

Santa Cruz Port Commission

Meeting Agenda



Regular Public Session Tuesday, January 24, 2023

7:00 PM – Regular Public Session
Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/meeting-information

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/meeting-information

Meeting ID: 684 879 7427

Passcode: 95062



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

REGULAR PUBLIC SESSION - 7:00 PM

1. Pledge of Allegiance
2. Oral Communication

CONSENT AGENDA

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|----|---|--------------|--------------|
| 3. | Approval of Minutes.....Action | Pages | 1-5 |
| | a) Special Closed and Regular Public Meeting of December 13, 2022 | | |
| 4. | Approval of Month-to-Month Rental Agreement for 2222 East Cliff Drive, Suite 208 (Tenant: Dr. Don Markle).....Action | | 6-22 |
| 5. | Approval of Lease Assignment – 365B Lake Avenue.....Action | | 23-24 |
| 6. | Approval of Resolution 23-01 – Designation of Applicant’s Agent for Non-State Agencies for the Purpose of Obtaining Federal Financial Assistance.....Action | | 25-29 |

REGULAR AGENDA

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|-----|---|--|--------------|
| 7. | Approval of Resolution 23-02 – Declaration of Emergency at Santa Cruz Harbor.. Discussion / Action | | 30 |
| 8. | Approval of Resolution 23-03 – Designating Peace Officer Status to K. Kingdom.. Discussion / Action | | 31 |
| 9. | Approval of Resolution 23-04 – Approving Amendment to Salary Schedules..... Discussion / Action | | 32-36 |
| 10. | Port District Priorities 2023..... Discussion / Action | | 37-42 |
| 11. | Approval of Cash / Payroll Disbursements – December 2023..... Discussion / Action | | 43-51 |

INFORMATION

- | | | | |
|-----|--|--|--------------|
| 12. | Port Director’s Report.....Information | | 52 |
| 13. | Harbormaster’s Report.....Information | | 53-56 |
| 14. | Facilities Maintenance & Engineering Manager’s Report.....Information | | 57-58 |
| 15. | 2023 Committee Assignments.....Information | | 59 |
| 16. | Financial Reports.....Information | | 60-85 |
| | a) Comparative Seasonal Revenue Graph | | |
| | b) Employee Count as of December 31, 2022 | | |
| | c) Quarterly Budget Report as of December 31, 2022 | | |
| | d) Quarterly Fuel Sales Report | | |
| | e) Quarterly Boatyard Report | | |
| | f) Quarterly Concession Percentage Report | | |
| | g) LAIF Statement & PMIA/LAIF Performance Report | | |
| 17. | Delinquent Account Reporting.....Information | | 86-87 |
| 18. | Harbor Patrol Incident Response Report – December 2022.....Information | | 88 |
| 19. | Written Correspondence.....Information | | 89-96 |
| | a) LAFCO Call for Nominations – Special District Regular Member | | |
| | b) Letter to CA. Dept. of Fish & Wildlife from Central Coast Harbors | | |
| 20. | Port Commission Review Calendar / Follow-Up Items.....Information | | 97 |

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.