disabled trimaran approximately two miles offshore from the harbor entrance. Upon arrival, Harbor Patrol contacted the operator and determined that there were significant issues with the vessel's sail. While making contact, Harbor Patrol observed the trimaran capsize and assisted the operator onboard the patrol vessel. Due to foul weather conditions, Harbor Patrol was unable to safely retrieve and tow the vessel back to the harbor. Harbor Patrol reported the vessel's location to the Coast Guard and it was later recovered by Tow Boat US.
- 5/17/26 Harbor Patrol responded to a report of a disabled vessel in the area of the harbor entrance. Upon arrival, Harbor Patrol contacted the operator and determined that the vessel was taking on water. Harbor Patrol assisted two subjects and one dog onboard the patrol vessel and towed the sailboat back into the harbor, where it was dewatered and removed by the operator. No injuries reported.
- 5/17/26 Harbor Patrol responded to a report of a multiple subjects trapped by the incoming high tide in the area of Panther Beach State Park. Upon arrival, Harbor Patrol monitored the scene while multiple responding agencies assisted eleven victims safely to shore. Harbor Patrol returned to the harbor without incident.
- 5/20/26 Harbor Patrol responded to a report of a kitesurfer in distress in the area of Natural Bridges State Beach. Upon arrival, the subject indicated that they were not in distress. Harbor Patrol returned to the harbor without incident.
- 5/21/26 Harbor Patrol responded to a report of a capsized catamaran in the area of Santa Maria Beach. Upon arrival, Harbor Patrol assisted multiple victims onboard the patrol vessel and transported them back to the harbor where they were evaluated by paramedics. Due to foul weather conditions, Harbor Patrol was unable to safely retrieve and tow the vessel back to the harbor. The vessel subsequently ran aground, where it was retrieved by the owner. No injuries reported.
- 5/22/26 Harbor Patrol responded to a report of a disabled vessel in the area of the harbor entrance. Upon arrival, Harbor Patrol contacted the operator and determined that the vessel had lost power. Harbor Patrol towed the vessel back to its slip.

5/31/26 Harbor Patrol responded to a report of a water rescue in the area of Woodrow Avenue after a subject was observed climbing up the cliff. Prior to arrival, the subject self-rescued. Harbor Patrol returned to the harbor without incident.

***Crime Reports, Assist Outside Department, and Incident Reports***

- 5/13/26 Harbor Patrol took an accident report after a vessel struck a moored vessel in the area of L-Dock. Harbor Patrol contacted both subjects and facilitated the exchange of information. No damage reported.
- 5/14/26 Harbor Patrol performed a welfare check on a subject onboard a vessel in the area of J-Dock. Upon arrival, Harbor Patrol assisted the victim, who was suffering from shortness of breath. The victim was evaluated by paramedics and transported to Dominican Hospital by ambulance.
- 5/15/26 Harbor Patrol took a hit-and-run report after a vehicle collided with a parked vehicle in the area of C-Dock and fled the scene. A review of video surveillance footage provided limited suspect information.
- 5/21/26 Harbor Patrol observed and responded to a verbal and physical altercation between multiple juveniles in the area of the launch ramp parking lot. Upon arrival, Harbor Patrol contacted the subjects, who appeared to be intoxicated, and monitored them until Santa Cruz Police Department arrived.
- 5/29/26 Harbor Patrol responded to a report of a fire in the area of the concession parking lot. Upon arrival, Harbor Patrol determined that smoke was coming from inside a trash compactor. Harbor Patrol assisted with crowd control until Central Fire responded and extinguished the fire. Minor damage reported.
- 5/31/26 Harbor Patrol responded to a report of a fire in the area of Murray Street Bridge. Upon arrival, Harbor Patrol located a small fire on the east access road and monitored the area until Central Fire arrived and extinguished the fire. No damage reported.

***Parking Citations:***

May 2026 Parking Citations: 297  
May 2025 Parking Citations: 392

## Port Commission Review Calendar / Follow-Up Items 2026-27

### 2026

#### January-March

- ✓ Committee Assignments for 2026
- ✓ Port District Priorities 2026
- ✓ Annual Review of Vessel Use List - 2025
- ✓ FY27 Budget
- ✓ Review 5-year CIP
- ✓ Annual Review of Business Use of Slips – 2025
- ✓ Annual Review of Slip Vacancy / Waiting List Statistics – 2025
- ✓ Annual Sea Scouts' Report
- ✓ Form 700 Filing (due by 3/31 each year)

#### April-June

- ✓ UC Santa Cruz Lease Exp. 6/30/26
- Biennial Update to Conflict-of-Interest Code
- Election Resolutions
- Dredge Report 2025-26

#### July-September

- Annual O'Neill Sea Odyssey Report

#### October-December

- Mid-Fiscal Year Review of CIP
- Review of CalPERS Actuarial Valuation Report
- Ethics Training Update (due by year-end)
- Biennial Anti-Harassment/Anti-Discrimination Training
- Port Commission Officers for 2027

#### Committee Review Items

TBD

### 2027

#### January-March

- Committee Assignments for 2027
- Port District Priorities 2027
- Annual Review of Vessel Use List - 2026
- Annual Review of Business Use of Slips – 2026
- Annual Review of Slip Vacancy / Waiting List Statistics - 2026
- Bayside Marine Lease Exp. 1/31/27  
*2<sup>nd</sup> (3) year option to extend / rent review*
- FY28 Budget
- Review 5-year CIP
- Annual Sea Scouts' Report
- Form 700 Filing (due by 3/31 each year)

#### April-June

- Chardonnay Lease Exp. 5/31/27
- Dredge Report 2026-27

#### July-September

- Annual O'Neill Sea Odyssey Report

#### October-December

- Mid-Fiscal Year Review of CIP
- Review of CalPERS Actuarial Valuation Report
- Crow's Nest Restaurant Lease Exp. 12/31/27  
*1<sup>st</sup> (5) year option to extend / rent review*
- Ethics Training Update (due by year-end)
- Port Commission Officers for 2028

#### Future Calendar

- 7<sup>th</sup> and Brommer Property Assessment
- ABC End-Tie Review after Murray Street Bridge Retrofit
- Pedestrian Traffic Safety Improvements Review

#### Key

- Pending
- In process
- ✓ Done

Updated 6/16/26